

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, May 2, 2023, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Braden Mitchell, Mayor
Alan Arnold, Councilmember
Bart Stevens, Councilmember
Steve Hilton, Councilmember
Anne Hansen, Councilmember (via telephone)
Karina Merrill, Councilmember

City Employees: Steve Brooks, City Administrator/Attorney
Cody Cardon, Business Administrator
Mike Eggett, Community Development Director
Scott Brenkman, Police Chief
Jared Sholly, Fire Chief
Shawn Douglas, Public Works Director
Rich Taylor, Community Services Director
Michelle Marigoni, City Recorder

Visitors:

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Mitchell called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Mitchell invited Councilor Hiton to lead the Pledge of Allegiance.

C. Invocation

Mayor Mitchell offered the invocation.

D. Public Comment

Mayor Mitchell invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment.

E. Presentations and Reports

1. Mayors Report

Captain Hennessy was awarded the Firefighter of the Year by the Lions Club. The fire department was able to conduct earthquake training in a condemned church.

A RAMP grant was awarded for the movie in the park night thanks to Rich Taylor's work. The Riverdale Band has suggested an application be submitted for equipment for them.

2. City Council Assignment Reports

F. Consent Items

1. Consideration to approve the City Council meeting minutes from April 18, 2023 Work Session and Regular Meeting.

Mayor Mitchell invited any corrections or comments regarding the above referenced meeting minutes.

MOTION: Councilmember Arnold moved to approve the meeting minutes. Councilmember Hilton seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

G. Action Items

1. Consideration of Resolution #2023-16 adopting a tentative budget for fiscal year 2024.

Cody Cardon, Business Administrator, summarized the executive summary which explained the budget is the City's fiscal planning and control document compiled by the budget officer. It reflects estimates of revenues and expenditures by the Department Heads and City Administrator of the City. It is adopted on a tentative basis by the governing body and is then amended through a budget workshop session (following tonight's regular City Council Meeting) prior to a public hearing and adoption on the final budget in June.

Utah State Law requires municipalities to approve a tentative budget by their first meeting in May.

MOTION: Councilmember Arnold moved to approve Resolution #2023-16 adopting a tentative budget for fiscal year 2024.
SECOND: Councilor Merrill

Mayor Mitchell invited discussion regarding the motion. There was no discussion.

ROLL CALL VOTE: Councilmembers Merrill, Arnold, Stevens, Hansen, and Hilton all voted to approve.

Councilmember Stevens asked Mr. Cardon to add some funds for some new office furniture, but not for the entire amount that was requested in FY2023. Mayor Mitchell said this could be discussed in the Strategic Planning session.

2. Discussion and approval of a budget reallocation.

Cody Cardon summarized the executive summary which explained that in August, the City Council completed the Truth in Taxation process and ultimately increased the City's property taxes to address growing needs within the City. This budget reallocates these additional property tax revenues to facilitate the hiring of one new Building Permit Technician position. Where this is a budget reallocation and the total general fund is not increasing, no public hearing is required to reallocate these funds.

Additional budget amendments/reallocations will be forthcoming for the remaining increase in property taxes as the City and its departments are ready to allocate those resources. The building department will also be restructured to create a new department for cleaner accounting purposes. Councilor Arnold asked if the Community Development department head would only have one employee. Mr. Brooks said it is a work in progress and this is the first step and the best available option at the time.

MOTION: Councilmember Stevens moved to approve the budget allocation
SECOND: Councilmember Hilton

Mayor Mitchell invited discussion regarding the motion. There was no discussion.

ROLL CALL VOTE: Councilmembers Stevens, Hilton, Merrill, and Hansen all voted to approve. Councilmember Arnold voted no. Motion passes 4 in favor and 1 against.

3. Discussion regarding check fraud.

Steve Brooks, City Administrator, explained there are many checks that go out monthly with security measures to prevent fraud. A check was not received by a payee, and it was found that it was most likely stolen and then sold on the dark web and reproduced. Wells Fargo was contacted and assured the City it was taken care of, but the charges kept happening. The total fraudulent charges totaled nearly \$28,000. Wells Fargo initially refused to cover any of the charges but then decided to cover all but \$13,000.

4. Discussion and approval of Resolution #2023-17 approving an amendment to a previous interlocal agreement with Washington Terrace City concerning utility services.

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Mr. Brooks noted this is to cooperate with Washington Terrace as they build new pickleball courts. It provides an extension of a fire line and provides water for a restroom. The new agreement allows either city to pay for water usage to the other.

MOTION: Councilmember Arnold moved to approve resolution 2023-17 approving an amendment to a previous interlocal agreement with Washington Terrace City concerning utility services.

SECOND: Councilmember Merrill

Mayor Mitchell invited discussion regarding the motion. There was no discussion.

ROLL CALL VOTE: Councilmembers Hansen, Hilton, Stevens, Merrill, and Arnold all voted to approve. Motion passes unanimously.

H. Adjournment

MOTION: Having no further business to discuss, Councilmember Arnold moved to adjourn. The motion was seconded by Councilmember Hilton; all voted in favor. The meeting was adjourned at 6:20 p.m.

Date Approved: 5/16/2023