MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, AUGUST 07, 2023, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present -

Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, Deputy Attorney Tyler Allred, Public Works Director Mike Casper, Road Department Lead Eric Rickett, Emergency Management Director Mike Lefler, Recorder Shelley Brennon, Human Resource Director Judy Stevenson, Electronic Records Director Cristina Nielson, Treasurer Stephen Potter, Deputy Treasurer Mindy Clegg, Deputy Treasurer Connie Sweat, Clerk-Auditor Chelise Jessen, Deputy Clerk-Auditor Lexi Young, Community Development Director Mike Hyde, Community Development Assistant Becky Broadhead, Building & Construction Assistant Glenna Mayhew, Assessor Traci Herrera, Roosevelt City Manager Joshua Bake, Hollee Wood and Dan Adams with the Langdom Group via Zoom, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:02 a.m.)

Protem Chairperson Miles welcomed everyone to the meeting.

Pledge of Allegiance

(9:03 a.m.)

Presentation of Employee of the Month

(9:04 a.m.)

Human Resource Director Judy Stevenson presented the August Employee of the Month to Electronic Records Director Cristina Nielson. She was nominated by Clerk-Auditor Chelise Jessen, who explained the nomination details. Ms. Nielson is the OnBase pro, the election specialist, and more. She has improved the functionality, process, and experience of everything she is over. The Commissioners express their appreciation for the difference she is making. She makes Duchesne County a better place. Ms. Nielson said thank you for the award.

Commissioner Irene Hansen enters the meeting at 9:05 am.

Public Works Update

(9:10 a.m.)

Public Works Director Mike Casper gave an update on existing projects and upcoming work. There was some flooding last week due to the thunderstorms. The work at the Neola Cemetary is complete. They were able to clean up and organize the Public Works yard. The bridge on 7000 West will be replaced this week. Commissioner Miles received a request to grade Yellowstone Road. The Commissioners appreciated the crew for their hard work and a job well done.

Emergency Management Update

(9:16 a.m.)

Emergency Management Director Mike Lefler gave an update for the Emergency Management Department. There was some flooding last week in the Strawberry Pinnacle area. There were more lightning strike fires, but they were able to control them. He will be with Andrew Dutson with the Division of Water Rights today. They will be looking at stream projects that require permits. The all-hazards mitigation meeting is next week. Director Lefler stated that having the new Type 6 fire trucks in Fruitland and Tabiona has made a difference.

Discussion & Consideration of Resolution 23-05; A Resolution to Add or Delete Users' Access and/or Transact with the PTIF Accounts

(9:21 a.m.)

Treasurer Stephen Potter presented Resolution 23-05; A Resolution to Add or Delete Users' Access and/or Transact with the PTIF Accounts. The State of Utah, Office of the State Treasurer, requires this resolution for Treasurer Potter and Deputy Treasure Connie Sweat to add users to the account. Clerk-Auditor Chelise Jessen needs to have access to reconcile the account. *Commissioner Killian makes a motion to approve Resolution 23-05, A Resolution to add or delete users' access and/or transact with the PTIF accounts.*

Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Discussion & Consideration of Resolution No. 23-03; A Resolution Approving the Dissolution of the Gateway Recreation and Wellness Special Service District
(9:24 a.m.)

This item was postponed last week to ensure no public objections. Deputy Attorney Tyler Allred presented the resolution. He explained that the district has been inactive, and there are no public plans to reactivate the board. The parties discuss the creation of the board. *Commissioner Miles makes a motion to approve Resolution No. 23-03, A Resolution Approving the Dissolution of the Gateway Recreation and Wellness Special Service District. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of Resolution No. 23-04; A Resolution of Duchesne County, Supporting the Display of the National Motto" In God We Trust" in the Commission Chambers in a prominent location at the County Administrative Building
(9:28 a.m.)

Commissioner Miles attended the NACO conference. A group was promoting the movement to have the national motto "In God We Trust" posted in a prominent place in public buildings. "In God We Trust" became the United States National Motto on July 30, 1956, shortly after our nation let the world through the trauma of World War II. The words have been used on U.S. currency since 1864. In both war and peace, these words have been a profound source of strength and guidance to many generations of Americans. *Commissioner Miles makes a motion to approve Resolution No. 23-04, A Resolution of Duchesne County Supporting the Display of the National Motto "In God We Trust" in the Commission Chambers in a prominent location at the County Administration Building. Commissioner Killian wholeheartedly seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(9:34 a.m.)

Auditors Office – Vouchers
(9:35 a.m.)

Clerk-Auditor Chelise Jessen presented the vouchers for August 07, 2023, check numbers 162089 through 162161, for $1,404,086.66. The parties review the vouchers submitted. *Commissioner Miles makes a motion to approve the vouchers, as presented for August 07, 2023. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Assessor's Office – Tax Adjustments
(9:41 a.m.)

