



**AGENDA FOR THE JOINT WORK/STUDY MEETING OF THE CITY
COUNCIL AND THE PLANNING COMMISSION
OF THE CITY OF SPRINGVILLE, UTAH
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET
MARCH 11, 2014 – 5:15 PM**

CALL TO ORDER

COUNCIL BUSINESS

1. Minutes
2. Calendar
 - March 17 – St. Patrick’s Day
 - March 18 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
 - March 20 – First Day of Spring
 - April 1 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
 - April 1 – April Fools’ Day
 - April 8 – Work/Study Meeting 5:15 p.m.
 - April 9-11 – ULCT Midyear Conference, St. George
 - April 15 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
 - April 20 – Easter
 - April 22-25 – ULCT Road School, St. George
 - April 25, 2014 – Arbor Day
 - April 29 – Budget Retreat
3. **DISCUSSIONS/PRESENTATIONS**
 - a) Discussion regarding the Planning Commission work program - Fred Aegerter, Community Development Director
4. **MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**
 - b) Discussion with Department Directors
 - c) Commission, Board, and Committee Minutes
 - i. Emergency Preparedness minutes of January 16, 2014
 - ii. Parks and Recreation Board minutes of January 23, 2014
 - iii. Water Board minutes of January 14, 2014
 - iv. Power Board minutes January 8, 2014

This meeting was noticed in compliance with Utah Code 52-4-202 on March 06, 2014. Agendas and minutes are accessible through the Springville city website at www.springville.org/agendasminutes. Council meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/PMN/index.html>. E-mail subscriptions to the Utah public meeting notices are available through their website.

In compliance with the Americans with disabilities act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder (801) 489 – 2700 at least three business days prior to the meeting.

d) Mayor and Council Reports

- i. Library Board of Directors – Councilmember Chris Sorensen
- ii. Industrial Park Review Board – Councilmember Rick Child

5. **CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-205

ADJOURNMENT

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Monthly Department Reports

- | | |
|--|--|
| <p>1) Administrative Services
Community/Public Relations
Economic Development
Information Technology
Volunteer Coordinator
Human Resources
Recorder
 Business Licensing
 Justice Court</p> <p>2) Assistant City Administrator
Finance Department
Accounting
Treasury
Utility Billing</p> <p>Springville Library</p> <p>Hobble Creek Golf Course
Golf
Restaurant</p> <p>Recreation & Community Events Department
Community Events
Pool
Recreation
Senior Citizens</p> <p>3) Assistant City Administrator
Legal Department
Legal
Risk Management
CTC Coordinator
Victim Advocate</p> | <p>Department of Buildings and Grounds
Cemetery
Facilities
Canyon Parks
City Parks
Urban Forest</p> <p>Community Development Department
Building
Code Enforcement
Planning</p> <p>4) Springville Museum of Art</p> <p>5) Power Department
Distribution
Electrical Operations
Generation
Metering</p> <p>6) Department of Public Safety
Ambulance/EMT
Emergency Preparedness
Fire
Police</p> <p>7) Department of Public Works
Engineering
Streets
Water
Water Reclamation</p> |
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Human Resource Report

February 2014

Hilary Barksdale, PHR

Department	Position	Status	Notes
Buildings & Grounds	<i>Custodian</i>	Hired: Janice Weight	Part time replacement
Golf	<i>Seasonal workers</i>	Hired: Ron Duffin Cheryl Stewart Doug Johnson Rafael Mendez Eduardo Mendez	Seasonal positions
Library	<i>Page</i>	Hired: Maylynn Degn	Part time replacement
	<i>Librarian</i>	Accepting applications	Full time replacement
Legal	<i>Office Assistant I</i>	Interview process scheduled	Full/part time replacement
Museum	<i>Head of Museum Education and Public Programs</i>	Accepting applications	Full time replacement
Public Safety	<i>Firefighter I/EMT</i>	Hired: Joshua Swenson Braydon Spencer	Part time/volunteer positions
	<i>Executive Secretary</i>	Promoted: Marcy Duke	Full time replacement
Public Works	<i>Water Maintenance I</i>	Accepting applications	Full time replacement
Recreation	<i>Referee/Umpire</i>	Hired: Emma Israelsen Sophia Garrido Ashlynn Taylor	Part time positions
	<i>Senior Center Food Service</i>	Hired: Virginia Van Patten	Part time replacement

Total number full time hires in February: **0**

Total number part time hires in February: **14**

Springville City Monthly Department Report

City Recorder – March 2014

Performance Management Statistics

- 17 Business Licenses issued in February: 13 home office/occupations, 4 commercial
- 15 Official Council, Board, Commission, and Committee meetings held in January
- 0 GRAMA Requests were received in February 2014
- Historic Records Project – 78 files with 7410 pages scanned, checked, and filed
- Contracts Processed: FY2011-135; FY2012-141; FY2013-145; FY2014-76 (goal 145)
- Increase email subscription rates to City newsletter:
FY2011 – 60; FY 2012 – 150; FY 2013 – 228; FY 2014 – 304 (goal 275)

Significant Events

- Total of 1,030 business licenses, including solicitors, are currently active
- Business License Revenue through 03/06/14: \$92,172.70 (budget \$101,000)
- The renewal process is now 89% complete. We have 77 businesses that have not responded to their renewal notice. 71 businesses have indicated they are closed. 26 businesses did not complete their renewal and more information is needed. The balance owing in accounts receivable is currently \$8,827.30.

Springville City New Businesses

February 2014

<u>Business Name</u>	<u>Description</u>	<u>Location</u>	<u>License Description</u>	<u>Phone</u>	<u>Name</u>
BADGER & CHIRP	HOME OFFICE/HOME OCCUPATION	1020 EAST 300 NORTH	MAKE AND SELL HANDMADE BOOKS	208-360-3705	HEYWOOD, KARLEIGH
COPPER-MAE	HOME OFFICE/HOME OCCUPATION	54 NORTH 100 EAST	OFFICE WORK	435-592-3225	CASTLE, ASHLIE
DAVIS, HAROLD DVM	HOME OFFICE/HOME OCCUPATION	761 EAST CENTER	VETERINARY RELIEF WORK	801-489-9269	DAVIS, HAROLD
FOR EVERY OCCASION, LLC	STANDARD LICENSE	1086 NORTH 450 WEST #123	WEDDING PLANNING AND DECOR	801-319-1159	SLOAN, PAM
GASLAMP USED BOOKS	HOME OFFICE/HOME OCCUPATION	1384 SOUTH 700 WEST	ONLINE USED BOOK SALES	760-420-9957	WOOD, LYNETTE
HONEYDEW HANDYMAN SERVICE LLC	HOME OFFICE/HOME OCCUPATION	292 NORTH 1100 EAST	HANDYMAN (ALL JOBS UNDER \$1000)	801-473-9664	WASHBURN, LAWRENCE K
JIMMY JOHN'S OF SPRINGVILLE, LLC	STANDARD LICENSE	40 EAST 400 SOUTH	FREAKY FAST GOURMET SANDWICHES	801-489-7237	RICHARDS, ALEX
KLEANRKIDZ	HOME OFFICE/HOME OCCUPATION	301 NORTH 525 EAST	CLEANING SERVICES	801-367-9201	JENKINS, FAYE
MAPLE RIDGE CHIROPRACTIC & MASSAGE	STANDARD LICENSE	655 EAST 400 SOUTH #D	CHIROPRACTIC & MASSAGE SERVICES	801-655-3989	RICHARDS, REED
MY OBSESSION	HOME OFFICE/HOME OCCUPATION	944 SOUTH 2400 EAST	ONLINE CLOTHING SALES	801-491-3207	HICKEN, KELLI STAHELI
OIL-TESTIMONIALS.COM	HOME OFFICE/HOME OCCUPATION	476 WEST 200 NORTH #107	INFORMATIONAL WEBSITE	801-855-5805	DRAUGHON, ROBERT
PLANT SIGNS	HOME OFFICE/HOME OCCUPATION	1384 SOUTH 700 WEST	PLANT IDENTIFACATION SIGN MANUFACTURER	760-720-9143	GARY C WOOD
PRESTIGE OCCUPATIONAL THERAPY SERVICES	HOME OFFICE/HOME OCCUPATION	4774 SOUTH 2550 WEST #6	OCCUPATIONAL THERAPY SERVICES	760-508-9196	BROOKSBY, MICHAEL
RB CLEANING	HOME OFFICE/HOME OCCUPATION	157 WEST 750 NORTH	CLEANING SERVICES	801-592-3562	RIKI BALDERRAMA
SALT CREEK IMPORTS, LLC	STANDARD LICENSE	925 SOUTH 1950 WEST #4	USED CAR DEALERSHIP	801-717-0758	ELIASON, DAVID
SENSATIONAL KIDS SPEECH THERAPY	HOME OFFICE/HOME OCCUPATION	597 WEST 300 NORTH	SPEECH-LANGUAGE THERAPY	801-471-4023	LARSEN, CAMIE
WOVEN TREASURES FABRIC SHOP	HOME OFFICE/HOME OCCUPATION	1082 EAST 1200 SOUTH	ONLINE FABRIC SHOP	801-995-2244	BANGERTER, MEGAN

Springville City Monthly Department Report

Finance Department – March 2014

Performance Management Statistics (January 2014 vs. January 2013 Measures)

- **Number of Invoices Processed:** 1/14: 1,127 1/13: 1,262
- **% Paid on time:** 1/14: 91% 1/13: 94%
- **Number of POs opened:** 1/14: 26 1/13: 32
- **% Opened after Invoice date:** 1/14: 42% 1/13: 24%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	1/14	1/13	1/14	1/13
Water	8,235	8,112	125,652.23	124,777.88
Sewer	8,739	8,601	263,937.80	268,305.89
Electric	10,745	10,503	2,043,706.27	2,014,527.64
Storm Water	8,465	8,317	74,588.53	73,119.09
Garbage	8,302	8,154	108,249.28	106,106.07
Recycling	940	n/a	5,411.11	n/a
Yard Light	95	94	2,145.23	2,075.06

- **Utility Delinquent Notices:** 1/14: 777 1/13: 760
- **Non-payment Disconnects:** 1/14: 58 1/13: 85
- **Transactions Processed*:** 1/14: 11,947 1/13: 11,972
 - By Cashiers:** 1/14: 6,411 (54 %) 1/13: 5,621 (47%)
 - Online:** 1/14: 5,536 (46 %) 1/13: 6,351 (53%)

Significant Events.

- Budget preparations for FY 2015 in progress.

Council Discussion Items

* Revised the measurement for transactions. Previous numbers for online receipts included payments entered into Express Bill Pay by cashiers at the window, which are not truly on-line payments. We have refined the reporting process to identify these transactions, which resulted in a shift of the numbers, but the trend remains for increasing on-line payments.

