

MINUTES OF THE REGULAR MEETING OF THE
EMERY COUNTY COMMISSIONERS
HELD IN THE EMERY COUNTY COURTHOUSE

JUNE 20, 2023

Present at the meeting was Chairman Lynn Sitterud, Commissioner Jordan Leonard, Commissioner Keven Jensen, Attorney Mike Olsen, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #263353 through and including #263465 was presented for payment.

There were no requisitions or dispositions.

(2)

APPROVAL OF THE JUNE 6, 2023 COMMISSION MEETING MINUTES

(3)

APPROVAL TO GIVE CAROL COX A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS A CLERK/AUDITOR DEPUTY II. EFFECTIVE 6-26-23

(4)

NOTIFICATION: SELECTED JULIE STEUER AS A PART TIME, FLOATING ASSISTANT LIBRARIAN WORKING UP TO 19 HOURS PER WEEK. WAGE GRADE 7.

(5)

APPROVAL TO GIVE NATALIE OLSEN A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS A EXECUTIVE CONFIDENTIAL ASSISTANT TO COMMISSIONER LEONARD. EFFECTIVE 6-26-23

(6)

APPROVAL OF KYLE EKKER BECOMING A VOLUNTEER FOR THE EMERY COUNTY SHERIFF'S OFFICE.

(7)

NOTIFICATION: SELECTED LANUIKI HOYT AS A PART TIME CUSTODIAN FOR THE EMERY LIBRARY. WAGE GRADE 6.

(8)

APPROVAL TO HIRE ANDEE MEAD AS THE FULL TIME EXECUTIVE TRAVEL AND TOURISM, MUSEUM/ARCHIVES DIRECTOR, WITH FULL BENEFITS, FLSA EXEMPT. WAGE GRADE 21.

(9)

APPROVAL TO GIVE JOSH JOHNSON A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS A MECHANIC II. EFFECTIVE 7-10-23

(10)

APPROVAL OF BUSINESS LICENSE FOR J AND R OUTDOOR SERVICES.

Commissioner Keven Jensen made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA.

(2)

SAFETY MINUTE PRESENTATION BY SUZANNE ANDERSON, ARCHIVES SPECIALIST.

Suzanne presented information regarding workplace violence.

(3)

AWARDING OF SAFETY VISA GIFT CARDS. (1686 DAYS)

Safety VISA gift cards were presented to the following:

Full time: Jan Luke

Part time: Rayola Pfnister

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Safety Sensitive: Presley Lavato and Keaton Cowley

EMT's: James Byars and Nathan Martinez

(4)

RATIFICATION OF SIGNING OF MEMORANDUM OF UNDERSTANDING WITH UTAH COMMISSION ON SERVICE & VOLUNTEERISM TO ACCEPT A USERVEUTAH COMMUNITY ENGAGEMENT GRANT FOR \$2,500.00

Desiree Malley explained the MOU with Utah Commission On Service & Volunteerism to accept a Userveutah Community Engagement Grant for \$2,500.00. The funds will be used to host a landscaping project at the Ferron Library. The funds will be used to purchase materials. The deadline for submission of the documents was prior to this meeting. The action of signing the MOU needs to be ratified. Commissioner Keven Jensen made a motion to ratify the signing of an MOU with Utah Commission on Service & Volunteerism to accept a Userveutah Community Engagement Grant for \$2,500.00. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

(5)

DISCUSS/APPROVE/DENY MONETARY DONATION TO SUPPORT RYTER EKKER AND MONTE CHRISTIANSEN AS THEY REPRESENT EMERY COUNTY AT NATIONAL HIGH SCHOOL RODEO FINALS.

Ryter Ekker took 3rd in the State in Rifle competition. Monte Christiansen took 4th in the state in Cow Horse competition. Both requested a monetary donation for assistance in representing Emery County at the National High School Rodeo Finals to be held in Gillette, WY.

Commissioner Jordan Leonard made a motion to donate \$750.00 to each Ryter Ekker and Monte Christainsen to represent Emery County at the National High School Rodeo Finals. The motion was seconded by Commissioner Keven Jensen. The motion passed..

AYE: Jordan Leonard

Keven Jensen

Lynn Sitterud

NAY: none

(6)

DISCUSS/APPROVE/DENY 2022-2-25 EMERY COUNTY LIBRARY STRATEGIC PLAN.

Desiree Malley requested approval for the 2022-2025 Emery County Library Strategic Plan. She explained that the Board has been working on the plan since 2019. Commissioner Jordan Leonard made a motion to approve the 2022-2025 Emery County Library Strategic Plan. The motion was seconded by Commissioner Keven Jensen. The motion passed.

