## Salt Lake County Council

Committee of the Whole

&

Budget Workshop

~Minutes~

Tuesday, November 12, 2013

9:06:33 AM

Committee Members

Present: Randy Horiuchi

 Richard Snelgrove

 Jim Bradley

 Arlyn Bradshaw

 Michael Jensen

 David Wilde

 Sam Granato

 Max Burdick

 Steven DeBry, Chair

COMMITTEE OF THE WHOLE

Citizen Public Input (9:06:48 AM)

 No one appeared for Citizen Public Input.

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Review of Proposed Hires (9:06:48 AM)

 **Mr. Brad Kendrick**, Assistant Fiscal Analyst, Council Office, reviewed the following requests for hires, which have been placed on the Council agenda for formal consideration:

*Sheriff’s Office*

 Requests to fill two Control Room Operator positions, a Jail Nurse 24/30 position, and a Jail Clerk 15 position.

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*Contracts and Procurement Division*

 Requests to fill a Contracts Coordinator 22 position.

 **Council Member Jensen, seconded by Council Member Granato, moved to approve the requests and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously. Council Member Burdick was absent for the vote.**

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Interim Budget Adjustments (9:07:20 AM)

 **Mr. Brad Kendrick**, Assistant Fiscal Analyst, Council Office, reviewed the following interim budget adjustment requests, which have been placed on the Council agenda for formal consideration:

*Facilities Management Division*

 Requests an interim budget adjustment of $10,000 for the Adult Detention Center parapet roof capping project, as bids came in over the original estimate. This will entail using funds from the Council’s discretionary expenditures.

 Requests an interim budget adjustment of $30,000 for the Draper Library roof repairs.

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*Mayor’s Financial Administration*

 Requests an interim budget adjustment of $42,000,000 to finance all or a portion of the costs of road construction and reconstruction, capital improvement maintenance projects, and related improvements from the issuance of the County’s Series 2013 Excise Tax Road Revenue Bonds. Debt service will be paid from Local Transportation Corridor Preservation fee revenue.

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*Assessor’s Office*

 Requests an interim budget adjustment of $96,000 for the modeling software Prognose. This will entail re-directing a refund from the 2013 maintenance agreement for the Sigma modeling software to the new software.

 Requests an interim budget adjustment of $30,780 to upgrade the oblique image product, Pictometry, to a higher resolution product. This will entail transferring funds from Other Professional Fees.

 **Council Member Jensen, seconded by Council Member Granato, moved to approve the requests and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously. Council Member Burdick was absent for the vote.**

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Central Utah Water Board Appointments (9:08:48 AM)

 **Council Member Jensen** stated Salt Lake County has five of the 16 board seats on the Central Utah Water Conservancy District Board of Directors. Terms for himself and Jani Iwamoto are expiring, and the Council needs to nominate three names for each open position and send them to the Governor who will select two of them.

 **Council Member Horiuchi moved to nominate Michael Jensen, Steve DeBry, and Richard Snelgrove for one seat, and Jim Bradley, Sam Granato, and Jani Iwamoto for the second open seat.**

 **Council Member Horiuchi** stated it is beneficial to have members stay on the board for a longer time if possible. Ms. Iwamoto has done a great job. She is the only female and minority on the board, and is well accepted by the rural communities.

 **Council Member Bradley** asked if it was okay to nominate Ms. Iwamoto or if all nominees have to be elected officials.

 **Council Member Jensen** stated the statute was changed a few years ago to require 50 percent of the board to be elected officials. Right now, Salt Lake County only has two of five seats filled by elected officials.

 **Council Member Bradshaw, seconded by Council Member Wilde, made a substitute motion to nominate Michael Jensen, Steve DeBry, and Richard Snelgrove for one seat, and Jim Bradley, Sam Granato, and Arlyn Bradshaw for the second open seat.**

 **Council Member Bradshaw** stated although Ms. Iwamoto did a great job on the board, he preferred that the appointees be current members of the County Council.

 **Council Member Snelgrove** asked if the Council could weigh in on its preferences for the nominees, which would be Jim Bradley and Michael Jensen.

 **Council Member Jensen** stated that could be done as part of the letter to the Governor.

 **Council Member Bradshaw, seconded by Council Member Wilde, moved to nominate Michael Jensen, Steve DeBry, and Richard Snelgrove to seat number one, and Jim Bradley, Arlyn Bradshaw, and Sam Granato to seat number two, noting in the letter that the Council’s preferences are for Michael Jensen and Jim Bradley. The motion passed 8 to 1 with Council Member Horiuchi voting in opposition.**

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Huntsman Cancer Institute Conduit Bond (9:22:34 AM)

 The Council reviewed the following resolution, which has been placed on the Council agenda for final approval and execution:

*Conduit Bond Resolution*

 *Huntsman Cancer Foundation* – resolution authorizing the issuance and sale of not more than $105,000,000 aggregate principal amount of the County’s Research Facility Revenue Bonds to finance the costs of a Cancer Research Center for the Huntsman Cancer Foundation and to finance related improvements; providing for the publication of a notice of bonds to be issued and a notice of public hearing; and providing for the running of a contest period.

 **Council Member DeBry** stated this bond will benefit children with cancer. This will not cost the taxpayers any money; it will also create jobs and help the economy. It is a privilege and honor to help with the project.

 **Council Member Burdick, seconded by Council Member Wilde, moved to approve the resolution and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.**

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Real Estate Matters (9:25:51 AM)

 **Council Member Jensen, seconded by Council Member Bradshaw, moved to close the Committee of the Whole meeting to discuss two real estate matters. The motion passed unanimously.**

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 The Committee reopened the meeting by motion during the closed session.

 **Council Member Horiuchi, seconded by Council Member Jensen, moved to proceed with the Public Works/Parks and Recreation real estate matter, and the Public Works Operations real estate matter as discussed in closed session. The motion passed unanimously.**

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BUDGET WORKSHOP

Elected Officials

Sheriff (9:48:59 AM)

 **2013 Budget 2014 Proposed Change**

**Law Enforcement**

 **Services – Org. 1415 $ 54,050 $ 54,050 0 percent**

**Jail – Org. 1420 $71,563,949 $73,732,061 3.03 percent**

**Court Services &**

 **Security – Org. 1425 $14,039,093 $14,427,822 2.77 percent**

**CW Investigation/Support**

 **Services – 1430 $12,023,559 $12,512,893 4.07 percent**

 **Sheriff James Winder** delivered a PowerPoint presentation describing the 2014 new budget requests for each organization, salary increases for sworn corrections officers, and the need for a new Warrant Specialist position. Overall, the budget has increased 5.6 percent over last year.

 **Council Member Horiuchi moved to approve the Sheriff’s budget with legislative intent that the Council review the salaries for Protective Service Officers in June to possibly make a market adjustment.**

 **Sheriff Winder** stated the need for a new Warrant Specialist is critical. Recently there have been some near-misses in terms of accidental releases of prisoners due to the overload of work on the Warrant Squad. These officers deal with all extradition requests, the Governor’s warrants, and many technical intrastate custody requests.

 **Mr. Ralph Chamness**, Deputy District Attorney, stated a new Warrant Specialist would increase efficiency and public safety by avoiding missteps. The Warrant Squad is a group of very dedicated officers who are on call 24/7, even while on vacation.

 **Council Member Horiuchi moved to approve the Sheriff’s budget, including the warrant position, and include legislative intent that the Council review the salaries for Protective Service Officers in June to possibly make a market adjustment.**

 **Mayor Ben McAdams** stated although there is a compelling need for this FTE, he cautioned the Council that the budget was very close to the $30 million fund balance requirement. Ultimately, all additional requests will need to be prioritized. There is not enough money to do everything.

 **Council Member Jensen** stated he was concerned by the piecemeal approach to adding things to the budget. The Warrant Specialist would rise to the top in a prioritized list, but he did not want to approve it today. He wanted to wait until all the additional requests were received. He was also opposed to a midyear salary adjustment for Protective Service Officers or anyone else. That would be a recipe for disaster. Everyone would want to petition the Council all year long for salary adjustments.

 **Council Member Horiuchi** stated he was looking more for the presentation than an actual increase.

 **Council Member Snelgrove** stated one of the benefits of a recession is that it forces the County to look for greater efficiencies in operations. When a recession is over, governments tend to go back to their old ways of spending. He did not want to lose some of the gains made with the frugality of previous years.

 **Sheriff Winder** stated he entered into this process knowing the time for these discussions is now. His office is always picking its priorities, and he assured his employees he would discuss their salaries with the Council and Mayor.

 **Council Member Horiuchi amended his motion to approve the Sheriff’s budget as recommended by the Mayor, and to create a list of extra budget requests from all agencies and review them at the end of the budget process.**

 **Council Member DeBry** stated being a corrections officer is a very tough job. The Council could look at some sort of matrix to take sick leave and different hours and try to parlay that into insurance benefits when the officers retire. This could help retain people. These officers deserve the support of the Council.

 **Council Member Burdick** asked about security issues in the lobby of the North Building.

 **Mr. Wayne Marion**, Director, Facilities Management Division, stated cameras are currently being installed and he is getting pricing on how to address the security of the officers in the North Building. This is part of the Capital Projects funding.

 **Council Member DeBry** stated legislative intent should be added to the motion indicating the Council will keep track of every FTE.

 **Mr. David Delquadro**, Chief Financial Manager, Council Office, stated he is keeping track of both technical adjustments and undecided items.

 **Council Member Bradley** asked about the Sheriff’s compensation issue.

 **Mr. Delquadro** stated there should be a discussion about how the 2.75 percent step increase came about and what the differential is between a step increase and a grade increase. Grade increases oftentimes are associated with promotions. Promotions move correction officers up several grades. This is not necessarily wrong, but it is fundamental to a compensation review that the Council understands the basis for this. The role of the Deputy Sheriff Merit Commission in compensation matters should also be discussed.

 **Council Member Jensen** stated there is a lot of legal history about how the 2.75 percent step increase came about. Most of it is case law because of the pay inequity issues within the Sheriff’s Office and the Fire Department back in the 1980s and 1990s.

 **Council Member DeBry** stated this will be placed on a future agenda.

 **Council Member Snelgrove** stated the proposed auditor position within the Council Office would be able to compare compensation data and analyze the results. It would be helpful to have another set of eyes reviewing the statistical data being presented during the budget process.

 **Sheriff Winder** stated historically, the Human Resources Division has done the compensation market analysis. His office has spent the last year doing that analysis and their approach is absolutely empirically validated.

. **Council Member Horiuchi, seconded by Council Member Burdick, moved to approve the Sheriff’s budget as recommended by the Mayor, and to create a list of extra budget requests from all agencies and review them at the end of the budget process. The motion passed unanimously.**

[This item was discussed during the November 26, 2013, Budget Workshop Session.]

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Department/Division Funds

Community Services Department (10:32:37 AM)

 **Ms. Erin Litvack**, Director, Community Services Department, delivered a PowerPoint presentation, stating utilization at all County facilities has increased. She reviewed a pie chart of the new capital project funding sources and the operational funding sources, as well as a list of deferred capital maintenance projects, for which Community Services is making continual progress, and a funding snapshot showing expenses versus operating revenue, and what the County subsidizes. She also presented the proposed budget for each of the divisions as follows:

*Clark Planetarium*

 **2013 Budget 2014 Proposed Change**

**Planetarium Fund**

 **– Org. 3510 $6,454,379 $7,898,495 22.37 percent**

 **Ms. Litvack** stated included in this budget is an increase of $40,000 for the State’s Informal Science Education Enhancement (ISEE) program, two new FTEs to facilitate the ISEE, and $1.25 million to update exhibits.

 **Council Member Horiuchi** asked if the Planetarium was at the top of its mill levy. That question comes up every time the County goes up to the Legislature to ask for funding for education.

 **Ms. Litvack** stated the Planetarium is at the top of its mill levy.

 **Council Member Wilde** stated his concern is the Planetarium services a lot of people from outside Salt Lake County who get the same price as Salt Lake County residents, but they do not pay tax money for the Planetarium.

 **Council Member Horiuchi** stated the Council could consider giving Salt Lake County residents a rebate.

 **Council Member DeBry** stated the Council can put it on an agenda for discussion. He also wanted to discuss the $2.5 million request to update the exhibits.

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*Zoo, Arts & Parks*

 **2013 Budget 2014 Proposed Change**

**ZAP & Recreation**

 **Funds – Org. 3591 $10,172,329 $10,803,037 6.20 percent**

 **Ms. Erin Litvack**, Director, Community Services Department, stated included in this budget is $26,000 to educate the public on the benefits of the program. These funds will be used to create an online training module for grantees, purchase collateral, i.e. posters, banners, window clings for the organizations to display at their events, and create a ZAP video and purchase media advertising.