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2014

General Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL	TOTAL BUDGET	% TOTAL BUDGET
				% YTD BUDGET TARGET		
REVENUES						
TAX REVENUE	586,481	7,052,482	5,723,392	123%	10,106,000	70%
LICENSE REVENUE	183,454	446,332	312,926	143%	663,010	67%
INTERGOVERNMENTAL REVENUE	196,667	782,733	666,304	117%	1,232,800	63%
CHARGES FOR SERVICES	(6,175)	300,467	280,267	107%	616,750	49%
FINES AND FORFEITURES	35,133	263,901	274,946	96%	512,000	52%
MISCELLANEOUS REVENUE	85,209	469,819	535,020	88%	1,084,850	43%
CONTRIBUTIONS & TRANSFERS	284,989	1,994,923	1,713,863	116%	3,453,468	58%
TRANSFERS & OTHER REVENUE SOURCES	-	66,572	65,001	102%	176,990	38%
TOTAL REVENUES AND TRANSFERS IN	1,365,758	11,377,228	9,571,719	119%	17,845,868	64%
EXPENDITURES						
LEGISLATIVE	7,076	83,172	75,323	110%	130,081	64%
ART CITY DAYS	(83)	29,295	22,118	132%	94,150	31%
ADMINISTRATION	39,999	400,535	351,138	114%	761,820	53%
INFORMATION SYSTEMS	20,604	166,697	138,881	120%	333,230	50%
LEGAL	30,178	243,882	229,183	106%	530,185	46%
FINANCE	39,074	280,833	239,545	117%	490,398	57%
TREASURY	25,343	216,306	183,051	118%	349,528	62%
BUILDING INSPECTIONS	17,563	144,799	128,962	112%	264,769	55%
PLANNING & ZONING	34,851	313,325	286,794	109%	589,451	53%
PUBLIC WORKS	16,671	139,416	133,252	105%	265,283	53%
FACILITIES MAINTENANCE	30,942	306,332	231,217	132%	514,525	60%
CITY ENGINEER	37,409	332,129	303,465	109%	636,212	52%
POLICE EXPENDITURES	227,180	1,896,272	1,682,390	113%	3,452,190	55%
POLICE DISPATCH	46,608	343,353	296,416	116%	634,598	54%
FIRE DEPARTMENT	95,438	533,483	368,785	145%	989,565	54%
MUNICIPAL COURT EXPENDITURES	25,806	174,298	164,947	106%	315,077	55%
STREETS EXPENDITURES	71,544	568,604	538,600	106%	1,093,916	52%
PARKS EXPENDITURES	42,226	469,949	750,981	63%	884,871	53%
CANYON PARKS	18,986	158,473	150,261	105%	269,094	59%
ART MUSEUM EXPENDITURES	31,625	254,732	227,069	112%	463,664	55%
SWIMMING POOL	21,536	164,048	147,078	112%	282,166	58%
RECREATION EXPENDITURES	38,879	367,796	354,728	104%	688,464	53%
CEMETERY	14,308	128,489	122,951	105%	244,023	53%
ARTS COMMISSION	3,850	11,706	9,751	120%	32,250	36%
LIBRARY EXPENDITURES	56,810	457,295	412,757	111%	912,345	50%
SENIOR CITIZENS	6,420	51,093	42,814	119%	89,256	57%
TRANSFERS, OTHER	138,769	1,071,384	1,014,454	106%	2,878,510	37%
TOTAL EXPENDITURES AND TRANSFERS OUT	1,139,614	9,307,697	8,606,909	108%	18,189,621	51%
NET REVENUE OVER EXPENDITURES	226,144	2,069,531	964,811	215%	(343,753)	-602%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Special Improvement Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
TAX REVENUE	-	-	51,413	0%	104,710	0%
MISCELLANEOUS REVENUE	<u>68</u>	<u>404</u>	<u>15,841</u>	<u>3%</u>	<u>50,659</u>	<u>1%</u>
TOTAL REVENUES AND TRANSFERS IN	<u>68</u>	<u>404</u>	<u>67,254</u>	<u>1%</u>	<u>155,369</u>	<u>0%</u>
EXPENDITURES						
TRANSFERS, OTHER	2,500	151,022	34,047	444%	605,369	<u>25%</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>2,500</u>	<u>151,022</u>	<u>34,047</u>	<u>444%</u>	<u>605,369</u>	<u>25%</u>
NET REVENUE OVER EXPENDITURES	<u>(2,432)</u>	<u>(150,618)</u>	<u>33,206</u>	<u>-454%</u>	<u>(450,000)</u>	<u>33%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Debt Service Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
REVENUES						
CONTRIBUTIONS & TRANSFERS IN	<u>65,102</u>	<u>455,712</u>	<u>544,795</u>	<u>84%</u>	<u>1,325,402</u>	<u>34%</u>
TOTAL REVENUES AND TRANSFERS IN	<u>65,102</u>	<u>455,712</u>	<u>544,795</u>	<u>84%</u>	<u>1,325,402</u>	<u>34%</u>
EXPENDITURES						
BOND EXPENDITURES	<u>2,500</u>	<u>283,951</u>	<u>278,134</u>	<u>102%</u>	<u>1,325,402</u>	<u>21%</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>2,500</u>	<u>283,951</u>	<u>278,134</u>	<u>102%</u>	<u>1,325,402</u>	<u>21%</u>
NET REVENUE OVER EXPENDITURES	<u>62,602</u>	<u>171,761</u>	<u>266,661</u>	<u>64%</u>	<u>-</u>	

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Municipal Building Authority

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
MBA REVENUE	-	-	-		452,280	0%
TOTAL REVENUES AND TRANSFERS IN	-	-	-		452,280	0%
EXPENDITURES						
MBA DEBT SERVICE	-	337,670	401,794	84%	450,830	75%
MBA MISC. EXPENSES	-	1,450	350	414%	1,450	100%
TOTAL EXPENDITURES AND TRANSFERS OUT	-	339,120	402,145	84%	452,280	75%
NET REVENUE OVER EXPENDITURES	-	(339,120)	(402,145)	84%	-	

