UTAH TECH UNIVERSITY
MINUTES OF THE BOARD OF TRUSTEES MEETING

Friday, January 27, 2023
Zions Bank Room, Holland Centennial Commons 537
8:30 a.m. – General Session

TRUSTEES PRESENT
Tiffany Wilson, Chair
Betty Barnum
Ginger Chinn
Mitchell Cloward
David Elkington
Danny Ipson
Colleen Kvetko, Vice Chair
Deven Macdonald
Devon Rice

TRUSTEE ABSENT
Larry Bergeson

UTAH SYSTEM OF HIGHER EDUCATION MEMBERS PRESENT VIRTUALLY
Julie Hartley, Associate Commissioner of Academic Education
Rick Wheeler, Board of Higher Education Member

UNIVERSITY REPRESENTATIVES PRESENT
President Richard B. Williams
Christine Arlotti, Executive Assistant to Administrative Affairs
Del Beatty, Vice President of Student Affairs
Ken Beazer, Executive Director of Intercollegiate Athletics
Dr. Eliezer Bermudez, Dean of the College of Health Sciences
Theresa Bondad, Assistant to the President
Becky Broadbent, General Counsel
Brooks Burr, Staff Association President-Elect
Cheryle Caplinger, Executive Director of Strategic Partnerships
Dottie Catlin, Executive Director for Career Services
Dr. Julie Chew, Faculty Senate President-Elect
Darlene Dilley, Associate Vice President for Enrollment Management
Dr. Rico Del Sesto, Associate Professor of Chemistry
McGarren Flack, Associate Professor of Studio Art
Bryant Flake, Executive Director of Planning and Budget
Chris Guymon, Associate Provost for Academic Planning & Operations
Christian Hildebrandt, Executive Director of Campus Life & Wellness
Dr. Dillon Hyland, Assistant Professor of Athletic Training/Clinical Education Coordinator
Dr. Jeff Jarvis, Dean of the College of the Arts
Dr. Michael Lacourse, Vice President of Administrative Affairs & Provost
Brad Last, Vice President of Institutional Advancement
Dr. Stephen Lee, Dean of the College of Humanities & Social Sciences
Paul Morris, Vice President of Administrative Affairs
Natalie Nelson, Assistant Attorney General (assigned to Utah Tech)
Dr. Matt Nickodemus, Executive Director of Institutional Effectiveness
Kelly Peterson-Fairchild, Dean of Library & Learning Services
Dr. Wayne Provost, Director of Innovation, Guidance & Support
Dr. Ren Quinn, Assistant Professor of Computer Science
Dave Reiff, Regional Academic Pathways Coordinator
Travis Rosenberg, Executive Director of Human Resources
Dr. Brenda Sabey, Dean of the College of Education

GENERAL SESSION

WELCOME

At 8:35 a.m., Tiffany Wilson, Chair of the Utah Tech University (UT) Board of Trustees, called the meeting to order and welcomed everyone to the meeting, including Julie Hartley, Associate Commissioner of Academic Education and Rick Wheeler, Board of Higher Education Member, who were joining the meeting virtually.

ACTION ITEMS

Approval of Minutes for November 11, 2022

Chair Wilson asked for a motion to approve the November 11, 2022, Meeting Minutes. Motion to approve the Minutes by Danny Ipson; duly seconded by Mitch Cloward. Chair Wilson asked for a discussion on the motion. Seeing none, Chair Wilson called for a vote to approve the BOT Meeting Minutes for November 11, 2022. Action: Motion approved unanimously.

Early Retirement Request for Ross Decker, Associate Professor of Mathematics: Paul Morris, Vice President of Administrative Affairs, presented the Early Retirement Request for Ross Decker, Associate Professor of Mathematics, to begin on July 1, 2023. Chair Wilson asked for a motion to approve the Early Retirement Request for Ross Decker, Associate Professor of Mathematics. Motion to approve by Colleen Kvetko; Motion duly seconded by Mitch Cloward. Action: Motion approved unanimously.

Policy Approvals

Chair Wilson said Larry Bergeson, Board of Trustees Policy Committee Chair, was tasked with working with the Policy Steering Committee on policies. While not present for this meeting, Trustee Bergeson had notified Chair Wilson that the Board of Trustees Policy Committee had reviewed the policies being presented for approval. Chair Wilson said the Board would approve, or not approve, the policies presented with one vote at the end of the policy presentations by the assigned Policy Owner(s).

Administrative Affairs, Vice President Paul Morris
- 310: Part-Time Employment (Revision)
- 322: Abusive Conduct (New)
- 323: Employee Physical, Mental, and Alcohol or Drug Examinations (Revision)
- 358: Staff Professional Development (Revision)

Vice President Morris presented Policies 310: Part-Time Employment (Revision); 322: Abusive Conduct (New); 323: Employee Physical, Mental, and Alcohol or Drug Examinations (Revision); and 358: Staff Professional Development (Revision) to the Board of Trustees for approval. Chair Wilson asked for a motion to approve Policies 310: Part-Time Employment (Revision); 322: Abusive Conduct (New); 323: Employee Physical, Mental, and Alcohol or Drug Examinations (Revision); and 358: Staff Professional Development (Revision). Motion to approve by Danny Ipson; Motion duly seconded by Betty Barnum. Action: Motion approved unanimously.