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*Parks & Recreation Division*

 **2013 Budget 2014 Proposed Change**

**Parks General Fund –**

 **Org. 3630 $13,757,284 $13,980,514 1.62 percent**

**Recreation General Fund – $30,968,546 $31,432,218 1.50 percent**

 **Org. 3640**

**Millcreek Canyon**

 **General Fund – Org. 3620 $ 501,900 $ 501,900 0.00 percent**

 **Ms. Erin Litvack**, Director, Community Services Department, stated included in this budget is a sports official fee increase of $52,110, sanitation fee increase of $19,740, the Open Space Urban Farming-Farm to School program at a cost of $55,087, $15,000 to remove invasive species, and $1,900 to true up the revenue with expenses at Millcreek Canyon. Also included in the budget are funds from the Park Bond, which will be used to begin construction of Lodestone Regional Park in Kearns, the Southwest Regional Park in Bluffdale/Riverton, and the Wheadon Farm Regional Park in Draper. Work will continue on the Parley’s Trail east-west corridor and the Jordan River Trail north-south corridor. On January 1, 2014, the Equestrian Park and Events Center management and operations will be transitioned to SMG. This will require cutting the budget by $80,213.

 **Council Member DeBry** asked if SMG will absorb the County employees.

 **Ms. Litvack** stated Community Services is working with its Human Resources Division and SMG to place the Equestrian Park’s eight employees either with SMG or the County. They will be placed in a position by the end of the year.

 **Council Member Bradley** stated historically, the transition from the County to SMG has been a good one.

 **Ms. Litvack** stated yes. The intent is not to put anyone in a position of employment challenge, but to look at running this facility as operationally efficient as possible.

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*Golf*

 **2013 Budget 2014 Proposed Change**

**Golf Enterprise Fund –**

 **Org. 3820 $7,559,326 $7,774,437 2.85 percent**

 **Ms. Erin Litvack**, Director, Community Services Department, stated included in this budget is $16,500 to lease the land from Salt Lake City for the Mick Riley golf course, an increase of Old Mill pro shop merchandise inventory of $15,000, and $336,000 for deferred maintenance at various golf courses.

 **Council Member Snelgrove** asked if the golf courses operated as independent profit centers, and if so, which are cash flow positive and which require subsidy.

 **Council Member Jensen** stated the golf courses for which the bonds are paid make money; those which have outstanding bond debt are subsidized. South Mountain is the only one the County is still paying bond debt on.

 **Ms. Litvack** stated the County is also paying bond debt on Old Mill. That bond debt comes off 2016. Additionally, it subsidizes South Mountain by a small amount, and Mick Riley.

 **Council Member Bradley** asked if the County had succeeded in getting a decent lease price from Salt Lake City for the Mick Riley Golf Course.

 **Ms. Litvack** stated no. There is only a five-year lease in effect as both parties try to work out a long term deal. There is a long list of deferred capital maintenance projects at Mick Riley, but the short term lease means the County is not willing to put any more money into the course.

 **Council Member Bradley** asked if Salt Lake City wanted the County and the golf course there or not. If not, the County should cut its losses. It does not want to run a bad facility.

 **Ms. Litvack** stated the property is owned by the utility company, not Salt Lake City. This warrants additional conversations. A five year lease will allow the County to transition the golf professionals into other positions if Mick Riley closes.

 **Mayor Ben McAdams** stated he has spoken to Salt Lake City and the City values the relationship with Salt Lake County. The issue is not spiteful or personal. The utility company’s enterprise fund needs to recoup fair market value for the land. The County disagrees with the way the city arrived at the fair market value. He will come back to the Council in the next six months for policy guidelines.

 **Council Member Wilde** stated Salt Lake City should be reminded about all the projects the County has done for it, sometimes to the detriment of other citizens around the County.

 **Mayor McAdams** stated that is a reciprocal relationship. The County is looking at other leases it holds with Salt Lake City and some arrangement might be made with under market leases or land swaps.

 **Council Member Bradley** stated an enterprise fund could buy into a risk/reward type situation, and the County could lease the golf course based upon rounds played. This

would provide an incentive to get more people to play, and allow the County to make capital improvements.

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*Center for the Arts*

 **2013 Budget 2014 Proposed Change**

**Fine Arts Fund – Org. 3500 $7,278,973 $9,191,449 26.27 percent**

 **Ms. Erin Litvack**, Director, Community Services Department, stated included in this budget is $121,203 relating to prior year policy decisions, $2,411 for a technical adjustment, and $3,035,085 for five capital projects, four preservation projections, and four re-budgeted projects.

*Legislative Intent*

The Council requested the following legislative intent in 2012: *It is the intent of the Council to evaluate county programs that receive below-market rental rates and/or operating subsidies, and determine the timing and extent to which these program subsidies might be curtailed. In particular, the Council would like to review county subsidies provided by the Center for the Arts for its not-for-profit clientele.*

The Center for the Arts responded as follows: *The Center for the Arts conducted a regional rate comparison. This comparison outlines theatre capacity, theatre style (proscenium, symphony, small theatre and black box styles) and ticket fees for commercial, non-profit and resident clients. The theatres that closely resemble Center for the Arts theatres are the Phoenix Theatres, the Portland 5, and Kingsbury Hall. The pricing charged by Center for the Arts is in line with this competitive set for theatres of similar size and use.*

*Cultural Facility Support Program*

The Mayor has proposed four projects for one-time TRCC funding: the Butler Middle School auditorium for $315,000; the Salt Lake Film Society renovation & remodel for $125,000, with a required private match of $125,000; the Red Butte Garden Amphitheatre stage improvements and expansion of $8,804; and the Utah Cultural Celebration Center plaza level project including a black box theatre for $2,564,000, for which West Valley City will match, if not exceed, the County’s contribution.

 **Council Member Jensen** asked what was being done with the Butler Middle School auditorium.

 **Ms. Litvack** stated the funding allows for dressing rooms, a separate entrance to the theatre/auditorium space, added seats, and storage facilities. This will allow the auditorium to operate as a cultural facility without impacting the utilization of the school.

 **Mayor Ben McAdams** stated the County is partnering with the school district for a black box theatre that will serve the community. Other cities are interested in seeing how successful this is and may be making pitches in the future for their cities. This project is consistent with the Cultural Facilities Master Plan.

 **Ms. Litvack** stated the TRCC Advisory Board had one caveat, which was for Cottonwood Heights to address the free speech concern before funding will be provided.

[Later in the meeting.] *(*2:33:58 PM)

 **Council Member Bradley** stated he would like the Council to consider passing the following legislative Intent:

 *It is the intent of the Salt Lake County Council that Salt Lake County Center for Fine Arts policies of artistic expression be followed for all venues funded with ZAP or TRCC funds in local schools when programming is outside of normal school curriculum and extra-curricular activities.*

This means that the Council would have the artistic control over what can be shown at these theatres, which would avoid a lot of potential conflicts.

 **Council Member Bradley, seconded by Council Member Bradshaw, moved to adopt the legislative intent.**

 **Council Member Wilde** stated this could be controversial; there are things that could be portrayed on a school stage that some parents might not like.

 **Council Member Bradley** stated the artistic productions would be outside of the normal school curriculum. This legislative intent would only apply to building a stage funded by Salt Lake County and some evening performances.

 **Ms. Erin Litvack**, Director, Community Services Department, stated the current contract between Cottonwood Heights City and Butler Middle School says that Cottonwood Heights City would control content. Cottonwood Heights City has been asked to clarify this agreement in regards to free speech and to report back to the County.

 **Council Member Bradley** stated this legislative intent would be a general policy indicating the Council retains the right to determine and protect artistic expression.

 **Council Member Burdick** stated it seemed to him the Council adopted a policy earlier this year relating to this very issue. He asked if this legislative intent is more or less restrictive than what was adopted.

 **Ms. Litvack** stated she would be happy to pull the policy so the Council can have the discussion.

 **Council Member Wilde** stated he would prefer legislative intent that indicates the County would work cooperatively with the school or school district to determine what would be considered appropriate expression.

 **Council Member Bradley** stated that would be status quo; it would not accomplish anything.

 **Council Member Burdick** stated policies are already in place regarding this; he would like to review them before making a decision.

 **Council Member Bradley** stated he would be willing to wait on a vote on the motion until the Council has an opportunity to review the policy.

*TRCC Requests and Recommendations*

The following requests were made for one-time TRCC funding, and the TRCC Advisory Board supported these contributions.

* This is the Place requested $50,000 for its Irrigation Station, which is basically a splash pad. The Mayor is recommending this be funded.
* The Utah Symphony & Opera requested $3,750,000 over three years to help support its general operations. TRCC allowable uses for funding include supporting a cultural facility, not the general operations of a cultural facility. The Mayor recommended funding of $350,000 per year for three years because the Symphony & Opera has expenses related to the use of a cultural venue equating to that amount.
* The Leonardo requested $500,000 for its Dead Sea Scrolls: Life and Faith in Ancient Times Exhibit. The Mayor recommended $150,000 because The Leonardo receives ZAP funds already; however, this is an impactful exhibit that will be heavily attended. The State of Utah also contributed $350,000 and SLC contributed $60,000.
* The Utah Cultural Celebration Center requested $300,000 to help with operations. The original interlocal agreement expired in 2013; this is for a one-year extension. The TRCC Advisory Board recommended extending it for more than one-year. However, the Mayor recommended $150,000 be funded based on the fact the County is already contributing to the capital project.

 **Council Member Bradley** stated while the Dead Sea Scrolls exhibit is unique and could be a learning experience for children, the ticket price is steep. He suggested the County stipulate that its contribution go toward maximizing the number of people who go see the exhibit.

 **Ms. Litvack** stated the Mayor and TRCC Advisory Board did not make their funding recommendation based on anything, but if the Council wants to, the Mayor’s Office can talk to the agency and ask it to earmark those funds as such.

 **Ms. Katie Smith**, Director of Development, The Leonardo, stated bringing the Dead Sea Scrolls to Utah will be a very rare experience. Accessibility to such exhibits is very close to the heart of The Leonardo and it is looking for additional funding opportunities to underwrite access to the exhibit.

 **Council Member Bradley** stated he heard $150,000 had already been spent on the exhibit.

 **Ms. Smith** stated that was earmarked toward marketing. She was also happy to work with Ms. Litvack and Council staff to identify the potential amount of funding and the best way to invest it.

 **Council Member Wilde** asked how many visitors were expected to view the exhibit.

 **Ms. Smith** stated about 200,000 people. The exhibit costs $2.5 million to bring to Utah. The Leonardo is also working closely with the Interfaith Coalition and local universities to bring free supporting programs, such as book clubs, film series, and lectures. This will allow more of the community to access the event beyond the ticket price. Adult tickets are $23.95, group rates for 15 or more are $18.95, and school field trips are $6.50. The Leonardo anticipates about 25,000 school children visits from field trips.

 **Council Member Wilde** stated it was access by children that he was most concerned about and $6.50 per child seems reasonable. If the County came up with another $75,000 focused on funding those field trips, it would cut the ticket price in half.

 **Ms. Smith** stated additional funding could reduce admission or the County could sponsor free field trips. The Leonardo can work with a lot of models to meet the Council’s strategic objectives.

 **Council Member Burdick** stated the Dead Sea Scrolls were an important discovery, and bringing them to Salt Lake is a great event. He will support the Mayor’s recommendation for funding.

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*Cultural Celebration Center*

 **Ms. Erin Litvack**, Director, Community Services Department, stated the County is asking for a one-year extension of the Cultural Celebration Center interlocal agreement to help West Valley City with the expense of operations. The TRCC Advisory Board recommended a longer agreement, but the Mayor’s recommendation is for one year.

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*Calvin L. Rampton Salt Palace Convention Center*

 **2013 Budget 2014 Proposed Change**

**Salt Palace Operations**

 **– Org. 3550 $14,720,638 $15,103,708 2.60 percent**

**Salt Palace Capital Projects**

 **– Org. 3554 $ 4,651,595 $ 5,529,346 18.87 percent**

 **Ms. Erin Litvack**, Director, Community Services Department, stated included in this budget is a shift of $136,488 from the South Towne Exposition Center for new expenses that are not offset by revenue; $181,647 for four new capital projects, and $1,673,711 for deferred maintenance.

 **Council Member Snelgrove** asked if the problem with the chillers at the Salt Palace had been resolved.

 **Ms. Litvack** stated yes. One chiller was repaired and another replaced. The annual $2 million reserve contribution has been a great help to the deferred capital maintenance on those facilities.