Assessor Traci Herrera presented a tax adjustment for the Assessor's office. The tax adjustments are for one parcel where the basement was showing finished, and it is only twenty-five percent complete, and a paved driveway; the driveway is rock. *Commissioner Killian makes a motion to approve the tax adjustments as presented by the Assessor's Office. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of New Business Licenses
(9:44 a.m.)

Deputy Clerk-Auditor Lexi Young presented ten new business licenses:

- All Around Consulting, owned by Christine Lindeman, Tabiona, UT
- Starview Retreat, LLC, owned by Jina Tanner, Duchesne, UT
- Nicole Remy Productions, owned by Nicole Remy, Duchesne, UT
- Oak Ridge Excavation, owned by Dustin Cowley, Fruitland, UT
- All for the Adventure, owned by Casey & Selanie Iorg, Bluebell, UT
- JACO, LLC, owned by James Smart, Myton, UT
- C K Ranch and Equipment, owned by Curtis Kofford, Mountain Home, UT
- Overlook Nook, owned by Guyla Larson, Duchesne, UT
- Lightning Ridge Ranch, owned by Richard Stevenson, Hanna, UT
- Ruff N Tuff Services, owned by Caden Gossard, Fruitland, UT

The parties review and discuss the business licenses. *Commissioner Miles makes a motion to accept the business licenses that have been presented by the Clerk-Auditor's Office.*

Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Recess 9:48 a.m. to 10:01 a.m.

Presentation from the Langdom Group about the Watersheds Councils Act
(10:03 a.m.)

Dan Adams and Hollee Wood with the Langdom Group joined the meeting via Zoom. Mr. Adams explained that their company was hired to implement the watersheds act and put together the Uintah Basin Watershed Stakeholder Group. Community Development Director Mike Hyde spoke on the subject, stating: Several areas of expertise are being sought for the Council, including Agriculture, Industry, Utah Tribal Nations, Public Water Suppliers, Water Planning and Research Institutions, Water Quality, Fish and Wildlife, Water-Dependent Habitat and Environments, Watershed Management, Mutual Irrigation Companies, and Local Sponsors of Reclamation Projects. Mr. Adams would like some names of individuals to fill the council seats. There is a possibility of nine to twenty-one seats. The parties discuss the council and possible candidates. Director Hyde will assist the Langdom Group with names for the Council.

Duchesne County Fair Update
(10:50 a.m.)

Commissioner Miles gave an update on the County Fair. They are working on the video promoting the ease of parking across the bridge and riding the bus to the fair. There is ample parking, and the bus runs nonstop, picking up passengers and dropping them off at the building. They will return the riders to the parking lot as well. The livestock weigh-ins are today, as well as volleyball, Little Miss Duchesne County, and Ruckus on the River. On Tuesday, there is the Livestock Show Market, Home Arts, Flora Culture Produce Entries, the Baby Show, Family Night at the City Park, Home Arts Show, Hypno Hick, Dodgeball Tournament, and Corn Hole. Wednesday, Livestock Showmanship, the 4-H Exhibits Show, Rabbit Judging, Carnival, Senior Citizen Dinner, Opening Concert Cole Hartley, and the Joe Nichols Concert. Thursday, Livestock Buyers Breakfast, Livestock Sale, Demolition Derby, Lawn Mower Races, then Fireworks. Friday and Saturday are the Rodeos, where skydivers will bring in the American Flag and Fireworks after. There are many more activities listed on the website; http://duchesnecountyfair.com. They have an excellent fair board that recognizes and implement changes to improve on shortfalls. They have set a fundraising record this year. TVs for instant event replays have been installed at the VIP booths. They have built two more VIP booths.

Discussion & Consideration of County Fair Volunteers
(10:59 a.m.)

Human Resource Director Judy Stevenson presented a list of thirteen new volunteers for the County Fair. The individuals have been through a background check. *Commissioner Killian makes a motion to accept the 2023 county fair applicants as presented. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Human Resource Update – No Update at this time.
(11:02 a.m.)

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(11:02 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(12:12 p.m.)

No action is to be taken.

Calendaring & Weekly Update on Events
(12:13 p.m.)

Consideration of Minutes for Combined Commission Meeting held July 31, 2023
(12:17 p.m.)

Parties review the combined Commission meeting minutes held on July 31, 2023. *Commissioner Miles makes a motion to approve the minutes for July 31, 2023, as amended. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Adjournment
(12:44 p.m.)

Commissioner Miles makes a motion to adjourn the meeting at 12:24 p.m. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 14th day of August, 2023.

Irene Hansen
Commission Chair

Chelise Jessen
Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes