



**TOWN OF MANILA REGULAR MEETING  
MANILA MEETING ROOM  
145 E HWY 43  
JUNE 8, 2023 AT 5:30 P.M.**

**MEETING CALLED TO ORDER:** Mayor Kathi Knight called the regular meeting to order at 5:30 P.M.

**PRESENT:** Mayor, Kathi Knight, Councilmembers, William Rylander, Greg Scott, Randall Browning, Gretchen Northcott, and Marlena Connor, Town Clerk.

**GUESTS:** Public Works Director, Joseph Harrison, Jeff McCarty with Sunrise Engineering, Grant Brown, and Marshall Brown.

**EXCUSED:** All councilmembers were present.

**CONSENT CALENDAR:** Councilmember Scott moved to approve the consent calendar consisting of payroll hours, budget worksheet, invoice register, transaction register, revenue analysis, and previous minutes. Councilmember Scott moved to approve the consent calendar. Councilmember Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

**SUNRISE PROJECT UPDATES:** Mr. McCarty said that there aren't a lot of updates at this time. There are still pending projects such as repairs at the lagoons, sewer and water fill station, Ylincheta sewer extension, and water improvements. Sunrise is still in the process of trying to get enough SCADA information from Wetco for the water wells. The biggest thing that they are waiting on right now is the coordination with the EPA for the town to be able to post the request for proposal for the engineering firms to apply and the town to make a selection. The town may need to make a request for additional funding since it had been a couple of years since the proposed cost was given. The idea is to combine the repairs at the sewer lagoon with the sewer dump station and additional funding for the Ylincheta sewer extension.

Mr. McCarty said that the oil field is picking up and now is the time to submit an application for the vac truck. Hopefully this means better terms for anyone who wants to request funding from the CIB. The next application is due to go to the Uintah Association of Governments on September 15<sup>th</sup>, once they review the application it will be sent to CIB on October 1<sup>st</sup>.

Councilmember Scott asked resetting the main sewer line on the highway, instead of having another line ran to the sewer lagoons. Mr. McCarty said there will be a new pipe ran out of the eastside of Ylincheta and Green Acres; the line would not be able to be ran up toward the existing line.

Councilmember Northcott asked about the water well situation. Mr. McCarty said they will need more SCADA data from Wetco; they have only received 2 years of data so far.

Councilmember Northcott asked how much the valves at the sewer lagoons would cost and how many needed repairs. Mr. McCarty said he would be guessing but he thought it would cost around \$10,000.00 Mr. Harrison stated that we need 2 (two) valves. Cell 1 (one) to cell 2 (two) needs to be fixed and cell 3 (three) to cell 4 (four) needs to be fixed, but there is no pipe between the junction boxes before fixing



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cell 4. Cell 3 (three) is piped to go over into cell 4 (four) there was not an actual breach. Mayor Knight asked if cell 4 (four) should be finished. Mr. Harrison said he thought it should be finished with the growth that the town is seeing to have more capacity. Councilmember Northcott stated that she thought it should be what is more pressing; either the Sols Canyon water, or the sewer lagoons. Mayor Knight said she planned on going to the CIB for funding. Mr. McCarty said they are trying to figure out if the wells need to be cleaned or there is something more that needs to be done. Councilmember Scott asked when the water wells and pipes had been cleaned last time, and that is something that should happen regardless; that should be on a maintenance routine. The council asked Mr. McCarty to get a cost on getting the water wells cleaned.

Mr. McCarty said the only other things that have been happening are the waterlines for Dave Norwood's subdivision and the waterline being moved by Matt Tippets. They were pressure tested and should be connecting to the mainline on Monday if they pass their bac-t test.

