



Agenda
Summit County Heritage and Landmark Commission
July 20, 2023

NOTICE is hereby given that the Summit County Heritage and Landmark Commission will meet in session on Thursday, June 1, 2023 at the anchor location of the Courthouse in Conference Room 1, 60 North Main, Coalville, UT, and electronically via Zoom at 4:00 p.m.

To participate in the meeting, you may attend at the anchor location noted above or join the Zoom webinar:

<https://us02web.zoom.us/j/86855998313?pwd=aE5TRGdSbEFXM2xLSmhPYIE4M1VSdz09>

To Listen by phone only: dial: 1-346-248-7799, Meeting ID: 868 5599 8313
Passcode: 192955

The following is the agenda for said session:

1. 4:00 p.m. – Call to Order – Chair Jocelyn Scudder
2. Possible approval of minutes from May 18 and June 1, 2023 meetings.
3. Introduction of Kirk Huffaker Preservation Strategies and Discussion of Survey Process.
4. Adjourn

Next Meeting: October 19, 2023

Members of the Heritage and Landmark Commission, presenters, and members of public, may attend by electronic means, using Zoom (phone or video).

Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the Summit County Courthouse – Conference Room 1, 60 North Main, Coalville, Utah.

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Joe Frazier at (435) 336-3015.

Posted: July 18, 2023



Minutes

Summit County Heritage and Landmark Commission

May 18, 2023

Summit County Courthouse

Conference Room 1B

Members of the Commission, presenters, and members of public, could attend by electronic means, using Zoom (phone or video). Such members could fully participate in the proceedings as if physically present.

Present: Derek Siddoway, Dalton Gackle, Jocelyn Scudder, Dan Compton, Joe Frazier, and Ryan Stack. Commissioners Olson and Putt were excused.

- 1. Meeting was called to order by Chair Jocelyn Scudder at 4:10 p.m.**
- 2. Approval of January 19, 2023 minutes**

Commissioner Gackle made a motion to approve the minutes of January 19, 2023. Second by Commissioner Siddoway. All voted in favor.

- 3. Discussion and possible selection of firm to complete Reconnaissance Level Survey of Northern Summit County**

Discussion of various aspects of the two RFPs that were received took place. Commissioners expressed some confusion and frustration with the rubric that was in place. It was also suggested that some follow-up questions for the applicants may be needed. The commissioners also wanted to check references before giving a contract to one of the two firms.

Commissioner Scudder made a motion to ask a follow-up question of each applicant regarding the size of their team assigned to the project, contact three references for each applicant, the commissioners will send recommended questions for references via email to Joe, and reconvene at a special meeting where all five members can attend, and finally to update the scoring rubric. Commissioner Gackle seconded the motion. All voted in favor.

- 4. Discussion and possible approval of Commissioner's appointed service terms**

A staggered term of service for the commissioners was suggested. Ryan Stack read from the appropriate section of county code and advised the commission that because all

commissioners were appointed at the same meeting, their three-year term must all start and end on the same date.

5. **Miscellaneous/Other Business**

No other business was brought before the board.

6. **Adjourn**

Commissioner Siddoway made a motion to adjourn, seconded by Commissioner Gackle. All voted in favor, meeting adjourned.

DRAFT



Minutes

Summit County Heritage and Landmark Commission

June 1, 2023

Summit County Courthouse

Conference Room 1

Members of the Commission, presenters, and members of public, could attend by electronic means, using Zoom (phone or video). Such members could fully participate in the proceedings as if physically present.

Present: Derek Siddoway, Dalton Gackle, Jocelyn Scudder, Dan Compton, Joe Frazier, and Ryan Stack.

Meeting was called to order at 3:08 PM.

Chair Jocelyn Scudder welcomed everyone to the meeting and excused Commissioner Pat Putt who was in another meeting.

1. Discussion and selection of firm to complete Reconnaissance Level Survey of Northern Summit County

Commissioners discussed the two proposals and the scores that were given using the revised rubric. Commissioner Gackle made a motion, seconded by Commissioner Siddoway to select the firm Kirk Huffaker Preservation Strategies to complete the Reconnaissance Level Survey. All voted in favor.

Ryan Stack then walked the commission through the steps needed to complete and sign the contract.

2. Adjourn

Commissioner Siddoway made a motion to adjourn, seconded by Commissioner Gackle. All voted in favor, meeting adjourned.