Academic Affairs, Provost and Vice President Dr. Michael Lacourse
- 503: Qualifications for Residency (Revision)

Dr. Michael Lacourse, Provost and Vice President of Academic Affairs, presented Policy 503: Qualifications for Residency (Revision) to the Board of Trustees for approval. Chair Wilson asked for a motion to approve Policy 503: Qualifications for Residency. Motion to approve by Ginger Chinn. Chair Wilson asked for a discussion on the motion. Chair Wilson asked, "When may a person qualify for Residency?". Provost Lacourse replied that Residency requirements are set by the State of Utah,

and Policy 503 references State of Utah Residency Requirements in the References Section. Chair Wilson asked for a State of Utah Residency Requirements link be added in the Policy as part of the approval. Chair Wilson then asked for a motion to approve Policy 503: Qualifications for Residency with the addition of a State of Utah Residency Requirements link. Motion to approve by Ginger Chinn; Motion duly seconded by Danny Ipson. Action: Motion approved unanimously.

Academic Affairs Agenda Items
Betty Barnum, Chair of the Trustee Academic Affairs Committee, shared an overview of the Academic Affairs meeting items and invited Provost Lacourse to present the following agenda items to the Board of Trustees.

Approval of Intermediate Review/Continued Probationary Status; Rank Advancement; Tenure; Post-Probation Review; and Final Probationary Review.
Provost Lacourse provided an explanation on qualifications for Intermediate Review/Continued Probationary Status; Rank Advancement; Tenure; Post-Probation Review; and Final Probationary Review to the Board of Trustees. After a general discussion on the topic, Chair Wilson asked for a motion to approve faculty for Intermediate Review/Continued Probationary Status; Rank Advancement; Tenure; Post Probation Review; and Final Probationary Review. Danny Ipson motioned to approve the Intermediate Review/Continued Probationary Status; Rank Advancement; Tenure; Post Probation Review; and Final Probationary Review. Motion seconded by Colleen Kvetko. Action: Motion approved unanimously.

New Programs
- **BS Data Science:** Dr. Ren Quinn presented the request to approve the BS Data Science. Chair Wilson called for a motion to approve the BS Data Science. Motion to approve called by Betty Barnum; motion seconded by Dave Elkington. Motion approved unanimously.
- **BS/BA Hotel and Resort Management and AS/AAS Hotel and Resort Operations:** Provost Lacourse presented the request to approve the following new degree programs: BS/BA Hotel and Resort Management and AS/AAS Hotel and Resort Operations. Chair Wilson called for a single motion to approve the two new degree programs presented by Provost Lacourse. Motion to approve the two new degree programs called by Dave Elkington; motion duly seconded by Ginger Chinn. Action: Motion approved unanimously.
- **MFA Studio Professional:** Dr. Jeff Jarvis and McGarren Flack presented the MFA Studio Professional degree to the Board of Trustees for approval. After an in-depth discussion, the Board of Trustees asked to table the MFA Studio Professional motion until the March 10, 2023, BOT meeting.

BREAK (10:20 – 10:30 AM)

New Centers
- **Athletic Training Student Clinic:** Dr. Dillon Hyland presented the request to approve the new Athletic Training Student Clinic. Chair Wilson called for motion to approve the new Athletic Training Student Clinic. Motion to approve by Mitch Cloward; Motion duly seconded by Dave Elkington. Action: Motion approved unanimously.
- **Center for Climate Resilience and Sustainability:** Dr. Rico Del Sesto presented the request to approve the new Center for Climate Resilience and Sustainability. After an in-depth discussion, the Board of Trustees asked to table the new Center for Climate Resilience and Sustainability motion until the March 10, 2023, Board of Trustees meeting.

New Certificate
- **Editing and Publishing:** Provost Lacourse presented for approval the new Editing and Publishing Certificate. Chair Wilson called for a motion to approve the Editing and Publishing Certificate (new). Motion by Betty Barnum; Motion duly seconded by Ginger Chinn. Action: Motion approved unanimously.

Program Fee
- **DCP Communication Studies (Degree Completion Program):** Provost Lacourse presented for approval the DCP Communication Studies Program Fee. Chair Wilson called for a motion to approve the Program Fee. Motion by Mitch Cloward; Motion duly seconded by Danny Ipson. Action: Motion approved unanimously.

Program Name Change
- **BAS in Healthcare Administration** (From BAS in Health Administration): Provost Lacourse presented for approval the BAS in Healthcare Administration (name change). Chair Wilson called for a motion to approve the name change from BAS in Health Administration to BAS in Healthcare Administration. Motion by Colleen Kvetko; Motion duly seconded by Ginger Chinn. Action: Motion approved unanimously.