**TRUTH IN TAXATION PUBLIC HEARING:** Mayor Knight explained to the council that the truth in taxation public hearing has to be done after the 1<sup>st</sup> of August, and before the 31<sup>st</sup> of August. Mayor Knight said that after looking at the calendar we decided that August 10<sup>th</sup>, 2023 at 6:00 P.M. we would have our public hearing for truth in taxation. Councilmember Northcott moved to approve the date of August 10<sup>th</sup>, 2023 at 6:00 P.M. Councilmember Browning seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

**PURCHASE OF CAMERA TRUCK FROM VERNAL CITY:** Mayor Knight stated that at the previous meeting the council had decided to buy the camera truck at a reduced price, the town had purchased it. It was a positive purchase. Councilmember Rylander moved to approve the purchase of the camera truck from Vernal City. Councilmember Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

**RICK ISRAELSON-EXTENSION OF 1<sup>ST</sup> EAST:** Mayor Knight said that this item had been discussed in a previous meeting with Mayor Coombs in the meeting minutes of May 14<sup>th</sup> of 2020, and Mr. Grant Brown was here to discuss a proposal on the behalf of Mr. Rick Israelson. Mr. Grant Brown explained that he had gone to the county, and the recorded plot map shows the undeveloped road as an actual road going up through 1<sup>st</sup> East to Stateline Road. Mr. Grant Brown stated that Mr. Israelson would like to develop the road 1/3 of the way for the town at his cost. Mr. Israelson accesses his driveway off of Stateline Road where the storm water has been flooding through his property; so, he wants to eliminate the driveway on Stateline and be able to access his property through the 1<sup>st</sup> East Road. Councilmember Northcott asked if they were trying to build a private road for him. Mr. Grant Brown said that he is



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proposing building part of the road so Mr. Israelson can access his property through a different driveway, and the town would then assume the road. Councilmember Northcott said that it would have to be brought up to specs, and asked what it would do for drainage. Mr. Grant Brown explained that they had put a drainage ditch down the side of Mr. Israelson's property that goes down to his brother's house and is capped. Mr. Grant Brown said that Mr. Al Browning is flooding too and they have offered to help him also by digging a trench for him as well. The storm water flow was going down Mr. Israelson's asphalt driveway and they moved it over to the side because it was causing damage to his garage. Councilmember Browning said that it is up to the property owner's responsibility if water is coming off of their property, they have to control the flow of it, you cannot divert it directly to another person's property it has to go either into a storm drain or a drain to a natural drainage. Mr. Grant Brown told Councilmember Browning that the natural drainage would go right in front of Councilmember Browning dad's house. Mr. Grant Brown stated that had to build a berm on his property to keep from flooding and the water from the road is now flooding out other neighbors. Councilmember Browning said that's is understandable but, you cannot take water from this property and impact another property. Mr. Grant Brown explained that the water is coming from across Stateline Road onto Mr. Israelson's property. Councilmember Rylander said it is coming from the canyons. Mr. Grant Brown stated that none of the water is being created on Mr. Israelson's property or from his roofs and being diverted onto someone else's property; this just to help from washing out his garage. Councilmember Northcott asked if digging a ditch on the other side of Stateline Road would be a good idea. Mr. Grant Brown explained that there is a bunch of dirt on the other side of the road and the water floods over it when it gets too high. There are 3 bad spots on Stateline Road, this is one, there is one right above the UDOT shop and down 4<sup>th</sup> East. Last year it flooded down 5<sup>th</sup> East and the water needs to be controlled somehow. Councilmember Northcott said that her concern was if it will be more pronounced because not there is a nice little ditch for it to run down. Mr. Marshall Brown explained what he had done to help Mr. Israelson with the storm water issues, and explained it could be easier to controlled for everybody, but everyone needs to work on it together. Mayor Knight asked if they put in the road would it flood out Mr. Browning more. Mr. Marshall Brown explained on a map what they would propose doing as far as developing the road to the town standards and cutting in any ditches that would be needed. Mr. Marshall Brown said he would cut a ditch for Mr. Al Browning as well and help divert the water from Mr. Al Browning's property. The council discussed putting in a storm drain that would have to be ran from 4<sup>th</sup> North and 1<sup>st</sup> East all the way down 1<sup>st</sup> East to 2<sup>nd</sup> North. Councilmember Browning said what if they build a retaining pond. Councilmember Northcott said she would rather fix the drainage than have a retaining pond, because then you have issues with the retaining ponds. If it is in the stormwater plan from Civco Engineering maybe they could start working on it along with road work. Councilmember Scott said that the council keeps talking about future things, and asked how they felt about letting Mr. Israelson build a road. Councilmember Northcott asked if that would be the best use of the town's money if they have other severe drainage issues on 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> North. There was discussion on the NRCS and the worst places in town. Mr. Marshall Brown explained that Mr. Israelson will have to have a new slab for his garage built because of the storm water; you can stick your hand up under the slab, and there is a lot of other