 **Council Member Horiuchi** asked about the escalator project at the Salt Palace.

 **Ms. Litvack** stated the escalator project requires delicate scheduling due to the usage at the Salt Palace.

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*South Towne Convention Center*

 **2013 Budget 2014 Proposed Change**

**South Towne Operations**

 **– Org. 3552 $3,635,907 $3,781,608 4.01 percent**

**Salt Palace Capital Projects**

 **– Org. 3555 $4,651,595 $728,853 -84.33 percent**

 **Ms. Erin Litvack**, Director, Community Services Department, stated this budget reflects the $136,488 shift to the Salt Palace, as well as $297,960 in deferred maintenance

 **Council Member Burdick** asked about the signage at the Southtowne Exposition Center.

 **Ms. Litvack** stated last year, one of the capital projects funded was $300,000 for a marquee on the corner of 9400 South and State Street. However, the budget came in lower than anticipated, so the extra funds were going to be used for a digital screen on the sign at the Expo’s main entrance. Those conversations evolved into a much more comprehensive signage package at the facility that will likely cost more than $300,000. There will be an under expend on the escalator project, so she will come back to the Council with a budget adjustment to transfer funds to the sign project.

 **Council Member DeBry** asked how labeling all County facilities as “Salt Lake County” was going.

 **Mr. Wayne Marion**, Director, Facilities Management Division, stated $150,000 has been appropriated in 2014 to continue this project.

 **Ms. Litvack** stated that will also be addressed in the new Southtowne signs.

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*Visit Salt Lake*

 **2013 Budget 2014 Proposed Change**

**Visitor Promotion**

 **– Org. 3600 $7,851,748 $8,044,589 2.46 percent**

**Visitor Promotion (County)**

 **– Org. 3601 $ 188,352 $ 188,352 0.00 percent**

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[Later in the meeting. 2:20:08 PM]

*TRCC Fund*

 **Mr. Darrin Casper**, Chief Financial Officer, Mayor’s Office, stated this fund is healthy and doing well, even though it looks like it is structurally out of balance. Several million dollars are being drawn out of the fund this year for one-time projects and $6 million for deferred maintenance projects. In 2015-2016, the fund will increase from $6.7 million to $12.3 million.

 **Council Member Bradshaw** asked if the Council were to make any changes to the recommended TRCC Fund, whether the TRCC Advisory Board would have the opportunity to review those changes before the budget was adopted.

 **Mr. Erin Litvack**, Director, Community Services Department,stated the TRCC Advisory Board has a meeting scheduled for Monday, November 18, 2013, to review any changes the Council makes.

 **Council Member Bradshaw** stated the Cultural Facilities Support Group recommended the Mayor contribute of $37,500 to Sugar Space. The Mayor did not include funding for this organization in his proposed budget. Sugar Space provides space for different arts organizations, such as a gallery in Sugarhouse, which artists use for showings. Recently, it acquired a warehouse at 200 South and 800 West, which it would like to remodel and rent out for people who would like to teach dance. The $37,500 would be used to complete phase one of the remodel. The Cultural Facilities Support Group recommended funding this with the caveat that the current loan on the building be refinanced. The Group felt the terms of the loan were not favorable. If the Council committed to this, Sugar Space could use it as leverage when restructuring the loan to get a more favorable loan.

 **Council Member Wilde** asked if the TRCC Advisory Board had weighed in on this.

 **Council Member Bradshaw** stated no; it was not included in the Mayor’s budget so the Board did not weigh in. It is a one-time, small expenditure that would mean a lot. In order for the TRCC Advisory Board to weigh in, the Council has to indicate that it wants to include this in the budget.

 **Council Member DeBry** asked for clarification. The TRCC Advisory Board will not review this unless the Council indicates it wants to include it in the budget.

 **Ms. Litvack** stated the Council does not have to vote on putting this in the budget, it has to indicate it is reviewing the donation and ask the TRCC Advisory Board to weigh in on it.

 **Council Member Bradshaw, seconded by Council Member Granato, moved to request the TRCC Advisory Board weigh in on the $37,500 with the caveat that new financing needs to be obtained before the donation is made. The motion passed unanimously. Council Members Snelgrove and Horiuchi were absent for the vote.**

 **Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the Community Services Department’s budget as recommended by the Mayor. Council Member Jensen amended the motion with the caveat that when SMG takes over the management of the Equestrian Center, County employees be kept as whole as possible. Once this is done, he requested a report be made to the County Council. Council Member Bradshaw accepted the amendment. The motion passed unanimously. Council Members Horiuchi and Snelgrove were absent for the vote.**

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[The Council recessed for lunch at 11:41:40 AM and reconvened at 2:08:14 PM]

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Zoo, Arts & Parks (ZAP) Funding Recommendations (2:08:14 PM)

 **Ms. Stephanie Harpst**, Chair, Zoo, Arts & Parks (ZAP) Tier I Advisory Board, submitted the following list of organizations recommended for funding by the Zoo, Arts & Parks Tier I Advisory Board:

**Organization Percentage**

**Ballet West 9.68**

**Discovery Gateway 2.92**

**Hale Centre Theatre 9.44**

**Natural History Museum of Utah 8.53**

**Pioneer Theatre Company 6.93**

**Red Butte Garden & Arboretum 8.82**

**Repertory Dance Theatre 0.95**

**Ririe-Woodbury Dance Company 1.28**

**Salt Lake Acting Company 1.99**

**Salt Lake City Arts Council 2.41**

**Salt Lake Film Society 2.83**

**Spy Hop Productions 1.78**

**Tanner Dance Program 1.97**

**The Grande Theatre Foundation Inc. 0.64**

**The Living Planet Aquarium 5.67**

**Utah Arts Festival 2.22**

**Utah Film Center 1.18**

**Utah Heritage Foundation 0.81**

**Utah Humanities Council 1.09**

**Utah Museum of Contemporary Arts 1.44**

**Utah Museum of Fine Arts 3.84**

**Utah Symphony & Opera 22.94**

**VSA Arts of Utah 0.64**

The Board also recommended funding for the following Zoological organizations based upon the total qualifying expenditures:

**Organization Percentage**

**Friends of Tracy Aviary 5.50**

**Utah Zoological Society 94.50**

The Board recommended denial of Zoo, Arts & Parks Tier I funding for **Kingsbury Hall Presents** and **The Leonardo.**

 **Ms. Harpst** stated the total expenditures for organizations funded through Zoo, Arts & Parks Tier I were over $63 million with approximately 4.26 million people served. Only 23 organizations can receive funding through the Zoo, Arts & Parks Tier 1 funding. Twenty-five applications were received this year. The Board uses a scoring system to evaluate organizations based on artistic cultural, the governing board, community outreach, management and organizational stability, and financial health. The recommendations included the percentage of funding for each Tier 1 organization based on qualifying expenditures. Those qualifying expenditures exclude any activities outside of Salt Lake County and other expenditures listed in the Zoo, Arts, and Parks policies.