Program Discontinuation

- **BS in Tech Innovation:** Provost Lacourse presented for approval the Program Discontinuation for the BS in Tech Innovation to the Board of Trustees. Chair Wilson called for a motion to approve the Program Discontinuation for the BS in Tech Innovation. Motion by Dave Elkington; Motion duly seconded by Mitch Cloward. Action: Motion approved unanimously.

Course Fee
Provost Lacourse presented the Structural Geology and Tectonics Course Fee change for the Fall 2023 Semester. Chair Wilson called for a motion to approve the Structural Geology and Tectonics Course Fee. Motion to approve called by Danny Ipson; Motion duly seconded by Betty Barnum. Action: Motion approved unanimously.

Requests for Faculty Emeritus Award Approval
Provost Lacourse presented the requests for Faculty Emeritus Award for the following faculty members for approval to the Board of Trustees:
- Dr. Cari Buckner, Professor of Family and Consumer Science
- Ross Decker, Associate Professor of Mathematics
- David Zielke, Full Academic Librarian

Chair Wilson asked for a motion to approve the Faculty Emeritus Award for Dr. Cari Buckner, Ross Decker, and David Zielke. Motion by Danny Ipson; Motion duly seconded by Mitch Cloward. Action: Motion approved unanimously.

Charter School Authorizer Application
Provost Lacourse and Dr. Brenda Sabey requested approval from the Board of Trustees to submit the Charter School Authorizer Application. Chair Wilson asked for a motion to approve the request to submit the Charter School Authorizer Application. Motion by Betty Barnum; Motion duly seconded by Devon Rice. Action: Motion approved unanimously.

School of Business AACSB Accreditation (Information Item)
Dr. Kyle Wells presented an update on the Udvar-Hazy School of Business (UHSB) Association to Advance Collegiate Schools of Business (AACSB) Accreditation progress to the Board of Trustees, saying the School of Business is a candidate for accreditation. The School of Business has programs currently accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Administrative Affairs
- **Investment Report:** Vice President Morris presented the Investment Reports for October 2023 – November 2023 to the Board of Trustees for approval. Chair Wilson called for a motion to approve the Investment Reports as presented. Motion approved by Colleen Kvetko; Motion duly seconded by Deven Macdonald. Action: Motion approved unanimously.

University Advancement
- **Donation Report:** Brad Last, Vice President of Advancement, presented the Donation Report for July 1, 2022 – December 31, 2023, to the Board of Trustees for approval. Chair Wilson called for a motion to approve the Donation Report for July 1, 2022 – December 31, 2023. Motion to approve called by Colleen Kvetko; Motion duly seconded by Mitch Cloward. Action: Motion approved unanimously.

Board of Trustees Bylaws Update
Chair Wilson presented an editorial update for the Board of Trustees Bylaws to update the University's name to Utah Tech University. Chair Wilson called for a motion to approve the Board of Trustees Bylaws Update. Motion to approve by Dave Elkington; Motion duly seconded by Danny Ipson. Action: Motion approved unanimously.

Performance Funding Metrics

Dr. Matt Nickodemus presented the Performance Funding Metrics for approval. Chair Wilson called for a motion to approve the Performance Funding Metrics. Motion to approve by Dave Elkington; Motion duly seconded by Devon Rice. Action: Motion approved unanimously.

Consent Calendar

Chair Wilson said the Reports included in the Consent Calendar would be approved together, with one motion, after the presentation of the Reports.

- **President's Report:** President Williams provided the Board of Trustees with updates from various divisions and departments.
- **Utah Tech Student Association Report:** Devon Rice, UTSA President, presented the UTSA report to the Board of Trustees.
- **Faculty Senate Report:** Dr. Glenn Webb presented the Faculty Senate report to the Board of Trustees.
- **Staff Association Report:** Brooks Burr presented the Staff Association report to the Board of Trustees.

Chair Wilson called for motion to approve Consent Calendar, including the President's Report, Utah Tech Student Association Report, Faculty Senate Report, and the Staff Association Report. Motion to approve called by Danny Ipson; Motion duly seconded by Ginger Chinn. Action: Motion approved unanimously.

BOARD OF TRUSTEES COMMITTEE REPORTS

- **Audit Committee:** Colleen Kvetko, Chair of the Board of Trustees Audit Committee, reported on Audit Committee agenda items. Chair Kvetko said the committee had reviewed six audits and proposed the audit schedule for next year.
- **Dixie Technical College:** Trustee Danny Ipson said there was nothing new to report regarding Dixie Technical College.

CONCLUDING REMARKS

At 12:40 PM, Chair Wilson paused the meeting for a brief lunch break. During lunch, Dr. Wayne Provost and Jeff Stewart presented on Atwood Innovation Plaza accomplishments. Chair Wilson invited attendees to join the Board of Trustees in a tour of Atwood Innovation Plaza at the conclusion of the meeting.

MEETING ADJOURNED

At 1:30 PM., Chair Wilson called for a motion to adjourn the January 27, 2023, Board of Trustees Meeting. Motion to adjourn called by Ginger Chinn; Motion duly seconded by Mitch Cloward. Action: Motion approved unanimously.

Minutes approved on March 10, 2023