



# North Davis Preparatory Academy

## Board Meeting Minutes

**Wednesday, June 28, 2023**

**Location:** Academica West, 290 N. Flint Street, Kaysville, UT 84037

**In Attendance:** Monte Poll, Maggie Arave, Clint Heiner, Rita Brock

**Excused:** Dale Pfister

**Others in Attendance:** Dawn Kawaguchi, Heidi Bauerle, Ryan Robinson, Trent Brown

### VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

### BOARD CONSTITUTION:

- ★ We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- ★ We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- ★ We will make the Spanish language a key element of our school.
- ★ We will make decisions that will keep NDPA financially stable.
- ★ We will review our Charter before making any dramatic changes to school policy.

## **MINUTES**

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### **6:06 PM – INTRODUCTORY ITEMS**

- Welcome and Introductions – Monte Poll
- Pledge of Allegiance – Rita
- School Vision – Maggie
- Board Constitution – Clint

**There was no PUBLIC COMMENT.**

### **CONSENT ITEMS**

- Amended 2023-2024 School Calendar – There was no further discussion. **Monte Poll made a motion to approve the amended 2023-2024 school calendar. The votes were as follows:**

**Monte Poll – Aye**

**Maggie Arave – Aye**

**Clint Heiner – Aye**

**Rita Brock – Aye**

**Motion passed unanimously.**

## VOTING ITEMS

➤ 2022-2023 Final Amended Budget – There is no need to amend the budget.

## EVALUATION

➤ Principal and Academica West Evaluation – Monte Poll asked Ryan to spend 15 minutes to highlight the best things of his evaluation data. Ryan touched on the state's climate survey results which the state writes the questions and the school just sends the link to the stakeholders. The state sends the data back to the school. Ryan also went through some of the assessment data that is available, and current and past enrollment numbers. There was a discussion on what is our relationship with the Ministry of Spain and the State DLI coordinator, possibly using more of the Spanish speaking teachers not from Spain and how that effects the Spanish program/Spain culture, how the marketing going to increase our enrollment back to 1,000, community outreach, faculty training opportunities, number of opportunities for 1-on-1 meetings with individual faculty members, and Ryan's personal development. Ryan asked the board if there were other things that they would like him to report on. There was a discussion on the communication between the board and Ryan as well as the between the board members. There was a discussion on the evaluation tool and if it is something that may change. As of today, the board would like to keep the current evaluation tool. Academica West went through their data including financial statement, long term maintenance plan, on-going maintenance by AW, maintenance tickets, compliance, training, and a year at a glance. Monte wanted to reiterate how impressed he was with how professional manner that the fraud was handled this last year. It was the best way to go through one of the worst experiences any of us could have dealt with as organizations collectively. On the record, it speaks volumes for what type of group we have here. AW is very quick to respond to any compliance emails sent from the state. They feel like they are receiving special treatment but after asking around, other schools have reported that they are receiving the same service.

## DISCUSSION ITEMS

➤ Calendaring Items – Monte Poll

- Next PreBoard Meeting – July 18<sup>th</sup> @ 1 p.m.
- Next Board Meeting – August 2<sup>nd</sup>
- NCSC24 Boston, MA – June 30 – July 3

**8:22 PM – Monte Poll made a motion to enter a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) at Academica West. The roll call votes were as follows:**

Monte Poll – Aye

Maggie Arave – Aye

Clint Heiner – Aye

Rita Brock – Aye

**Motion passed unanimously.**

**9:25 PM – Monte Poll made a motion to exit CLOSED SESSION and ADJOURN. The votes were as follows:**

**Monte Poll – Aye**  
**Maggie Arave – Aye**  
**Clint Heiner – Aye**  
**Rita Brock – Aye**

**Motion passed unanimously.**

**North Davis Preparatory Academy  
Board of Directors  
Closed Session Statement  
Wednesday, June 28, 2023**

**Location:** Academica West, 290 N Flint Street, Kaysville, UT 84037



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**CLOSED SESSION SWORN STATEMENT:**

*At a duly noticed public meeting held on the date listed above, the board of directors for **NORTH DAVIS PREPARATORY ACADEMY** entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).*

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 28<sup>th</sup> day of June, 2023.

Monte Poll

**Monte Poll**

*Board Chair*