

MINUTES OF WEST VALLEY ARTS FOUNDATION JANUARY 25, 2023

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THE BOARD OF THE WEST VALLEY ARTS FOUNDATION MET ON WEDNESDAY, JANUARY 25, 2023, AT 1:00 P.M. IN THE BOARD ROOM, UTAH CULTURAL CELEBRATION CENTER, 1355 WEST 3100 SOUTH, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY NICOLE COTTLE.

THE FOLLOWING WERE PRESENT:

Eric Bunderson, City Attorney (*electronically*)
Andrew Carroll, Asset Optimization Director
Tod Christensen, Senior Accountant
Nicole Cottle, Assistant City Manager (*electronically*)
Nancy Day, Parks and Recreation Director (*electronically*)
Sam Johnson, Strategic Communications Director (*electronically*)
Jeff Olsen, Executive Director
Tera Smith, Deputy City Recorder/Secretary (*electronically*)
Elizabeth Weight, Board Member
Jim Welch, Finance Director

APPROVAL OF MINUTES OF BOARD MEETING HELD SEPTEMBER 21, 2022

The Board considered the Minutes of the Board Meeting held September 21, 2022. There were no changes, corrections, or deletions.

Andrew Carroll moved to approve the Minutes of the Board Meeting held September 21, 2022, Nancy Day seconded the motion.

A voice vote was taken, and all members voted in favor of the motion.

UPDATE ON DIRECTOR AND OFFICERS INSURANCE

Eric Bunderson gave an update on the Director and Officers Insurance. Eric stated that since the last meeting work has been done on obtaining a quote for the Director and Officers Insurance. He noted that financials have been requested; however, a quote has not been received back. Eric stated that once that quote is received it will be presented to the board. He also indicated that this will be an important aspect moving forward especially with non-city members who will serve on the board.

MID-YEAR FISCAL UPDATE

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Jeff Olsen stated that the agenda shows a financial update, however that is on hold for now as some numbers are being worked through. Instead, Jeff provided a program update as follows:

- Last week 374 people auditioned for “Into the Woods,” making this the largest audition that the performing art center has ever had. This number includes both virtual and in-person submissions. Saturday call backs are scheduled with a list of 67 performers.
- The Cultural Center is currently doing maintenance on main level floors which includes the bi-annual rewaxing of hardwood floors, carpet cleaning, etc. Also, developing a number of cultural events starting next month in conjunction with Black History Month. Rio Tinto has been in contact regarding potential sponsorship with this program. No numbers or any other information has been provided, however a meeting will take place on Tuesday, January 31, 2023 to discuss what they have in mind and what they are looking to sponsor. An update will be provided at a future meeting.
- Craig Thomas, with Neighborhood Services, contacted Jeff to discuss a potential partnership with the Center for Documentary Arts and the University Neighborhood Partners program to bring an internationally acclaimed pacific islander artist named Kealoha to the city. Jeff will be meeting with the Center for Documentary Arts Center to tour facilities and discuss options for potentially putting on an arts-based production with high school to early college students. All of the logistics are still being discussed; however, all the costs would be paid by the Center for Documentary Arts and University Neighborhood Partners.
- An exhibit called “Walking Backwards into Our Future” is coming up in May, that may not be the final title of that exhibit, however Jeff stated that we are not the curator of the exhibit. A group affiliated with Councilman Fitisemanu is interested in doing some kind of cultural event as well, but those details are still in the works.
- The theatre this week is running technical rehearsals for “Clue.” The full-dress rehearsal will be next Wednesday at 7:30 PM.
- Shakespeare festival is bringing their gala back on March 31st to the theatre. Don Jersey spoke with Jeff and discussed what their program is going be this year.
- Shakespeare in the schools is coming up, with Othello, which is a 90-minute presentation for school age kids both in elementary and middle school. Anticipating 500 people from charter schools, public schools, private schools, and homeschool groups that have reached out.

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Sam Johnson requested that Jeff send him some of those events with all of the information so that he can start putting things together to promote them to the public.

FUTURE AGENDA ITEMS FOR THE BOARD

Nicole Cottle stated that she would propose adding additional members and indicated that there is the capability to increase and decrease the board membership as the need requires. She stated that the board is at a critical point and can move into exciting things that would benefit from board members joining and bring input from different sectors. She would like to get a take from the board members, and maybe put together a timeline, and suggestions of people that would be good from a community base. Nicole mentioned possibly asking Barbra Riddle from ChamberWest to potentially join.

Andrew Carroll responded that the board is close in that regard, but before bringing additional board members on, Wayne Pyle, City Manager, will need to provide insight on the Performing Arts Center plan. He indicated that he will be meeting with Wayne on this matter in the coming week. Andrew stated that the board can have a full plan to layout potential board members. Andrew also mentioned that there is a need for some strong board members that have influence in the community and can help us with fundraising or other insights that they can provide whether it's political or financial.

Nicole mentioned how Andrew brought up the discussion regarding the performing art center. Nicole stated that it is budget time for the City Council, and they will start their main budget discussion on February 7th. She indicated that the Council will then spend the next few weeks and months formulating their priorities and facilitating discussion with regards to both capital improvements and also ongoing operational support. She stated that the budget will have to be ready by April so those decisions will need to be finalized before that time so it's clear where the Foundation stands. Andrew indicated that the timeframe to add board members is an accelerated one and will be within that period. Nicole stated that she thinks the will of the Council and Mr. Pyle will likely be known earlier than April and clearer direction will be given after the initial budget conversation in February.

Elizabeth Weight agreed with the concept of being in full understanding and appreciation of any kind of plan and vision so that when we invite any new members are invited, they will have a full view of what the possibilities and prioritization are.

Nicole stated Andrew and his team have been hard at work on drafting what the visions will be. She indicated that once there is direction from the Council and the City Manager, a proposal can be discussed with the board. She stated there has been a lot of good diligent work by the board because they believe in these services and the proposals that they have been put together. Nicole stated that it will be a joy to go out into the community and have conversations about what the plans are and how this continues to

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solidify the community and uplift the art sector in the City. Nicole proposed at the next meeting to review those draft documents and requested they be emailed out prior to the meeting for review. She also requested to have a presentation by Andrew and Jeff added to the agenda.

Nicole also suggested having a Special meeting before the next board meeting of April 26th. She stated that there might be some budgeting items that need to be addressed and potentially an agreement that we will need to be adopted given some of things that we need to be done to wrap up our financial status.

Tod Christensen stated that we have given the preliminary data has been given to the tax CPA to do the foundations tax return. He indicated that the Foundation should have the return in April before the next meeting. Tod proposed that we this be reviewed review of this at the next board meeting by the financial team.

MOTION TO ADJOURN

Upon motion by Andrew Carroll all voted in favor to adjourn.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY ARTS FOUNDATION THE MEETING OF TUESDAY, JANUARY 25, 2023, WAS ADJOURNED AT 1:24 P.M. BY NICOLE COTTLE.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Board Meeting of the West Valley Arts Foundation held Wednesday, January 25, 2023.

Tera Smith

Tera Smith, Secretary
West Valley Arts Foundation