

STERLING TOWN COUNCIL MINUTES

Tuesday July 18, 2023

1. Pledge of Allegiance.

Council and community present stand and recite the pledge of allegiance.

2. Roll Call.

Justin Alder, excused absence (on vacation); Yvonne Larsen; present; Heather Myers, present; Tami Privett, present; Mayor Pearson; present.

Staff Present: Kristina Winkel

Community Present: Scott Johnson, Elizabeth Fitch.

Meeting called to order at 7:09

Tami and Yvonne discuss the process of raising the property tax rate

3. Reading of minutes from May 18th and June 20th.

Council reviews and reads the minutes.

4. Approval of Minutes from May 18th and June 20th.

Tami makes a motion to approve the May and June council minutes as presented. Heather seconds the motion. All those in favor: Yvonne, aye; Heather, aye; Tami, aye. Motion passes.

5. Discussion and vote on moving the fire hydrant that is in Kyle Dentons driveway.

Tami states that she talked with Ashley who said that Kyle will not pay for it. Tami explained that it would possibly be a situation where they would pay half. Council discusses the topic and agrees to continue to table this topic until all parties can be present. Ashley and Kyle are out of town.

Tami makes a motion to table this item. Heather seconds the motion. All those in favor: Yvonne, aye; Heather, aye; Tami, aye. Motion passes.

6. Discussion about CPA Review.

This is in regards to the elected official training. Mayor explains that we are supposed to switch who reviews our books periodically. Since we are under a certain amount of money (budget wise, under \$350,000), we are not required to have annual reviews/audits, but we have out of good faith. A couple of residents have requested an audit. It would cost the town \$6,000 to have an audit. Mayor states that he has spoken with the state auditor to do the audit but since there is

not something specifically wrong, they won't do the audit. Tami states that it would be a good idea to have a different set of eyes on the books for the annual review instead of the same people who have always done it. Tami suggests Hinton Burdick (Chad Atkinson) from St George who also comes up to review Manti. Tami explains that the auditor can't have anything to do with operations, and that Manti has one do the review and helps with the process and someone separate does the audit. Council agrees with this process and that it's good practice.

7. Discussion and vote on purchasing a Square card reader

Yvonne states that she has ordered one from Amazon and can return it. Yvonne's committee really has requested this. There are fees with the transactions and there should be a limit on how much of a transaction could be done. Tami suggests we have a similar way for residents to pay water bills and taxes online.

Council discusses the advantages of having a system for payment online for water bills, purchases of cemetery plots, paying fees etc.

Heather makes a motion that we purchase the Square card reader for the use of the July 24th celebration and payment of water bills. Tami seconds the motions. All those in favor: Yvonne, aye; Heather, aye; Tami, aye. Motion passes.

8. Discussion and appointment/vote on Heather Myers becoming the Sterling Town Sexton.

Mayor Pearson explains he has been talking with an attorney and has reviewed Utah code. There is some question that the town sexton is an appointed position. Until this is clearly determined, the Mayor suggests that Heather be the acting Sexton.

Council reviews exhumation requests and they continue to work on developing a protocol. Council agrees that they need to proceed carefully to protect the integrity of the graves and headstones near the area in question.

Tami makes a motion to appoint Heather Myers as the Sterling Town Sexton. Yvonne seconds the motion. All those in favor: Yvonne, aye; Tami, aye; Heather, aye. Motion passes.

Mayor Pearson appoints Heather as the acting Sexton. Tami asks that the pay for the Sexton be added to the next agenda.

9. Discussion and vote on x-raying Sterling Town Cemetery.

Heather states the scanning is to make a map of the cemetery. She has reached out to several companies that scan and/or map. To scan costs about \$7,000. One company that scans and maps charges \$20,000-30,000. Heather reviews several quotes she has contacted and provides information to the council for further research.

Council reviews and discusses the current cemetery map.

