## Salt Lake County Council

Committee of the Whole

&

Budget Workshop

~Minutes~

Tuesday, November 19, 2013

10:39:42 AM

Committee Members

Present: Randy Horiuchi

 Jim Bradley

 Arlyn Bradshaw

 Michael Jensen[[1]](#footnote-1)

 David Wilde

 Sam Granato

 Max Burdick

 Steven DeBry, Chair

Excused: Richard Snelgrove

COMMITTEE OF THE WHOLE

Citizen Public Input (10:43:18 AM)

 No on appeared for Citizen Public Input.

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Review of Proposed Hires (10:43:36 AM)

 **Mr. Brad Kendrick**, Assistant Fiscal Analyst, Council Office, reviewed the following requests for hires, which have been placed on the Council agenda for formal consideration:

*Salt Lake County Health Department*

 Requests to fill a WIC Team Supervisor 27 position and an Office Specialist 15 position.

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*Engineering & Flood Control Division*

 Requests to fill a Construction Project Inspector 24 position.

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*Behavioral Health Services Division*

 Requests to fill a Social Worker 24/26/28 position.

 **Council Member Bradshaw, seconded by Council Member Bradley, moved to approve the requests and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously. Council Member Jensen was absent for the vote.**

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Interim Budget Adjustment (10:44:30 AM)

 **Mr. Brad Kendrick**, Assistant Fiscal Analyst, Council Office, reviewed the following interim budget adjustment request, which has been placed on the Council agenda for formal consideration:

*Surveyor’s Office*

 Requests an interim budget adjustment of $6,611 to purchase a replacement data collector.

 **Council Member Bradshaw, seconded by Council Member Burdick, moved to approve the request and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously. Council Member Jensen was absent for the vote.**

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Board Appointment (10:46:47 AM)

*Salt Lake County Board of Health*

 Mayor Ben McAdams submitted a letter requesting the Council’s advice and consent to the appointment of *Chris Hemmersmeier* as a member of the Salt Lake County Board of Health to serve a three-year term.

 This item was not discussed.

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Health Building Update (10:47:00 AM)

 This item was not discussed.

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Update and Review of Proposed CDA Policy (10:47:08 AM)

*On March 12, 2013, Council Members Bradley and Snelgrove introduced an ordinance entitled “Proposal for Accountability for Public Investment in Private Development” and requested the Mayor review it, present it to stakeholders, and revise as appropriate.*

 **Ms. Christina Oliver**, Director, Business & Economic Development Office, delivered a PowerPoint presentation regarding the proposed Community Development Area (CDA) Policies. Over the past six months, CDA benchmarks have been discussed with various cities and counties to determine options for Salt Lake County. A number of short falls were identified through the process. In excess of $70 million is paid out annually for project areas approved by the Salt Lake County Council. The Council requested a report showing how approved CDAs have been performing and asked that parameters be created for project proposals. An economic development director’s retreat is scheduled for December 11, 2013. Participates include the Auditor, Treasurer, Assessor, Surveyor, Mayor, and the Utah State Tax Commission. The retreat will consist of round table discussions regarding the following proposed policies:

* *Policy Statement #1: The Council will require a “but for” explanation.*
* *Policy Statement #2: The Council will not approve tax increment financing in excess of 75 percent.*
* *Policy Statement #3: Generally the Council will not approve Sales Tax increment to be contributed to a CDA project.*
* *Policy Statement #4: The Council will not approve a project for more than 15 years.*

 **Council Member DeBry** stated any funds used toward CDAs should go toward public good such as curb, gutter, sidewalks, lighting, sewer, and public parking. There is no stipulation in regards to money the developers may get. Developers should not have their pockets lined with taxpayer dollars.

 **Ms. Oliver** stated Salt Lake County funds go directly to public infrastructure or other public projects.

* *Policy Statement #5: The Council will require at least 25 percent of the square footage in the proposed project area be attributable to new job creation within the project area.*

 **Council Member Horiuchi** asked if retail developments would qualify.

 **Ms. Oliver** stated yes; retail would be categorized. The Council may want to consider some components of retail that shifts retail from one location to another.

* *Policy Statement #6: The Council will not approve a proposed project with greater than 25 percent new market rate multi-housing and/or 5 percent new market rate single family housing.*

 **Council Member Horiuchi** stated he worries about putting restrictions on housing in a transit oriented development (TOD). Housing needs to be affordable so people who use transit will live there.

 **Council Member DeBry** asked how 5 percent was determined and what the number was based on.

 **Ms. Oliver** stated the numbers are reasonable based on discussions with other jurisdictions.

 **Council Member Wilde** stated since policies have been in place for five to ten years. He asked how new policies would impact community development.

 **Ms. Oliver** stated past projects were not tracked, so impacts cannot be determined. A new employee was hired to go through reports and determine specific information and can report that back to the Council.

 **Council Member Bradley** stated there is not a sense of community among large structures located by transit.

 **Council Member Horiuchi** stated people cannot afford a single family house and have to live in a multi-family unit.

 **Mr. Carlton Christensen**, Director, Office of Regional Development, Mayor’s Office, stated feedback sessions resulted in a policy that is reasonable, but holds everybody to an equal expectation.

