

MINUTES OF THE REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
March 10, 2014

Attendees at the meeting:

Vice-Chairman Bevan Wilson conducted the meeting
Board Members Richard Jensen, Merrill Swasey and Dean King
Merriall Johansen and Howard Tuttle, Johansen and Tuttle Engineering
Jeff Horrocks, Emery County Commission
Leslie Bolinder, Secretary for District
Kent Petersen, Excused

APPROVAL OF PROJECT MANAGER FOR THE GREEN RIVER CUT OFF ROAD (CR 401)
CULVERT PROJECT

A motion was made by Merrill Swasey to appoint Dean King as the project manager for the Green River Cut Off Road CR 401 Culvert Project. The motion was seconded by Richard Jensen and approved by all members present.

APPROVAL OF PROJECT MANAGER FOR HUNTING AIRPORT PAVEMENT PRESERVATION
2014 PROJECT

A motion was made by Dean King to appoint Richard Jensen as the project manager for the Huntington Airport Pavement Preservation 2014 Project. The motion was seconded by Merriall Swasey and approved by all members present.

APPROVAL OF ENGINEERING CONTRACT FOR GREEN RIVER CUT OFF ROAD (CR 401)
CULVERT REPLACEMENT PROJECT.

The engineer presented an engineering contract for the Green River Cut Off Road (CR 401) Culvert Replacement Project. The amount of the contract was for \$22,500. which is 15% of the cost of the project. Bevan asked the engineer if this contract represented all costs from start to finish of the project, including all permits, testing, etc. The engineer reported that it was. A motion was made by Richard Jensen to approve the engineering contract for the Green River Cut Off Road (CR401) Culvert Replacement Project. The motion was seconded by Dean King and approved by all members present.

Bevan asked the engineer to hold an up-front meeting with the Chairman / Project Manager to discuss engineering contracts before bringing them before the board for approval.

APPROVAL OF ENGINEERING CONTRACT FOR HUNTINGTON AIRPORT PAVEMENT PRESERVATION 2014 PROJECT

This item was tabled.

UPDATE OF CURRENT PROJECTS

South Moore Phase 10 - County Road 803

The engineer reported that a meeting was held with UDOT on the South Moore Phase 10 project. The project will be advertised for bid around the first of May 2014.

Green River Cutoff Road # 401 Culvert Replacement Project

The engineer presented the engineering plan for this project, which includes a precast box culvert and wing walls. The source for the rip rap needed on this project will be from a pile on BLM land that was stockpiled from a previous project on Hadden Draw.

A motion was made by Merrill Swasey authorizing the engineer to advertise this project for bid as soon as all the permits are in place. A second was made by Dean King. The motion was approved by all members present.

The engineer will obtain quotes on the precast box culvert to expedite the project. He estimates the cost of the box and delivery on site at approximately \$28,000.00.

Millsite State Park Access Road - County Road #701

The contractor resumed work on March 3, 2014. They have been working on forming the culverts under the road for the golf course crossing. There was no pay estimate for this meeting.

Huntington Airport Pavement Preservation Project 2014

The engineer received an email from Utah Department of Transportation, Aeronautical Operations Division stating that this project contract has been approved and is in the mail. The agreement between Emery County and ECSSD#1 is in place. The engineer would like to advertise this project for bid as soon as he can get it put together. The Notice to Proceed will not be issued until June 2014. The chips will come from Rockport and are called Ulti-light.

A motion was made by Richard Jensen to authorize the engineer to advertise this project for bid as soon as possible. The motion was seconded by Merrill Swasey and approved by all members present.

SITLA ROW Acquisition - B Roads

The county attorney prepared a letter to SITLA stating that the contract for the ROW acquisition should be in the name of Emery County. The county will keep the district informed of the progress of the ROW acquisition process.

APPROVAL OF BILLS AND FINANCIAL REPORT

The financial report for FY ending 2013 has not been closed out by the clerk/auditor.

The bills were approved on a motion by Merrill Swasey and a second by Dean King. The motion was approved by all members present.

A motion to ratify distribution of MMS for January 2014 was made by Dean King. The motion was seconded by Richard Jensen and approved as follows:

The 2014 fiscal year 3rd qtr.(January 2014) mineral lease allocation (through UDOT) will be \$136,110.28 as follows:

Emery County Special Service District #1	\$ 54,444.12
Local Building Authority of Emery County	\$ 39,471.98
Castle Valley Special Service District	\$ 17,694.34
Emery County Recreation Special Service District	\$ 10,888.82
Emery County Fire Protection Special Service District	\$ 10,888.82
North Emery Water Users Special Service District	\$ 2,722.20

A motion was made by Richard Jensen and seconded by Dean King to ratify the FY2014 2nd quarter SITLA distribution. The motion was approved by all members present.

The FY 2014 2nd Quarter SITLA distribution is \$120,344.88 and should be distributed as follows: 50% to Emery County \$60,172.44 and the other 50% to the districts as follows per Resolution.

ECSSD#1	\$24,068.98
LBA	\$17,450.00
CVSSD	\$7,822.41
Recreation SSD	\$4,813.80
Fire Protection SSD	\$4,813.80
NEWUSSD	\$1,203.45

APPROVAL OF FEBRUARY 10, 2014 MEETING MINUTES

The minutes for 02/10/2014 were approved on a motion by Richard Jensen and a second by Dean King. The motion was approved by all members present.

OTHER BUSINESS

Utah American Energy made their scheduled payment of \$431,000, which was due 3/1/.2014, towards the Lila Canyon Road account. Only one payment remains and it is due this fall.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m. as the meeting came to the end of the agenda. The next meeting is scheduled for April 14, 2014.

Approved by:


Bevan K. Wilson, Vice-Chairman
Acting Chairman

4-14-14
Date

BILLS APPROVED BY ECSSD#1

March 10, 2014

Emery County - 98-4000-2800 - Telephone	\$ 30.00
Rocky Mountain Power - 98-4000-7503	\$120.41
Johansen and Tuttle Engineering - Inv. 31416 Millsite State Park Engineering - 98-4000-3047	\$3,500.00
ULGT - Treasurer Bond 694382367 - 98-4000-5100 (replacement check)	\$1,320.00
Peczuh Printing - Inv. 209123 - Envelopes - 98-4000-2400	\$78.30
Bevan K. Wilson 98-4000-2800 - Cell Phone	\$50.00
98-4000-6210 - Board Meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	<u>\$11.20</u>
	\$361.20
Richard Jensen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2800 - Cell Phone	\$ 50.00
98-4000-2300- Mileage	<u>\$ 54.65</u>
	\$369.60
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$105.28
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$455.28
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$250.00
98-4000-2300 - Mileage	
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$300.00
Merrill A. Swasey - 98-4000-2800 - Cell Phone	\$50.00
98-4000-2300 - Mileage	\$21.28
98-4000-6210 - Board member Stipend/Project Mgr.	<u>\$300.00</u>
	\$371.28

TOTAL \$6,906.07



EMERY COUNTY SPECIAL SERVICE DISTRICT NO. 1

P. O. Box 1055
Castle Dale, Utah 84513
Telephone: (801) 381-5217

March 17, 2014

Steven Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

Please transfer sufficient funds from PTIF 1325 to ECSSD#1 checking account to cover bills approved in their regularly scheduled meeting on March 10, 2014 (attached).

Thank you.

Sincerely,

Leslie Bolinder
Secretary for District

cc: Brenda Tuttle