

Community Renewable Energy Agency Board Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on August 7th, 2023, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

REGULAR MEETING of the Board:

1. Welcome, Introduction and Preliminary Matters

- 1.1 Purpose and overview of meeting
- 1.2 Current participation percentages included in Board packet
- 1.3 September board meeting to take place on 2nd Monday of the month due to Labor Day holiday

2. Business Matters

- 2.1 Approval of July 17, 2023 Board Meeting Minutes
- 2.2 Treasurer Report (year-to-date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Public Comments

Audience members may bring any item to the Board's attention. Comments are subject to the Public Comment Policy and Procedure set forth below.

- 2.5 Board member comments
- 2.6 Closed Session (if needed): the Board may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205

3. Adjournment

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting adainfo@millcreek.us at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Board may be asked to complete a written comment form and present it to the Millcreek City Recorder. In general, the Chair will allow an individual two minutes to address the Board. At the conclusion of the citizen comment time, the Chair may direct staff or Board members to assist the citizen on the issue presented; direct the citizen to the proper entity; or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff or Board members to assist the citizen; direct the citizen to the entity; or take no action.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website

<http://pmn.utah.gov>

DATE: 8/3/23

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.

Participation Percentages

								Weighted Votes Occuring After July 31, 2022						
Signed Agreement to Secretary	Date Deemed Withdrawn	Listed Entities:	Phase 1 Initial Payments (Schedule 1, column D)	Phase 1 Anchor Payment Max (Schedule 2, column D)	Phase 2 Initial Payments (Schedule 1, column E)	Phase 2 Anchor Payment Max (Schedule 2, column G)	Aggregate Total of Actual Phase 1 Initial, Phase 2 Anchor, and Phase 2 Initial Payments	Phase 2 Anchor Proportionate Shares, based on Max Anchor Payments	Phase 2 Remaining Balance Distributed Proportionally Among Anchors (Phase 2 Anchor Payment)	Total Phase 1 and 2 Payment Obligations as of Meeting Date Above	Participation Percentage for Weighted Votes After July 31 2022	Yes vote on Resolution XX-XX Weighted Vote?	Total Yes Percentage on Resolution XX-XX	
1	7/1/2021	Grand County	2,109.37	3,110.81	2,109.37	3,110.81	\$ 6,364.78	1.49%	\$ 1,692.07	\$ 8,056.85	1.15%		0.00%	
2	10/1/2021	Salt Lake County	11,570.26		11,570.26		\$ 23,140.52	0.00%	\$ -	\$ 23,140.52	3.31%		0.00%	
3	7/1/2021	Summit County	10,759.97	15,868.33	10,759.97	15,868.33	\$ 32,466.94	7.61%	\$ 8,631.28	\$ 41,098.22	5.87%		0.00%	
4	7/1/2021	Town of Alta	218.93		218.93		\$ 437.86	0.00%	\$ -	\$ 437.86	0.06%		0.00%	
5		Bluffdale City	11,088.57		11,088.57		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
6	7/1/2021	Town of Castle Valley	106.74	157.42	106.74	157.42	\$ 322.08	0.08%	\$ 85.63	\$ 407.71	0.06%		0.00%	
7	4/28/2022	Coalville City	562.99		562.99		\$ 1,125.98	0.00%	\$ -	\$ 1,125.98	0.16%		0.00%	
8	7/1/2021	Cottonwood Heights	10,942.10		10,942.10		\$ 21,884.20	0.00%	\$ -	\$ 21,884.20	3.13%		0.00%	
9	6/13/2022	Emigration Canyon Township	456.22		456.22		\$ 912.44	0.00%	\$ -	\$ 912.44	0.13%		0.00%	
10	8/3/2021	Francis City	421.54		421.54		\$ 843.08	0.00%	\$ -	\$ 843.08	0.12%		0.00%	
11	7/1/2021	City of Holladay	9,387.72		9,387.72		\$ 18,775.44	0.00%	\$ -	\$ 18,775.44	2.68%		0.00%	
12		Kamas City	743.49		743.49		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
13	7/13/2021	Kearns	9,606.01		9,606.01		\$ 19,212.02	0.00%	\$ -	\$ 19,212.02	2.74%		0.00%	
14	7/1/2021	Moab City	2,237.95	3,300.43	2,237.95	3,300.43	\$ 6,752.75	1.58%	\$ 1,795.21	\$ 8,547.96	1.22%		0.00%	
15	7/1/2021	Millcreek	18,421.40	27,167.05	18,421.40	27,167.05	\$ 55,584.39	13.03%	\$ 14,777.00	\$ 70,361.39	10.05%		0.00%	
16	4/28/2022	Oakley City	520		520		\$ 1,040.00	0.00%	\$ -	\$ 1,040.00	0.15%		0.00%	
17	7/28/2021	Ogden City	35,737.26		35,737.26		\$ 71,474.52	0.00%	\$ -	\$ 71,474.52	10.21%		0.00%	
18		City of Orem	31,019.52		31,019.52		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
19	7/13/2021	Park City	6,742.38	9,943.35	6,742.38	9,943.35	\$ 20,344.33	4.77%	\$ 5,408.50	\$ 25,752.83	3.68%		0.00%	
20	7/1/2021	Salt Lake City	101,050.33	149,024.48	101,050.33	149,024.48	\$ 304,907.42	71.45%	\$ 81,059.05	\$ 385,966.47	55.14%		0.00%	
21	7/1/2021	Town of Springdale	481.26		481.26		\$ 962.52	0.00%	\$ -	\$ 962.52	0.14%		0.00%	
22		West Jordan City	37,916.77		37,916.77		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
23		West Valley City	47,899.22		47,899.22		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
	7/1/2021		350,000.00	208,571.87	350,000.00	208,571.87	586,551.27	100.00%	113,448.73	\$ 700,000.00	100%		0.00%	

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a special public meeting on **Monday, July 17, 2023**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*

Drew Quinn, *Holladay*

Emily Quinton, *Summit County*

Jeff Silvestrini, *Millcreek*

Electronic

Christopher Thomas, *Salt Lake City*

Samantha DeSeelhorst, *Cottonwood Heights*

Pamela Gibson, *Castle Valley*

Chris Cawley, *Alta*

Joe Frazier, *Oakley*

Luke Cartin, *Park City*

Randy Aton, *Springdale*

Alexi Lamm, *Moab*

Emily Paskett, *Salt Lake County*

Holly Smith, *Holladay*

David Brems, *Emigration Canyon Township*

Suzanne Harrison, *Salt Lake County*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Phil Russell, *attorney*; Bob Davis, *Division of Public Utilities*; Doug Wheelwright, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Gordon Bennett, *Emigration Canyon Township*; Eliza Cowie, *O2 Utah*; Emma Johnson, *Salt Lake City Staff*; Lorenzo Long, *Ogden City Staff*; Monica O'Malley, *Salt Lake City Staff*; Kellen Hunnicutt, *Salt Lake City Staff*; Iris Tang, *Salt Lake City Staff*; Nikki Emam, *Energy Strategies*; Charles Bonkowsky, *Salt Lake City Staff*; Ian Harris, *Cottonwood Heights Staff*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 12:59 p.m.