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Community Theater CIP Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
CONTRIBUTIONS & TRANSFERS IN	-	-	-		100,000	0%
TOTAL REVENUES AND TRANSFERS IN	-	-	-		100,000	0%
EXPENDITURES						
MISCELLANEOUS EXPENSES	-	125	169	74%	500	25%
PROJECT EXPENSES	-	-	48,555	0%	100,000	0%
TOTAL EXPENDITURES AND TRANSFERS OUT	-	125	48,724	0%	100,500	0%
NET REVENUE OVER EXPENDITURES	-	(125)	(48,724)	0%	(500)	25%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Capital Improvement Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
CONTRIBUTIONS & TRANSFERS IN	76,406	538,989	437,731	123%	1,352,009	40%
TOTAL REVENUES AND TRANSFERS IN	<u>76,406</u>	<u>538,989</u>	<u>437,731</u>	<u>123%</u>	<u>1,352,009</u>	<u>40%</u>
EXPENDITURES						
INFORMATION SYSTEMS	-	17,973	-		28,900	62%
FINANCE	-	-	-		10,000	0%
FACILITIES	16,938	126,489	-		400,000	32%
ENGINEERING	-	3,895	-		6,000	65%
POLICE	-	11,744	-		17,200	68%
FIRE	-	-	-		66,000	0%
DISPATCH	-	-	-		20,000	0%
AMBULANCE	-	-	-		6,500	0%
STREETS	-	1,449,780	-		2,011,858	72%
PARKS	14,279	329,156	-		389,516	85%
CANYON PARKS	-	893	-		22,584	4%
ART MUSEUM	965	19,960	-		25,500	78%
CEMETERY	-	26,044	-		50,000	52%
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>32,182</u>	<u>1,985,933</u>	<u>-</u>		<u>3,054,058</u>	<u>65%</u>
NET REVENUE OVER EXPENDITURES	<u>44,224</u>	<u>(1,446,944)</u>	<u>437,731</u>	<u>-331%</u>	<u>(1,702,049)</u>	<u>85%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Special Service Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
REVENUES						
SPECIAL REVENUES	<u>1,098,045</u>	<u>1,396,837</u>	<u>370,577</u>	<u>377%</u>	<u>1,156,800</u>	<u>121%</u>
TOTAL REVENUES AND TRANSFERS IN	<u>1,098,045</u>	<u>1,396,837</u>	<u>370,577</u>	<u>377%</u>	<u>1,156,800</u>	<u>121%</u>
EXPENDITURES						
IMPACT FEE PROJECTS	-	75,000	-		575,000	13%
TRANSFERS & OTHER	<u>-</u>	<u>-</u>	<u>154,185</u>	<u>0%</u>	<u>577,781</u>	<u>0%</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>-</u>	<u>75,000</u>	<u>154,185</u>	<u>49%</u>	<u>1,152,781</u>	<u>7%</u>
NET REVENUE OVER EXPENDITURES	<u>1,098,045</u>	<u>1,321,837</u>	<u>216,393</u>	<u>611%</u>	<u>4,019</u>	<u>32890%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Fleet Service Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
CHARGES FOR SERVICES	14,772	114,139	98,992	115%	205,242	56%
TOTAL REVENUES AND TRANSFERS IN	<u>14,772</u>	<u>114,139</u>	<u>98,992</u>	<u>115%</u>	<u>205,242</u>	<u>56%</u>
EXPENDITURES						
PERSONNEL	8,534	81,741	70,586	116%	148,073	55%
OPERATIONS	6,138	32,321	29,082	111%	48,467	67%
TRANSFERS & OTHER	-	5,661	240	2359%	8,700	65%
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>14,672</u>	<u>119,724</u>	<u>99,908</u>	<u>120%</u>	<u>205,240</u>	<u>58%</u>
NET REVENUE OVER EXPENDITURES	<u>100</u>	<u>(5,585)</u>	<u>(916)</u>	<u>610%</u>	<u>2</u>	<u>-279266%</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Vehicles and Equipment Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
MISCELLANEOUS REVENUE	342	45,375	-		-	
TRANSFERS & OTHER	-	-	183,725	0%	966,612	0%
TOTAL REVENUES AND TRANSFERS IN	342	45,375	183,725	25%	966,612	5%
EXPENDITURES						
ADMINISTRATION	-	-	-		30,000	0%
COMMUNITY DEVELOPMENT	-	18,872	-		19,000	99%
FACILITIES	-	25,692	-		30,000	86%
ENGINEERING	-	1,749	-		31,000	6%
POLICE	926	97,434	-		220,700	44%
AMBULANCE	-	133,500	-		135,000	99%
STREETS	-	22,412	-		185,000	12%
PARKS	5,500	26,538	-		37,000	72%
CANYON PARKS	5,500	16,298	-		30,000	54%
RECREATION	-	-	-		42,000	0%
CEMETERY	-	10,393	-		37,000	28%
WATER	-	-	-		75,634	0%
ELECTRIC	-	28,923	-		206,000	14%
STORM WATER	-	-	-		210,000	0%
GOLF COURSE	-	-	-		65,000	0%
TOTAL EXPENDITURES AND TRANSFERS OUT	11,926	381,812	-		1,353,334	28%
NET REVENUE OVER EXPENDITURES	(11,584)	(336,437)	183,725	-183%	(386,722)	87%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Water Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
ENTERPRISE REVENUE						
WATER SALES	-	-	-		-	
OTHER REVENUE	<u>331,586</u>	<u>5,112,992</u>	<u>2,378,621</u>	<u>215%</u>	<u>7,466,593</u>	<u>68%</u>
TOTAL FUND REVENUE	<u>331,586</u>	<u>5,112,992</u>	<u>2,378,621</u>	<u>215%</u>	<u>7,466,593</u>	<u>68%</u>
WATER EXPENDITURES						
PERSONNEL	48,292	437,677	381,783	115%	758,260	58%
OPERATIONS	50,157	614,865	511,448	120%	964,130	64%
VEHICLES & EQUIPMENT	-	1,128	-		-	
PROJECTS	168,723	1,134,207	131,817	860%	4,418,589	26%
IMPACT FEE PROJECTS	1,443	2,478,837	39,836	6223%	3,627,789	68%
TRANSFERS, OTHER	<u>54,428</u>	<u>366,464</u>	<u>335,640</u>	<u>109%</u>	<u>701,922</u>	<u>52%</u>
TOTAL FUND EXPENDITURES	<u>323,043</u>	<u>5,033,179</u>	<u>1,400,524</u>	<u>359%</u>	<u>10,470,690</u>	<u>48%</u>
NET REVENUE OVER EXPENDITURES	<u>8,543</u>	<u>79,813</u>	<u>978,098</u>	<u>8%</u>	<u>(3,004,097)</u>	<u>-3%</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Sewer Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUE						
SEWER FEES	276,631	1,957,972	1,708,712	115%	3,430,000	57%
OTHER REVENUE	133,416	213,726	129,910	165%	437,497	49%
TOTAL FUND REVENUE	410,047	2,171,698	1,838,622	118%	3,867,497	56%
SEWER COLLECTIONS EXPENDITURES						
PERSONNEL OPERATIONS	10,167	93,186	89,151	105%	167,015	56%
WASTE WATER TREATMENT PLANT PERSONNEL OPERATIONS	4,358	81,194	51,219	159%	168,442	48%
VEHICLES & EQUIP-WASTE WATER PROJECTS	(7,706)	244,901	230,800	106%	442,821	55%
IMPACT FEE PROJECTS	6,152	212,662	210,628	101%	456,234	47%
BOND PRINCIPAL	-	70,524	1,508	4675%	176,905	40%
TRANSFERS, OTHER	14,328	62,131	27,044	230%	1,678,000	4%
	-	-	10,000	0%	20,000	0%
	-	-	-		214,000	0%
	56,512	372,944	364,936	102%	816,662	46%
TOTAL FUND EXPENDITURES	83,811	1,137,542	985,287	115%	4,140,079	27%
NET REVENUE OVER EXPENDITURES	326,236	1,034,156	853,335	121%	(272,582)	-379%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Electric Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUE						
ELECTRIC SALES	2,119,077	14,707,471	12,381,285	119%	23,567,667	62%
OTHER REVENUE	<u>510,364</u>	<u>1,429,583</u>	<u>1,081,489</u>	<u>132%</u>	<u>1,766,322</u>	<u>81%</u>
TOTAL FUND REVENUE	<u>2,629,442</u>	<u>16,137,054</u>	<u>13,462,774</u>	<u>120%</u>	<u>25,333,989</u>	<u>64%</u>
ELECTRIC UTILITY EXPENDITURES						
ELECTRIC DISTRIBUTION						
PERSONNEL	96,529	837,085	728,373	115%	1,446,177	58%
OPERATIONS	40,699	194,086	188,085	103%	547,907	35%
ELECTRIC GENERATION						
PERSONNEL	94,541	799,098	686,776	116%	1,381,961	58%
OPERATIONS	77,243	301,248	186,325	162%	490,584	61%
NEW DEVELOPMENT	(15,205)	158,491	95,353	166%	221,801	71%
PROJECTS	92,121	357,510	73,279	488%	1,453,939	25%
IMPACT FEE PROJECTS	32,559	256,508	1,869	13728%	912,550	28%
TRANSFERS, OTHER	<u>1,544,054</u>	<u>10,834,982</u>	<u>8,518,007</u>	<u>127%</u>	<u>19,359,303</u>	<u>56%</u>
TOTAL FUND EXPENDITURES	<u>1,962,541</u>	<u>13,739,008</u>	<u>10,478,067</u>	<u>131%</u>	<u>25,814,222</u>	<u>53%</u>
NET REVENUE OVER EXPENDITURES	<u>666,900</u>	<u>2,398,046</u>	<u>2,984,707</u>	<u>80%</u>	<u>(480,233)</u>	<u>-499%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Storm Water Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUES						
STORM WATER FEES	74,589	518,243	439,769	118%	874,000	59%
OTHER REVNUUE	<u>294,274</u>	<u>394,365</u>	<u>268,453</u>	<u>147%</u>	<u>445,470</u>	<u>89%</u>
TOTAL FUND REVENUE	<u>368,863</u>	<u>912,609</u>	<u>708,222</u>	<u>129%</u>	<u>1,319,470</u>	<u>69%</u>
STORM DRAIN EXPENDITURES						
PERSONNEL	46,630	107,425	83,184	129%	198,259	54%
OPERATIONS	2,986	186,236	149,830	124%	282,702	66%
PROJECTS	(154)	59,334	-		120,536	49%
IMPACT FEE PROJECTS	-	30,000	46,429	65%	206,988	14%
TRANSFERS, OTHER	<u>21,935</u>	<u>151,027</u>	<u>135,259</u>	<u>112%</u>	<u>556,103</u>	<u>27%</u>
TOTAL FUND EXPENDITURES	<u>71,397</u>	<u>534,021</u>	<u>414,703</u>	<u>129%</u>	<u>1,364,588</u>	<u>39%</u>
NET REVENUE OVER EXPENDITURES	<u>297,466</u>	<u>378,587</u>	<u>293,519</u>	<u>129%</u>	<u>(45,118)</u>	<u>-839%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Solid Waste Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUE						
SOLID WASTE FEES	113,660	786,787	640,472	123%	1,369,000	57%
OTHER REVENUE	<u>205</u>	<u>3,589</u>	<u>1,708</u>	<u>210%</u>	<u>4,500</u>	<u>80%</u>
TOTAL FUND REVENUE	<u>113,865</u>	<u>790,376</u>	<u>642,180</u>	<u>123%</u>	<u>1,373,500</u>	<u>58%</u>
SOLID WASTE EXPENDITURES						
PERSONNEL OPERATIONS	18,009	157,732	116,870	135%	250,507	63%
SOLID WASTE RECYCLING OPERATIONS	45,770	328,141	290,896	113%	640,880	51%
PERSONNEL OPERATIONS	-	-	-		603	0%
TOOLS & EQUIPMENT PROJECTS	-	34,257	33,276	103%	42,887	80%
TRANSFERS, OTHER	92,541	536,499	10,566	5077%	422,347	127%
	<u>17,833</u>	<u>125,307</u>	<u>145,779</u>	<u>86%</u>	<u>315,833</u>	<u>40%</u>
TOTAL FUND EXPENDITURES	<u>174,154</u>	<u>1,181,936</u>	<u>597,387</u>	<u>198%</u>	<u>1,692,748</u>	<u>70%</u>
NET REVENUE OVER EXPENDITURES	<u>(60,288)</u>	<u>(391,560)</u>	<u>44,793</u>	<u>-874%</u>	<u>(319,248)</u>	<u>123%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Golf Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUE						
GOLF FEES	2,492	478,855	509,604	94%	984,000	49%
OTHER REVENUE	42	2,828	7,461	38%	15,500	18%
TOTAL FUND REVENUE	<u>2,534</u>	<u>481,683</u>	<u>517,065</u>	<u>93%</u>	<u>999,500</u>	<u>48%</u>
GOLF COURSE EXPENDITURES						
PERSONNEL	27,531	302,717	-		564,452	54%
OPERATIONS	14,434	133,882	111,710	120%	250,247	54%
PROJECTS	-	6,110	18,934	32%	106,715	6%
TRANSFERS, OTHER	5,172	36,206	39,569	92%	104,744	35%
TOTAL FUND EXPENDITURES	<u>47,138</u>	<u>478,915</u>	<u>170,213</u>	<u>281%</u>	<u>1,026,158</u>	<u>47%</u>
NET REVENUE OVER EXPENDITURES	<u>(44,604)</u>	<u>2,767</u>	<u>346,852</u>	<u>1%</u>	<u>(26,658)</u>	<u>-10%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Redevelopment Agency Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
ENTERPRISE REVENUE						
TAXES	-	109,096	-		10,000	1091%
TOTAL FUND REVENUE	-	109,096	-		10,000	1091%
EXPENDITURES						
PROJECTS	-	-	-		-	
TOTAL FUND EXPENDITURES	-	-	-		-	
NET REVENUE OVER EXPENDITURES	-	109,096	-		10,000	1091%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Cemetery Trust Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
ENTERPRISE REVENUE						
CHARGES FOR SERVICES	5,611	37,785	-		61,000	62%
TOTAL FUND REVENUE	5,611	37,785	-		61,000	62%
EXPENDITURES						
PROJECTS	-	-	-		-	
TOTAL FUND EXPENDITURES	-	-	-		-	
NET REVENUE OVER EXPENDITURES	5,611	37,785	-		61,000	62%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Airport Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
REVENUES						
MISCELLANEOUS REVENUE	17,246	94,434	73,546	128%	95,661	99%
TRANSFERS & OTHER	-	4,026	1,953	206%	4,000	101%
TOTAL FUND REVENUE	<u>17,246</u>	<u>98,460</u>	<u>75,499</u>	<u>130%</u>	<u>99,661</u>	<u>99%</u>
EXPENDITURES						
OPERATIONS	10,687	45,821	32,019	143%	95,400	48%
TOTAL FUND EXPENDITURES	<u>10,687</u>	<u>45,821</u>	<u>32,019</u>	<u>143%</u>	<u>95,400</u>	<u>48%</u>
NET REVENUE OVER EXPENDITURES	<u>6,559</u>	<u>52,639</u>	<u>43,479</u>	<u>121%</u>	<u>4,261</u>	<u>1235%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2014

Airport CIP Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
REVENUES						
CONTRIBUTIONS & TRANSFERS	<u>25,312</u>	<u>1,102,332</u>	<u>289,411</u>	<u>381%</u>	<u>4,088,333</u>	<u>27%</u>
TOTAL FUND REVENUE	<u>25,312</u>	<u>1,102,332</u>	<u>289,411</u>	<u>381%</u>	<u>4,088,333</u>	<u>27%</u>
EXPENDITURES						
PROJECTS	<u>291</u>	<u>540,998</u>	<u>-</u>		<u>4,116,665</u>	<u>13%</u>
TOTAL FUND EXPENDITURES	<u>291</u>	<u>540,998</u>	<u>-</u>		<u>4,116,665</u>	<u>13%</u>
NET REVENUE OVER EXPENDITURES	<u>25,021</u>	<u>561,333</u>	<u>289,411</u>	<u>194%</u>	<u>(28,332)</u>	<u>-1981%</u>

Springville City Monthly Department Report

Library –Feb 2014

Performance Management Statistics

February Statistics

	Number of Programs	Program Attendance
Feb 2013	61	2,769
Feb 2014	61	3,135

- We had the **same amount of programs** this year as last, but **increased** our attendance from last year by more than **13%**.

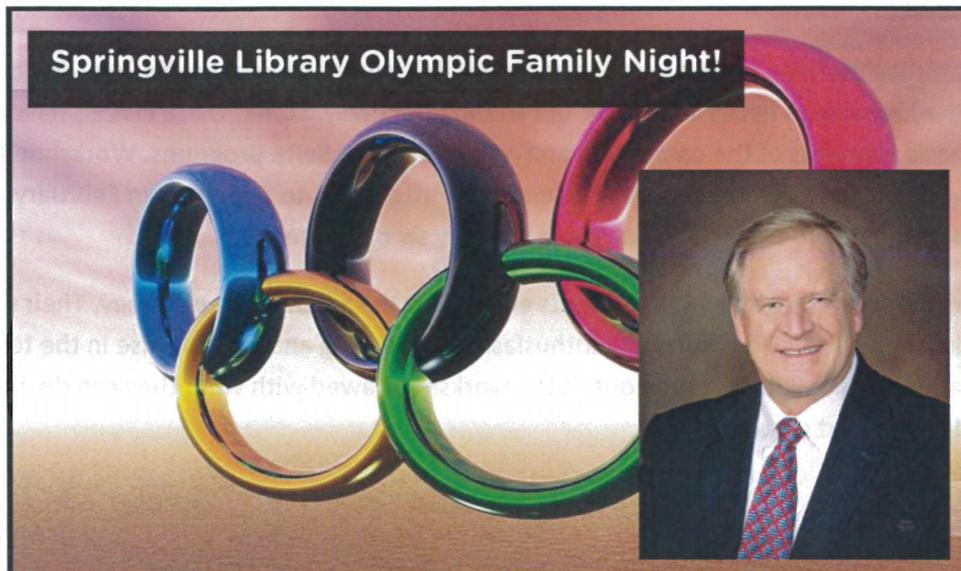
Reaching our Goals:

Improving Lives

One of the library goals is to plan programs which will encourage reading and inspire curiosity (Library Goal #2). We had a couple celebrities come to our library in the month of February.

