

**MINUTES**

**UTAH ARCHITECT  
LICENSING BOARD MEETING**

**June 14, 2023 – 10:00 A.M.**

**Electronic Meeting**

**CONVENED:** 10:01 A.M.

**ADJOURNED:** 11:57 A.M.

**Bureau Manager:**  
**Board Secretary:**

Stephen Duncombe  
Nicole Herrera

**Board Members Present:**

Celestia Carson, Chairperson  
Bret Bullough  
Brian Jacobson  
Corey Solum  
Michael Fazio

**Board Members Absent:**

Jarod Maw- Licensing Advisor

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS**

Review minutes:  
Time: 4:00

The minutes from the April 12, 2023 meeting were reviewed. Corey Solum motioned to accept the minutes as written. Michael Fazio seconded the motion. The motion passed unanimously.

ARE Score Report Review:  
Time: 5:23

The board reviewed the ARE score reports for exams taken since the last meeting. No action taken.

**Outreach Update:**

Time:

Ashley Beyer was unable to attend the meeting

**Education and Enforcement Fund:**

Time: 12:35

Mr. Duncombe provided the Board with the balance of the fund and the current number of licensees. The Board discussed the fund's rules, limits and usages. No action taken.

**DISCUSSION ITEMS:**

**Elect a New Chairperson**

Time: 57:30

Corey Solum made a motion to elect Brian Jacobson to become the new chairperson. Michael Fazio seconded the motion. The motion passes unanimously.

**NCARB Proposed  
Governance Changes**

Time 1:11:45

The board reviewed and discussed the proposed governance changes. They discussed how our delegate should vote for Utah.

**R156-3a-303 Exam  
Update**

Time 1:45:25

The board discussed the change in the examination requirements. The board reviewed 3 options and chose the one that will work the best.

**Funding Requests:**

Time: 24:49

The board reviewed a funding request made by AIA of Utah for their annual conference. The requested amount is \$14,950. Angie Roberts was in the meeting to answer any questions. The board will need some additional information before they can make a decision. Corey Solum made a motion to table the discussion until the next meeting. Allowing Angie Roberts to be able to present additional information. Brett Bullough seconded the motion. The motion passed unanimously.

Time:49:18

The board reviewed a funding request for ASLA Utah Chapter. This is for their annual conference. The requested amount is \$5,964. After review Bret Bullough made a motion to deny. Corey Solum

amended the motion. due to the fact that it did not meet the submitted time requirement. **It must be submitted 60 days in advance of the event. Any request not considered by the board and approved prior to the event will not be approved for funding.** Brian Jacobson seconded the amended motion. The motion passed unanimously.

**Next Board Meeting:**

August 9, 2023 10:00 A.M.

**ADJOURN**

The meeting adjourned at: 11:57 A.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

08/09/2023

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**Date**

08/09/2023

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**Date**

*Brian K. Jacobson*

Brian K. Jacobson (Aug 9, 2023 15:10 MDT)

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Chairperson, Utah Architect Licensing Board

*Stephen Duncombe*

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Bureau Manager, Division of Occupational & Professional Licensing.