- 1. Welcome, Introduction, and Preliminary Matters**
 - 1.1 Purpose and Overview of Meeting**
 - 1.2 Current Participation Percentages included in Board Packet**

2. Business Matters

2.1 Approval of June 5, 2023, Board Meeting Minutes

Board Member Silvestrini moved to approve the June 5, 2023, Board Meeting Minutes. Board Member Quinton seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Silvestrini said all revenue anticipated have been collected. The only funds spent have been for legal counsel and Penna Powers.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Chris Cawley gave the update from the Communications Committee. The committee met three times since the last board meeting and has been working with Penna Powers on logo, name, branding concept iterations. Penna Powers communications audit found that changing some elements of agency identity is important. The Utah 100 name is catchy, but name recognition is low. The name also performs poorly in internet searches. The committee is proposing to change the brand name to Utah Renewable Communities: 100% Committed to Clean Energy. Mr. Cawley explained how the old logo has a limited color palate without graphic elements linked to renewable energy. The new logo would have a more diverse color palate and can create more opportunities for use across platforms. The Communication Committee recommends adopting “Utah Renewable Communities” as the informal, public-facing name of the Community Renewable Energy Agency/Program, as well as the associated tagline and logo via Resolution 23-05. The legal name will remain Community Renewable Energy Agency (CREA). Their work to date billing amount to Penna Powers is \$15,829.25. The not to exceed estimate is \$93,500. State contract hourly rate for public relations is \$125 per hour. Penna Powers is working on a brand voice document with a new mission statement and vision statement. The Communication Committee is working on opt out letter recommendations and social media strategy. Board Member Silvestrini said he likes the new logo and thanked the Communication Committee for their work.

Board Member Samantha DeSeelhorst gave the update from the Low-Income Plan Committee. They have been working with Penna Powers and the Communication Committee to develop outreach materials including an outreach poster. They are also coordinating with communities on outreach including emails summarizing their outreach duties. Each community has been sent an outreach email with an attached letter about the outreach strategies section of their Low-Income plan. These emails summarize which organizations from a community’s outreach list will be contacted by the low-income plan committee, which can be reached in collaboration with another community, and which organizations are the responsibility of the community. Please read through your outreach email and review the organizations. Please also contact other communities that share groups to collaborate. The Low-Income Plan Committee will reach out again to talk about how outreach efforts are going. If a community decides to start outreach earlier, remember that program details are still being determined. Keep your outreach general.

Board Member Christopher Thomas gave the update from the Program Design

Committee. The Utility Agreement requirements are set in Utah Code. The Program Design Committee feels comfortable recommending to the Board that it approve and give the ability of the Chair to sign the Utility Agreement. The committee met three times since the last Board Meeting. The Program Design Committee feels that the language of the Utility Agreement is near final. Resolution 23-04 would authorize the Board Chair to sign the agreement on behalf of the Agency. Approving this resolution would still allow for any remaining non-substantive changes identified by the attorneys to be made prior to Board Chair signature. If approved, member communities are requested to execute the agreement by September 1, 2023. Optional template slides and memo will be provided. Program Design Committee members are available to provide briefings as needed. Consultants used by the Division of Public Utilities and Office of Consumer services will be paid for by communities (already covered by Agency Funds not to exceed \$200k). Communities agree to reimburse RMP for the cost of two opt out notices. The Utility Agreement must address how any unpaid termination costs will be handled. And the Utility Agreement must determine whether the communities propose to accelerate paying down the costs of existing coal and gas plants, "replaced assets".

Mr. Thomas spoke about opt-out notices. RMP is revising the cost estimate to allow for the second notice to be an email instead of a letter for the subset of customers who have requested paperless billing. To reduce costs, the Committee does not currently envision mailing opt out notices with pre-paid envelopes; there will be online and phone options. It will be expensive for Rocky Mountain Power to update its systems to track a person's opt-out decision from one address to the next. The language of the opt-out notice is being reviewed by Penna Powers. Mr. Thomas reviewed the updated budget guidance for 2023-2024 noticing costs.

Switching topics, Mr. Thomas spoke about resource procurement. The Agency submitted an expression of interest in renewable energy projects bid into PacifiCorp's 2022 All-Sour Request for Proposals. They pitched an idea to host an open house for renewable energy developers to learn about the program and gauge their interest.

Next steps include requests for member communities - if the Board approves the Utility Agreement, please prepare to seek signature from your community by September 1, 2023. Optional template slides and a memo explaining the agreement will be provided.

2.4 Public Comments

There was no public comment.

2.5 Closed Session (If needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205

Board Member Cawley made the motion to convene a closed session per Utah State Code Ann, 52-4-205. Board Member Brems seconded the motion. Chair Dugan conducted a roll call vote. Alta, yes, Castle Valley, yes, Coalville absent, Cottonwood Heights, yes; Emigration Canyon Township yes; Franics, absent; Grand County absent, Holladay, yes; Kearns, absent; Millcreek excused; Moab yes; Oakley absent; Ogden, absent; Salt lake City yes; Salt Lake County, yes; Park City yes; Springdale yes; Summit County, yes. The motion passed unanimously. The Board entered

Closed session at 1:44 pm.

The Board left closed session and entered open session at 2:17 pm.

2.6 Discussion and Consideration of Resolution 23-04, Resolution of the Board Authorizing the Chair to Sign the Utility Agreement

Secretary Quinton asked if Board Member Thomas could give a quick reminder of this resolution. Board Member Thomas said the resolution gives the Chair the ability to sign the Utility Agreement if there are no material changes. By voting yes, it does not mean there cannot be changes to the Utility Agreement. When the Board Chair signs the agreement, it kicks off the process for Agency communities to sign the agreement by September 1, 2023.

Board Member Quinn moved to approve Resolution 23-04, Resolution of the Board Authorizing the Chair to sign the Utility Agreement. Board Member Brems seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.7 Discussion and Consideration of Resolution 23-05, Resolution of the Board Adopting Agency Logo, Informal Name, and Tagline

Board Member Quinton moved to approve Resolution 23-05, Resolution of the Board Adopting Agency Logo, Informal Name, and Tagline. Board Member Quinn seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.8 Discussion and Consideration of Resolution 23-06, Resolution of the Board Addressing Agency Withdrawal and Re-Entry

Board Member Thomas said there are 18 member communities, and they have all paid their share. The power to withdraw depends on the setup of the Agency's legislative body. If a community were to withdraw and later rejoin after paying their share of fees they could return with no penalty. Per this resolution a community may leave and request to come back but can only do that before the commission would approve the program. The entity that withdraws would need to provide written notice to the Board Secretary that they wish to rejoin. If the Utility Agreement has been executed by Rocky Mountain Power and one or more communities, the withdrawn party would need to sign the Utility Agreement and give that to the secretary. The board would then vote to readmit the entity or not. Only then if the Commission grants that request and votes would the withdrawn party be allowed to re-enter.

Board Member Quinn moved to adopt Resolution 23-06, Resolution of the Board Addressing Agency Withdrawal and Re-Entry. Board Member Quinton Seconded the motion. Chair Dugan asked for the vote. All Board members voted yes. The motion passed unanimously.

2.9 Board Member Comments

Secretary Quinton noted that the Communication Committee has put on hold the monthly

e-newsletter while they were working with Penna Powers. Secretary Quinton asked that the Communication Committee resume the e-newsletter to send out news that the Chair will be signing the Utility Agreement. Chair Dugan asked that the language be cleared with counsel.

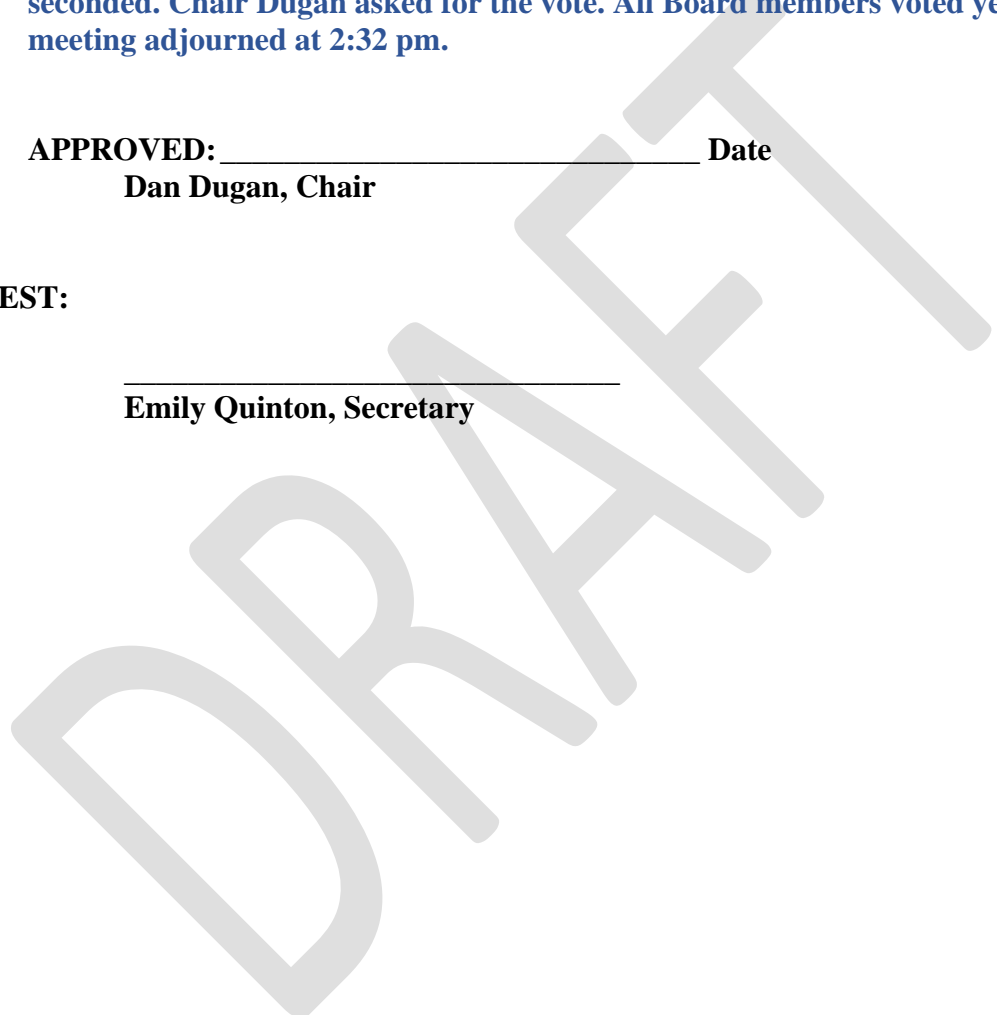
3. Adjournment

Board member DeSeelhorst moved to adjourn the meeting. Board Member Quinn seconded. Chair Dugan asked for the vote. All Board members voted yes. The meeting adjourned at 2:32 pm.

APPROVED: _____ **Date**
Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary



Community Renewable Energy Agency Board

Treasurer's Report for 8/7/23 Meeting

Billing report (p. 1 of 2)

For Date Range: 09/01/2021 - 08/01/2023

CRE - CRE MEMBERSHIP

Date Billed	Name	Account Name	Amount
9/15/2021	GRAND COUNTY	Membership Fee - Phase I Initial Payment	2,109.37
9/15/2021	SUMMIT COUNTY	Membership Fee - Phase I Initial Payment	10,759.97
9/15/2021	TOWN OF ALTA	Membership Fee - Phase I Initial Payment	218.93
9/15/2021	TOWN OF CASTLE VALLEY	Membership Fee - Phase I Initial Payment	106.74
9/15/2021	COTTONWOOD HEIGHTS	Membership Fee - Phase I Initial Payment	10,942.10
9/15/2021	FRANCIS CITY	Membership Fee - Phase I Initial Payment	421.54
9/15/2021	CITY OF HOLLADAY	Membership Fee - Phase I Initial Payment	9,387.72
9/15/2021	KEARNS	Membership Fee - Phase I Initial Payment	9,606.01
9/15/2021	MOAB CITY	Membership Fee - Phase I Initial Payment	2,237.95
9/15/2021	MILLCREEK	Membership Fee - Phase I Initial Payment	18,421.40
9/15/2021	OGDEN CITY	Membership Fee - Phase I Initial Payment	35,737.26
9/15/2021	PARK CITY	Membership Fee - Phase I Initial Payment	6,742.38
9/15/2021	SALT LAKE CITY	Membership Fee - Phase I Initial Payment	101,050.33
9/15/2021	SPRINGDALE CITY	Membership Fee - Phase I Initial Payment	481.26
10/19/2021	SALT LAKE COUNTY	Membership Fee - Phase I Initial Payment	11,570.26
11/10/2021	GRAND COUNTY	Anchor Payment - Phase I	2,146.04
11/10/2021	SUMMIT COUNTY	Anchor Payment - Phase I	10,947.00
11/10/2021	TOWN OF CASTLE VALLEY	Anchor Payment - Phase I	108.60
11/10/2021	MOAB CITY	Anchor Payment - Phase I	2,276.85
11/10/2021	MILLCREEK	Anchor Payment - Phase I	18,741.59
11/10/2021	PARK CITY	Anchor Payment - Phase I	6,859.57
11/10/2021	SALT LAKE CITY	Anchor Payment - Phase I	102,806.76

Billing report (p. 2 of 2)

