

Closed Executive Session, Board of Education Study Session and Business Meeting and Municipal Building Authority Meeting (Tuesday, June 13, 2023)

280 W 940 N Provo UT 84604

Generated by Bonnie Tautkus on Tuesday June 13, 2023

Members present

Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

A. 4:00pm Closed Executive Session for the Purpose of Discussing Collective Bargaining. UT Code 52.4.205

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 4:01 pm.

Procedural: 2. Roll Call

Rebecca Nielsen, Board President; Devyn Dayley, Director of Accounting; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg VanWagenen, Board Member; Gina Hales, Board Member; Teri McCabe, Board Member, Wendy Dau, Future Superintendent; Keith Rittel, Outgoing Superintendent

Absent: Jennifer Partridge, Board Member, Derek Anderson, Business Administrator

Action: 3. Motion to Convene

I move that we convene the closed executive session for the purpose of discussing collective bargaining.

Motion made by Lisa Boyce, second Gina Hales

Roll Call Vote: Rebecca Nielsen, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Meg VanWagenen, Aye; Gina Hales, Aye, Teri McCabe, Aye

Discussion, Information: 4. Collective Bargaining

Action: 5. Motion to Adjourn

B. 4:30pm Study Session

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting started at 4:42pm.

Procedural: 2. Roll Call (*Audio Timestamp 00:00:20*)

Rebecca Nielsen, Board President; Devyn Dayley, Director of Accounting; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg VanWagenen, Board Member; Gina Hales, Board Member; Teri McCabe, Board Member, Wendy Dau, Future Superintendent; Keith Rittel, Soon to be Ex-Superintendent

Absent: Jennifer Partridge, Board Member; Derek Anderson, Business Administrator

Action: 3. Motion to Convene (*Audio Timestamp 00:00:50*)

I move that we convene the Study Session.

Motion by Melanie Hall, second by Meg VanWagenen.

Special Announcement from Incoming Superintendent Wendy Dau (*Audio Timestamp 00:01:07*)

Appointments of Jarod Sites as Assistant Superintendent over Elementary Education and Darrell Jensen as Assistant Superintendent over Secondary Education effective July 1, 2023.

Information: 4. Board Handbook Training: Member Gina Hales (*Audio Timestamp 00:01:58*)

[Gina Hales Board Handbook Training Presentation](#)

Discussion, Information: 5. Construction Update: Chad Jones, PCSD Construction Consultant (*Audio Timestamp 00:08:35*)

[Presentation by Chad Jones and Brandon Gray](#)

Summary:

- THS on time, tight
- Wasatch timeline open by January 2025
- Shoreline progressing quickly, on time

Discussion, Information: 6. Secondary ELD Curriculum: Anne-Marie Harrison, Asst. Supt. Teaching and Learning (*Audio Timestamp 00:24:22*)

Summary:

- Vendor is Vista Ed Learning

- 1300 students in secondary ELD programs that this curriculum will serve
- Process followed to choose this curriculum, requires board approval to start using.
- Will have 2 business items tonight to first approve the curriculum and then to approve the purchase of the curriculum materials and PD (large purchase request)
- These teachers recognize the need for and use the curriculum involved.

Discussion, Information: 7. Large Purchase Items: Devyn Dayley, Director of Accounting *(Audio Timestamp 00:36:24)*

Summary:

1. Special Ed Curriculum, 95% Group \$78,199, Grant Funded, Michelle Eldredge
2. THS East Parking Lot modifications, \$499,185.05
3. Vape Detection System, \$359,750
4. Cabling at THS, \$68,750.00
5. ELD Curriculum Materials, not to exceed \$220,035

Discussion, Information: 8. Fraud Risk Assessment Report: Devyn Dayley, Director of Accounting *(Audio Timestamp 00:39:24)*

Summary:

- Requirement from state auditor each year
- District risk of fraud is very minimal

Discussion, Information: 9. Policy Review: Keith Rittel, Superintendent *(Audio Timestamp 00:41:28)*

Summary:

Policy 3150 Attendance,

- Vote in Business Meeting
- Research mentioned in policy needs a footnote with that source.