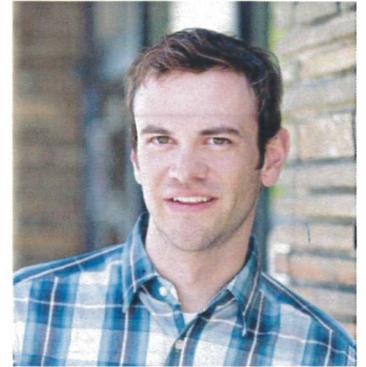
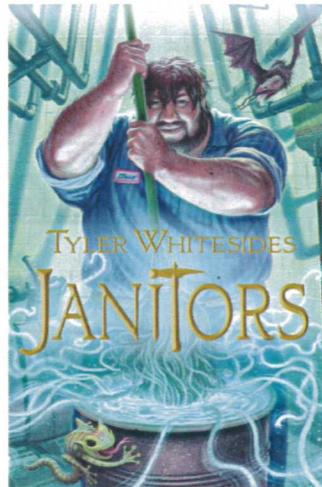
Mayor Clyde

- Mayor Clyde was the Master of Ceremonies at the Springville Library Olympic Family Night.
- Families participated at the Library Olympic Arena in competitions such as the Snow Run, The Snowball Ring Toss, The Ski Jump, and the Snowflake Contest.
- 163 kids and their parents were excited to meet the real, live mayor!



Tyler Whitesides

- 210 people came to see the popular Utah author entertain with his Jammin' Janitors band and to get their books signed.
- Tyler inspired kids to love reading and to realize that anyone can be a writer!



Community Needs

Goal #1 Strategy 1 - Design collection, programs and services to draw the community to the library.

Library Resources- Printers

This month we saw again **how important the library is** to many **Springville students**. While we see these students throughout the school year, this was highlighted when the library printers stopped working several evenings in February. All the teens working on assignments that required printing came to us and there was a flood of requests for help. While many of the students were able to come back the next night, those who counted on the library printers for immediate help found what they needed as we scrambled to find ways to print the papers and assignments so important to these students and their parents. Several parents thanked me and especially noteworthy was mother with two high school aged students printing off a photography assignment they'd finished but been unable to print at home because a pending divorce left them without the printer they were used to having. The mother was near tears when the library printer was down and repeated calls to the girls' father were unanswered. These people were new to depending on the library's resources and I was pleased to be able to find a solution for them using the staff printer, even when it required extra staff time and patience all around.

Clyde Creation Studio

Every Saturday morning there are Creation Studio Workshops to **help the Springville Community obtain the knowledge** necessary to use the studio effectively. So far, these classes have been focused on the basic elements of the computers and Adobe Creative Suite programs. Workshop attendance has grown steadily since the first class in January, 1 attendant, to 5 regulars in February. This essentially equates to a full house, as there are only six computers.

The workshops are taught by BYU students enrolled in the School of Technology. Their major is called Technology Education. They bring an enthusiasm for teaching and an expertise in the technologies of the Creation Studio. Patrons come out of the workshops awed with what they can do and looking forward to the next class.

The workshops this month will deal with specific functions in Photoshop. April, and possibly May, will be project oriented. Each class will build on the previous to create a newsletter, or other printed booklet. The skills amassed in these workshops would benefit anyone from a student to an entrepreneur to a seasoned business man.

During the week, the studio is open to patrons with a valid library card. They can check out a keyboard and mouse and get started immediately. They can also check out a bamboo drawing tablet if they wish. There is time limit of 2 hours per day, but only if the studio is full. So far, this has not been an issue.

Most patrons have not yet tried the room. Those who have, though, come in regularly. A couple new business owners, use the Adobe Creative Suite to create a logo and flyers for their business. One student created and edited a video for a class project. Another young man comes in to hone his artistic talents by drawing an animated cartoon.

As word spreads and as we perfect our marketing strategy, I expect to see a steady stream of Creation Studio users. **The studio embraces the library's vision of "transforming lives through a world of knowledge, discovery, and imagination."**

Significant Events:

- This month's teen night reached a new height in attendance as we passed 150 Teens visiting the library on one evening. The participants have an opportunity to socialize and enjoy friendly competition while using the library's resources. We were pleased, as usual, with the pleasant atmosphere and overall good behavior we see with even this large a group of teens. **We were grateful to the Springville police** for their **quick response** and their usual quiet efficiency when a missing teen was located at the library's teen night. Their professional presence is always appreciated.
- Once every two months, academic and public library directors throughout the state are invited to meet at rotating libraries to discuss library direction, discuss a particular topic, share successful experiences, and ask questions to the group. February's meeting was held at the new Veridian Library, Salt Lake Co. system.

Common direction and experiences are:

- Increase in eBook demand
- Need for technically trained staff to meet questions of non-technical patrons
- Sustained number of check-outs of paper books
- Desire from public for online magazines
- Continued gathering spot for the community
- Communication through a variety of forums i.e. WhatsApp, Facebook, Instagram, and Twitter
- Providing computer tablets as an addition to technology already found in libraries. These tablets provide new knowledge and experience- especially in youth areas.

Springville City Monthly Department Report Department Golf Course February 2014

Performance Management Statistics

- 1. Revenue for February totals \$2615.00. Revenue since July 1, 2013 totals \$493,067.00
- 2. National Golf Foundation Golf Industry Overview.
- 3. Looking Forward
- 4. Performance Measures.
- 5. Council Discussions.

1. Revenue for February totals:	2014	Sales Tax	Net Total
Regular Green Fees			
Sr. & Jr. Green Fees			
Range			
Electric Carts	72.00	4.55	67.45
Annual Pass	\$2,000.00	\$126.46	\$1,873.54
Punch Cards	515.00	32.56	482.44
Total Revenue	\$2,615.00	\$165.35	\$2,449.65

2. **National Golf Foundation Golf Industry Overview:** Various indicators in 2013 showed that the golf economy is still in a state of recovery. Rounds played and Golf participation are typically good barometers of the overall health of golf, and both measures showed signs of stabilization. But there is much room for improvement in several areas. The number of golfers has hovered around 25 million for the last few years, finding a stable base after several years of attrition. On the surface, the nearly 5% drop in rounds in 2013 looks like trajectory change, but we should put this decrease in to perspective. When comparing 2013 to 2012 the story is a tale of two extremes. Rounds in 2012 jumped 6% primarily because of incredible weather it was in fact, the best weather in the eight year history of Performance Trak. In contrast, 2013 was Performance Trak's worst weather ever. A more telling comparison is the almost 1% in Rounds Played in 2011 to 2013, which suggest rounds may be leveling off. Past research has shown that recovery in the golf industry closely paralleled recovery in the overall economy after previous recessions. Though most economic indicators in the U. S. have been trending positively for several years now, this increasingly favorable business climate, curiously, has not supported commensurate improvement in the golf economy, and this lack of a parallel recovery is evident in the 2013 golf metrics. This suggests there may be other socioeconomic factors at play that demand for the game of golf has fundamentally changed in some way, or there simply is a lag time between the recovery in the general economy and the point at which this recovery manifests itself in the golf industry.
3. **Looking Forward:** NGF sees no reason to believe that 2014 will be materially different, discounting the vagaries of yearly weather variations, than what we have observed the last several years. What does that mean to those involved in the golf business? We shouldn't expect any significant declines or meaningful rebound in 2014.

4. **Performance Measures:** Golf rounds are about the same as last year. We have spent to date \$2,000.00 for ads in the PGA book of golf and Golf Utah Today and plan to more ads this spring. The course last year was always in excellent playing conditions. We maintained throughout the summer a good pace of play averaging two hours for nine and four and one half hours for eighteen. We increased 0.3 this year in the city services survey.

5. **Council Discussions:**

Savor the birdies and good golfing in 2014!

Sonny Braun

Golf Director

Springville City Monthly Department Report

Recreation Department – March - 2014

Performance Management Statistics

- | | <u>2013</u> | <u>2014 to Date</u> |
|---|-------------|---------------------|
| • 1. News Letter Growth | 1,821 | 1961 |
| • 2. Set the Art City Days Theme as “A Great Place to Live”. Contracted with Modern Display to build the float. | | |
| • 3. New Art City Days Events Planned: | | |
| a. Silent Auction | | |
| b. Art Sale | | |
| c. Art Contest | | |
| d. Chamber of Commerce BINGO | | |
| e. Nebo Philharmonic Concert | | |
| • 4. Current Recreation/Sports Programs | | |
| a. Youth Basketball, Adult Basketball, High School Basketball, Women’s Volleyball | | |
| b. Current registration totals for Boys and Girls Volleyball (128), Girls Softball (215), Boys Baseball (391), and Kickball (55). | | |

- 5. March Pool Event

SPRING SWIM LESSONS
Registration Will Continue
Until Classes Are Filled
www.springville.org/recreation/swim-lessons/



Spring Session 1 March 4th - 27th
on Tues & Thurs

Spring Session 2 April 1st - 24th
on Tues & Thurs

DIVING FOR GOLD
Monday, March 17th 6:30 pm



Good Luck for All
Family Admission Price \$12
Springville Community Pool - 1015 E 900 S

Significant Events

Council Discussion Items

Appointment of an Art City Days Parade Chairperson an Art City Days Promotions Chair

Springville City Monthly Department Report

Legal Department – March 2014

Performance Management Statistics

- Springville Justice Court cases filed:

	<u>Feb. 2014</u>	<u>Feb. 2013</u>	<u>Feb. 2012</u>
(traffic/misdemeanor/small claim)	266/46/5	387/38/1	467/32/4
- Percentage of Convictions/Closed cases (includes guilty pleas held in abeyance) for DUI, drug related, domestic violence and theft cases resolved in September 2013:
 - DUI 100% (6 cases)
 - Drug Related 100% (8 cases)
 - Domestic Violence 100% (5 cases)
 - Theft 88% (8 cases)(1 case dismissed at victim's request)
- Victim Advocate regularly helps approximately 32 new victims (21 primary and 11 secondary) and 14 ongoing victims and provides approximately 370 services to victims. (These numbers are approximate numbers. The victim advocate has not yet provided her most recent statistics.)
- Number of claims filed against the City and amount spent on claims:
 - February 2014 – 4 claims submitted. Total 2014 Claims – 5 (\$2,793)
 - For year 2013 – 22 claims (\$21,528).
 - 2010 – 28 claims submitted (\$103,858.00); 2011 – 26 claims submitted (\$135,000); 2012 – 22 claims submitted (\$25,000).

Significant Events

ASAP (“Art City Substance Abuse Program”) –

- Partnering with Hope Squad and School District. ASAP members attended the SHS Hope Squad and the District Positive Behavior and Support Committee Meetings to see how we can better partner with these groups. Landmark would like a “mental health” curriculum and has asked for ASAP’s help.
- NAMI Grant. ASAP has finished the NAMI grant for \$6000 to extend the QPR training to additional Nebo Counselors and Charter School educators, provide additional support for Positive Action, provide funds for Mental Health Awareness Week, and provide funds and support of our youth ASAP Club.
- Positive Action. ASAP provided Positive Action Training to three 6th grade Westside teachers and the principal. A NAMI staff member and the Injury Prevention Specialist from Utah County attended.
- Mayor’s Recognition Awards. Articles and pictures of the Mayor’s Recognition Award have been in the Serve Daily and Daily Herald Southern online edition.
- Town Hall Grant. ASAP has received a \$500 grant to hold a town hall meeting on underage drinking. ASAP will be partnering with Parents Empowered to hold the meeting on April 23 at SHS for students and April 24th, at 7:00 pm, in the Library multipurpose room.
- CDBG Grant. Received final CDBG Grant approval of \$11,000 to install street lamps in Art City Manor Subdivision.
- SHS ASAP Club. The SHS ASAP Club had 15 students in attendance at its last meeting. The Club discussed who and what ASAP is all about, the Battle of the Bands, and the upcoming Town Hall meetings.
- Mental Health Awareness Week. We are planning on holding the Mental Health Awareness Week in October and have started making plans for the week.
- NAMI’s Hope for Tomorrow Program. ASAP has been working with NAMI’s Hope for Tomorrow Program for high schools. ASAP members have asked five teachers and counselors at Springville High School to review the program to get their input and advice.