4/12/2022 GRAND COUNTY	Membership Fee - Phase II Initial Payment	2,109.37
4/12/2022 SUMMIT COUNTY	Membership Fee - Phase II Initial Payment	10,759.97
4/12/2022 TOWN OF ALTA	Membership Fee - Phase II Initial Payment	218.93
4/12/2022 TOWN OF CASTLE VALLEY	Membership Fee - Phase II Initial Payment	106.74
4/12/2022 COTTONWOOD HEIGHTS	Membership Fee - Phase II Initial Payment	10,942.10
4/12/2022 FRANCIS CITY	Membership Fee - Phase II Initial Payment	421.54
4/12/2022 CITY OF HOLLADAY	Membership Fee - Phase II Initial Payment	9,387.72
4/12/2022 KEARNS	Membership Fee - Phase II Initial Payment	9,606.01
4/12/2022 MOAB CITY	Membership Fee - Phase II Initial Payment	2,237.95
4/12/2022 MILLCREEK	Membership Fee - Phase II Initial Payment	18,421.40
4/12/2022 OGDEN CITY	Membership Fee - Phase II Initial Payment	35,737.26
4/12/2022 PARK CITY	Membership Fee - Phase II Initial Payment	6,742.38
4/12/2022 SALT LAKE CITY	Membership Fee - Phase II Initial Payment	101,050.33
4/12/2022 SPRINGDALE CITY	Membership Fee - Phase II Initial Payment	481.26
4/12/2022 SALT LAKE COUNTY	Membership Fee - Phase II Initial Payment	11,570.26
5/4/2022 COALVILLE CITY	Membership Fee - Phase I Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase I Initial Payment	520.00
5/4/2022 COALVILLE CITY	Membership Fee - Phase II Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase II Initial Payment	520.00
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase I Initial Payment	456.22
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase II Initial Payment	456.22
9/27/2022 GRAND COUNTY	Anchor Payment - Phase II	1,692.06
9/27/2022 SUMMIT COUNTY	Anchor Payment - Phase II	8,631.28
9/27/2022 TOWN OF CASTLE VALLEY	Anchor Payment - Phase II	85.62
9/27/2022 MOAB CITY	Anchor Payment - Phase II	1,795.21
9/27/2022 MILLCREEK	Anchor Payment - Phase II	14,777.01
9/27/2022 PARK CITY	Anchor Payment - Phase II	5,408.50
9/27/2022 SALT LAKE CITY	Anchor Payment - Phase II	81,059.05

*Grand County Invoice resent on February 7, 2023

Total Billed \$ 700,000.00

Revenue report (p. 1 of 2)
For Date Range: 09/01/2021 - 08/01/2023

CRE - CRE MEMBERSHIP

Post Date	Receipt Name	Account Number	Account Name	Amount
9/24/2021	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase I Initial Payment	218.93
9/24/2021	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase I Initial Payment	9,606.01
9/24/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase I Initial Payment	106.74
9/27/2021	CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase I Initial Payment	9,387.72
9/27/2021	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	10,759.97
9/29/2021	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase I Initial Payment	10,942.10
9/30/2021	MILLCREEK	701-3450-0000	Membership Fee - Phase I Initial Payment	18,421.40
10/4/2021	CITY OF MOAB	701-3450-0000	Membership Fee - Phase I Initial Payment	2,237.95
10/4/2021	OGDEN CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	35,737.26
10/4/2021	SALT LAKE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	101,050.33
10/8/2021	FRANCIS CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	421.54
10/8/2021	TOWN OF SPRINGDALE	701-3450-0000	Membership Fee - Phase I Initial Payment	481.26
10/28/2021	PARK CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	6,742.38
11/10/2021	GRAND COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	2,109.37
11/23/2021	PARK CITY	701-3450-0000	Anchor Payment - Phase I	6,859.57
11/23/2021	SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase I	10,947.00
11/23/2021	SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase I	102,806.76
11/29/2021	MILLCREEK	701-3450-0000	Anchor Payment - Phase I	18,741.59
11/29/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase I	108.60
11/29/2021	CITY OF MOAB	701-3450-0000	Anchor Payment - Phase I	2,276.85
12/7/2021	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	11,570.26
2/17/2022	GRAND COUNTY	701-3450-0000	Anchor Payment - Phase I	2,146.04
4/18/2022	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase II Initial Payment	10,942.10
4/21/2022	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase II Initial Payment	9,606.01
4/21/2022	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase II Initial Payment	218.93
4/25/2022	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase II Initial Payment	106.74
4/25/2022	PARK CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	6,742.38
5/2/2022	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	10,759.97
5/10/2022	GRAND COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	2,109.37
5/19/2022	OAKLEY CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	520.00
6/1/2022	COALVILLE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	562.99
6/1/2022	SPRINGDALE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	481.26
6/21/2022	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	11,570.26
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase I Initial Payment	456.22
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase II Initial Payment	456.22

Revenue report (p. 2 of 2)

7/7/2022 MILLCREEK	701-3450-0000	Membership Fee - Phase II Initial Payment	18,421.40
7/19/2022 SALT LAKE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	101,050.33
7/27/2022 OGDEN CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	35,737.26
7/27/2022 CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase II Initial Payment	9,387.72
7/29/2022 COALVILLE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	562.99
7/29/2022 FRANCIS CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	421.54
7/29/2022 CITY OF MOAB	701-3450-0000	Membership Fee - Phase II Initial Payment	2,237.95
8/8/2022 OAKLEY CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	520.00
10/6/2022 SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase II	8,631.28
10/6/2022 SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase II	81,059.05
10/6/2022 CITY OF MOAB	701-3450-0000	Anchor Payment - Phase II	1,795.21
10/17/2022 MILLCREEK	701-3450-0000	Anchor Payment - Phase II	14,777.01
10/27/2022 TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase II	85.62
11/16/2022 PARK CITY	701-3450-0000	Anchor Payment - Phase II	5,408.50
3/3/2023 GRAND COUNTY	701-3450-0000	Anchor Payment - Phase II	1,692.06

Total Received \$ 700,000.00

Accounts payable report:

For Date Range: 09/01/2021 - 08/01/2023

Post Date	Vendor	Account Number	Account Name	Amount
12/21/2021	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,425.50
1/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	5,184.00
3/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,615.00
3/29/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,481.35
4/12/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	23,526.27
6/21/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	20,222.91
6/30/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,242.87
8/9/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,643.00
10/11/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	26,701.25
10/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,702.75
11/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,320.25
12/13/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,047.50
1/10/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,118.50
2/14/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,243.25
3/7/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	18,049.50
5/2/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,833.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	562.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	1,312.50
5/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	3,096.00
6/21/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	12,683.00
6/21/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	7,375.00
7/18/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	5,766.75
7/26/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	812.50
7/26/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	7,818.50
Total Paid				\$ 234,784.15
Balance Unspent				\$ 465,215.85

Community Renewable Energy Agency Budget Status:

Budget usage	Vendor	Budget	Spent	Remaining
Legal & technical	James Dodge Russell & Stephens P.C.	\$300,000	\$218,954.90	\$81,045.10
Communications	Penna Powers (not to exceed)	\$93,500	\$15,829.25	\$77,670.75
Division of Public Utilities and Office of Consumer Services	Third-party consultants (not to exceed)	\$200,000	\$0.00	\$200,000.00
Unallocated portion of Agency budget	TBD	\$106,500	\$0.00	\$106,500.00
	Total	\$700,000	\$234,784.15	\$465,216.85

