

Meadow Town Council Meeting

July 18th, 2023
Meadow Firehouse
7:00 p.m.

***THESE MINUTES ARE APPROVED ***

- **Attendance:** Mayor Gary Bishop, Tyson Dewolf, Dustan Starley, Monica Dearden, Madison Turner, Channing Stott, CJ Stott, Sunny Guild, Mary Probert, Zane Murman, Ed Zmirchavitch, Tony Cowley, Mark Cowley, Lloyd Robison, Lynn Bond, Dennis Bond, Ranae Williams, Camille Jensen, Justin Jensen, Kyle Thurman, Ray Stewart, Brittany Stott, Jim Beckstrand, Tammy Beckstrand, Allen Erickson, Tyler Timmons, Andee Holdaway, Andrew Flake,

- **Opening Ceremonies (three-minute limit):** Mayor Gary opens town council meeting. Jim Beckstrand offered a prayer and the attendees recited the Pledge of Allegiance.

- **Review of minutes-** Public Hearing minutes from 6.20.23. There were a few minor spelling and punctuation corrections. CJ motioned to approve the minutes as amended. Dustan seconded the motion. All were in favor. Council meeting on 6.20.23. There were a few minor spelling and punctuation corrections. Dustan motioned to approve the minutes as amended. Channing seconded the motion. All were in favor.

-**No conflicts identified**

-Public comments

- a. Tony questioned if the council members had read the current water master plan from 2005 and he shared a copy. Tony commented that it proves that there was no need to purchase water. Tony feels that the transportation plan and the Community Impact Fund Board (CIB) plan should have been discussed in a public meeting. Tony also called into question the leadership of Meadow.
- b. Lloyd also had questions about the Six County grant application and where the figures that were published in the paper came from. Lloyd also entered an appeal on his GRAMA request that he had entered earlier. Mayor Bishop let Tony and Lloyd know that Tyler Timmons

was in attendance and would address these topics later in the meeting.

- c. Mark Cowley stated that Mayor Bishop and the council had discussed possibly altering the Annexation Application to look like the Building Permit Application, he wonders when the Building Permit Application was adopted and discussed in a town council meeting. He stated that the Building Permit application assigns duties that should not be assigned to Planning and Zoning per the ordinances.

- Accounting Reports

- a. **Review and approve payments:** Monica reviews accounting reports. Channing motions to approve reports and CJ seconds. All in favor. (council signs reports).

- Water Department:

- a. Channing reports that everything is good and we are still using the spring at this point.

- Electrical Department

- a. Dustan says he has nothing to report.

- Road Department

- a. Tyson says that they are working the weeds and otherwise everything is good.

- Parks and Cemetery:

- a. CJ says that work has been being done to get ready for the 24th of July celebration.

- Planning and Zoning:

- a. The annexation application packet is close, but Justin and the committee member wanted a bit of clarification. Mayor Bishop has sent the application to Justin Wayment to look over and offer any legal advice.

- Building Permits:

- a. Dustan shared that Anthony Hutchings contacted him about a possible project for Shayne Sampson and questioned if they could build behind their current home and then knock it down when the new home was completed. The council discussed a bit, but no decision was made as no application has been officially filed and it's all just what-if's at this point.

- Administration:

- a. **Address six county grant applications:** Tyler Timmons from the Six County Association of Governments. Tyler gave a brief overview of the program and what they do and can help with. CIB (Permanent Community Impact Fund Board) is a state run grant loan board. Tyler assured those in attendance that nothing has been applied for, Meadow Town is not on the hook for anything and are just on a possible projects list. The first step is

to be on the list and there is no obligation by Meadow Town at this time. The amount that was published in the Chronicle Progress was a very rough estimate and a placeholder text. That number means nothing. The next steps, if the town decided to move forward, would be an application, public hearing and public comment, then it goes before the CIB board. This board uses more of an administration approach and usually is a 50/50 match. Mayor Bishop did work with Tyler on a survey and they came up with the \$60,000 number for a water master plan, which was a very rough estimate. Tyler went over the process with some hypothetical projects, but stressed that the first step is to get on the list. Channing asked Tyler how often a water master plan should be redone, as the one Meadow currently has is 20 years old. Tyler said on average that a water master plan is usually good for 10-20 years and is usually driven by increased development pressure. Tyler shared that Six County offers a capital inventory plan for towns to help guide decisions and could be something that may benefit Meadow. Dustan questions what time frames look like for CIB. Tyler said there are three application cycles June 1st, October 1st and February 1st. If you are on the list, you can apply, next you would appear before the board. Hypothetically, if you applied in the October cycle, you would have funding sometime in February, then you move forward from there. Tony commented that this whole issue began because no one knew how Meadow got on the list and also questioned if CIB funds can be used for annexation which Tyler said they can not. Mayor Bishop encouraged anyone that would like to talk to Tyler to do so after the meeting.

- a. GRAMA- Lynn Bonds has not been sent yet. Lloyd has entered an appeal tonight which will be looked into.
- b. Mayor Bishop questions who will be available for the parade on Saturday the 22nd. Monica will order treats to throw out and Brittany will make a sign.

- Adjourn:

- a. Tyson makes a motion to adjourn. Dustan seconds the motion. All in favor.