 **Council Member DeBry** asked what the criteria were to move from Tier 1 to Tier II.

 **Ms. Victoria Panella Bourns**, Program Manager, Zoo, Arts and Parks (ZAP), stated the baseline is the organization has to have at least three years of qualifying expenditures over $320,000. Then the Board will apply the scoring matrix to determine which organizations will be funded. If all things are equal, the Board will look at the makeup of the governing boards and outreach activities.

 **Council Member Jensen** asked how much money Hogle Zoo would receive this year.

 **Ms. Harpst** stated it is not known what the funding will be this year. However, it is projected the Zoo will receive approximately $2.3 million and Tracy Aviary will receive $134,000.

 **Council Member Wilde** asked what the State provided in funding for the Zoo.

 **Ms. Bourns** stated she would have to look that up.

 **Council Member Wilde** stated the makeup of the board is very important to him. He asked if progress was being made in having representation from all over the County on these boards.

 **Mr. Dick Turpin**, Vice Chair, Zoo, Arts and Parks (ZAP) Tier 1 Advisory Board, stated the Board looks at the makeup of each board and makes recommendations on where future board members should come from.

 **Council Member Jensen, seconded by Council Member Burdick, moved to approve the recommendations for Zap Tier I funding and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously. Council Members Snelgrove and Horiuchi were absent for the vote.**

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Department/Division Funds

Administrative Services Department (2:38:22 PM)

 **Ms. Jill Carter**, Director, Administrative Services Department, delivered a PowerPoint presentation. She stated the Administrative Services Department is the only department that serves every County employee. She then presented the proposed budget for each of the divisions within this department:

*Records Management and Archives Division*

 **2013 Budget 2014 Proposed Change**

**Records Management**

 **& Archives – Org. 3400 $413,848 $434,547 5.00 percent**

 **Ms. Carter** stated included in this budget is a $6,000 rent increase at the Wadsworth Building.

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*Contracts and Procurement Division*

 **2013 Budget 2014 Proposed Change**

**Contracts & Procurement**

 **- Org. 3100 $1,145,242 $1,219,277 6.46 percent**

 **Ms. Jill Carter**, Director, Administrative Services Department, stated this budget includes an increase in revenue of $10,000 from the purchasing card rebate.

 **Council Member Horiuchi** asked how long it takes to prepare and release a request-for-proposal (RFP).

 **Mr. Jason Yocom**, Director, Contracts & Procurement Division, stated on an average, it takes three months to complete the process.

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*Facilities Management Division*

 **2013 Budget 2014 Proposed Change**

**Facilities Management**

 **- Org. 3310 $ 509,652 $ 526,600 3.33 percent**

**Facilities Services**

* **Org. 3300 $11,033,342 $11,221,931 1.71 percent**

**Government Center**

 **Operations – Org. 3900 $ 4,415,106 $ 4,432,912 0.40 percent**

 **Ms. Jill Carter**, Director, Administrative Services Department, stated included in this budget is a request of $15,925 for a .25 FTE, additional painter to work on deferred maintenance. Hiring is more cost effective than using an outside vendor.

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*Fleet Management Division*

 **2013 Budget 2014 Proposed Change**

**Fleet Management**

* **Org. 4800 $21,791,460 $21,780,180 -0.05 percent**

 **Ms. Jill Carter**, Director, Administrative Services Department, stated included in this budget is a $90 labor rate increase, $20 driver testing increase, and an environmental shop fee increase to 12 percent up from 9.2 percent.

 **Council Member DeBry** asked if there were additional external contracts that were about ready to come on.

 **Mr. John Webster**, Director, Fleet Management Division, stated the Salt Lake City School District was just added. Once the new shop is completed, two additional entities are looking to come on line. The Fleet Management Division could not handle two additional entities until the shop is completed.

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*Human Resources Division*

 **2013 Budget 2014 Proposed Change**

**Human Resources**

* **Org. 3150 $2,145,442 $2,402,997 12.00 percent**

 **Ms. Jill Carter**, Director, Administrative Services Department, stated included within this budget is a request for a Senior Compensation Analyst FTE at $128,065; $24,000 for a third party vendor salary survey data & analytical tool; and $4,500 for a Towers Watson Salary Survey. Also included is a transfer of $10,000 into this budget for the Women’s Leadership Program, a $25,000 transfer for the Career Service Council/Fitness for Duty Exam, and $14,778 transfer of staff time from Benefits Administration. She stated the current compensation system no longer effectively serves management, employees, and policy makers. In fact, 71 percent of the County workforce is within the first 10 percent of their grades. The County is not able to attract and retain employees due to the lack of competitive salaries.

 **Council Member Wilde** asked if the plan was to revamp the County’s compensation system was to start from scratch.

 **Ms. Carter** stated her recommendation is to look at this from ground zero.

 **Council Member Wilde** asked if there was any idea what the final result would be.

 **Ms. Carter** stated it is very difficult to tell. The County does not have a data base, which would provide it with an idea of where things stand. The budget asks for two different surveys, which will give the County the data it needs.

 **Council Member Wilde** asked if the study would evaluate everything related to compensation.

 **Ms. Carter** stated the study would look at everything including base salary, base pay structure, and pay policies. The Council would have the opportunity to weigh in on this.

 **Council Member Burdick** asked if it was a red flag indicator that 71 percent of the County’s workforce is within the first 10 percent of its salary range.

 **Ms. Carter** stated yes; when 71 percent of the workforce is within the first 10 percent of its salary range, it tells her there is a problem. Another red flag is the compression issues.

 **Council Member Bradley** asked if it would be better to hire an outside consultant to conduct the study. This would provide the County with an independent individual who has the expertise and experience needed.

 **Ms. Carter** stated her team would welcome that. The County would need to be careful how the RFP is written.

 **Council Member Bradley** stated the consultant could be funded by postponing hiring the FTE and with some of the $500,000 set aside in the Mayor’s budget for compensation.

 **Mr. David Delquadro**, Chief Financial Manager, Council Office, stated it would benefit the Council to receive monthly reports on how the County is doing in terms of recruitment, vacancies, and salaries. There is concern about how much the total compensation reform is going to cost and how it will be financed. So a better understanding of the problem would help the Council in making decisions. It makes sense to hire an independent consultant to conduct this study to provide external experience. The consultant could also look at the career ladder adjustment and which employees received the adjustments, as well as, the 21/23/25 steps for a position.

 **Council Member Horiuchi** stated the County can stop compression from occurring by providing a steady, yearly merit increase for employees. He did not want the possibility of a massive reclassification to cause great concern for County employees. Another issue he was concerned with was the decentralization of human resource functions.