Agenda Item 2.3 Communications Committee Update

Community Renewable Energy Board Meeting
August 2023

*Committee Membership: Salt Lake City, Cottonwood
Heights, Alta, Holladay, Moab*

Recent Committee Activity

- July 14th
- Coordination with Penna Powers on brand voice document
 - Pending board adoption of updated branding
- Newsletter template update
- Website update
- Opt-out letter updates

Board Approval of Updated Brand

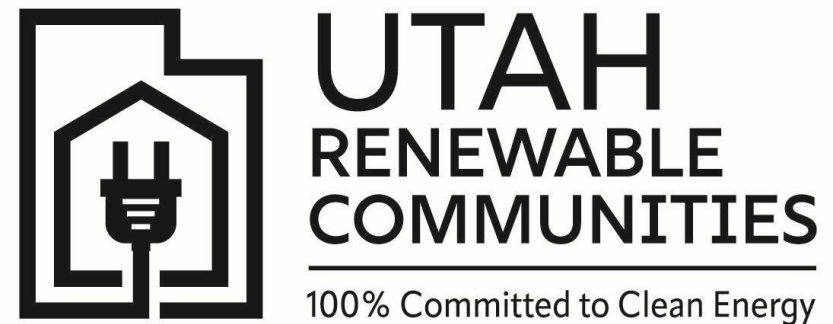
- Agency Board approved Resolution No. 23-05 adopting a new informal name, logo, and tagline
- Name and Tagline:

Utah Renewable Communities:

100% Committed to Clean Energy

Logo

- New color scheme allows more flexibility in designing other marketing assets
- Utah/house/plug iconography conveys statewide participation and renewable energy purpose more directly



Brand Voice Document

- Included in board meeting packet
- Guide for Agency or participating community communications
- Use “Utah Renewable Communities” in most cases
- Shorten to *URC*, not essential to use Agency tagline
- Organization Statement:
 - *Utah Renewable Communities is a coalition of cities, counties, and other municipalities that are pioneering renewable energy solutions in our state. We are 100% committed to clean energy in Utah.*
- Also includes mission and vision statements, boilerplate, and messaging style guide

Newsletter Template Update

- Still using Mailchimp, existing email list
- Updated logo allows the newsletter to become more graphically rich and colorful
- Penna Powers will draft content, committee will review
- Committee member will “hit send” in Mailchimp
- Content within newsletter will be brief, may refer readers to website backpages for full-text pieces or to outside sources
- Articles are written and August newsletter is ready to send
- More complete image of draft newsletter is included in the board meeting packet



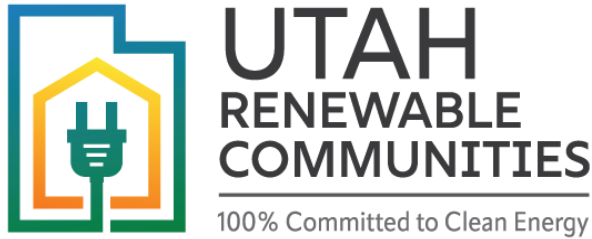
New Look, Same Commitment:

We may have a new look, but our message remains the same: We are 100% committed to Clean Energy for our communities. Utah Renewable Communities represents multiple cities and counties that are pioneering renewable energy solutions in our state. We work to inform, inspire, and empower our communities using forward-thinking ideas and concrete evidence.

[Visit Our Website To Learn More](#)

Next Steps

- *Send August Newsletter*
- *Finalize updated website template, comprehensive content and structure update*
 - *Preliminary/draft newsletter update mockup is included in the packet*
- *Finalize opt-out letter with other committees*
- *Low-income assistance collateral*
- *Committee meeting on August 11th*



Brand Identity/Messaging:

Utah Renewable Communities: 100% Committed to Clean Energy

- Full name, Utah Renewable Communities, should be used in most cases
- Tagline, 100% Committed to Clean Energy, does not need to be included in most situations, but the information should be conveyed in other ways (additional copy, etc).
- When shortening, use the acronym URC.
- Acceptable to use "Utah Renewable Communities Program" when necessary.

Who We Are (Organization Statement):

LONG

Utah Renewable Communities is a coalition of cities, counties, and other municipalities that are pioneering renewable energy solutions in our state. We are 100% committed to clean energy in Utah. We work to inform, inspire, and empower our communities to be the change for a sustainable tomorrow.

SHORT

Utah Renewable Communities is a coalition of cities, counties, and other municipalities that are pioneering renewable energy solutions in our state. We are 100% committed to clean energy in Utah.

What We Do (Mission Statement):

We inform our stakeholders of the positive impacts of net 100% renewable energy.

We inspire our communities to shape a more sustainable present and future.

We empower Utahns to be the change for a cleaner energy tomorrow.

What We See (Vision Statement):

We see a sustainable future for Utah through our 100% commitment to clean energy.

Boilerplate:

Utah Renewable Communities, also known as the Community Renewable Energy Agency, is a coalition of cities, counties, and other municipalities in Utah that are working to launch a default net-100% renewable electricity option for Rocky Mountain Power customers in their communities. Notably, this pioneering program is the first of its kind in the nation, serving as a model for municipal collaboration with a major utility. URC offers customers a choice to supplement their current energy mix with renewable energy options at a minimal cost increase.

Through collaboration with several municipalities, the program's framework was established under House Bill 411, sponsored by Rep. Steve Handy and Sen. Daniel Hemmert, and signed into law by Governor Gary Herbert in 2019. URC is currently in the process of submitting a full program application to the Public Service Commission for review with a program launch targeted for mid-2024.

To learn more, visit UtahRenewableCommunities.org.

Brand Voice:

How should Utah Renewable Communities interact with our audience?

Characteristic	Description	Do	Don't
Informative	<ul style="list-style-type: none">- We strive to inform you of the importance of renewable energy solutions	<ul style="list-style-type: none">- Emphasize the positives- Use concrete evidence and examples- Encourage exploration	<ul style="list-style-type: none">- Ignore certain aspects of the program (i.e. cost)- Discount intelligence of the audience
Inspiring	<ul style="list-style-type: none">- We inspire you to think about the future in a positive way	<ul style="list-style-type: none">- Share renewable energy success stories- Focus on future goals with excitement- Connect audience with Agency goals	<ul style="list-style-type: none">- Use negative language to intimidate the audience- Focus on the "doom" or negative aspects of traditional energy sources

Empowering	<ul style="list-style-type: none">- We empower you and your family to make a difference by choosing renewable energy sources	<ul style="list-style-type: none">- Take an uplifting approach- Show human examples- Use inclusive language	<ul style="list-style-type: none">- Exclude anyone
Friendly	<ul style="list-style-type: none">- We use friendly dialogue to connect with you in a professional and authentic way.	<ul style="list-style-type: none">- Create connections with the audience- Use relatable language	<ul style="list-style-type: none">- Rely on jargon to convey a message- Ignore comments or negative feedback- Be overly casual

[View this email in your browser](#)