Tami makes a motion to table item 9, 10, and 11. Heather seconds the motion. All those in favor: Yvonne, aye; Heather, aye; Tami, aye. Motion passes.

10. Discussion and vote on Sterling Town Cemetery plot costs.

Heather has prepared a proposed fee schedule with comparison to nearby towns. See attachment. Heather suggests the council really determine what the breakdown of the fees is. Heather states that we may not be collecting many of the fees that we should be collecting/charging on.

Council discusses some items that will need to be in the town ordinances regarding cemetery plots, costs etc. Council will review the pay scale sheet Heather provided. Heather has talked with Six Counties to see if the CIB would pay for some of the x-ray and they will not.

Heather presents application forms for Cemetery plot purchases, see attached. Council discusses the community having access to the forms online to fill out.

Tami makes a motion to table item 9, 10, and 11. Heather seconds the motion. All those in favor: Yvonne, aye; Heather, aye; Tami, aye. Motion passes

11. Discussion and vote on Sterling Town Sexton fees.

See above discussion.

Tami makes a motion to table item 9, 10, and 11. Heather seconds the motion. All those in favor: Yvonne, aye; Heather, aye; Tami, aye. Motion passes

12. Report of Officers:

JUSTIN-WATER-ROADS—Scott is present to give a water update. FIRST: We had a water line break on July 13th. It is in front of Charlotte Hansen's home near the natural gas line that goes to Southern Utah (the main big natural gas line). We got Brent Jensen from Manti to come out, he has an excavation business. Curt Ludgivson reached out to the Jensens. Dominion sent 10 guys out to mark the line and then there was someone from Dominion present the next morning to oversee the excavation. There was just a ½-inch cut in the line that was going to Kip Dentons house. Scott explains that Jensen said it was Kip's line, and the map is wrong. Brent was able to find and fix the leak. Look for a bill from Brent, it took just a few hours to make the repair. Scott states that Jim and he were present during the repair.

SECOND: Regarding our two upper springs, the five year review is due Aug 31, 2023. Mayor states the review costs about \$1,000 and is scheduled to be done or Utah can potential take the water back from the town. Scott states that Lynn Wall was the one who originally did the project and has reached out to him to do the survey. Scott has sent him all the information and will call the younger gentlemen who was going to do the survey.

Scott asks if it's okay to go with Lynn. He needs to see the maps, survey works and knowledge of how much water is coming out of the springs. He has to be with a licensed land surveyor in the state of Utah. Council present agrees with Scott to go with Lynn. Lynn will contact Chet who the Mayor originally talked to, to complete the survey.

THIRD: We have some repair work that we need to do up on the tanks. There is a company called Delco Western and the contact I work with is Matt Player. Scott has contacted him to look at the repair needed and he will bring a probe. Scott has also asked him to take a look at our chlorine injection, the leak and why it isn't working like it should. He is two weeks away from when he can come down to replace the probe, look at the upper tank reading, and look at the chlorination system. We are also low on our chlorine tank, we are down to about a 10th. We will need to order a new one from Hurricane and they will be delivering it. There will be a bill from Matt and Shultsens for the chlorine tank and from Matt.

FINALLY: Scott explains he has given Jim the registration for the water master class schedules coming up so that he can get with us and get that scheduled and paid for.

Scott and Yvonne discussed some of the meters in town that need to be looked at or Replaced. Yvonne talks about a resident that apparently had a water leak and after a few calls the resident discovered that her water heater had exploded.

YVONNE-TREASURY/BUILDING—Elizabeth is present to give an update on the sound system for the 24th of July Celebration. Elizabeth shares the research she has performed on the system and states that it is good. The cost to purchase is up for negotiations and the town has rented it from today through the 26th for about \$175. Elizabeth will be testing it out to see how well it works. It is from Ephraim Co-op which is closing due to Snow College owning the building and has plans for it.