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property damage as well. Councilmember Northcott said they can thank the irrigation company for that. Mayor Knight said back to the original question

Councilmember Northcott asked isn't Chad Reed and the County working on the Stateline Road, as a collector road, and they have money to improve the road and pave it. Councilmember Northcott said that since they do transportation, they know that they need to fix drainage before fixing the roads. Councilmember Browning said the ditch on the other side of the road should be fixed to hold some of the water. Councilmember Northcott said she agreed. They cannot build a road without a storm drain.

There was some discussion of running culverts through driveways and an open ditch down to the closest storm drain pipe.

They discussed eliminating the driveway off of Stateline again, and creating the road to have a driveway access from the south. Councilmember Scott said he proposes not letting Mr. Israelson block off his driveway access from Stateline Road, but they can build the new road. It's either that or NO, because what we're doing is dumping water on the guy below, if you get the project started and the engineers say yay or nay. Councilmember Scott made a proposal that they say NO, as simple as that. Mr. Grant Brown said that it does not hurt his feelings; Mr. Israelson is in Chicago and or he would be here. Councilmember Scott said he didn't go for drowning the person down below, and that's exactly what they are offering, he did not go for drowning the other people down the road, period. Councilmember Northcott said she would like to table this item. Councilmember Browning seconded to table this item.

**NORWOOD SUBDIVISION:** Dave Norwood sent the 3 bids for the difference in 6-inch pipe to the 8-inch pipe that the town requested be used at his subdivision located on Bear Paw Lane. Councilmember Browning moved to accept the Peterson Plumbing bid. Councilmember Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORHCOTT, BROWNING, SCOTT, AND RYLANDER

**MOUNTAIN VIEW FIRE HYDRANT:** Mayor Knight had read the minutes that said the town would commit to 1 fire hydrant and Mayor Coombs would reach out to the county commissioners to see if they would help with the funding the other fire hydrant. Mayor Knight reached out to the town's attorney asked what the town's obligation with having approved minutes stating that the town would commit to 1 of the fire hydrants; he said the basic rule is if a representative of the town said they were going to do something, then the town is required to follow through with the commitment. Councilmember Browning moved to approve the purchase of 1 fire hydrant. Councilmember Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

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**PUBLIC WORKS UPDATE:** Mr. Harrison told the council that the application to the CIB for the vac truck was submitted late due to one of the UBAOG staff members retiring and not passing the application on to another person in a timely manner. The water storage tank behind the school is out of service and needs to be repaired, cleaned, and locked. There needs to be fencing around the tank for the town's security of the water. They are looking at replacing all of the locks to the sewer, landfill, and water locks. Stephen Knight has been pushing the garbage at the landfill since the previous landfill employee is no longer with the town.

Mayor Knight said she had received a bid from Brown Construction to grade the roads and she will accept his bid as it is under the cost of the procurement policy. This is an informational item.

**FIRE DEPARTMENT UPDATE:** There was no update.

**CORRESPONDENCE:** There was no correspondence.

**EXECUTIVE SESSION:** Councilmember Northcott moved to go into an executive session. Councilmember Rylander seconded the motion. All were in favor. The motion carried. The council went into an executive session to hold a strategy session to discuss pending or reasonable imminent litigation at 6:41 P.M.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

**RECONVENE:** Councilmember Scott moved to go back into the regular meeting. Councilmember Rylander seconded the motion. All were in favor. The motion carried. The council reconvened the regular meeting at 6:58 P.M.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

**ADJOURNMENT:** Councilmember Browning moved to adjourn the regular meeting. Councilmember Northcott seconded the motion. All were in favor. The motion carried. Mayor Knight adjourned the meeting at 7:00 P.M.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

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Kathi Knight, Mayor

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Town Clerk, Marlena Connor