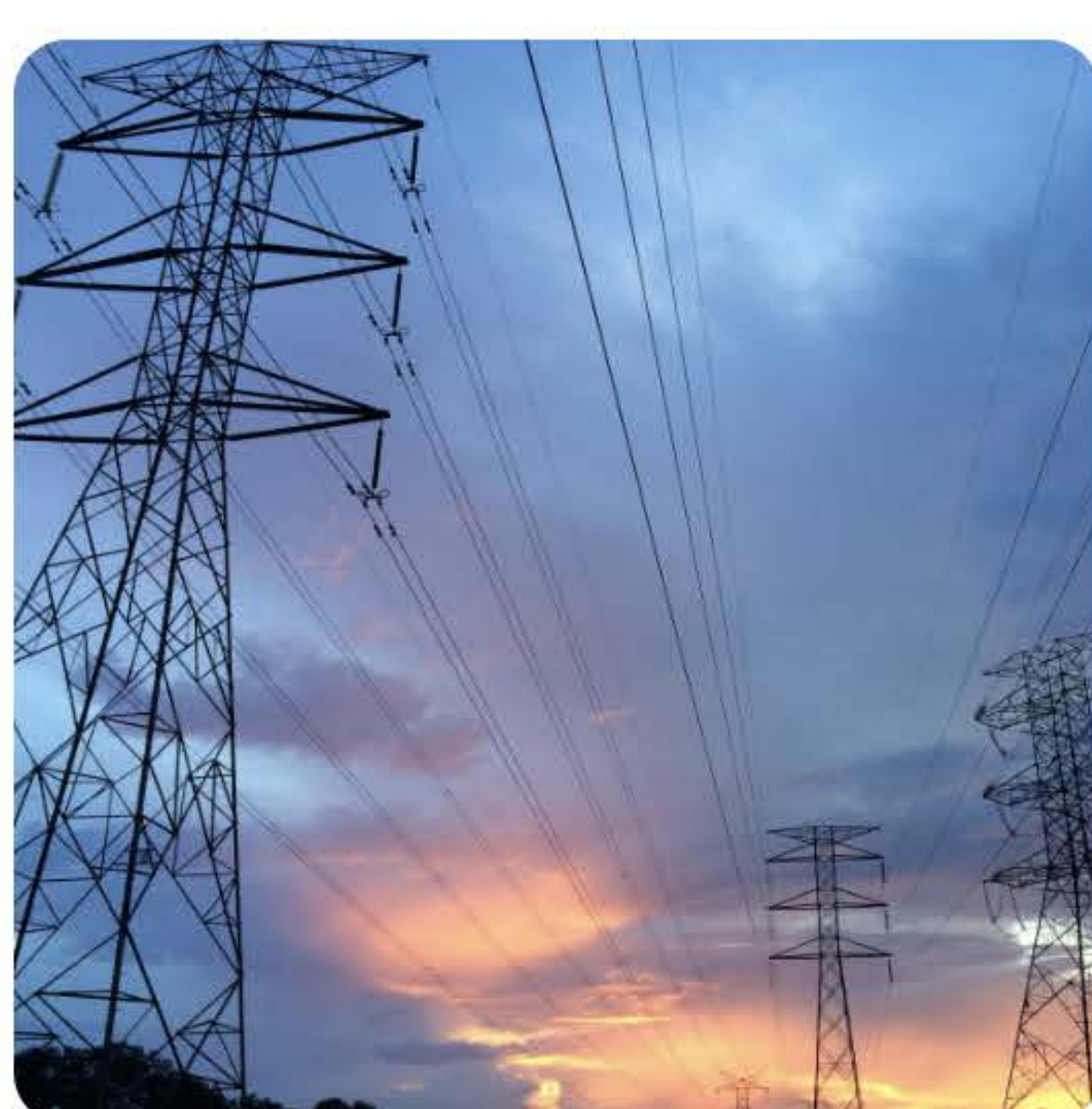
Draft updated newsletter template



New Look, Same Commitment:

We may have a new look, but our message remains the same: We are 100% committed to Clean Energy for our communities. Utah Renewable Communities represents multiple cities and counties that are pioneering renewable energy solutions in our state. We work to inform, inspire, and empower our communities using forward-thinking ideas and concrete evidence.

[Visit Our Website To Learn More](#)



Utility Agreement is Ready to be Signed:

Act now and ensure your city's continued involvement! The utility agreement sets the rules for important matters like program development and noticing costs. All 18 cities that have already committed to the Utah Renewable Communities program must sign this agreement to remain eligible to participate. This is an essential component of the Program Application that will be submitted soon to the Public Service Commission. Together, let's make a positive impact on our communities. Sign the agreement today!

[[Link to FAQ >](#)]



Next Steps in the Process:

Once the utility agreement has been reviewed and signed, this agreement and all other required Program Application items will be filed by Rocky Mountain Power with the Utah Public Service Commission for approval. The Commission review process can take as little as 3 months, depending on the number of questions from the committee. **The window of adoption of all eligible communities could optimistically be as soon as December 2023.** This is an exciting step for Utah Renewable Communities and all 18 eligible cities as we strive for Net 100% renewable energy!

[[Link to Timeline >](#)]

Utah Sustainability Spotlight:



Utah Sustainability Business Coalition

The Utah Sustainable Business Coalition is a growing organization of Business Partners, Community Partners and Sustainability Practitioners dedicated to advancing sustainable business practices and developing a community of skilled sustainability professionals here in Utah. Founded by members including Nu Skin, Adobe and Young Living, our goal is to use our unique positions to lead, impact, network and collaborate on issues that affect not only our business, but our communities and the world we live in. We believe that collectively, we can be the change we want to see in the world.

[More Information >](#)

