

**MINUTES OF THE CITY OF WEST JORDAN
FAIRWAY ESTATES SPECIAL SERVICE
RECREATION DISTRICT MEETING**

Wednesday, June 28, 2023 - 6:00 PM
Approved July 26, 2023

Thomas M. Rees Justice Center
8040 S Redwood Road
West Jordan, UT 84088

FAIRWAY ESTATES SPECIAL SERVICE RECREATION DISTRICT

1. CALL TO ORDER

BOARD: Chairperson Chris McConnehey, Vice Chairperson Pamela Bloom, Board Member Kelvin Green, Board Member Zach Jacob, Board Member David Pack, Board Member Kayleen Whitelock, Board Member Melissa Worthen

STAFF: Council Office Director Alan Anderson, Mayor Dirk Burton, City Attorney Josh Chandler, Policy Analyst & Public Liaison Cassidy Hansen, City Administrator Korban Lee, Economic Development Director Chris Pengra, Council Office Clerk Cindy Quick, Administrative Services Director Danyce Steck

Chair McConnehey called the meeting to order at 8:33 pm

2. BUSINESS ITEMS

- a. FES Resolution No. 012 amending the tentative budget for FY 2024 and setting the date for a public hearing on the final budget.*

MOTION: Board Member Green moved to APPROVE FES Resolution No. 012 amending the tentative budget for FY 2024 and setting the date for a public hearing on the final budget.

Board Member Whitelock seconded the motion.

The vote was recorded as follows:

YES: Chris McConnehey, Pamela Bloom, Kelvin Green, Zach Jacob, David Pack, Kayleen Whitelock, Melissa Worthen

NO:

ABSENT:

The motion 7-0.

- b. Discussion related to Administrative Control Board (ACB) for the Fairway Estates Special Recreation District*

Board Member Green explained that city ordinance and state statute allow for the establishment of an Administrative Control Board (ACB). The ACB would assist in administering the district and provide feedback that the board may not have direct access to. Board Member Green suggested that having an ACB would create a formal conduit to the neighborhood, allowing them to communicate concerns or suggestions. The ACB would serve for four-year terms, potentially extendable to eight years, and act as the eyes and ears of the board, leading to reduced frustration and improved communication.

Chairperson McConnehey highlighted the possibility of delegating certain responsibilities to the community while retaining others, such as setting tax rates, within the board's purview. He inquired whether residents would support the delegation and noted the survey that would be circulated to gather public input on the matter.

Board Member Green moved to open the meeting for public comments. Board Member Whitelock seconded the motion. All voted in favor and the motion passed unanimously.

Chairperson McConnehey opened the meeting for public comment at 8:46 pm

Comments:

Larry Newton, a resident in the district, believed the idea of the ACB made sense to him. He appreciated the information provided from Ms. Steck and asked a clarifying question regarding water expenses and whether the district had the ability to utilize secondary water to save costs, if residents could search to obtain a landscaping contractor, and if they could make improvements in the area on their own.

Board Member Green noted that the city follows a bidding process to obtain landscaping contractors and the process ensures competitive pricing by selecting the lowest responsible bid. Board Member Whitelock further added that as a government entity, they were obligated to adhere to state code which mandates the use of a Request For Proposal (RFP) process. Chairperson McConnehey suggested involving the ACB in the process.

Dennis Thompson, a resident in the district, asked what costs might be associated with an ACB.

Chairperson McConnehey explained that the actual costs were unknown but there were requirements to pay a per diem rate for member meetings. Board Member Green surmised that three members might cost about \$225 per night to and suggested they may hold four meetings per year maybe for a total estimated cost of \$1,000 to \$1,500.

Chairperson McConnehey closed public comment at 8:55 pm

4. *CONSENT ITEMS*

- a. Approve Meeting Minutes
 - June 14, 2023 – Fairway Estates Special Service Recreation District

Board Member Green moved to approve minutes. Board Member Whitelock seconded the motion. All voted in favor and the motion passed unanimously.

5. ADJOURN

Board Member Green moved to adjourn the meeting. Board Member McConnehey seconded the motion. All voted in favor and the motion passed unanimously.

The meeting adjourned at 8:56 pm

I certify that the foregoing minutes represent an accurate summary of what occurred at the meeting held on June 28, 2023. This document constitutes the official minutes for the City of West Jordan Fairway Estates Special Service Recreation District meeting.

Cindy M. Quick, MMC
Secretary

Approved this 26th day of July 2023