 **Ms. Carter** stated some decentralization has occurred with the Deputy Merit Commission located under the Sheriff’s Office. Recruitment for the Library Services Division and the Salt Lake County Health Department has been decentralized. However, benefits and compensation are centralized.

 **Council Member Jensen** stated he knows something needs to be done with the compensation system, but there are pros and cons to looking at it comprehensively. Some of the security and benefits the employees have could be in jeopardy. Not all employees would get a 5 percent pay increase; there is always give and take.

 **Council Member Bradley, seconded by Council Member Granato, moved to go forward with hiring a private consultant, to hold off hiring the FTE until next July and use the savings from that to help pay for the consultant as well as a portion of the $500,000 set aside in the Mayor’s budget for compensation. Before the RFP is written, a scoping committee consisting of representatives from the Mayor’s Office, Council Office, and Human Resources Division put on paper what the boundaries and expectation of the study will be.**

 **Council Member Burdick** stated he wanted to be careful not to do anything that would make County employees feel bad.

 **Council Member Bradley** stated the study would look at market place information, which the Council needs to know in order to deal with the compensation issues constructively.

 **Ms. Carter** stated the study will be by jobs and the value of that job will be based on whatever the Council deems appropriate. It could be based on seniority, performance, or the market place.

 **Council Member Burdick** asked who set up the grade system in the County.

 **Ms. Carter** stated the grades have been in place for at least 15 to 25 years. The Human Resources Division has tweaked them from time to time. Hiring an outside consultant will be very helpful; however, she wanted the Council to know that she has been involved with compensation for 30 years and has built numerous pay plans. She will keep a close eye of this.

 **Council Member Bradshaw** asked if the Council decided to hire a consultant, what it would cost. He asked if it would be better to have the senior compensation analyst on board during the review process, so they would be up to speed and informed on what was happening.

 **Ms. Carter** stated she was not sure how much it would cost; it could be approximately $150,000 to $200,000. It would be very important to the success of the project to hire the FTE as soon as possible. The FTE could help to generate data and build the data base.

 **Council Member Bradshaw** stated this might be one of those issues the Council might wish to look at later. In the meantime, Ms. Carter could look into the potential cost of a consultant.

 **Ms. Nichole Dunn**, Deputy Mayor, stated it would be nice to have this FTE on board from the beginning so they can understand the problem and be part of the solution. The Mayor’s Office would agree with funding the consultant from the $500,000 set aside for market adjustments.

 **Council Member Wilde** asked why the County would hire an outside consultant when it had expertise in this area already working for the County.

 **Council Member Bradley** stated Ms. Carter could do the study, but it could put her in a compromised position. The person conducting the survey needs to be in a position where they are not nervous about recommendations because they are not working within the County structure.

 **Council Member Burdick** asked if there was a recent study done that the Council could look at.

 **Ms. Carter** stated yes; the State of Utah just completed one.

 **Council Member Bradley** withdrew his motion and asked that Ms. Carter come back with an estimated cost to hire an outside consultant as well as a copy of a completed study.

[This item was discussed during the November 19, 2013, and November 26, 2013, Budget Workshop sessions.]

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*Information Services Division*

**2013 Budget 2014 Proposed Change**

**Information Services**

* **Org. 3050** **$12,991,890 $13,815,284 6.34 percent**
* **Org. 3052 $ 500,000 $ 500,000 0.00 percent**

 **Ms. Jill Carter**, Director, Administrative Services Department, stated included in this budget is $285,300 dedicated to the PeopleSoft software maintenance; a $47,026 mainframe rental/lease cost, a proposed increase of $3 month for VOIP, and the transfer of a .46 employee ($67,692) to work in telecom. The Information Services Division is facing a challenge relating to the depletion of its operating budget due to absorbing increased hardware and software maintenance costs for agencies throughout the County. This is a challenge because the Technology Fund addresses hardware replacement, but with every software and hardware package the County purchases, the maintenance costs go up each year. There is no dedicated funding for these maintenance costs. The Mayor’s Office is proposing a Countywide Information Services review to seek efficiencies and best practices. The RFP would result in a needs assessment and implementation roadmap.

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*Printing Division*

 **2013 Budget** **2014 Proposed Change**

**Printing - Org. 3200** **$474,446 $468,061 0.00 percent**

 **Ms. Jill Carter**, Director, Administrative Services Department, stated within this budget is a request for a rate increase for color copies from $0.23 to $0.30 per impression.

 **Council Member DeBry** asked if the County could save money by pushing this service to the private sector. He asked if it would be worth sending it to the revenue committee for review.

 **Ms. Carter** stated the Printing Division would be happy to have this review. The County prices are competitive or even under competitors prices.

 **Council Member DeBry** stated he would like to have this done for information purposes.

 **Council Member Jensen, seconded by Council Member Granato, moved to approve the Administrative Services Departmen’s budget as recommended by the Mayor with the caveat to fund the Senior Compensation Analyst (FTE) position, but to hold off on the recruitment and hiring of this position until the Council decides whether or not to hire a consultant and when to hire the person for this position. The motion passed unanimously.**

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Legal Defenders (3:49:54 PM)

*Indigent Legal Services*

 **2013 Budget 2014 Proposed Change**

**Indigent Legal Services**

* **Org. 2900** **$15,520,381 $16,044,781 3.38 percent**

 **Mr. Patrick Anderson**, Director, Salt Lake Legal Defender Association (LDA), stated Mayor McAdams’ proposed budget recommends a total increase of $518,804 to the LDA budget. If this is approved, LDA employees would not get the same 2.5 percent salary increase County employees would get. LDA’s insurance costs are going up more than 5 percent this year. Five years ago, insurance cost went down 5 percent because LDA renegotiated through the insurance provider. At that time, the County’s insurance went up 10 to 12 percent, LDA was not funded the 10 to 12 percent because it did not need that amount of money. In the subsequent years, LDA insurance increase has been more in the 5 to 8 percent level; this year it had a substantial increase. The Mayor’s recommendation of 5 percent equates to $97,543. But because of the different insurance than the County its fixed cost are more.

 **Council Member DeBry** asked if LDA was requesting a 13 percent increase, while the Mayor is recommending only a 5 percent increase. .

 **Mr. Anderson** stated it is more like an 18 percent increase. The total fix cost increase of its insurance is $293,614.

 **Council Member Wilde** asked if the situation was explained to Mayor McAdams before budget recommendations were made.

 **Mr. Anderson** stated he met with Mayor McAdams before the budget recommendations; however, Mayor McAdams misunderstood that health insurance is a fixed cost.