Follow Us On Social Media



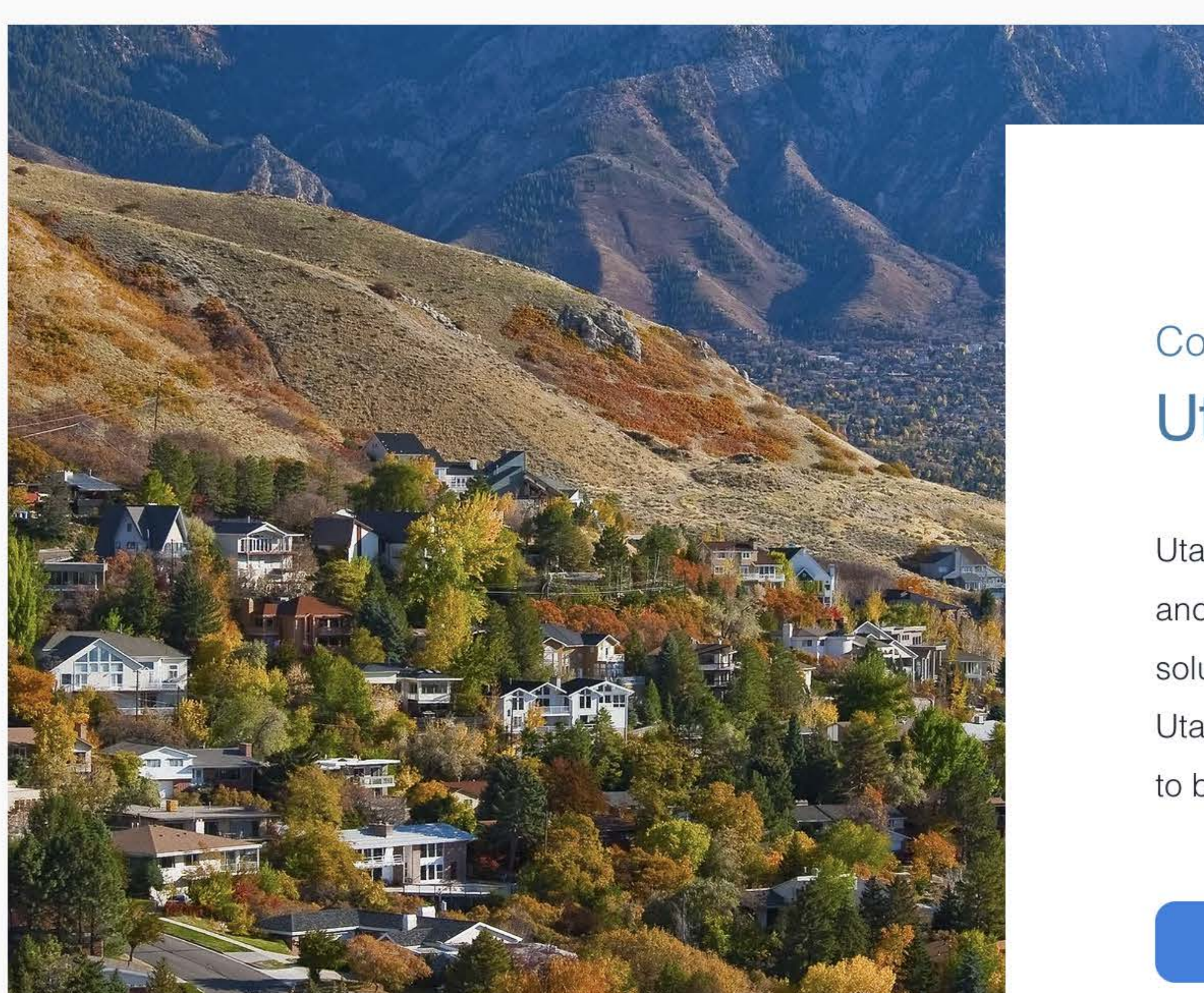
Copyright © 2023 Utah Community Renewable Energy Agency, All rights reserved.

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).



Net-100% Renewable Electricity: Working Together for a Sustainable Future

[Explore the Program](#)



Committing to Renewable Energy: Utah Communities Lead the Way

Utah Renewable Communities is a coalition of cities, counties, and other municipalities that are pioneering renewable energy solutions in our state. We are 100% committed to clean energy in Utah. We work to inform, inspire, and empower our communities to be the change for a sustainable tomorrow.

[Learn More](#)

Your Path to Net-100% Renewable Energy Starts Here



Frequently Asked Questions (FAQs)

- What does “net-100% renewable electricity” mean? [+](#)
- Will electricity costs go up for participating customers? How much? [+](#)
- How many municipalities have joined Utah Renewable Communities? [+](#)

[See full FAQs](#)

Your business or organization can show support for community efforts to achieve net-100% renewable electricity by 2030 through Utah’s Community Renewable Energy Program by signing the pledge.

[See Our Supporters](#)

[Sign the Pledge](#)

E-Newsletter

Utah Renewable Communities wants to connect with you! Share your email address to subscribe to our e-newsletter.

First Name Last Name

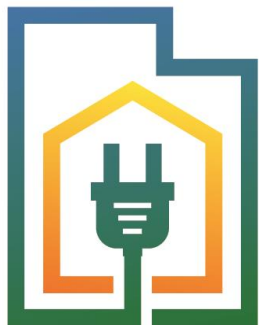
Email *

[Submit](#)



Agenda Item 2.3 Program Design Committee Update

Utah Renewable Communities Board Meeting
August 2023



UTAH
RENEWABLE
COMMUNITIES

100% Committed to Clean Energy

Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-05](#)

[Resolution 21-06](#)

Program Application – Required Items 8/3

	Agency Working Committee	Rocky Mountain Power	Board Vote
Name and boundary map for each eligible community	Drafted and Sent 4/27	Reviewing 4/27	N/A
Proposed ordinance language	Recommended	--	Approved
Customer count by schedule, monthly load by class	Reviewing data	Provided data	
10-year load forecast by class		Assigned 3/21	
Projected program rates for each customer class		Assigned 3/21	
Process for periodic rate adjustment filings		Assigned 3/21	
Proposed tariff changes		Drafting 3/21	
Utility Agreement	Recommended 7/7	Finalizing 7/7	Approved
Governance Agreement	Complete		
Plans for low-income assistance (Programmatic)	Recommended	Reviewed	Approved
Proposed resource solicitation process	Drafted and Sent 6/5	Reviewing 6/5	
Proposed form of opt-out notices	Drafted and Sent 8/2	Reviewing 8/2	
Projected implementation date	Conceptual Discussions		
Other informational materials	Not Started		
Explanation how other customers and utility not subject to costs	Conceptual Discussions		

Key Activities (since July 17)

- Committee has not met since July 17
- Small group met once to discuss resource procurement and financial backstop
- PacifiCorp and members of the Program Design Committee hosted an open house for renewable energy developers – attended by 30+ people

Resource Procurement – Developer Open House

- The Agency submitted an “expression of interest” in renewable energy projects bid into PacifiCorp’s 2022 All-Source Request for Proposals
- With PacifiCorp, members of the Program Design Committee hosted an open house for renewable energy developers on Fri July 28
- 55 representatives of developers registered, representing 28 different companies
- 30+ attended and all were sent slides and a recording of the meeting as a follow-up
- We introduced our program, teed up some contractual issues our program will need to address, and invited further conversation
- Beginning to schedule small group meetings with specific developers

Update on the Utility Agreement

- The Board approved on July 17, 2023
- Language has not been finalized by Rocky Mountain Power / PacifiCorp and has been sitting on their desk since July 7
- As soon as Rocky Mountain Power finalizes the Utility Agreement, all Board members will be sent the final version along with a slide deck and memo
- Member communities are requested to execute the agreement by September 1, 2023
- Program Design Committee members are available to provide briefings, as needed

Opt-Out Notices

- Please see a draft opt-out notice in your Board packet
- Will be sent to all current customers when Program launches
- This is the residential version; a separate but very similar version will be sent to non-residential customers
- Dates, amounts, and final list of participating communities highlighted and bracketed
- Please send comments to Christopher.Thomas@slcgov.com

Dear Rocky Mountain Power customer:

Exciting news! Together with Rocky Mountain Power, your community is launching a new renewable energy program. By 2030, eligible customers¹, like you, can match 100% of their annual electricity use with renewable energy through the Utah Renewable Communities program.