Springville City Monthly Department Report

Buildings and Grounds Department – March 2014

Performance Management Statistics

- **Canyon Parks**

- February Pavilion Reservations = 31 February Campsite reservations = 11
- February Revenue = \$3,790 2014 Revenue YTD = \$42,062
- Winter Recreation revenue this season = \$5,814 Days open = 41 Average per day revenue = \$142.00
- Winter Recreation Average revenue/day: 2012/13 = \$170/day 2011/12 = \$0 2010/11 = \$153
-

- **Cemeteries**

- February burials = 16 February plots sold = 5 February revenue = \$23,589
- Revenue YTD = \$47,246
-

- **Urban Forestry**

- 2014 Trees Planted = 127 2014 Trees Removed = 20 2014 Trees Pruned = 96

Significant Events

- Winter Recreation this year was not as successful as we would have hoped. Because of lack of snow, we were only able to be open for 41 days. In the winter of 2013 we were open for 73 days, in 2012 we were not able to open at all, and in 2011 we were open for 69 days. Our average daily revenue was \$142 per open day. This is a lower average than any of our previous years. It would seem that the lack of snow in the valley, and unusual weather patterns turned people's thoughts away from winter recreation this year.
- The warm weather has allowed our staff more time to get a jump on Spring maintenance projects and other improvement projects. Staff has been able to trim and shape most of the shrubs and hedges in our parks and green spaces, make some sprinkling system upgrades, perform more tree maintenance and planting, and complete small improvement projects that have been waiting for a "rainy day."

- Because of the warm weather, residents are beginning to enjoy our parks earlier in the season than usual. However, the warm weather has also allowed us to open the restrooms and other facilities in the parks so that the residents can more fully enjoy them. This is an increased service level over years past.
- Our Canyon camping season is scheduled to open April 1. If we continue to enjoy warm temperatures, we may be able to open the campground at Jolley's Ranch by the last weekend in March.

Council Discussion Items

- Do we want to invest money in the winter recreation program that would allow us to make and groom snow so that we can be open as long as temperatures will allow snow to remain frozen, or do we want to continue to operate as weather and snow conditions allow?

Springville City Monthly Department Report
Community Development –February, 2014

Performance Management Statistics

1	New Building Permits –Feb. 2014	32 permits issued for a valuation of \$11,787,199
	Feb. 2013	20 permits issued for a valuation of \$ 1,618,797
	YTD 2014	56 permits issued for a valuation of \$14,401,992
	YTD 2013	38 permits issued for a valuation of \$ 3,084,329

- Significant Events

The Records Clerk scanned 5,981 pages of records for Community Development, 1,361 pages of records for the Recorder’s Office, and 9 for Public Works totaling 7,351 records. She also spent 59 hours researching records regarding the East Bay RV Park.

Code Enforcement worked on 422 potential violations with 406 citizen generated complaints.

Planning Commission held meetings on February 11th and 25th

February 11th

1. * Consideration of the Consent Agenda
 - a. Preliminary Plan approval for the East Sunset Ridge Subdivision located at approximately 700 North 800 East in the R1-8 and R1-10 Single Family Residential Zones.
3. Legislative Session
 - a. Recommended amending Title 11-6-124, Tendering of Water Rights prior to Issuance of Building Permit and Title 14-5-113(3), Water Rights Conveyance.
 - b. Recommended amending Title 14-1-202, Definitions, pertaining to Improvement Completion Assurance, Warranty and Warranty Period; §14-2-105, Final Plat Approval; and §14-5-101, Required Improvements and Title 14, Chapter 5, Article 200 et. seq., Guarantee of Performance.
4. Administrative Session
 - a. Discussion regarding Historic Center Community Plan.

February 25th

2. * Consideration of the Consent Agenda
 - a. Recommended approval for the Amended Stonehenge of Springville Subdivision, Plat A, located at approximately 450 South 950 West in the NC – Neighborhood Commercial zone.

3. Legislative Session
 - a. Recommended amending the Springville City General Plan to include the Historic Center Community Plan with amendments

4. Administrative Session
 - a. Reminder regarding March 11, 2014 Joint Work Session



Springville City Planning Commission

Letter of Recommendation to City Council

Applicant: Litefoot Investments LLC 1633 South State Orem UT 84097	Request: Seeking preliminary plan approval for the East Sunset Ridge Subdivision located at approximately 700 North 800 East in the R1-8 and R1-10 Single Family Residential zones.	Date of Meeting: February 11, 2014		
Zone Classification: R1-8 and R1-10	Total Acreage of Site:	Number of Lots/Units: 11		
General Plan – Land Use Designation: Residential	Previous Use of Property:	<input checked="" type="checkbox"/> Administrative Action	Legislative Action	
		Public Hearing Required →	<input type="checkbox"/> Planning Commission	<input type="checkbox"/> City Council

Motion by: <i>Brent Packard</i>	Second by: <i>Frank Young</i>
PC RECOMMENDATION <input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> DISAPPROVE
OTHER: <i>Frank Young</i>	

CONDITIONS OF APPROVAL:

Move to grant preliminary plan approval for East Sunset Ridge Subdivision located at approximately 700 North 800 East in the R1-8 and R1-10 Single Family Residential Zones, contingent upon meeting the items listed in the "Post DRC" section of the report.

Planning Commission Signatures:

YES NO ABSTAIN

excused
Craig Huff

Carl Clyde
Carl Clyde

Brent Packard
Brent Packard

Joyce Nolte
Joyce Nolte

Brad Mertz
Brad Mertz

Michael Clay
Michael Clay

Frank Young
Frank Young

APPROVE 6 DENY _____ ABSTAIN _____

Barbara Gray
Planning Commission Secretary

February 11, 2014
Date

Springville City Monthly Department Report

Springville Museum of Art – February 2014

Performance Management Statistics

- 100 attended Community & Family Night
- 50 attended SMArt History Classes
- 30 attended The Springville Historical Society Lecture Series
- 20 Docent-led Tours – (820 students)
- 1,230 Open Hours (Adults 750, Children 480)
- 1,047 After Hours
- 3,047 Total visitors

Significant Events

Concert Series - February 16, 2014 4:40 pm – 5:30 pm

Those who attended this evening's performance enjoyed the beautiful sounds of the Sundance Trio, highlighting the oboe, bassoon and piano.

SMArt History Classes 2:00 pm – 3:00 pm – by Dr. Rita Wright

February 6, the patrons who attended this class were transported to the beautiful Notre Dame Cathedral in Paris, as Dr. Rita Wright explored a wide range of historically significant art subjects.

February 13, the class was enlightened as Dr. Wright expounded on the beautiful Sistine Chapel that was finished in 1512. Participants learned that this chapel had an intriguing history and they also learned that Michelangelo left his mark on this historically iconic piece.

February 20, Dr. Rita Wright led a conversation on Victorian Art which was very entertaining.

Springville City Monthly Department Report ****Electric – March– 2014****

Performance Management Statistics – As of 28 February 2014 – 66.67 % of FY 2014 Elapsed

- Monthly Retail Revenue – \$1,982,538 -1.08 % ↓ Decrease from last year (2013: \$2,004,206)
 - FY 2014 YTD Retail Revenue – \$16,619,793 **70.67 %** of budget for retail sales (FY14 Budget: \$23,517,697)

Goal – Efficiently manages wholesale power costs to maintain annual budgeted expenditures.

Measure	FY 2011	FY 2012	FY 2013	FY 2014
Budgeted Power Resource Cost / MWh	\$ 69.65	\$ 64.69	\$ 68.99	Budget Target - \$ 67.49
Actual Power Resource Cost / MWh (as of 12-31-2013)	\$ 67.40	\$ 60.00	\$ 60.97	<u>YTD Actual - \$ 60.26</u>

Goal – Maintain and improve the Distribution system reliability

Measures	FY 2011	FY 2012	FY 2013	FY 2014 (Target/ <u>YTD Actual</u>)
SAIDI: System Average Interruption Duration Index	1.36	12.05	10.21	23.97 / <u>4.795</u>
CAIDI: Customer Average Interruption Duration Index	87.43	180.30	90.55	67.38 / <u>52.693</u>

Goal – Provide friendly, professional customer service to all existing and new customers

Measure	2007	2009	2011	2013 Rating (Target/ <u>YTD Actual</u>)
Bi-Annual Customer Survey: Electrical Services Ratings -	4.90	5.04	5.06	5.25 / <u>5.23</u>

Significant Projects and Tasks Review –

- Generation Division - WHPP - Resources
 - ✓ Total system demand for **February peaked at 39.43 MW (as compared to 39.23 MW last year)**, on the 3rd during hour 09. **Total system energy** posted at Baxter and Dry Creek Receiving substations was **19,010,475 kWh** for the month (as compared to **19,490,511kWh last year**).
 - ✓ Continued work on the K2 engine governor, gas valve, and catalytic converter supports, and control tubing.
- Electrical Operations & Substations
 - ✓ **WHPP-** Staff continued work on installing and rewiring controls on K2
 - ✓ **Substations** - completed monthly maintenance on all distribution substations. Included the annual back up battery bank testing and verification required for NERC reliability standards.
- Distribution Division
 - ✓ **Metering** and Customer Service **staff completed: 166** BlueStake underground utility locates (**down 9% from last month of 183**); **225** Customer generated work orders; **27** service inspections; **2 temporary** power residential meters set; **3 new** meters set; **Loves Truck Tire permanent service**; **5 Yellow tags** for disconnects generated by customer non-payment; **1** residential energy audits; **58** customer shut off notices (Collector called 632 customers)
 - ✓ **Completed** the installation of the **new overhead conductor** on circuit 503 out of the **North Substation**. Set **permanent transformer** at the new **Springville Jr. High School**.

MARCH 2014 - DEPARTMENT OF PUBLIC SAFETY

Cases of Interest:

Sometimes things happen to officers and they have to think quickly. Sometimes those incidents turn out to be absolutely hilarious. An undercover officer from the Springville Police department was trying to develop information about a possible drug house. In the middle of the night the officer went to the house, trying to be sneaky. The officer started digging through the trash can which had been taken to the street for morning pick up. What the officer didn't notice was a male sitting in the truck parked in front of the house. As he was searching through some garbage bags the male exited his truck and asked what the officer was doing. The officer, not wanting to give up his identity, had to think quickly or risk getting caught searching for evidence for his case. The officer turned to the man and asked, "Do you have any aluminum cans?" The man said, "Sure," and began helping dig through the garbage. After they found a few the man told the officer to wait, he had more cans in the house. Sure enough, he went into the house and retrieved a bag filled with aluminum cans and gave it to the "homeless guy" he caught digging in his garbage. After being handed the cans, the officer turned to walk away telling the man, "God bless you." The man, even though a known drug user, had a big heart that day and told the officer to stop. When the officer stopped the man reached into his wallet and gave the officer \$7.00, possibly all he had in his wallet at the time. The quick thinking of the officer averted a possible dangerous situation.

When people don't want to be found they can sometimes be difficult to find. That was the situation for the Springville Police Department and a 78 year old woman. A Springville woman was having some problems while living with family members. She had had enough of them telling her what to do so she decided she was going to leave and be on her own. On February 19, 2014 the elderly female left the house without telling anyone where she was going. On February 27, 2014 the family started to get worried because she had not returned home nor could anyone make phone contact with her. The family contacted the Springville Police department and filed a missing person report. After receiving all the information it was decided immediate action needed to be taken. A "Missing Person Advisory" was sent to the media to broadcast that assistance was needed in searching for the missing woman. On March 2, 2014, a Provo officer located the vehicle belonging to the missing female. She was found safe, healthy and said she was just taking a short vacation of sorts... and that she just didn't want to be bothered by her family or anyone else. Her family was advised their mother was safe, healthy and doing okay.

