REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
July 20, 2023
6:00 p.m.

PRESENT:	D. J. Bott	Mayor
	Dave Hipp	Councilmember
	Matthew Jensen	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember
ALSO PRESENT:	Christina Boss	City Recorder
	Dave Burnett	Public Power Director
	Mike Christiansen	City Attorney
	Angie Johnsen	Human Resource Manager
	Tom Kotter	Finance Director
	Derek Oyler	City Administrator
	Chad Reyes	Police Chief
EXCUSED:	Alden Farr	Councilmember

Mayor Bott called the meeting to order at 6:01 p.m. and excused Councilmember Farr. Ms. Johnsen gave the reverence period, and the Pledge of Allegiance was recited.

CONSENT

Approval of July 6, 2023 City Council Meeting Minutes

Request to Write-off Utility Accounts Due to Bankruptcy or Being Sent to Collections
A list of accounts totaling $1,623.30 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

Request for Acceptance of Petition for Annexation of 43 Acres (Parcel No. 03-110-0031) on the North Side of Forest Street and West of 3000 West
The City Recorder received a petition for annexation on the above property. It was requested that the City Council accept the petition. Upon approval, a notice will be published in the newspaper and a public hearing will be held.

> **MOTION:** A motion to approve the Consent agenda was made by Councilmember Hipp, seconded by Councilmember Jensen, and carried unanimously. Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jensen, aye; Councilmember Farr, absent.

PUBLIC COMMENTS

Blynn Cobb and Corey Nims – Mr. Cobb with the Combat Vets spoke about the Meals for Squeals on September 2nd for local law enforcement and first responders. Mr. Nims stated in previous years, donated funds benefited the canine unit. They are also working on a Veteran's Day event.

COUNCILMEMBER COMMENTS

Councilmember Hipp – recognized Police, Fire, and Public Works for their hard work.

Councilmember Troxell – reminded the public to help keep their gutters clean so that storm drains do not back up.

Councilmember Smith – commented on the August PPAC rate update and the possibility of a reduction of the fee.

Mayor Bott – sent condolences to County Commissioner Stan Summers and family for the loss of Jennifer (Christensen) Summers.

ACTION ITEMS

Consideration of Ordinance Amending City Code Section 8.01.060 Perpetual Care Fund

Mr. Kotter came forward and explained the perpetual care fund, which is a percentage of collected cemetery fees, provides for maintenance to the cemetery. The proposed amendment would allow the City to improve and develop the cemetery with those funds. Mr. Oyler stated there was a property purchase in the current year budget and this amendment would allow the City to use the perpetual care fund for that purchase.

> **MOTION:** A motion to approve the Ordinance amending City Code Section 8.01.060, Perpetual Care Fund, was made by Councilmember Jensen and seconded by Councilmember Troxell.

Roll Call:	Councilmember Smith	Aye
	Councilmember Troxell	Aye
	Councilmember Hipp	Aye
	Councilmember Jensen	Aye
	Councilmember Farr	Absent

Consideration of Update to Employee Policy and Procedure Manual to Add Chapter 9-14, Parental Leave

Ms. Johnsen came to the podium and stated the Employee Coordination Committee (ECC) had been working on the parental leave policy for some time. Councilmembers Troxell and Smith, as well as the Mayor, were also involved in the process. The proposed policy mirrors the State's policy and benchmarked other Utah municipalities. The policy would allow eligible full-time employees, employed for a minimum of six months, to take three weeks of paid leave to bond with their new child.

> **MOTION:** Councilmember Troxell made a motion to approve the Employee Policy and Procedure Manual update to add Chapter 9-14, Parental Leave. The motion was seconded by Councilmember Smith and carried unanimously. Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jensen, aye; Councilmember Farr, absent.

At 6:17 p.m. the Council adjourned to a Redevelopment Agency Meeting.

> **MOTION:** Councilmember Hipp made a motion to adjourn to a Redevelopment Agency meeting. The motion was seconded by Councilmember Jensen and carried unanimously. Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jensen, aye; Councilmember Farr, absent.

At 6:24 p.m. the Council adjourned to a closed session.

> **MOTION:** A motion to adjourn to a City Council closed session to discuss the purchase, exchange, or lease of real property and pending or reasonably imminent litigation was made by Councilmember Smith and seconded by Councilmember Hipp.

Roll Call:	Councilmember Jensen	Aye
	Councilmember Hipp	Aye
	Councilmember Troxell	Aye
	Councilmember Smith	Aye
	Councilmember Farr	Absent

At 7:26 p.m. the Council returned to an open meeting and adjourned.

MOTION: Councilmember Smith made a motion to return to an open meeting. The motion was seconded by Councilmember Troxell and carried unanimously. Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jensen, aye; Councilmember Farr, absent.

MOTION: Councilmember Smith made a motion to adjourn. The motion was seconded by Councilmember Hipp and carried unanimously. Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jensen, aye; Councilmember Farr, absent.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the July 20, 2023 City Council Meeting.

Dated this 18th day of August 2023.

Christina Boss
_____
Christina Boss, Recorder