Utah Renewable Communities is a coalition of cities, counties, and other municipalities that is pioneering renewable energy solutions in our state. Our new program develops and connects renewable energy resources to Rocky Mountain Power's grid, reducing fossil fuel dependence and improving air quality. You'll stay a Rocky Mountain Power customer with reliable service while supporting cleaner energy.

Participating in this new program is simple. You will be automatically enrolled in the Utah Renewable Communities program unless you choose to opt-out by [February 28, 2024]. By participating, a small additional charge will appear on your Rocky Mountain Power bill of [some amount] for each kilowatt-hour of electricity used. It's a small amount that will allow the construction of a large new renewable resource for the Utah Renewable Communities program.

After this program launches on [March 1, 2024] you will still be able to opt out during your next three billing cycles; after [July 1, 2024]², exiting the Utah Renewable Communities program may require you to pay a termination fee (please refer to the section entitled Termination Charges).

Utah Renewable Communities Program Rates and Billing Impacts

Residential Customers

The average residential customer who participates in the Utah Renewable Communities program is expected to pay an extra [\$bb] per month. However, your usage may be higher or lower than the average; please consult the table below for billing impacts expected for low, average, and high residential usage:

	Standard Offer Monthly Bill Amount	Utah 100 Program Monthly Bill Amount	Difference
Low (500 kWh)	\$56.11	\$--	+\$aa
Average (675 kWh)	\$75.76	\$--	+\$bb
High (900 kWh)	\$101.04	\$--	+\$cc

Households enrolled in **Schedule 3 Low-Income Lifeline Program** will receive an additional monthly bill credit of +\$bb every month to help offset the cost of the Program.

Agency Budget Update

- Will be included in Board packet at the end of the Treasurer’s report

Budget usage	Vendor	Budget	Spent	Remaining
Legal & technical	James Dodge Russell & Stephens P.C.	\$300,000	\$218,954.90	\$81,045.10
Communications	Penna Powers (not to exceed)	\$93,500	\$15,829.25	\$77,670.75
Division of Public Utilities and Office of Consumer Services	Third-party consultants (not to exceed)	\$200,000	\$0.00	\$200,000.00
Unallocated portion of Agency budget	TBD	\$106,500	\$0.00	\$106,500.00
Total		\$700,000	\$234,784.15	\$465,215.85

Next Steps

Requests for member communities

- Keep your eye out for final Utility Agreement, presentation slides, and memo
- Please review the opt-out notice draft and send your question or concerns to Christopher.Thomas@slcgov.com

Dear Rocky Mountain Power customer:

Exciting news! Together with Rocky Mountain Power, your community is launching a new renewable energy program. By 2030, eligible customers¹, like you, can match 100% of their annual electricity use with renewable energy through the Utah Renewable Communities program.

Utah Renewable Communities is a coalition of cities, counties, and other municipalities that is pioneering renewable energy solutions in our state. Our new program develops and connects renewable energy resources to Rocky Mountain Power’s grid, reducing fossil fuel dependence and improving air quality. You’ll stay a Rocky Mountain Power customer with reliable service while supporting cleaner energy.

Participating in this new program is simple. You will be automatically enrolled in the Utah Renewable Communities program unless you choose to opt-out by **February 28, 2024**. By participating, a small additional charge will appear on your Rocky Mountain Power bill of **[some amount]** for each kilowatt-hour of electricity used. It’s a small amount that will allow the construction of a large new renewable resource for the Utah Renewable Communities program.

After this program launches on **March 1, 2024** you will still be able to opt out during your next three billing cycles; after **July 1, 2024**², exiting the Utah Renewable Communities program may require you to pay a termination fee (please refer to the section entitled Termination Charges).

Utah Renewable Communities Program Rates and Billing Impacts

Residential Customers

The average residential customer who participates in the Utah Renewable Communities program is expected to pay an extra **[\$bb]** per month. However, your usage may be higher or lower than the average; please consult the table below for billing impacts expected for low, average, and high residential usage:

	Standard Offer Monthly Bill Amount	Utah 100 Program Monthly Bill Amount	Difference
Low (500 kWh)	\$56.11	\$--	+\$aa
Average (675 kWh)	\$75.76	\$--	+\$bb
High (900 kWh)	\$101.04	\$--	+\$cc

Households enrolled in **Schedule 3 Low-Income Lifeline Program** will receive an additional monthly bill credit of **+\$bb** every month to help offset the cost of the Program.

¹ Rocky Mountain Power customers, other than those on [Schedule 135 Net Metering Service](#), in the following 18 Utah communities are eligible to participate: **[Alta, Castle Valley, Coalville, Cottonwood Heights, Emigration Canyon, Francis, Grand County, Holladay, Kearns, Millcreek, Moab, Oakley, Ogden, Park City, Salt Lake City, Salt Lake County, Springdale, Summit County]**. Schedule 135 Net Metering Service has been closed to new customers since November 2017. Customers who generate and export solar energy to the grid on newer Schedules 136 Transition Program for Customer Generators and 137 Net Billing Service are eligible to participate.

² After the commencement date of **February 28, 2024** participating customers can opt-out during the cancellation period, which ends **July 1, 2024**, and thereby avoid paying an otherwise required termination fee. After **July 1, 2024**, a termination fee may be required to exit the Program (please see section entitled Termination Fee). State administrative code refers to this date as the “cancellation date.”

The Utah Renewable Communities program rate was approved by the Utah Public Service Commission and finalized through ordinance adoption by the [18] participating communities. The billing impacts shown above are estimates and will depend on your specific monthly electricity consumption. The program rate may be changed once per year upon approval by the Utah Public Service Commission. Over time, the program rate may be increased to allow for additional renewable energy resources to be acquired, although Utah Renewable Communities estimates that the program rate will not exceed [some amount] per kilowatt-hour.

How Do I Opt-Out?

The Utah Renewable Communities program was designed to be affordable, including for eligible households receiving monthly bill assistance. However, if you do not choose to participate, opting out is easy:

Online

[Log into rockymountainpower.net, select xxx, and uncheck the box that reads Utah Community Renewable Energy Program next to any account number(s) for which you want to opt-out.]

By mail

[Detach the included slip, fill it out with your account number(s), and mail it with required postage to xxx.]

By phone

[Call Rocky Mountain Power's customer service line at xxx-xxx-xxxx, tell them your account number(s), and ask to be opted out of Rate Schedule 100 – The Utah Renewable Communities program.]

Termination Charges

New renewable energy resources acquired to serve the Utah Renewable Communities program are long-term investments that will be paid for over 15 to 30 years. To encourage stable participation, a small termination fee will be required to leave the program after the cancellation period:

Customer Type	Schedules	Termination Fee
Residential	1 – Residential	\$30
	2 – Residential Service Optional Time of Day Rider Experimental 2E – Residential Service Electric Vehicle Time of Use Pilot	
	3 – Low Income Lifeline Program Residential Service	
		\$0

For households enrolled in **Schedule 3 Low-Income Lifeline Program**, the termination fee will be waived.

The termination fee may be adjusted by the Utah Public Service Commission.

More Information

To learn more about this program, please visit utahrenewablecommunities.org.