Regular City Council Meeting

Minutes

Tuesday, July 11, 2023 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. **Roll Call, Prayer, Pledge**

   Minutes:
   Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Hanson, took minutes. City Council Members present were Jenny Adams. Bryce Hamilton, Cody Ivie, and Jason Baker. Council Member Peatross was absent. Council Member Ivie offered the prayer.
   Public Attendees: Chuck Richins, Lane Genereaux, Susan Hamilton, Cheryl Landon, Robert Landon, Stephanie Wood, Keith Stevens, Dea Skewes Kim Silvester, Amy Branson, Olivia Baker, Marnie Somerville, Sidnie Ross and Deb Herron.

2. **Minutes**

   Minutes:
   MOTION by Council Member Hamilton, seconded by Council Member Baker to approve the minutes from June 27, 2023.
   - Council Member Adams– Aye
   - Council Member Baker– Aye
   - Council Member Hamilton– Aye
   - Council Member Ivie - Aye

   Motion carried by unanimous vote.

3. **Bills**

   Minutes:
   MOTION by Council Member Hamilton, seconded by Council Member Baker to pay the bills.
   - Council Member Adams– Aye
   - Council Member Baker– Aye
   - Council Member Hamilton– Aye
   - Council Member Ivie - Aye

   Motion carried by unanimous vote.

4. **Charges & Credits**

   Minutes:
   The Council reviewed the Charges & Credits Report.

5. **Business License**

DRAFT

Minutes:
There were no business licenses brought before the Council.

6. **Starvation Water Service- Chuck Richins**

Minutes:
Chuck Richins approached the Council about the Starvation water service. He is working with the property owners and the City to bring this water service up to code. The 6- inch line needs to be upgraded to an 8 inch line. Chuck is trying to figure out a way to make the project fair financially to all parties involved, He is looking for direction from the Council on how to proceed .The Council discussed cost analysis and how it should be divided. The area is growing rapidly and the fire flow issues need to be addressed. Strawberry Fields Subdivision was approved on what was the existing line. With improvements, the fire flow would benefit everyone including Strawberry Fields Subdivision. Nine lots were allowed before adequate fire flow was installed. Chuck wanted to make sure no more lots are approved before infrastructure is installed to allow 1000 gallons a minute of water flow.

7. **Award 400 W Sewer - Chuck Richins**

Minutes:
Chuck Richins also reported on the bid award for the 400 N Sewer Project. On June 22, 2023 at 3:00 pm the only bid was opened,. Terry Brotherson bid $ 155,800. $145,000 was Horrocks' recommendation. Chuck recommends the bid be accepted.
MOTION by Council Member Hamilton, seconded by Council Member Baker to approve the bid from Terry Brotherson for the 400 W Sewer Project.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

8. **UDOT Funded Airfield Pavement Preservation Project - Kim Silvester**

Minutes:
Kim Silvester approached the Council representing JUB engineers. The bid opening for the Pavement Preservation Project was June 29, 2023. There were two bids submitted. CR Contracting is the low bidder. They are out of Oregon. They seem to be eager to complete the work this year. JUB recommends the Council approve the bid submitted from CR Contracting. The award is 90/10. With 90% as grant in the amount of $216,880. The remaining 10%, $21,688, will be paid by the City. Kim asked the Council to approve and sign the grant agreement.
MOTION by Council Member Baker, seconded by Council Member Adams to approve the bid award for CR Contracting and also sign the grant agreement.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

9. **Back Alley weeds and water drainage at 219 E 200 S - Marnie Somerville**

Minutes:
Marnie Somervile approached the Council to talk about the weeds in the alley behind her house and also the water issues she is having because the drains are not working fast enough. She is requesting the weeds be cut down. She said once they are she will be able to maintain them. The Mayor said the weeds have been sprayed. Marnie said the weed spray did not work. She also explained the flooding issues she is having on her property. She said when it rains the drain box takes about 8 hours to drain completely. The drains have been cleaned by the City employees.This has not fixed her problem. She appreciates how responsive the City employees have been when she calls. The City takes her gravel every year to build up the area but she would like a long term solution. The Council discussed solutions to both of her problems. The Mayor said he has talked to Jay about getting a load of gravel delivered to Marnie to fix the problem for now.

