

Neighborhood Rapid Disaster Assessment Kit

Instructions

1. As people come to the designated assembly place to receive assignments, pair them up as teams, with at least two persons per team.
2. An appointed scribe should record the names of those comprising a team on the *Location / Team* form, and the time the team went out to do their assessment for that location.
3. Give the team the packet(s) containing the map with their assigned location highlighted in yellow, and the assessment sheets for each residence at that location.
4. Give the team a supply of colored ribbons that can be tied to doorknobs or mailboxes, etc. to use to designate the assessment status of each residence (matching the ribbon color to the color of the box checked on the form).
5. Upon arrival at their assigned neighborhood location, team members should attempt to talk to the residents living at each home and do the following:
 - a. Confirm the names of those living at the residence.
 - b. Check the Life-Safety / Property Damage / Utilities issues.
 - c. Check the appropriate Box (Need Help / No Response / OK).
 - d. Make any additional comments.
 - e. Sign and date the Assessment form.
 - f. Tie a plastic ribbon so it can be seen from the street, indicating the assessment status:
 - i. Red - Need Help
 - ii. Yellow – No Response (The residence will need to be checked again)
 - iii. Green – OK (No major damage or injuries)
6. After completing the individual assessment form for all residences in the location, team members will report back to the assembly place and give the completed packet(s) back to the scribe.
7. The scribe will record the time the team reported back in and note the assessed status of each residence on the *Location/Team* form.
8. CERT teams and Emergency Responders can be given the addresses where “Need Help” is indicated.