

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
April 8, 2014

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Scott Hess	
	Eric Howes	Community Services Director
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder
EXCUSED:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager

VISITORS: Sadie Marston – Weber State University, Peggy Jo Marston, Douglas Myers, Segen Myers, Sterling Myers, Gretchen Myers, Daylin Bissell

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the citizens present that if they would like to comment during Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Young conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE MARCH 11, 2014 WORK SESSION, THE MARCH 11, 2014 POLICY SESSION AND THE MARCH 25, 2014 POLICY SESSION

Councilmember LeBaron moved to approve the minutes from the March 11, 2014 work session, the March 11, 2014 policy session, and the March 25, 2014 policy session, as written, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

PRESENTATION TO GRETCHEN MYERS FOR HER SERVICE AS THE COMMUNITY BAND DIRECTOR

Gretchen Myers was the founding director of the Clearfield Community Band consisting of approximately 35 band members. As the founding director, she solicited used band instruments, designated a music librarian and recruited an assistant whom she worked with to facilitate the band's performances. The band served as the pit orchestra for the Community Theater's productions of Hello Dolly and Anne of Green Gables. The Community Band has also participated with neighboring communities' celebrations and performances. She had faithfully served the City as the band director for eight years. Mayor Shepherd and the Council expressed appreciation for Ms. Myers' service to the City and presented her with a certificate of recognition.

Ms. Myers expressed appreciation for the opportunity to serve the Community. She shared brief comments highlighting the accomplishments of the Band and thanked her family members for their support.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF ORDINANCE 2014-04 ENACTING REGULATIONS FOR ALARM SYSTEMS

The police department worked with the city attorney to draft an ordinance enacting regulations for alarm systems which included addressing the number of false alarms from businesses and residences within the City. The proposed ordinance outlined the responsibilities associated with installation and utilization of alarm systems as well as fees associated with false alarms to which the City's police department responded.

Councilmember Young moved to approve Ordinance 2014-04 enacting regulations for alarm systems and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

APPROVAL OF ORDINANCE 2014-06 AMENDING THE CONSOLIDATED FEE SCHEDULE

The Consolidated Fee Schedule was being amended to reflect the new fee structure recently adopted by the North Davis Sewer District. It also reflected the alarm fees set by Ordinance 2014-04, background check fees, sex offender DNA collection fees, as well as special promotion and marketing fees.

Councilmember Benson inquired about the Aquatic Center fees specific to group fees. She indicated she was aware of basketball organizations that left Clearfield to utilize other facilities because it was cheaper to pay a group rate elsewhere than each individual at the Aquatic Center. Eric Howes, Community Services Director, responded the City had considered a variety of

different group fees generally applicable to memberships. He commented that was something that could be considered. He announced the only changes to the fee schedule relative to Community Services were specific to marketing or promotion efforts. Councilmember Benson believed the City should do what it could to retain business within the City as opposed to organizations/teams going elsewhere.

Brian Brower, City Attorney, requested clarification about the rental of basketball courts for practicing teams. Mr. Howes responded there were rental fees specific to basketball courts but wasn't prepared to respond with how those fees compared to neighboring communities.

Councilmember Jones moved to approve Ordinance 2014-06 amending the Consolidated Fee Schedule and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

APPROVAL OF A PROCLAMATION DECLARING APRIL 25, 2014 AS ARBOR DAY IN CLEARFIELD CITY

Clearfield City was scheduled to celebrate Arbor Day on Friday, April 25, 2014. The City supported all efforts to plant and protect trees within its boundaries because trees were valuable to the City's environment. Clearfield had received the "Tree City USA" designation for the past 17 years. Community Services Director, Eric Howes, requested the date of April 25, 2014, be officially declared "Arbor Day" in the City of Clearfield.

Eric Howes, Community Services Director, announced the annual Arbor Day Celebration would take place in Fox Hollow Park beginning at 9:00 a.m. He stated the program had grown significantly over the years and indicated the event was expanding in order to accommodate the number of participants. He encouraged attendance at the event.

Councilmember Young moved to approve the Mayor's signature to the Proclamation officially declaring April 25, 2014 as Arbor Day" in the City of Clearfield and authorize the Mayor's signature to any necessary documents, seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

COMMUNICATION ITEMS

Mayor Shepherd – announced he would be attending the Utah League meetings in St. George for the remainder of the week.

Councilmember Benson – informed the Council she had attended the North Davis Jr. High Community Council meeting held earlier. She extended an invitation to Mayor Shepherd and the Council for a lunch event scheduled for Monday, April 21, 2014. She explained a guest author would be present and the event was being called the "Day of the Book." She indicated students were attending as a reward for reading three books during the last term as part of a special program. She announced the activity would take place during the two lunches near the commons area and it would begin at 11:40 a.m. and continue through 1:30 p.m. She stated a barbecue lunch would be served.

Councilmember Bush – reminded the Council that “Take Pride in Clearfield” day approaching. He stated flyers would be distributed next week and projects had been identified by the Beautification Committee.

Councilmember Jones – nothing to report.

Councilmember LeBaron –reported Commissioner Butcher had rendered his resignation at the Planning Commission meeting on Wednesday, April 2, 2014, because he would be moving out of the City. He complimented Commissioner Butcher for his service to the City.

Councilmember Young – nothing to report.

STAFFS’ REPORTS

Nancy Dean, City Recorder

1. Informed the Council of its upcoming meeting schedule:
 - Tuesday, April 15, 6:00 the Council would meet as the Appeal Authority to hear an appeal of the Planning Commission’s decision
 - Tuesday, April 22, 6:00 work session followed by 7:00 policy session
 - Tuesday, April 29, 6:00 work session
 - Tuesday, May 6, neighborhood meeting at Wasatch Elementary
 - Tuesday, May 13, policy session
2. Directed the Council to their email from Adam Lenhard, City Manager, for the monthly update.
3. Reminded the Council of the Easter Egg Hunt scheduled for Saturday, April 19, 2014 beginning at 9:00 a.m. at Fisher Park.
4. Stated Natalee Flynn and Marliss Scott, Marketing/Public Relations, would be advertising the neighborhood meetings.

Brian Brower, City Attorney – informed the Council he would be sending the Legal Department’s monthly report shortly.

There being no further business to come before the Council **Councilmember LeBaron moved to adjourn at 7:23 p.m., seconded by Councilmember Bush. All voting AYE.**

**APPROVED AND ADOPTED
This 22nd day of April, 2014**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, April 8, 2014.

/s/Nancy R. Dean, City Recorder