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AYE: Jordan Leonard

Keven Jensen

Lynn Sitterud

NAY: none

(7)

DISCUSS/APPROVE/DENY ROLLING \$2,200.00 FROM THE 2022 MAIN STREET GRANT PROGRAM TO THE 2023 BUSINESS IMPROVEMENT GRANT PROGRAM.

Patsy Stoddard requested approval to roll \$2,200 from the 2022 Main Street Grant Program to the 2023 Business Improvement Grant Program. She explained that one of the businesses who applied and was granted funds but was not able to complete their program and now the funds need to be rolled into the 2023 program. Commissioner Keven Jensen made a motion to approve rolling \$2,200 from the 2022 Main Street Grant Program to the 2023 Business Improvement Grant Program. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

(8)

DISCUSS/APPROVE/DENY AWARDING OF BUSINESS IMPROVEMENT GRANTS TO CHRISTY'S SALON SENSATIONS, CORNER PINE RESORT, CREATIVE FLORAL & FABRICS, EMERY ANIMAL HEALTH, KANTUTA ENTERPRISES/GAS STATION. SNOW'S HEATING AND AIR, TAMARISK RESTAURANT AND TSJ SUPPLY AND RENTAL.

Patsy Stoddard requested approval for the following Business Improvement Grants:

Christy's Salon Sensations- \$20,000

Corner Pine Resort-\$20,000

Creative Floral & Fabrics-\$15,743

Emery Animal Health- \$8,400

Kantuta Enterprises-\$20,000

Snow's Heating /Air/Plumbing- \$9,600

Tamarisk Restaurant-\$7,300.

TSJ Supply and Rentals- \$10,000

Patsy explained that June 1, 2023 was the deadline for this final phase of the Business Improvement Grant Program. The funds are provided through a combined effort from TRT, Economic Development, and ARPA. Commissioner Jordan Leonard made a motion to approve the awarding of Business Improvement Grants as explained. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

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Lynn Sitterud

NAY: none

(9)

DISCUSS/APPROVE/DENY ORDINANCE ESTABLISHING THE CARBON AND EMERY COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL PURSUANT TO SB179 AND UCA §17-55-201.

Attorney Mike Olsen requested approval for an Ordinance establishing the Carbon and Emery County Criminal Justice Coordinating Council pursuant to SB179 and UCA 17-55-201. The purpose is to meet and set goals for the improvement of the criminal justice system within the County. A coordinating Council with Carbon County will better allow for the sharing of resources between agencies, as both counties are within the jurisdiction of the Seventh District Court. Commissioner Keven Jensen made a motion to approve Ordinance 6-23 an Ordinance establishing the Carbon and Emery County Criminal Justice Coordinating Council. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

(10)

DISCUSS/APPROVE/DENY 2023 TAX RATES FOR EMERY COUNTY.

Brenda Tuttle presented the 2023 Tax Rates for Emery County. The Total Tax Rate for 2023 is 0.004267 to generate a total revenue of \$9,086,715. Commissioner Keven Jensen made a motion to approve the 2023 Tax Rates for Emery County. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

(11)

DISCUSS/APPROVE/DENY 2023 TAX RATES FOR CVSSD

Jacob Sharp was not able to attend the meeting. Therefore Brenda Tuttle presented the 2023 Tax Rates for CVSSD. The Total Tax Rate for 2023 is 0.001959 to generate a total revenue of \$3,280,478. Commissioner Keven Jensen made a motion to approve the 2023 Tax Rate for CVSSD. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

(12)

DISCUSS/APPROVE/DENY USING TRT FUNDS TO PURCHASE SIGNAGE FOR COUNTY ROADS THAT UNDERGO HEAVY TOURISM RELATED TRAVEL/TRAFFIC

Commissioner Keven Jensen discussed using TRT funds to purchase signage for county roads experiencing heavy tourism traffic. Cleveland is experiencing heavy tourism traffic.

Commissioner Jensen talked about a portable sign that can be moved to areas that are experiencing heavy traffic. Commissioner Sitterud requested that a sign be placed in Lawrence as they regularly experience heavy tourism traffic. Commissioner Jensen indicated that a portable sign is approximately \$9,000. Commissioner Sitterud suggested the \$12,000 might be needed. Commissioner Jordan Leonard made a motion to approve using TRT funds to purchase signage for county roads that undergo heavy tourism related travel/traffic. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

Lynn Sitteurd

NAY: none

(13)

COMMISSIONER/ELECTED OFFICIALS REPORTS

Commissioner Leonard shared his enthusiasm for securing a new Travel Director. He indicated he looks forward to continuing the efforts of the Trails Crew. There is good vision coming to the Travel Bureau along with cultural and history aspects.

(14)

ADJOURN

Commissioner Keven Jensen made a motion to adjourn the meeting. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

ATTEST:_____ CHAIRMAN:_____