



WEST HAVEN CITY
SPECIAL SERVICE DISTRICT

Monday, June 12, 2023 6:30 PM
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

BOARD MEMBERS

CHAIRMAN: Kurk Beesley
VICE CHAIRMAN: Dale Allen
Mayor Rob Vanderwood
Ryan Swapp

Curtis Nielsen
Melinda Stimpson
James Jenson

MEETING MINUTES OF JUNE 12, 2023

1. MEETING CALLED TO ORDER

- A. Chairman-Kurk Beesley
Chairman Beesley called the meeting to order at 6:31 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance: Curtis Nielsen
B. Invocation: Ryan Swapp (*Kurk Beesley gave the invocation*)

3. PUBLIC PRESENTATIONS (NO ACTION MAY BE TAKEN, ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

4. PUBLIC HEARING

- A. For the purpose of considering the adoption of the final budget for the fiscal year 2024

Melinda Stimpson made a motion Enter into Public Hearing. **Curtis Nielsen** seconded the motion.

AYES: Voting Member Beesley, Voting Member Nielsen, Voting Member Stimpson, Voting Member Allen, Voting Member Jenson

NAYS:

ABSENT: Voting Member Swapp, Voting Member Vanderwood

No one spoke on this item.

Dale Allen made a motion Leave Public Hearing. **James Jenson** seconded the motion.

AYES: Voting Member Beesley, Voting Member Nielsen, Voting Member Stimpson, Voting Member Allen, Voting Member Jenson

NAYS:

ABSENT: Voting Member Swapp, Voting Member Vanderwood

5. ACTION ITEMS

- A. Proposed Resolution 04-2023 (for the purpose of approving and adopting the 2024 final budget)

Dale Allen made a motion to approve. Curtis Nielsen seconded the motion.

AYES:	Voting Member Beesley, Voting Member Nielsen, Voting Member Stimpson, Voting Member Allen, Voting Member Jenson
NAYS:	
ABSENT:	Voting Member Swapp, Voting Member Vanderwood

- B. Fraud Risk Assessment Review- Amy Davies
Charis Sully explained to the board that nothing has changed since last year, we are still scoring a 375 out of 395.

Chairman Beesely stated that we are in the very low risk category again.

- C. Proposed Resolution 05-2023 (for the purpose of approving and adopting a logo to represent the district)

James Jenson made a motion to approve. Curtis Nielsen seconded the motion.

AYES:	Voting Member Beesley, Voting Member Nielsen, Voting Member Stimpson, Voting Member Allen, Voting Member Jenson
NAYS:	
ABSENT:	Voting Member Swapp, Voting Member Vanderwood

- D. Fraud Hotline Volunteer
Curtis Nielsen volunteered to be the contact person for the Fraud Risk Hotline.

6. STAFF REPORT

- A. John Wallace

John updated the board on the 4700 W Lift Station Project. The block is up for the extension of the building and all the pumps are there. John stated that Hooper is going to allow us to pump into a manhole for a bypass so they can do the tie-in.

7. CENTRAL WEBER UPDATE

A. Mayor Robert Vanderwood

The Mayor was attending the Central Weber Sewer Board Meeting.

8. CONSENT AGENDA

- A. Action on minutes (May 15, 2023)
- B. Billing Adjustments (May 2023)
- C. Monthly Accounts Payable (June 2023)
- D. CORRIO- \$186,367.82 (Invoice 311401 - 4700 W Sewer Lift Station)
- E. Twin D Inc – \$89,035.94(Invoice 24272 – Sewer Inspection)
- F. West Haven City – \$42,083.33 (Invoice 05202311 – Administrative Services for May 2023)
- G. Rock Hard Excavating LLC – \$6,500.00 (Invoice Cameron Dr – Lateral Install, Camera Sewer Lateral and Asphalt patch)

Chairman Beesley stated that the minutes list the previous board members and that should be updated to reflect current members.

Dale Allen made a motion to approve items A-G with the changes stated for the minutes. **James Jenson** seconded the motion.

AYES:	Voting Member Beesley, Voting Member Nielsen, Voting Member Stimpson, Voting Member Allen, Voting Member Jenson
NAYS:	
ABSENT:	Voting Member Swapp, Voting Member Vanderwood

9. ADJOURNMENT

Dale Allen made a motion to adjourn at 6:47 PM. **Melinda Stimpson** seconded the motion.

AYES:	Voting Member Beesley, Voting Member Nielsen, Voting Member Stimpson, Voting Member Allen, Voting Member Jenson
NAYS:	
ABSENT:	Voting Member Swapp, Voting Member Vanderwood

Dated this 17th day of July 2023

Charis Sully

Charis Sully, District Recorder