Detectives went to the East Bay RV Park to interview a suspect in multiple theft cases. After interviewing the male suspect it was determined he was not involved in the thefts we were investigating. However, while we spoke to him we asked about a Haulmark trailer, a generator, a motor home and a trailer full of tools. We found out the trailer had been stolen out of Provo in 2010, the generator had been stolen American Fork on Christmas day 2013 some expensive boxes in his possession were found to be stolen from Good Earth in Provo. The trailer, generator and boxes were all seized and returned to owners. Charges of Possession of Stolen Property were filed on the male.

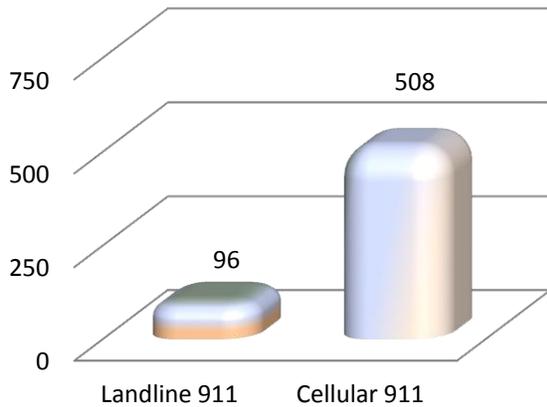
And our Animal Control Officers responded to a man whose dog had been shot with a pellet gun. The dog later died from the injury, and the 'shooter' must have felt guilty because he made an anonymous call to apologize, explaining that he was tired of dogs leaving piles of poop on his lawn, so he meant to scare the dog away with the pellet gun...

MARCH 2014 - PUBLIC SAFETY DISPATCH

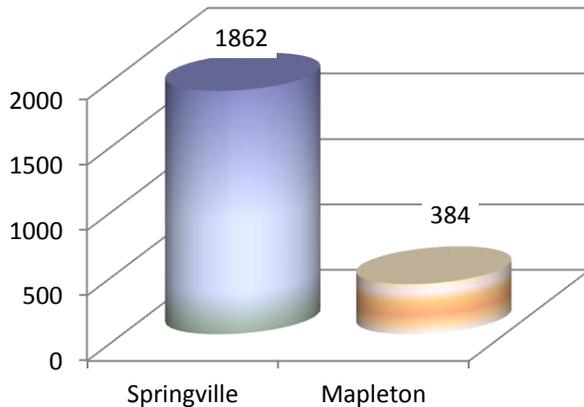
Calls and Requests for Services

Our dispatch center remained busy this month, as you can see from the charts and graphs below:

911 Calls

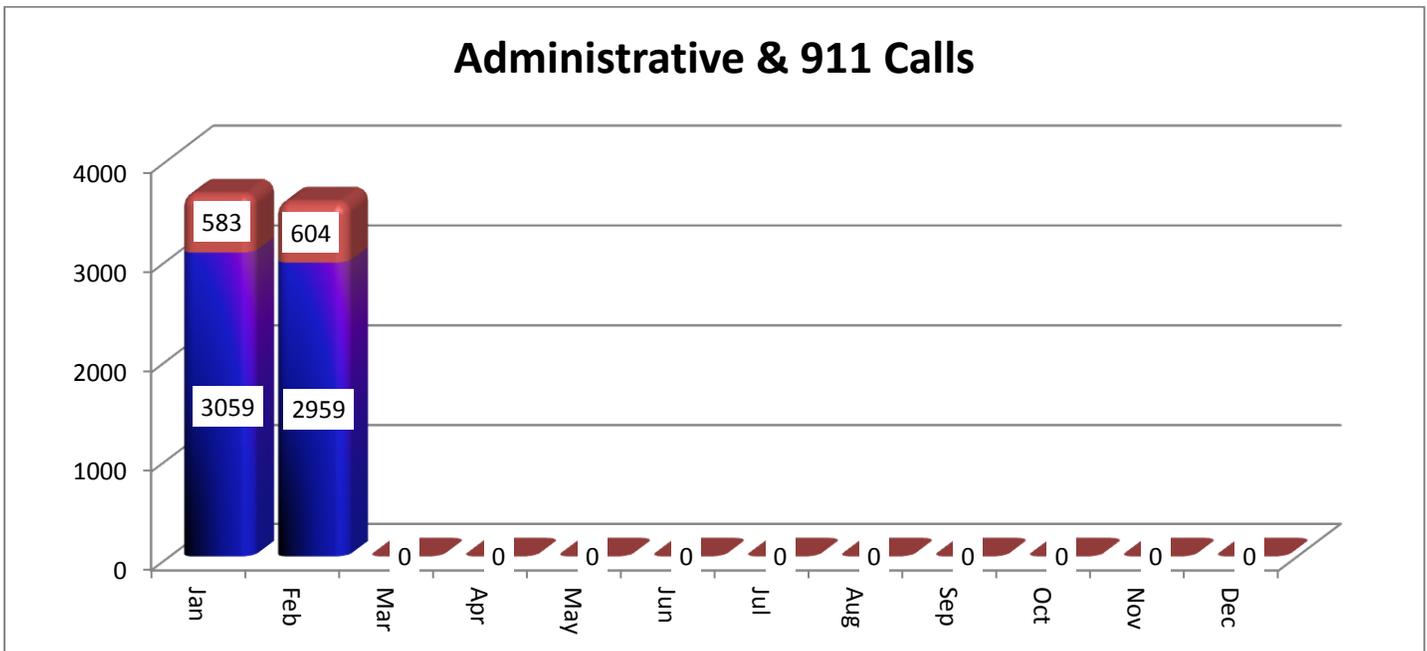


CAD Calls



As has become the norm with the advance of cell phone technology, cell phone 911 continue to far outpace the old fashioned 'land line' calls (above). CAD calls, which includes much of our radio traffic, and case generation numbers, also continued as a quick pace.

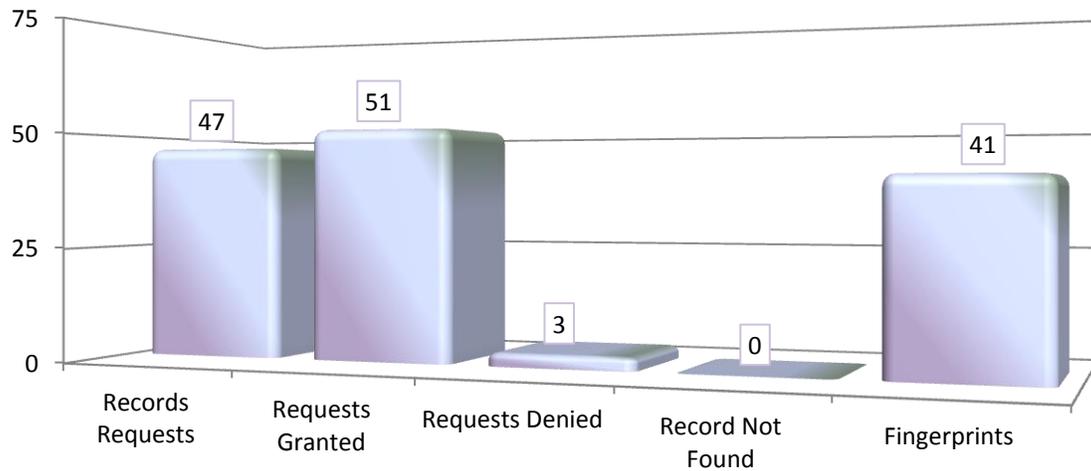
Administrative & 911 Calls



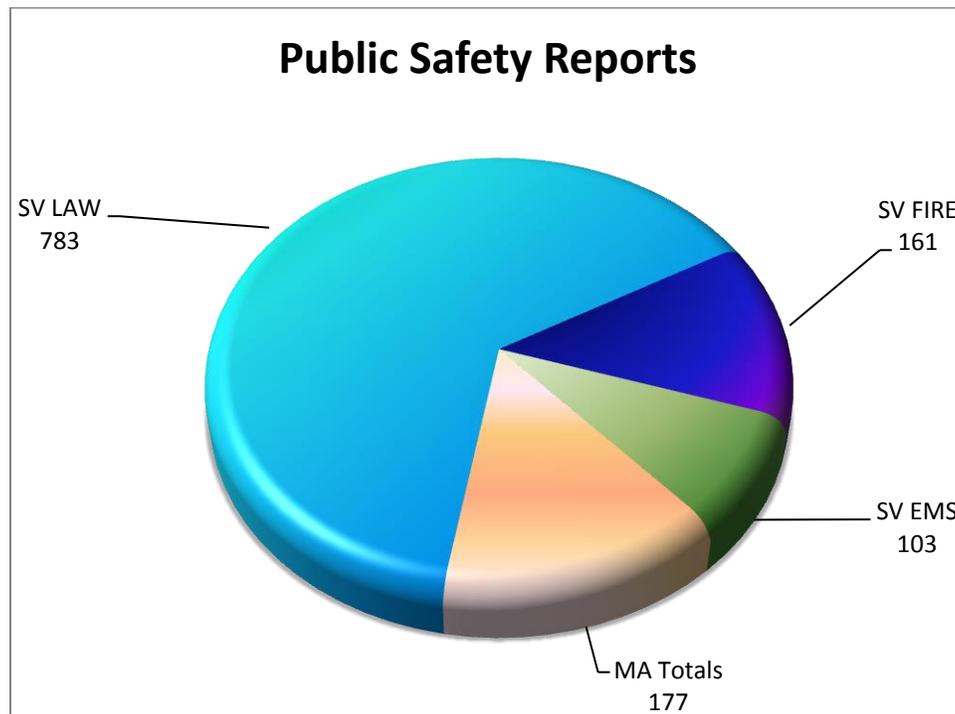
Total calls were down slightly from January, with a drop in administrative or business calls. (Please note that there was a slight increase in the number of 911 emergency calls during February, in spite of it being a "short" month.

MARCH 2014 - RECORDS & EVIDENCE

We continue to have many requests for records, copies of crime reports, accident reports and other types of complaints we handle.

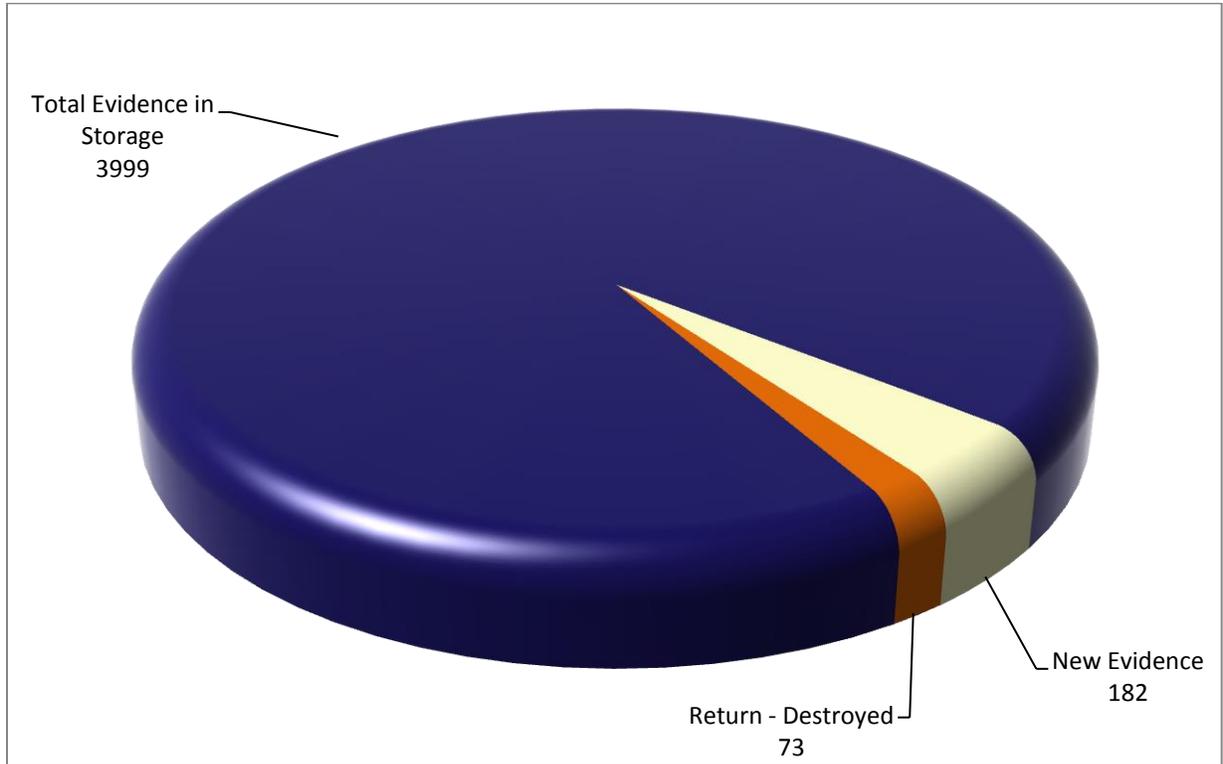


Of the hundreds of calls we handle each month in the Department of Public Safety, calls to the police department far outnumber the others.