 **Ms. Nichole Dunn**, Deputy Mayor, stated the first proposal request was for $2.2 million, which included an overall compensation adjustment. However, the budget request was not affordable; therefore, the Mayor’s Office suggested a match equivalent to County employees without understanding what the impact of the fixed health insurance would be.

 **Council Member DeBry** stated the LDA is a contract service provider; contractors are not County employees. Just because Salt Lake County does something for County employees does not mean it needs to match that for the LDA.

 **Mr. David Delquadro**, Chief Financial Manager, Council Office, stated Mayor McAdams recommended a rent increase and a compensation package that equates roughly to what is proposed for County employees – 2.5 percent across the board, restoration of 2 percent on the 401(k), and a premium increase for health insurance of 5 percent.

 **Council Member Wilde** stated Salt Lake County has legal requirements to provide reasonable funding for legal defense.

 **Ms. Dunn** stated there are no requirements to match what it does for County employees. The request was substantially higher than what the County was providing its employees; the Mayor’s Office felt it was reasonable to give the LDA the 2.5 percent.

 **Council Member Bradshaw** stated when Salt Lake County went through budget cuts, the LDA’s budget was also cut. The LDA should be restored to the same level. The health insurance information came to the Mayor’s Office late so it is up to the Council to decide. His preference would be to provide the funding. He would recommend that the Council increase the LDA’s budget by $196,000; of which $98,000 should come from the General Fund balance, and $98,000 should come from the Mayor’s Office $500,000 fund.

 **Council Member Wilde** asked if the Mayor’s Office is comfortable with an additional increase.

 **Ms. Dunn** stated the Mayor’s Office is comfortable with the request to increase the LDA’s budget because it is justified; however, any additional requests should be put on the priority list to discuss at a later time.

 **Mr. Anderson** stated there is a constitutional requirement to fund the LDA, he did not know to what extent. LDA would like to be part of the comprehensive compensation review. Employees of the LDA are paid 14 to15 percent less than a comparable district attorney (DA).

 **Ms. Dunn** stated LDA was recommended to be part of the comprehensive review.

 **Mr. Anderson** stated Salt Lake County saves money by having an adequately funded public defender’s office.

 **Mr. Ralph Chamness**, Deputy District Attorney, stated having competent counsel for the defense serves justice, citizens, as well as efficiency in the District Attorney’s Office. LDA is an independent contractor, and using taxpayers’ dollars to review independent contractor compensation is something that will need to be looked into.

 **Ms. Dunn** stated the Council and Mayor can use information from the study to determine what decisions need to be made in regards to the LDA contract.

 **Council Member Bradley** stated just because LDA is a contracted services, does not mean it can be taken advantage of. The increase budget request is reasonable. There are compiling arguments to bring the LDA in as County employees.

 **Mr. Chamness** stated the District Attorney’s Office supports this request. Resources are needed to provide services that the constitution requires.

 **Council Member Jensen, seconded by Council Member Burdick, moved to approve the Mayor’s proposed budget, but that any additional requests be prioritized against other additional requests.**

 **Council Member Wilde** stated legislative intent should be created to look into the possibilities of moving the LDA under the County.

 **Mr. Anderson** stated when County employees took a 2.75 decrease so did the LDA. If the LDA is not funded the additional $196,071, raises will not be available for the fifth year in a row.

 **Council Member Jensen, seconded by Council Member Burdick, moved to approve the Mayor’s recommended budget, but that any additional requests to be placed on the prioritized list. Council Member Wilde amended the motion to add legislative intent to look into the possibility of moving the LDA under the County. Council Member Jensen accepted the amendment. The motion passed unanimously.**

[This item was discussed during the November 26, 2013, Budget Workshop session.]

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COMMITTEE OF THE WHOLE

**CONSENT AGENDA: (**4:11:19 PM)

Constable

 Mr. Brian Maxwell, Council Aide, submitted a letter requesting approval of the appointments of *Tyler L. Weir* and *Charles F. Kent* as deputy constables under Constable Robert Reitz.

 **Council Member Bradshaw, seconded by Council Member Horiuchi, moved to forward the appointments to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.**

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Real Estate Matters

 The Council reviewed the following real estate matters. The resolutions authorizing execution of the agreements have been placed on the Council agenda for final approval and execution:

*Resolution and Quit Claim Deed*

 *UDOT* to purchase surplus property located at 6377 West 5400 South (Parcel No. 20-14-100-009) for $2,079.47, in order to widen 5400 South and access the Mountain View corridor.

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*Resolution, Real Estate Purchase Contract, and Warranty Deeds*

 *Salt Lake County* to purchase 1.569 acres of property located at 14550 South 1330 West, Bluffdale, for $181,200 from Maximum Security, Inc., to extend the Jordan River Trail.

 **Council Member Bradshaw, seconded by Council Member Horiuchi, moved to approve the resolutions and forward them to the 4:00 p.m. Council meeting for formal approval. The motion passed unanimously.**

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Mayor’s Community Contribution

 The Council reviewed the recommendation of the Contribution Review Committee for the following community contributions to be appropriated from the Mayor’s 2013 budget:

 Utah Association of Counties 1 $100 golf card

 2 $ 50 Clark Planetarium cards

 **Council Member Bradshaw, seconded by Council Member Horiuchi, moved to approve the recommendation, forward it to the 4:00 p.m. Council meeting for formal**

**consideration, and found the County received fair and adequate consideration for the contribution. The motion passed unanimously.**

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Gift to Salt Lake County

 The Council reviewed the following gift to Salt Lake County. The Declaration of Gift form has been placed on the Council agenda for final approval and execution:

*Animal Services Division*

 *Petco Animal Supplies* has offered to donate $1,048.91 to the Animal Services Division.

 **Council Member Bradshaw, seconded by Council Member Horiuchi, moved to accept the gift and forward the Declaration of Gift form to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.**

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Other Business

*Acceptance of Minutes*

 **Council Member Bradshaw, seconded by Council Member Horiuchi, moved to accept the October 29, 2013, Committee of the Whole minutes. The motion passed unanimously.**

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*Holiday Schedule*

 **Council Member Bradshaw, seconded by Council Member Horiuchi, moved to cancel the Committee of the Whole and Council meetings for December 3, 2013, December 24, 2013, and December 31, 2013. The motion passed unanimously.**

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*Council Chamber Renovations*

 This item was not discussed.

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The meeting was adjourned at 4:11:19 PM.

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Chair, Committee of the Whole

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Deputy Clerk

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