



REQUEST FOR PROPOSAL (RFP)

Theatrical Lighting and Audio Equipment Amphitheater at Barker Park

Proposal Submission Deadline: July 26th, 2023

To Prospective Bidders,

North Ogden City invites qualified vendors to submit competitive proposals for the procurement and installation of theatrical lighting and audio equipment for the Amphitheater at Barker Park (2376 N Fruitland Drive, North Ogden UT 84414). The project aims to enhance the performance capabilities of the venue, providing a world-class experience for both performers and audience members over events of various sizes from small community performances to larger concerts and theatrical productions. The selected vendor will be responsible for supplying, delivering, and installing all necessary equipment as outlined in this Request for Proposal (RFP).

Project Overview:

North Ogden City intends to install theatrical lighting and audio systems at the Amphitheater in Barker Park. The project includes the procurement and installation of state-of-the-art equipment, with a focus on energy efficiency, durability, and especially ease of use. The scope of work encompasses design, equipment selection, delivery, installation, and system testing.

Proposal Key Dates:

RFP Released:	July 5, 2023
Pre-Proposal Meeting:	July 18, 2023 or July 25, 2023
Proposals Due:	July 26, 2023
Selection:	August 8, 2023

North Ogden City may request interviews or presentations from any of the parties to clarify proposals and aid selection.

Proposal Submission:

Interested bidders should submit their proposals no later than July 26th, 2023, via email to recorder@nogden.org. Please ensure the subject line of the email reads: "Theatrical Lighting and Audio Equipment Proposal - Amphitheater at Barker Park." Proposals received after the stated deadline and/or those not meeting the RFP requirements will not be considered for evaluation. All costs incurred by the interested parties in the preparation and submission of a proposal, interviews, presentations or demonstrations are the responsibility of the interested parties and will not be reimbursed.

Pre-Proposal Meeting:

A mandatory pre-proposal meeting will be held on July 18, 2023 at 8:30am or July 25, 2023 at 8:30am at the Amphitheater in Barker Park, located at 2376 N Fruitland Drive, North Ogden UT 84414. Attendance at one of these meetings is required for all prospective bidders. The purpose of the meeting is to provide an overview of the project, answer any questions, and allow bidders to familiarize themselves with the site. Failure to attend the pre-proposal meeting may result in disqualification from the RFP process.

Proposal Guidelines:

Bidders must adhere to the following guidelines when preparing and submitting their proposals:

- a. Cover Letter:** Provide a cover letter introducing your organization, highlighting relevant experience, and expressing interest in the project.
- b. Company Profile:** Include a brief overview of your company, including its history, qualifications, and previous experience with similar projects.
- c. Technical Proposal:** Present a detailed technical proposal outlining your approach to the project, including equipment recommendations, system design, and any additional services or features you can provide. The City reserves the right to request clarification of information submitted, and to request additional information from any proposer.
- d. Equipment Specifications:** Clearly list the theatrical lighting and audio equipment you propose to supply, along with specifications, technical details, and any other pertinent information.

Systems proposed should include:

- Flyable Full Range ACTIVE Line Array Stereo Sound system w/ Minimum Dual 10" Woofers 8 Modules per side
- 4 Flyable ACTIVE Subwoofers (Cardioid Subwoofers preferred but not necessary).

- Portable Carts to transport speaker system to storage when not in use. Carts must transport Speaker system as it should be flown, to make user friendly setup and teardown for city workers
- Rain And Storage Covers for speaker system.
- 1 Midas M32 Digital Console with 32 channel Digital Snake And Case with Casters and Dog House, Daunte Interface Card
- 1 Permanently Installed Sound system in Rack to include BSS London Processor and EC-8BV Wall Control, 2 Wireless Microphones systems including Handheld and Beltpack with earpiece Microphones, MP3/CD/Bluetooth Player, Surge Protection, Locking Rack Drawer.
- Turn key Theater Lighting system with IP rated Ellipsoidal light fixtures and color wash fixtures. Basic preprogrammed user presets for typical events and Chamsys Lighting console for more advanced users in portable case.
- Lighting towers at the front of house/mixer position. Towers should have permanently mounted IP rated outdoor ellipsoidal lighting fixtures.
- Multiple Chain motors and Power & Control installed in ceiling grid inside and outside of building to mount Lighting system, Sound system and possible Video System. Minimum of 8- 1 Ton Chain hoists and Control.

e. Project Timeline: Provide a comprehensive project timeline, including key milestones, installation dates, and estimated completion.

f. Budget and Cost Breakdown: Present a detailed budget proposal, including the cost of equipment, installation, any necessary permits, and any other associated expenses. Include a clear breakdown of costs to facilitate evaluation.

g. References: Include a list of references from previous clients for similar projects, along with their contact information.

h. Warranty and Support: Describe the warranty coverage and ongoing support services your company provides for the supplied equipment.

i. Compliance and Safety: Ensure that all work meets current industry standards including all Federal, State and local rules and regulations.

j. Insurance: Provide proof of insurance coverage, including general liability, professional liability, and worker's compensation insurance.

k. Subcontractors: If subcontractors will be involved in the project, clearly state their roles and responsibilities, along with relevant qualifications and references.

Selection Process:

The City reserves the right to accept or reject any proposal as it best serves its convenience and/or is found to be in the best interest of the City. The contract will either be awarded or all proposals rejected within thirty three (33) calendar days of the opening. Unless all proposals are rejected the contract will be awarded using the "Choosing by Advantages Decision Making System."

Questions:

Questions regarding the RFP must be received in writing by July 26, 2023 by 12:00 pm. Questions can be submitted to recorder@nogden.org. All questions will be responded to in writing and may be made available to all proposers.