MARCH 2014 - EVIDENCE AND PROPERTY

Our evidence room is a much busier place than one might imagine. Each month new evidence and property comes in. Each one must be accounted for and tracked. Some evidence makes its way to the crime lab, some sits on the shelf waiting for owners to call, and some is used in court. Evidence and property is eventually either returned to the owners or destroyed.



Another area of pride for our Department is the rate at which we recover stolen property. While it doesn't look like much, we consistently recover property at a rate far above the average for police departments. And so far this year, we have recovered more property the first two months than what was stolen! Of course some of what we recovered was stolen before January...



Springville City Monthly Department Report

Public Works – March 2014

Performance Management Statistics

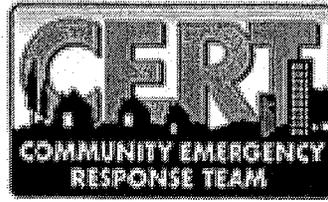
	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>
• Administration - Customer Service Work Orders Received:	212	213	125
• Water - Leaks Repaired in the Water Distribution System	9	9	4
• Water Stopped Meters (current #/#fixed this month)	7/2	9/0	6/3
• Wastewater Collection - Footage of Sewer Pipe Televised:	0	10,788	9,202
• Wastewater Treatment Plant - Sewage Treated (mgd*)	3.36	3.49	3.19
• Engineering - In-house design projects:	7	8	10
• Streets - <i>Citizen Work Orders Completed**</i>	31	26	21

* (million gallons per day)

** (includes traffic sign & sidewalk replacements, street sweeping call-outs, pot-hole filling)

Significant Events

- **PW Administration:** Continued negotiations with UDOT for the installation of dedicated right turn lanes on southbound 950 W at the proposed traffic Signal at 400 S & 950 W and on eastbound 400 S at Main Street. This 400 S & Main Street intersection improvement project would allow for two eastbound lanes crossing Main Street at this busy intersection.
- **Engineering Division:**
 - Impact Fee Analysis documents for all water, sewer, and storm drain will be presented to the City Council in March 2014.
 - The 1500 W Sewer – Phase II project. 75% of the project is completed with a target completion date of April 7th.
 - The Phase II (36" transmission pipeline) design has commenced, with construction slated to begin Spring 2015.
 - Design for the 400 South 1300 East Round-about is 50% complete, with construction slated to begin Spring 2014.
 - A bid opening for the 15" Sewer Main Replacement project on Main Street from 400 S to 500 S is scheduled for March 6th. This project will be completed before May of this year.
- **Streets Division:** Initiated a roadway crack sealing project wherein 233,400 linear feet of roadway cracks are anticipated to be filled. Worked to keep roads cleared of ice and snow, Updated sign inventory. Hauled away used concrete & asphalt to be recycled. Hauled in and stock-piled road base. Cleared and trimmed overhanging trees along Glenwood Drive.
 - **Recycling:** Over 980 customers participating in the recycling program.
- **Water Division:** The Main Street Pipeline Replacement project is nearing completion with 99 percent of all 8" diameter C900 PVC mainline installed to date on both sides of Main Street. The Hobble Creek crossing at Center Street are in the process of being completed. Initiated the Burt Springs & 900 S Well Improvements Project. Completed the annual Consumer Confidence Report as required by the State.
- **Wastewater/Storm Water Division:** Registered 22 new commercial establishments that have a grease trap or interceptor. Placed "Best Management Practices" information signs at all car washes. Cleaned 9,187feet of sewer main pipeline. Cleaned and repaired over 75 manholes. Continued use of a portable flow-meter to calculate actual flows in critical segments of sewer main pipeline. The information gained will help in identifying deficient segments of sewer main that need to be replaced.



SPRINGVILLE EMERGENCY PREPAREDNESS MEETING MINUTES

January 16, 2014

ATTENDANCE: Karrie Beardall, David Waters, Carol Compas, Charlie Compas, Brandon Brooks, Shauna Johnson, Martin Palmer, Ken Demille, Steve Garrard, Sam Metcalf, David Ashton, Cindy McNeese, Sarah Ralston, Dee Olsen, Julie Bird, David Mair, Fire Chief Clinton, and Kim Rayburn

WELCOME/COMMITTEE BUSINESS

MINUTES

Martin Palmer made a motion to accept the meeting minutes with correction of David Mair's cell phone number from November 21, 2013. Julie Bird seconded the motion and the motion passed.

COMMITTEE BUSINESS

RADIO OPERATIONS TEST AND SECTOR NET RADIO TEST– David Mair who is a member of the Sheriff's Communication Auxiliary Team or SCAT reviewed the radio operations test held in December. Five sectors and a state participant checked in during the net. David complimented all participants and said he thought it went very well. A reminder was given for the January 25 net and noted it would be on frequency 145.750.

CERT CLASS ANNOUNCEMENTS – Karrie Beardall expressed a need for more CERT instructors and CERT participants. Classes are scheduled to start February 11 and 13, 2014 and will be approximately two and a half hours. The cost is \$25.00 per person or \$40.00 per couple. Karrie asked that the committee notify others in their sectors the need for CERT participation.

SECTOR REPORT WEST STAKE – David Ashton reported on the successful preparedness activities the West Stake has completed over the last few years. They have done a Stake wide communication test each year during the summer; this has helped reinforce block captain training and allowed new people to train. Mr. Ashton discussed the Power of Three program and provided handouts to everyone in attendance. He explained the Power of Three program starts with what to do in the first three minutes of a disaster and the three items needed at that time, then progresses into next three hours, three days, and three weeks and on to first three months. He reported the Stake works on the Power of Three program quarterly with the objective to have it complete within a year. Also, mentioned was a successful preparedness fair the Stake conducts once a year on Saturday usually in September with booths from each Ward on various subjects but not limited to food storage, water purification, and first aid.

SECTOR REPORT NEXT MONTH – Nebo Stake

DRILL ELEMENTS – Martin Palmer reviewed the upcoming drill for August 9, 2014. He explained the drill will start at 7:30 a.m. with members of each city sector or ward displaying color cards in their windows noting the status of each household in the mock disaster. Martin expressed he would like the Committee to come back at next month's meeting with ideas on how to go about distributing or providing color cards to residents. He also mentioned the need to limit the number of red cards used in the drill because of time constraints for the drill. Martin gave a time line on the drill from 8:15-8:45 a.m. Bishops will report to Stake leaders at 9:00-10:30 a.m. Mass casualty scenario at the Stake Centers with various citizens who may be CERT trained, medically trained, heavy equipment operators and those with other skills needed in a disaster. The debriefing will be held from 10:30-11:00 a.m. and will hit on the high points of the drill.

NEXT MEETING: The next scheduled meeting will be held on Thursday, February 20, 2014.

ADJOURNED



SPRINGVILLE CITY PARKS & RECREATION BOARD

Minutes of the meeting held on January 23, 2014
Community Services Building – 443 S 200 E – 6:30 p.m.

CALL TO ORDER: Meeting called to order by Gary Hooper at 6:29 p.m.

APPROVAL OF THE MINUTES: Lisa Willey made a motion to approve the minutes of the meeting held on November 7, 2013. Julie Kappas seconded the motion. Vote was unanimous in the affirmative.

PUBLIC COMMENT: Kami Craudell, treasurer of Hobble Creek Riding Club, gave a report of how the grant funds were spent. They moved electrical system underground. New lights and sound. The 2013 rodeo was awesome! Club did labor for underground system. They also donated \$2780. Lisa appreciates the report. The club appreciates the funds they had last year and ask that we keep them in mind for this year. Rodeo will be June 7th. They paid out roughly \$5000 last year for cowboys and cowgirls. Danny Salazar reported that Bob Frazier is having a difficult time getting out of his house for the meetings. Todd Fairbourne was introduced to the board as the new recreation superintendent.

POOL POLICY FOR CONTRACTED OUTSIDE USE: Chuck Keeler reported that they have met with the UV Rays again. \$4.50 per lane hour is offered to them. They use six lanes from 4-6 p.m. City will allow the four lanes from 6-6:30 p.m. that they have had in the past. They also have Saturday from 6:30-8:30 a.m. They don't use the pool in August. Most of the use by the Rays will be by Springville residents. Harold Davis commented that the rays were the greatest supporters of the bond.

FINAL DESIGNS FOR CONTRACTOR MONUMENT: Alex Roylance went over the final design plans. They designed it to be installed for \$50,000 or less. There will be a flagpole in the park but not as part of the monument. There will be benches around the area. Lisa wants to know if the name of the park has been brought up again. No. Native grasses will be on the bank that goes down to the creek.

PARKS UPDATE: Not much going on in the parks. Winter recreation opened the first part of this month. Tubing hill won't last much longer. There is a possibility for a storm next week. Farmer's Almanac says that February could be wet. Canyon park reservations are going very well. We are ahead of last year in revenues to this date. Kim Francom said that everything was fertilized last fall. Wayne Bartholomew Family Park is on schedule. They are waiting for the area to be dry enough to bring in more soil. Hoping to start again in March. They only have about six weeks of work left to be finished with their project. Pond won't be flowing until 2016. Next phase of the community park will be baseball complex. We are still paying on a 15 year bond. There is a very large building project that wants to start this spring. It is a 240 unit townhome project. They will build these units all at once. This will give us a substantial amount of impact fees. Mayor still wants to move forward with some sort of recreation center. There are still property opportunities available if we do a recreation center.

Lynn Bartholomew gets questions about the new pond on all the time. Some asked why there is no boat ramp. Canoes may be allowed, nothing motorized. What is the super fence for? It is required by EPA to protect the springs. Fence will always be there but it can be hidden.

RECREATION UPDATE: Chuck is asking for submissions for who should be the grand marshal and resident artist for art city days. Harold suggested Robinne Booth (actress/director) and Lisa suggested Cheri Call (singer/songwriter). Attendance is up 8% over last year in youth sports. Ratings for parks and recreation are up according to recent surveys. Pool approval rating is increasing also. Parks and cemeteries had two largest increases in ratings.

The pottery room is used for community school. It will move to high school in March and triple the programming. The life form art classes that we had on Thursdays and Saturdays have moved elsewhere so they wouldn't have to pay a fee to use the building. Art City Days is June 7-14. It will be downtown again. It worked well downtown last year. Harold suggested that booth owners not be allowed to park on Main Street in front of their booths. He also suggested having a tent for the programs on the lawn to provide some shade. Google Earth photo of the civic center has the carnival half set up. They must have taken the photo during setup for Art City Days. Splash pad will open up according to weather. Hopefully before Memorial Day. Recreation department will focus kid events around the splash pad.

