



**WEST HAVEN CITY
COUNCIL MEETING MINUTES**

July 11, 2023 3:00 PM
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

1. **MEETING CALLED TO ORDER-MAYOR VANDERWOOD**

2. **OPENING CEREMONIES**

A. **PLEDGE OF ALLEGIANCE-COUNCILMEMBER SAUNDERS**

B. **PRAYER/MOMENT OF SILENCE-COUNCILMEMBER SWAPP**

*****AGENDA ACTION ITEMS*****

3. **EXECUTIVE SESSION-THE COUNCIL WILL ENTER INTO A CLOSED MEETING FOR THE PURPOSE OF A STRATEGY SESSION TO DISCUSS THE CHARACTER AND PROFESSIONAL COMPETENCE OF AN INDIVIDUAL; TO BE HELD IN ACCORDANCE WITH THE PROVISIONS OF UTAH CODE 52-4-205**

Nina Morse made a motion Enter into Executive Session. **Ryan Swapp** seconded the motion.

AYES: Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:
RECUSE:

Mayor Vanderwood said the executive session was used to discuss the character and professional competence of an individual.

Nina Morse made a motion Leave Executive Session. **Carrie Call** seconded the motion.

AYES: Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:
RECUSE:

4. **DISCUSSION AND POSSIBLE ACTION-REGARDING THE CURRENT CITY MANAGER AND ALL ASPECTS OF THE PRESENT AND FUTURE CITY MANAGER CONTRACT**

Mayor Vanderwood said he would like to review the process for the previous meeting on July 5, 2023. He said that during the executive session the City Council had a discussion regarding the current city manager's contract and how to proceed moving forward since the contract expires on August 30, 2023. He said the City Council could not come to a consensus on how to proceed as announced on record by the City Attorney on July 5, 2023, after the City Council came out of the executive session and resumed our public meeting. There was no decision made on the personnel matter, that was one of the topics on the executive session. He said for the purpose of clarity he would like to ask each City Council member if that is an accurate description of what happened.

Councilmember Dixon confirmed it was accurate.

Councilmember Swapp confirmed it was accurate.

Councilmember Morse confirmed it was accurate.

Councilmember Call confirmed it was accurate.

Councilmember Saunders confirmed it was accurate.

Mayor Vanderwood said also during the July 5, 2023, meeting following our discussion the Mayor asked how many are in favor of and how many are not in favor of the renewal of the city manager contract for clarity. He requested from each Councilmember to state whether an official vote was taken during the executive session.

Councilmember Saunders said no.

Councilmember Call said no.

Councilmember Morse said no.

Councilmember Swapp said no.

Councilmember Dixon said no.

Ryan Swapp made a motion to not renew the City Manager's contract. **Nina Morse** seconded the motion.

AYES: Mayor Vanderwood, Councilmember Morse, Councilmember Swapp
NAYS: Councilmember Call, Councilmember Saunders, Councilmember Dixon
RECUSE:

Nina Morse made a motion to place the City Manager on paid administrative leave until August 30, 2023, and direct the City Attorney to effectuate all details of that paid administrative leave. **Ryan Swapp** seconded the motion.

AYES: Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:
RECUSE:

Nina Morse made a motion to direct the City Recorder to advertise the City Manager position working with the City Attorney and the Mayor to finalize the job description and posting . **Ryan Swapp** seconded the motion.

AYES: Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:
RECUSE:

Mayor Vanderwood asked where the City Council would like the City Recorder to post the advertisements.

City Council agreed to add it to our website, jobs.utah.gov, the Standard Examiner, the ICMA posting board, and Indeed.

Nina Morse made a motion to approve a salary range of \$105,000-\$145,000 minus benefits in the job posting. **Kim Dixon** seconded the motion.

AYES: Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:
RECUSE:

Nina Morse made a motion to move to place Emily Green in the interim, interim City Manager position until they could find a longer term interim replacement. **Ryan Swapp** seconded the motion.

AYES: Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:
RECUSE:

5. **ADJOURNMENT**

Nina Morse made a motion to adjourn at 4:21 PM. **Ryan Swapp** seconded the motion.

AYES: Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:
RECUSE:

Emily Green

City Recorder

Date Approve: 7/20/23