**Board President Rebecca Nielsen stepped out at 5:25pm, back at 5:30pm*

Curriculum Materials, 4020, 4021, 4022

- This will be a first reading, postpone vote
- The district will post these on the website for feedback
- Back before board in August Board Meeting

5400 Employee Leaves

- Changes eliminating docked pay personnel leave and conditions to take PTO, per negotiations
- Vote in Business Meeting tonight

Discussion, Information: 10. 180/990 Reports: Todd McKee, Asst. Supt. Secondary Ed. and Alex Judd, Asst. Supt. Elementary Ed
(*Audio Timestamp 01:17:44*)

Summary:

Yearly requirement to have board review school schedules, all in line with requirements.

Discussion, Information: 11. Sex Education Committee Member Review: Anne-Marie Harrison, Asst. Supt. Teaching and Learning
(*Audio Timestamp 01:19:52*)

Summary:

Yearly requirement for board approval.

Discussion, Information: 12. LAND Trust Plans: Alex Judd, Asst. Supt. Elementary Ed. (*Audio Timestamp 01:21:23*)

Summary:

Yearly requirement, board has already reviewed, will vote for approval tonight.

Discussion, Information: 13. Collective Bargaining Agreements: Jason Cox, Deputy Superintendent/HR (*Audio Timestamp 01:22:03*)

Summary:

- Negotiations went well
- Thank you to all the groups for the discussions, work and courteous process

Discussion, Information: 14. 2023-24 Calendar Discussion: Jason Cox, Deputy Superintendent HR (*Audio Timestamp 01:23:11*)

Summary:

- Only minor changes to adjust per negotiated agreements
- The board will vote to approve during the business meeting

Discussion, Information: 15. RDA Presentation, 2nd Discussion: Keith Morey, City Development Services (*Audio Timestamp 01:25:19*)

Summary:

- This will be an item to vote on in the business meeting
- Shifts calendar for the agreement previously in place for former developer to new developer
- Low risk to school, developer intends to add value to provo properties

- Board Members on the finance committee were presented with more information and are in favor of voting for approval

[RDA Presentation](#)

Discussion, Information: 16. Board Member Secondary School Assignments: President Rebecca Nielsen *(Audio Timestamp 01:44:02)*

Summary:

- Current assignments were made assignments last year in June
- Keep them the same this year, and will rotate every 2 years.

Discussion, Information: 17. Consent Calendar Review and Questions: Pres. Rebecca Nielsen *(Audio Timestamp 01:47:53)*

Summary:

The consent calendar of the Board of Education of Provo School District contains routine items and reports related to approval of minutes, appointment or termination of employees, decisions related to school choice, the monthly financial report and enables the board to review and approve those needed items without lengthy discussions each month.

Discussion, Information: 18. Upcoming Google Calendar Items: President Rebecca Nielsen *(Audio Timestamp 01:59:52)*

Upcoming Google Calendar Items

President Rebecca Nielsen

Closed Executive Session, Study Session

Tuesday, June 27, 2023, District Offices

Executive Session 10:00 am

Study Session 4:00 pm

Study Session and Business Meeting

Tuesday August 8, 2023, District Offices

5:00 pm Study Session

7:00 pm Business Meeting

Action: 19. Motion to Adjourn *(Audio Timestamp 01:51:49)*

I move that we adjourn the Study Session.

Motion by Lisa Boyce, second NONE.

C. 7:00pm 2023-2024 Budget Hearing

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 7:04 pm.

Procedural: 2. Roll Call

Melanie Hall, Board Member; Gina Hales, Board Member; Meg VanWagenen, Board Member; Keith Rittel, Board Member; Rebecca Nielsen, Board Member; Teri McCabe, Board Member; Lisa Boyce, Board Member

Absent: Jennifer Partridge, Board Member; Derek Anderson, Business Administrator

Action: 3. Motion to Convene *(Audio Timestamp 00:51)*

I move that we convene the Budget Hearing.

Motion by Gina Hales, second by Lisa Boyce.

