



**Utah Virtual Academy  
Governing Board of Directors  
Board Meeting**

**Date:** August 9, 2023

**Location:** 310 E. 4500 S., Suite 620; Murray, UT 84107

**In Attendance:** Doug DeVore, Dallin Drescher, Kristen Davidson, Marty Carpenter, Amberly Keeler, Kellie Openshaw

**Others In Attendance:** Meghan Merideth, Cindy Wright, Regina Krotzer, Tiffany Allen, LuAnn Charles, Lori Simonson, Lacey Robinson, Jillian Burns, Krystal Taylor, Brad Taylor, Matt Mouritsen Matt Thue

**Excused:** Brian Maxwell

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## MINUTES

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### CALL TO ORDER

Kristen Davidson called the board meeting to order at 6:37PM.

### STUDENT & STAFF SPOTLIGHT

LuAnn Charles provided a student spotlight. Troy Milksak is hopeful to compete in the Olympics and the World Cup. The board expressed their interest and encouragement for the upcoming competitions and qualifications.

### PUBLIC COMMENT

- There was no public comment.

### BUSINESS ITEMS (Discussion and Voting)

- Finance Report  
Brad Taylor summarized ongoing financial elements. A financial packet was reviewed in depth. Brad Taylor answered board questions on budget elements. It was the recommendation that the board accept state revenue, approve bank reconciliations, approve invoices and other payments. Staff members expressed their appreciation for Calendly and the benefits that it brings to their everyday workflow.
- Acceptance of State Revenue  
*Doug DeVore made a motion to Accept State Revenue as presented. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*
- Bank Reconciliations and Payment and Deposit Registers  
*Marty Carpenter made a motion to Accept Bank Reconciliations and Payment and Deposit Registers. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*
- Invoice Approval for Purchases over \$7,500  
*Kellie Openshaw made a motion to approve the purchases over \$7,500 as*

*presented. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*

- K12 / Stride Payment  
The K12/Stride Payment was reviewed as part of the financial report.  
*Doug DeVore made a motion to approve the K12/Stride Payment. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*
- Academica West Payment  
The Academica West Payment was reviewed as part of the financial report.  
*Marty Carpenter made a motion to approve the Academica West Payment. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*
- Director Report  
Meghan Merideth provided an update on the current state of enrollment. Enrollment numbers for full time, part time and application trends were shared. Doug DeVore requested further data on application spikes in relation to the start date of school each year.
- Academica West Report  
Matt Mouritsen briefly introduced himself to the board. He expressed gratitude for the ongoing relationship between Academica West and the UTVA Board.
- Board Business
  - June 14, 2023 Board Meeting and Closed Session Minutes
  - June 28, 2023 Board Meeting Minutes  
*Dallin Drescher made a motion to approve the June 14, 2023 Board Meeting and Closed Session Minutes and the June 28, 2023 Board Meeting Minutes; Doug DeVore seconded the motion. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*
  - Insurance Renewal  
The need to renew insurance plans was discussed. The board received supporting documentation in their packet. Meghan Meredith pointed out the percentage increase which was less than 10%, considered to be an acceptable increase by industry standards.  
*Dallin Drescher made a motion to approve the Insurance renewal as discussed. Amberly Keeler seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*
  - Early Learning Plan  
Lacey Robinson provided an overview the Early Learning Plan and the

goals associated with it. This was preapproved by the state. The board received a copy of this in their documentation packet. Goals and plans for implementation were shared.

*Amberly Keeler made a motion to approve the Early Learning Plan as presented. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*

- Policies to Amend
  - Bullying and Hazing Policy
  - Fee Waiver Policy
  - Student Conduct and Discipline Policy

The amendments to each of the above listed policies were discussed. The board received redline versions in their documentation packet along with an overall summary indicating the need for updates.

*Doug DeVore made a motion to approve the amended Bullying and Hazing Policy, Fee Waiver Policy, and Student Conduct and Discipline Policy as outlined. Dallin Drescher seconded the motion. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Dallin Drescher, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.*

## **CALENDARING**

- Next Board Meeting September 13, 2023, 6:30pm

## **SWOT ANALYSIS**

The board discussed the schools Strengths, Weaknesses, Opportunities, and Threats in order to set some goals moving forward. In depth analysis was completed for enrollment trends, fiscal trends, school accountability, charter school accountability framework, and lastly the UTVA school improvement plans were discussed and detailed out for the board to consider as part of the SWOT. The board shared overall thoughts and considerations on each element of the SWOT. The board is overall very pleased and feels there are many amazing things occurring at UTVA.

Amberly Keeler left the meeting at 8:32 PM

## **ADJOURN**

*At 8:52PM Dallin Drescher made a motion to adjourn.*