

# **PUBLIC HEARING – AMENDMENT of the BUDGET for Fiscal Year 2022-2023 & TOWN MEETING**

July 19, 2023  
MLA Building

Draft

## **Opening:**

Presiding: Mayor Ronald Allred

Present from the Town Council: Ronald Allred, Shannon Allred, Lucy Gold, Bethany Sturgeon & Andrew Aagard.

Present from the Town Staff: Marilyn Bronson, Rachel Bronson, Terry Allred, Casey Reynolds, Lane Allred, and Catherine Lummus.

Others Present: Shay Morrison, James and LeAnn Bronson.

Invocation was given.

Meeting was called to order at 7:29 p.m.

**Visitor:** Six County Representative: “Needs Assessment”

Mayor Allred turned the time over to Shay Morrison with Six County. Shay attended in order to inform the Town of Rocky Ridge that the legislature has given funding to hire more Regional Planners. He explained that he would be the contact for our Town. He gave a list of the items that this funding has been able to help other Cities and Town’s with. If the Town desired, he is happy to help with grant applications and projects that the Town would like to see accomplished. They also help with General Plans, Policies, Outdoor Recreation, etc. He asked if the Town had anything that they felt they would need Six County’s help with at this time – projects or anticipated projects. The Town Council had no projects at this time but they brought up the Railroad Crossing issue at the entrance of the Town. Shay informed the Town Council that this is something that Six County was aware of and has looked into in order to resolve further accidents/issues. Shay expressed that he would take a deeper look into this and see if there was anything else that Six County could do.

The Town Council encouraged Shay to stay in touch with Town Clerk/Recorder Marilyn Bronson for the needs assessment and future funding opportunities.

## **Approval of Minutes:**

Changes to June’s minutes: Minor amendments were made. Town Council Member Andrew Aagard motioned to approve June’s minutes as amended and Council Member Shannon Allred seconded the motion; all others voted in favor.

## **Mayor Allred opened up the Public Hearing for Amending the Budget for Fiscal Year 2022-2023:**

Mayor Allred turned the time over to Assistant Financial Officer Cathy Lummus to go over amendments made to the Budget. The Town Council reviewed the Budget and the Budget was made available to the Public. Mayor Allred asked if there were any questions. Town Council Member Lucy Gold motioned to approve the amendments for Fiscal year 2022-2023 and Town Council Member Andrew Aagard seconded the motion; all others voted in favor. A Roll Call Vote was also taken.

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	Aye	Nay	Absent	Abstain
Mayor Ronald Allred	<u>X</u>	___	___	___
Shannon Allred	<u>X</u>	___	___	___
Lucy Gold	<u>X</u>	___	___	___
Bethany Sturgeon	<u>X</u>	___	___	___
Andrew Aagard	<u>X</u>	___	___	___

**UNFINISHED BUSINESS:**

1. **Approve Amendments to Town Municipal Code Sections 12.02.06 (Town Clerk & Treasurer), 12.02.08 (Planning & Zoning Commission) & 12.02.09 (Budget, Accounting & Revenue) (ALL OF SECTION 12 in our Municipal Code: Comprehensive Planning 12.02 - General Plan needs revision)**

Town Council Member Bethany Sturgeon had a few minor amendments. Road Department Head Terry Allred and Park Department Head Lane Allred both looked over the Planning & Zoning items in the Code and gave their input as the amendments that needed to be made.

2. **Ordinance 2023-01 Approval:**

The Town Council clarified the language in the Ordinance presented - specifically regarding variances approved after April 27<sup>th</sup>, 2022; adding language “or an alternate approved culinary water source is provided.”

3. **Appoint New Planning & Zoning Commission Members:**

Mayor Allred (Approval of the Town Council – amendment to Municipal Code regarding P&Z appointments) *Mayor Allred proposed the following appointments to the Planning & Zoning Commission:* David Allred will replace Sam Barber & Dave Bunker will replace Marvin Allred. The Mayor asked for the Town Council’s approval for those appointments.

**NEW BUSINESS:**

1. **Town Council OPMA Training - Mayor Certification Letter (AUP)**

Mayor Allred’s signature needed on an official form for Greg Ogden, (auditor) for the Annual Agreed-Upon-Procedure.

2. **New Town Water Rate structure for Commercial & Institutional**

Recognizing that the old water rate is not where it should be, Water Department Head Casey Reynolds presented the proposed Commercial & Institutional Water Rate Structure to Town Council Members prior to this meeting (included in the Information Handout). A Public Hearing will be properly noticed for next month to address an Ordinance change regarding the above. Businesses will be informed.

The Town Council recommended that the Town charge the proposed rate (given in this meeting) for this first water billing until the new rate can be approved.

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## DEPARTMENTAL UPDATES:

1. **EMS/CERT:** Town Council Member Lucy Gold reminded the Town Council of the CERT “mock drill,” September 16<sup>th</sup>, 2023.
2. **Water:** \*\*\*
3. **Road:** Road Department Head Terry Allred informed the Town Council that Commander Concrete haven’t been able to finish the cross gutter on Mountain Ridge Road.
4. **P & Z:** Zipflow Update – a presentation will be offered to the Planning & Zoning Commission before presented to the public. Public Hearings regarding other future rate structure changes need to be addressed in a Public Hearing - possibly in September or October.
5. **Admin: Town Council Harassment Training;** this will be done before Town Council Meeting in August (at 6:30pm). Updates regarding approving Annual Budgets – the Final Budget must be available for inspection by the Public at least ten (10) days prior to the adoption of the Final Budget. This was not done this year and will need to be done next year. Marilyn informed the Town Council that they will need that information ten (10) days prior (because this when it should be available to the Public) to review before approving the Final Budget in June 2024. After the adoption of the Final Budget, this must be available to the Public for review and inspection in the Town Office during regular business hours. **Monthly Expenditures:** Monthly Expenditures were reviewed. Terry had a question regarding payment to Commander Concrete for the amount of \$14,747.10. This was shown under the Ledger Account – Street Repairs & Maintenance. Marilyn explained that this invoice was paid out of donations that were made by the Bloom Committee (to finish the sidewalk to Bungalow Bliss). This was moved by Cathy from Capital Projects – Streets & Sidewalks Improvements to Street Repairs & Maintenance. Marilyn expressed that while she did not know why this was moved, she would talk to Cathy about it. Treasurer, Rachel Bronson confirmed the information in regards to donations received.  
**Legislative Updates;** Marilyn informed the Town Council on the updates regarding **Records of Closed Meetings (3/3/2023)** and **Conflict of Interest – Nepotism (7/1/2023)**. This information was printed and available for the Town Council to review for proper implementation. **Five Member Council (Municipal Code & Utah Code) (Powers & Duties Book)** Marilyn asked if this needed to be amended on our Town Website. It was determined that the language as stated was sufficient. **Reassess Park Care & Maintenance** – the Town Council decided not to Contract with Lane. The Town Council wanted to give Lane a year’s probation to see how things go. This will be discussed next meeting. Town Council Member Lucy Gold asked about Domingo’s work in the Park. Mayor Allred informed the Town Council that Domingo does part of the work. He does not Superintend the Park, clean the restrooms, etc. Terry expressed that he had three (3) people express interest in working for the Town. One of them may be interested in the Park. Town Council Member Lucy Gold expressed interest in exploring that interest. Mayor Allred asked that those individuals speak to him directly in order to determine if they are qualified for the job.
6. **Park:** Lane informed the Town Council that he has five (5) contracts going on at the Park; 1) Multi-Ball Courts/Pickleball 2) Dugouts; Baseball Field 3) Remodel of Bathrooms 4) Sprinklers and 5) Landscaping; bush & tree replacements, etc.
7. **Library:** None

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## **\*OPEN FLOOR:**

- 1. Citizen Items:** *Update on Precision Welding Parking* – Town Council Member Bethany Sturgeon informed the Town Council that Precision Welding is working towards a solution. They appreciate the Town’s patience and help with Parking. The area that they were going to use for Employee Parking is currently being used to store more expensive metal. They have let their Employees know to be watchful of children in that area. Employees have been informed that four (4) spaces are provided for Day Use Parking at the Park for the Public. Rachel Bronson asked if Precision Welding had a time frame of how long they would need that space. Town Council Member Bethany Sturgeon expressed Precision’s desire to accommodate the Town’s needs. Casey expressed that Precision signed an agreement regarding this specific issue and they had not approached the Town to extend their needs and enter into a new agreement. Town Council Member Bethany Sturgeon expressed that she felt they were doing the best they could.
- 2. Town Council Items:** *P&Z Variances; Eslie Jenson’s home – installing a cistern for water and occupancy of the home.* Lane explained the situation of Eslie approaching the Planning & Zoning Commission regarding this. It was approved by the Board of Adjustments and then by the Commission Board. Casey informed that there would need to be language clarification in the current Ordinance. After discussion, it was determined that clarifying language would be added in both the Ordinance (presented prior) and Variance Forms (presented to the Commission Board). Lane will coordinate with Marilyn regarding that clarifying language for Variance Forms.  
Town Council Member Andrew Aagard motioned to clarify the language; noting that this wording supersedes the previous wording of the old variance. Town Council Member Bethany Sturgeon seconded the motion; all others voted in favor.  
*Riley Water Consulting – Water Rights; Irrigation* – Mayor Allred informed that the water rights would be applied for in the name of the Town (the Municipality); deeding all of those water rights from Tom Bronson LLC to the Town. Concerns that this would take a considerable amount of money and effort to administer irrigation and culinary water – which is something that Terry is already doing now. What this will require is another hiring position for this particular need next year. Casey expressed that he key was to transfer or allocate the needed amount of culinary water and turn all water into irrigation.  
Town Council Member Bethany Sturgeon requested that when things cross over from the Property Owner to the Town, that the Property Owner communicate to the Town Council in order that each Town Council Member is made aware of those changes.

## **Adjournment:**

Council Member Shannon Allred moved to adjourn the meeting. Council Member Lucy Gold seconded the motion; all others voted in favor. The meeting was adjourned at 9:52 p.m.

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Approved by Town Clerk/Recorder