Discussion, Information: 4. Second Reading FY24 Budget: Devyn Dayley, Director of Accounting *(Audio Timestamp 01:20)*

[FY 24 Budget Presentation](#)

Action: 5. Motion to Adjourn *(Audio Timestamp 18:20)*

I move that we adjourn the Budget Hearing.

Motion by Melanie Hall, second NONE.

D. 7:30pm Business Meeting and Municipal Building Authority

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 7:30pm.

Procedural: 2. Roll Call

Melanie Hall, Board Member; Gina Hales, Board Member; Meg VanWagenen, Board Member; Keith Rittel, Superintendent; Rebecca Nielsen, Board President; Teri McCabe, Board Member; Lisa Boyce, Board Member

Absent: Jennifer Partridge, Board Member; Derek Anderson, Business Administrator

Action: 3. Motion to Convene (*Audio Timestamp 00:42*)

I move that we convene the business meeting as the Provo City School District Board of Education and as the Municipal Building Authority.

Motion by Lisa Boyce, second by Melanie Hall.

Procedural: 4. Opening Remarks: Wendy Dau, Future Superintendent and Gina Hales, Board Member (*Audio Timestamp 01:04*)

Announcement of appointments of Jarod Sites as Assistant Superintendent over Elementary Education and Darrell Jensen as Assistant Superintendent over Secondary Education effective July 1, 2023.

Summary:

Gina Hales, Board Member shared quotes regarding treating each other with dignity even when there are disagreements:

- Restoring dignity to public discourse and to basic human interactions requires self-reflection and committing to personal change regarding our perceptions of those we consider “other”.
—Tim Shriver, Deseret News, 4/20/23
- Unity doesn’t require sameness, but it does require harmony.
—D. Todd Christofferson, 4/2/23
- We can treat each other with dignity and begin the process of easing divisions. We can be curious about the opinions of others and look for creative solutions to our problems. We can break our addiction to hatred and contempt, and prevent further despair, loneliness and violence.
—Tim Shriver, A New American Spirit, 4/19/2023
- When people feel that their value and worth are recognized in relationships, they experience a sense of well-being that enables them to grow and flourish.
—Donna Hicks, Leading with Dignity

Procedural: 5. Pledge of Allegiance: Alex Judd and Todd McKee Assistant Superintendents (*Audio Timestamp 04:53*)

Outgoing Assistant Superintendents Alex Judd and Todd McKee led the pledge.

E. Community Connections

Recognition: 1. Employee Recognition: Provo Way Awards, Jason Cox Deputy Superintendent (*Audio Timestamp 06:55*)

Provo Way Award recipients

Lindsay Baccus - Timpanogos

Tiffany Evans - Title 1

Allison Pacheco - Centennial

Nicki Wake - Adult Ed.
Jayson Mansanarez - Provo High

Procedural: 2. Public Input *(Audio Timestamp 13:15)*

Joshua Brewer: Provo Resident in Dixon Middle School area, comments about future use of the DMS site.

Robbie Potter: Provo Resident in Timpanogos Elementary Area, concerns about busing to the new middle school and tennis courts.

F. Business Items

Action: 1. Approve Second Reading of the FY24 Budget as Board of Education and as Municipal Building Authority *(Audio Timestamp 20:24)*

I move that we approve the second reading of the FY24 budget as the PCSD Board of Education and as the Municipal Building Authority.

Motion by Megan Van Wagenen, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Discussion, Information: 2. Consideration to Approve the Proposed Secondary English Language Development Curriculum

(Audio Timestamp 22:10)

I move that we approve the adoption of the secondary English Language Development Curriculum as discussed in the study session.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 3. Consideration to approve the RDA/TIF request ("the Mix")

(Audio Timestamp 24:41)

I move that we approve the RDA/TIF request as discussed in the study session.

Motion by Gina Hales, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 4. Consideration to Approve Large Purchase Request (ELD Curriculum)

(Audio Timestamp 28:06)

I move that we approve the large purchase request for ELD Curriculum not to exceed the amount of \$220,035.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Lisa Boyce, Megan Van Wagenen

Nay: Teri McCabe

Action: 5. Consideration to Approve Large Purchase Request (Special Ed Curriculum)

(Audio Timestamp 29:54)

I move that we approve the Special Education Curriculum, 95% Group, Grant Funded in the amount of \$78,199 as discussed in study session.