Gary wants board to discuss some things we want to accomplish in next month's meeting.

ADJOURNMENT: Meeting adjourned at 7:29 p.m.

NEXT MEETING: February 27, 2014

ATTENDANCE: Gary Hooper, Lisa Willey, Katie Sosa, Lynn Bartholomew, Harold Davis, Julie Kappas

CITY REPS: Alex Roylance, Chuck Keeler, Teresa Tipton, Kim Francom, Todd Fairbourne, Chris Creer

VISITORS: Kami Craudell, Wade Ashby, Ranae Ashby

1 **MINUTES OF THE SPRINGVILLE CITY WATER BOARD**

2
3 Tuesday, January 14, 2014
4 6:30 a.m.
5 110 South Main Street
6 Springville, Utah 84663
7

8
9 **ATTENDANCE**

10 Councilmember
11 Richard Child

Secretary
Marcie Clark

12 Board Members
13 Alton Beck
14 Nile Hatch
15 Calvin Crandall
16 Rollin Hotchkiss

City Staff
Brad Stapley – Public Works Director
Shawn Barker – Water Superintendent - excused

17 Guests: Rod Andrew, Nestle

18 Mr. Andrew is still waiting for the mayor to approve his board application.

19 The minutes from the November 12, 2013 meetings were reviewed. Mr. Beck made the motion to approve the minutes. Mr. Crandall seconded. All were in favor.

20 Mr. Stapley mentioned that the City council approved to increase the canyon water rates last month - \$25.10 for base rate, plus tiered rates (\$15.10 increase). The rates went into effect January 1, 2014.

21 Water Rate Structures – Mr. Hatch would like to know what other communities in Utah are doing. He would like to look at what has happened to consumption relative to conservation? Mr. Stapley mentioned that Mr. Barker has looked into some of that. City staff could probably collect most of that information. Mr. Hatch said that areas around Denver, Colorado will have similar tiered rate structures. Mr. Stapley mentioned that he will be attending the Rural Water Association conference next month. He can learn what other communities are doing at that time. Mr. Hotchkiss would like to review some of this information at next month's meeting. Mr. Hatch can start looking at data and possibly have something for the March meeting.

22 Update on Current Projects – Mr. Stapley reviewed the North Main Street pipeline project. It is going well. They have completed the west side pipeline and have started on the east side line. We finalized negotiations with UDOT for a 4 ¼" conduit for traffic fiber interconnect. UDOT will also be working with us on a dedicated right turn lane at Walgreens (400 South). The waterline is progressing, hoping to finish by mid-April. The resurfacing of the road will happen this summer. We do need to upsize an old sewer pipeline around 450 S Main before UDOT starts.

23 We will be putting in a section of the new 36" pressurized irrigation line across Main Street, around 700 South. The rest of the pipeline will be going in next year, from Bartholomew Pond west down River Bottom Road to the West Fields.

24 Mr. Stapley reviewed the water and sewer systems for the new Love's Travel Stop at 2000 West 400 South.

25 Brief discussion on tracer wire on plastic pipes.

26 Mr. Stapley explained that we're still working on the Burt Springs level control, trying to optimize how we're taking water out of the spring itself. We are also working on water system optimization. We're modeling our entire water system, looking at chlorination, etc. We're going to be putting in a VFD in the 900 S Well that will work off pressure. We are making some code changes, separating water and sewer sections. We are working on projects related to our 5 year capital plan.

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January 14, 2014
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1 Water Department special needs for this year - Mr. Stapley explained how we are trying to coordinate our water
2 projects with PI and sewer projects, so we aren't tearing up streets more than once. Our biggest need is to defend our
3 water rate structure (tiered rate).
4

5 Brief discussion about different kinds of pipe.
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7 Future meeting suggestions –

- 8 1. Plat "A" water system has been a concern for some time. Mr. Hotchkiss would like an update on that.
- 9 2. Mr. Crandall asked about when the pressurized irrigation water will be in the lines in the west fields. Mr.
10 Stapley thinks we should have it in place summer of 2016.
- 11 3. Mr. Stapley talked about moving some of our irrigation water rights into wells. We're working with the State on
12 that. We have a 40 year plan in place, that Hansen, Allen & Luce prepared for us. Mr. Hotchkiss would like that
13 as a water board topic.
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15 Mr. Crandall moved to adjourn. Mr. Beck seconded.
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17 *Adjourn* – This meeting adjourned at 7:30 a.m.
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**MINUTES FOR THE REGULAR MEETING
OF THE POWER BOARD
OF THE CITY OF SPRINGVILLE, UTAH
DISTRIBUTION CENTER
JANUARY 8, 2014 – 6:30 A.M.**

MEMBERS PRESENT: Councilman Ben Jolley, Chairman David Neilsen, Leon Lee, Travis Ball, Rod Andrew, Clair Anderson, Jason Miller, Darrin Wolz

MEMBERS ABSENT: Tom Hawks

DEPARTMENT STAFF: Leon Fredrickson, Matt Hancock, Brandon Graham

Minutes were transcribed from a digital recording by Kami Craudell, Power Board Secretary.

CALL TO ORDER

The meeting was brought to order by Chairman Neilsen at 6:30 a.m. The members were in attendance as listed.

APPROVAL OF THE MINUTES

A motion to approve the December 11, 2013 meeting minutes as written was made by Travis Ball. The motion was seconded by Leon Lee and was passed with a unanimous vote.

CEREMONIAL AGENDA

1. **RECOGNITION OF COUNCILMAN BEN JOLLEY’S SERVICE ON THE POWER BOARD:** Councilman Jolley chose not to seek re-election and has left his position on the City Council and assignment to the Power Board. Mr. Jolley has served on the Board for six (6) years in which time numerous projects have been completed. Mr. Jolley was presented with a thank you card and a picture collage. Mr. Jolley’s replacement will be introduced at the next meeting.

BUSINESS

1. **RESOURCE AND RATE FINANCIAL REPORTS**

- a. **FY13 ELECTRIC FINANCIAL STATEMENT AUDIT:** Mr. Neilsen reviewed and reported on the department audit as completed by the City Auditor. The audit shows an unrestricted fund balance of \$10.284 million. This amount is determined by taking the fund balance of \$11.9 million and deducting **restricted fund balance for customer deposits, compensated absences and community improvements. The fund balance is equal to current assets minus current liabilities.** Twenty percent (20%) or \$5 million of the unrestricted fund balance, as directed by the City Council, can be placed in the reserve fund. The audit also shows that other city departments are in a liability position to the electric fund in the amount of \$3 million as fund balance reserves are used as a cash flow position. Some unexpended capital project funds were carried forward into FY14, skewing the numbers slightly. The audit also includes the transaction of 1.1 million to the Nebo Power Station pre-pay for capital projects.
- b. **RESOURCE COST REPORT – NOVEMBER 2013:** Mr. Hancock reported that all of the resources performed well for November. The cost per resource is as follows: San Juan, \$69.09 per MWh; UAMPS Pool, \$33.00per MWh for 3.1 million kWh; market contract purchase, including transmission, \$59.00 MWh; Nebo Power Station, \$79.00 per MWh; and Horse Butte Wind, \$74.00 per MWh. The blended UAMPS cost for the month was \$58.84 per MWh. The total blended cost for all resources was \$59.42 per MWh. The Biogas resource output for the month has increased 50%, up to one million kWh but the cold is still affecting production.
- c. **FY14 kWh SALES AND RATE REVENUE REPORT – AS OF DECEMBER 31, 2013:** Mr. Fredrickson reported that 50% of the fiscal year has elapsed. Residential is at 56.5% of budgeted revenue collected. Small commercial is at 50.8%, and large commercial is at 53.4%. Interruptible power is reporting at 55.9%, with industrial customers at 50%. The total for all customers is 53.5% of budget. In the year to year comparison December sales were down by 4% from FY13, the year over all is down 1.7%.

2. RESOURCE DISCUSSION

- a. UAMPS PROJECTS: Board elections were held during the last UAMPS meetings. Mr. Fredrickson was appointed as the San Juan project chair for his third, and final, year.
 - i. CRAIG-MONA LINE: UAMPS staff is trying to get a handle on the line losses. The natural flow across interconnected lines is causing line losses which members are responsible to pay for.
 - ii. PAYSON POWER PROJECT: The project is running well. Plant management is continuing to prepare for the spring outage.
 - iii. WIND PROJECTS: Capacity factor has been up on both projects. Horse Butte ran at a 37% capacity factor and Pleasant Valley is at 33%. Winter months tend to produce more.
 - iv. CRSP: Continues to update on Glen Canyon Dam issues.
 - v. SMART ENERGY PROGRAM: Staff continues to push the rebate program with interest increasing in lighting replacement.

UAMPS staff received Board approval to increase the transmission rate by \$.76 MWh. The total cost is now \$4.74 MWh for delivery. The original budget is based on forecasted transmission energy. The kWh usage forecast has matched right up. The system peak of all UAMPS members has exceeded the forecast which has driven up costs based on the new FERC approved rate that PacifiCorp charges. This has caused a problem when PacifiCorp has tried to balance the system, causing the increase in our rate at this time.

Mr. Jolley was excused from the meeting.

- b. WHPP NEW GENERATION: The generation department has been working towards replacing the EMD engines that were sold with new generating units. The new units purchase price are estimated to be at \$3.1 million each, including installation at the WHPP. There is a discount for purchasing multiple units. Springville will need 4.5 MWh. Staff has looked forward into numerous possibilities for purchasing one to three (3) units and then decommissioning the older units. Financial information for bond rates was also presented. Currently, a ten (10) year bond rate is at 2.99%, a twenty (20) year bond rate is at 3.6%. Fuel rates and the behind the meter charge also figure into the overall run cost. Mr. Hancock provided four (4) purchase options to the Board to review. Options included purchasing three (3) units on a bond and/or paying outright for one (1) to three (3) units. Mr. Hancock's calculations show that the new unit could be used at a 90% utilization rate for base load. The per MWh costs on the options range from \$50.00 MWh to \$63.00 MWh. If three (3) units are purchased with no debt the final production costs would be less than the current market pricing.
Springville has received their Title V requirements from Utah State. The requirements state that the two (2) remaining R4 units will need to have non-selective catalytic convertors installed. The cost for the installation would be between \$150,000.00 to \$200,000.00 each. Units K1 and K3 have catalytic convertors installed.

Mr. Ball was excused from the meeting.

Most of the infrastructure is in place for the new units to be placed. An official RFP (Request for Proposal) would need to be done for any purchase. There are current funds for the outright purchase of two (2) units. Exterior radiators would need to be added if the new engines are purchased. The Board provided their opinions for a future direction with the general consensus being purchase two (2) engines and finance one (1).

REPORTS

1. GENERATION: The January peak usage was 42 MW. The plant did not run for production during the month but for the required RATA testing that was completed. Staff scheduled 7.5 million kWh through NPS during December. The Board was asked to review the remainder of the report at their convenience.
2. DISTRIBUTION: The 900 N. Substation project is on hold pending the repairs to the transformer. The engineering contract for the 46 KV line from Hobbles Creek Substation to the Nestlé / Stouffers substation was awarded to ICPE Engineering. The Board was asked to review the remainder of the report at their convenience.

OTHER

Springville City has received the results of a city sponsored survey. The overall citizen's approval of city services has increased. The citizen's approval of electrical services has also increased. The numbers are up from the 2011 survey. 920 responses were received.

ADJOURN

The motion to adjourn the meeting was made by Clair Anderson. Darrin Wolz seconded the motion which then passed with a unanimous approval. The meeting was adjourned at 7:52 a.m.