Yvonne states that one of the BBQs at the park has Brian Fowles name on it and he has asked if he can have it back. Council agrees.

HEATHER-CEMETERY/PARKS/FIRE—Jim did fill in the Martinez grave. The headstone next to Martinez is backwards and the spouse calls heather often to see if the monument business has come and fixed it.

TAMI-STEERING COMMITTEE/BUDGET/DEPUTY CLERK—Tami asks for clarification from Yvonne about how and where to budget money and where to pull it from in regards to the fire department asking if there is any money that she has not accounted for in regards to the budget. Tami explains that if it's earmarked for one thing, it can be used

for something else if a public hearing is involved.

MAYOR PEARSON-PLANNING & ZONING- At the last P&Z meeting we went over the ATV Rental place and they are adding 20 feet onto it. It ends up being a few thousand more to add 20 feet. P&Z has approved the addition. We should have had this added on the Agenda.

Heather makes a motion to approve the 20 foot addition to Skyline Rental. Tami seconds the motion. All those in favor: Yvonne, aye; Heather, aye; Tami, aye. Motion Passes.

Mayor Pearson reviews the discussion from the P&Z commission explaining that the state of Utah can take water from a town or city which they are not using. Mayor has a zoom meeting with the CIB grant people. He has been in touch with Six Counties in regards to changing the buffer zone and what we would need to do to change our impact fees. He was given a website that can help with this. We do have to pass a city ordinance to change the buffer zone and increase impact fees that require a public hearing.

He discusses the process/requirements on annexation and asks if you have to ask those to be annexed or do they have to approach the town? Answers pending.

13. Approval and Payment of Bills:

Bills Paid on 7/18/2023

All American Sod	\$30.00	SOD for park
Badger Meter	\$75.65	Water meter services for June
CASH	\$500.00	Petty cash for 24th
CUPHD	\$20.00	Water sample testing
Dominion Energy	\$124.61	Utilities/Landfill fee
Jim Egner	\$47.50	June mileage reimbursement for parks, cemetery and town
ETJ Law Inc.	\$75.00	Q&A regarding cemetery
Hydro Specialties Co.	\$18,687.50	100 Badger replacement meters
IFA Association	\$434.46	Equip: Mower cub, shovel, digging bar for parks

Jensen's Dept Store	\$342.00	Fire boots for Jace Wilson
Scott Johnson	\$73.75	Mileage reimbursement for June for Water.
Yvonne Larsen	\$274.95	Solar lights
Manti Telephone	\$105.51	Telephone for June
Dolan Miller	\$480.00	Fireman's Dinner
N. Sanpete Disposal	\$94.61	Fuel/Dumpster for June
Tami Privett	\$24.50	Color copies of maps for P&Z
Emily Quayle	\$307.76	Computer reimbursement reissued chk 7657 NOTE: this was voided as the check did in fact clear
Rocky Mtn Power	\$752.95	Power for June
Sanpete Sanitary Landfill Coop	\$910.80	Fees for May and June
Utah Local Govt Trust	\$11733.07	Property, liability, and auto Insurance
Zions Bank Visa	\$1175.19	Gas and recurring ED for fire dept, Annual SAMe clerk reg, misc supplies

Payroll Paid on 7/10/2023

Donald R Childs	\$284.43
James C Egner	\$2,255.377
Scott Johnson	\$240.11
Yvonne V. Larsen	\$208.01
Heather H. Myers	\$214.71
Tamra D. Privett	\$349.78
Kristina K. Winkel	\$349.78

Tami makes a motion to pass the bills as read. Heather seconds the motion. All those in favor: Yvonne, aye; Heather, aye; Tami, aye, Mayor Pearson, aye. Motion passes.

14. Meeting Adjournment.

Heather makes a motion to adjourn the meeting. Tami seconds the motion. All those

in favor: Yvonne, aye; Heather, aye; Tami, aye. Motion Passes.

Meeting adjourned at 9:30.