Motion by Megan Van Wagenen, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 6. Consideration to Approve Large Purchase Request (THS Parking Lot)

(Audio Timestamp 30:54)

I move that we approve the large purchase request for the THS Parking Lot Modifications in the amount of \$499,185.05.

Motion by Lisa Boyce, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 7. Consideration to Approve Large Purchase Request (Vape Detection CMS/PHS)

(Audio Timestamp 32:04)

I move that we approve the large purchase request for vape detection systems in CMS and PHS in the amount of \$359,750.

Motion by Gina Hales, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 8. Consideration to Approve Large Purchase Request (Cabling at THS)

(Audio Timestamp 33:16)

I move that we approve the large purchase request for cabling at THS in the amount of \$68,750 as discussed in the study session.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 9. Consideration to Approve Policy 3150 Attendance

(Audio Timestamp 34:08)

I move that we approve Policy 3150 [with adjustments agreed to in the Study Session].

Motion by Lisa Boyce, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Items 10-12 postponed until August, no vote taken* (Audio Timestamp 35:42)*

Action: 10. Consideration to Approve Policy 4020 Curricular Materials

Action: 11. Consideration to Approve Policy 4021 Curriculum Development and Adoption of Instructional Materials

Action: 12. Consideration to Approve Policy 4022 School Library Materials

Action: 13. Consideration to Approve Policy 5400 Employee Leaves

(Audio Timestamp 33:22)

I move that we approve policy 5400 Employee Leaves as discussed in the study session.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 14. Approve 180-990 Calendars for 2023-2024

(Audio Timestamp 37:58)

I move that we approve the 180-990 calendars for 2023-2024 as discussed in the study session.

Motion by Megan Van Wagenen, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 15. Consideration to Approve the Sex Education Committee

Members *(Audio Timestamp 39:03)*

I move that we approve the sex education committee members for the 2023-2024 school year as discussed in study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 16. Consideration to Approve PEA Collective Bargaining

Agreements *(Audio Timestamp 41:04)*

I move that we approve the 2023-2024 PEA collective bargaining agreements as discussed in the study session.

Motion by Melanie Hall, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 17. Consideration to Approve 2023-2024 PESP Collective

Bargaining Agreements *(Audio Timestamp 43:10)*

I move that we approve the 2023-2024 PESP collective bargaining agreements as discussed in the study session.

Motion by Gina Hales, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 18. Consideration to Approve 2023-24 Calendar

(Audio Timestamp 44:37)

I move that we approve the 2023-24 calendar as discussed in the study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 19. Approve LAND Trust Plans (*Audio Timestamp 46:03*)

I move that we approve the LAND Trust plans as discussed in the study session.

Motion by Megan Van Wagenen, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

G. Consent Calendar (*Audio Timestamp 47:01*)

Action (Consent), Minutes: 1. Board Minutes as Part of the Consent Calendar 5.5.23

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent), Minutes: 2. Board Minutes as Part of the Consent Calendar 5.9.23

Resolution: I move that we approve the items on the consent calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action, Minutes: 3. Board Minutes as Part of the Consent Calendar 5.23.23

Action (Consent), Report: 4. Personnel Report as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent), Report: 5. Home School, School Choice, eSchool Report as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent): 6. Financial Reports as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent): 7. Approve the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

H. Board Member Report

Report: 1. Member Meg VanWagenen (Audio Timestamp 47:38)

Summary:

- PTA committee
- Sex Ed Committee
- Elementary schools, Provo Peaks and Wasatch

- Diversity committee

I. Superintendent's Report (*Audio Timestamp 51:33*)

Discussion, Information: 1. Approved Student Travel

4 items approved per policy 4006

Information: 2. Miscellaneous Items

THS Girls Track team state champs 2023 5A

Thank you and Farewell.

J. Adjourn (*Audio Timestamp 55:30*)

Action: 1. Adjourn

I move that we adjourn the Business Meeting.

Motion by Melanie Hall, second NONE.