10. **Book Of Complaints, Concerns And Comments**

Minutes:
Kim Hanson read a complaint submitted by Danita Hinton regarding the pine tree at the City office that is dying. She would like someone to address this. Kim Hansonn also read a complaint by CA Landon regarding the vacant building next to Groomer Has It.

11. **Property Concerns - Cheryl A Landon**

Minutes:
CA Landon addressed the problem with the vacant building next to Groomer Has It owned by Trina Griffin. .It is infested with mice and they are going into the adjoining properties. She is also worried that a fire will break out and destroy all the business in that block. Cheryl is concerned that the property owner is not being held responsible for the mess and unsafe conditions of the building. Council Member Adams read Duchesne City Ordinance 4-2-6. This is the Nuisance Ordinance. The Council discussed possible solutions. They suggested sending an official letter addressing the problems and concerns along with a copy of the ordinance 4-2-6.

12. **Duchesne Arts Council Update and Future Office and Storage - Deb Herron and Danita Hinton**

Minutes:
Deb Herron approached the Council to give an Arts Council update and discuss the need for office space and storage for the Arts Council. The Council gave some suggestions for office space and storage. Deb will look into them

13. **15-Minute Open Session**

Minutes:
- Amy Branson talked about another building on Main Street with boarded up windows. She suggests the same letter that is sent to Trina Griffin be sent to them as well.
- Dea Skewes discussed the Pope House with Mark Nielsen, owner of Kohl's. He suggested displaying the artifacts from the Pope House in the back building he has. Dea suggested someone be available at the building to show it off. The Council discussed whose responsibility it would be to show it and who would be responsible for the items. The Council's goal is to have more people see it.

DRAFT

- Cheryl Landon showed a picture of what happened to the window at Black Sheep Coffee and the My Best Convenience store when a tire blew off a truck and hit the windows.
- Stephanie Wood approached the Council. She feels she was targeted by the Mayor for having her semi parked on the road in front of her house. The Mayor said he saw her rig parked there and took the opportunity to talk to her about the ordinance prohibiting parking semis on city streets. The Council discussed the ordinance and why it's a problem. The City streets are not engineered for the weight of the semi trucks.
- Amy Branson said that delivery trucks go along 200 S. The Mayor discussed delivery trucks being legal while on deliveries.
- Dea Skewes asked about the semi truck that parks on her street. The Mayor will try to find out who it is. She also said there is a tree that is uprooted on the same street.
- Deb Herron reported on the CIB meeting
- Lane reported on some issues with the pool. It is leaking about 5,500 gallons a day. Repairs are scheduled for next week.
- Lane said the signs for No Commercial Vehicles have been ordered.
- Lane called the Mayor a liar and asked him to please stop. He talked to Jay and Jay said he knows nothing about getting gravel for Marnie. Lane is tired of having his guys thrown under the bus. He is here to stand up for them. The Council decided to go into an executive session after the regular meeting to discuss this further.

14. Mayor And Council Review Of Old Business

Minutes:
A plat map of the bowling alley, pool and park property was given to the Council for review. The plat map shows the bowling alley split off from the other properties. Planning and Zoning met at the Pope House to discuss the sale of the bowling alley. Planning and Zoning recommended the approval of the sale. There was discussion about the time frame for removing items out of the bowling alley and the Pope House.

15. Work Session

Minutes:
There was no work session.

16. Executive Session

Minutes:
An executive meeting was called to discuss personnel issues.

17. Adjournment

Minutes:
MOTION by Council Member Baker, seconded by Council Member Adams to adjourn the regular City Council meeting and go into an executive session at 8:01 pm.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

Attest:

Kim Hanson, Recorder: _____

Rodney Rowley, Mayor:_____

Contact: Kim Hanson (khanson@duchesnecity.com 435-738-2464) | Minutes published on 07/13/2023 at 10:39 AM