* *Policy Statement #7: The local jurisdiction in which the proposed project is located must participate in the project with tax increment financing at the dollar level, percentage, and for the length of time requested of the County.*
* *Policy Statement #8: The Council will not incentivize retail sales growth unless there is a material reason to do so.*

 **Council Member Bradley** asked for an example of a material reason.

 **Ms. Oliver** stated Scheels All Sport would be an example.

 **Council Member Jensen** stated Cabela’s and Ikea are regional stores that draw people in from different locations.

 **Council Member Wilde** asked if Salt Lake County would participate in something that will lead to the building of a new Walmart Store.

 **Ms. Oliver** stated not under policy statement #8; however, the Council can decide on a case-by-case basis it that is necessary.

 **Mr. Christensen** stated other jurisdictions can incentivize with the city’s funds if appropriate.

 **Council Member Wilde** stated the Council routinely approves any type of budget that local jurisdictions bring, regardless of the situation.

 **Ms. Oliver** stated when a retail based project area comes before the Council, the city will be required to show how the project may deprive existing retail establishments. The Council will need to decide if the project creates harm by providing an incentive for the new retail establishment.

* *Policy Statement #9: The Council will limit all administrative expense requests to a maximum of 5.5 percent of the proposed project area budget.*
* *Policy Statement #10: The Council will require that all projects set aside a minimum of 5 percent of the total requested tax increment financing for affordable housing.*

 **Council Member Burdick** asked what the definition of affordable housing would be.

 **Ms. Oliver** stated affordable housing is defined by the Federal Government.

 **Council Member Wilde** stated some communities do not want to be involved with affordable housing.

 **Ms. Oliver** stated cities do not have to be involved. This particular 5 percent would either go to the city’s housing fund or the County’s housing fund.

 **Council Member Wilde** stated residents throughout Salt Lake County should contribute to the affordable housing need rather than being able to opt out.

* *Policy Statement #11: A project may be subject to tax increment financing decreases after 24 months of non-compliance.*

 **Council Member Jensen** stated the project could potentially be taken away completely.

 **Ms. Oliver** stated each project will be held to a certain criteria.

* *Miscellaneous Policy Statements:*
	+ - *Each proposed project shall be held to a set of negotiated criteria regarding the success, or failure, to be provided in a report to the Office of Economic Development on an annual basis in a format to be provided by the Economic Development Office.*
		- *The Office shall provide an annual report to the Council regarding the success, or failure, of project areas and make suggestions as to additional Policy considerations based on this report when appropriate.*
		- *The Council will require that a public meeting be held for the receipt of public comment on the project before the project is brought forward to the Salt Lake County Committee of the Whole.*
		- *The Council may require additional clawback standards in addition to those outlined specifically in policy for a proposed project.*
		- *The Council will require private investment documentation for all project proposals.*
		- *The Council will not approve any portion of a project that relocates jobs from one part of the County to another part of the County.*
		- *The Council will require a project to reapply if not triggered within 24 months of Council approval.*

 **Council Member DeBry** asked how 24 months was determined.

 **Mr. Christensen** stated developers occasionally have financing situations that can take a year to resolve. Eighteen months would be a tight deadline, so that is why the 24 months was arrived at.

* + - *If blight is the justification for the project, the Council will require a blight study as outlined in UCA 17C-2.*
		- *The Council will require a separate material justification for any proposed development of land designated as open space or otherwise.*

 **Council Member Bradley** asked about the possibility of including a specific policy for the Jordan River Parkway. The policy would support the Blue Ribbon Commission and highlight areas that are going to need a lot of work.

* + - *The Salt Lake County Council may, in its sole discretion, make an exception to this policy if a material project proposal is received that will provide a significant community benefit, but will be unobtainable within the boundaries of the standard CDA policy guidelines and/or disallow any project proposal for any reason the Salt Lake County Council deems appropriate based on strategic objectives of the County.*

 **Council Member Bradley** stated locally owned businesses allow money to stay local. Nationally based companies move to the County and put locals out of business. He asked under this policy if large companies that show material benefit would be able to come in and compete with the locally owned businesses.

 **Ms. Oliver** stated that is for the Council to determine.

 **Council Member Bradley** stated when the market is relevant, large companies will come anyway. Then, the question is; whether these companies will go to Utah County to get incentives that Salt Lake County does not offer.

 **Ms. Oliver** stated retail is an economic respondent, not a driver. Large companies will not go into an area if there is no support.

 **Council Member Jensen** stated Cabela’s and Ikea are different because they are regional draws. People will come to these stores regardless. Cabela’s went to Utah County because it offered free land.

 **Ms. Oliver** stated other jurisdictions like; Davis County and Granite School District have guiding polices that are similar to the proposed policies.

 **Council Member Burdick** stated he had concerns whether enough research and thought went into deciding the benchmarks and percentages that are being proposed. Several projects are market-driven from year to year. The policy should not be overly restrictive to the point that projects are prohibited from coming to Salt Lake County. The proposed policy statements should be vetted through some of the more prominent developers who will have to follow these standards. There is a provision, wherein the Council can override any of the policy statements without changing policy.

 **Ms. Oliver** stated the proposed benchmarks and percentages have been thought through completely. Some of the percentages are low, so if the entity who is proposing the project cannot meet them then the project is probably not worth the Council’s time. Discussions will take place with the developer to make sure percentages and benchmarks are set at appropriate levels.

 **Council Member Jensen, seconded by Council Member Horiuchi, moved to request these policies be brought back to the Council after the economic development director’s retreat to be held on December 11, 2013. The motion passed unanimously.**

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Donation in Recognition of Typhoon Relief (11:44:28 AM)

 The Council reviewed the following donations to be directed towards typhoon relief in the Philippines:

 Catholic Community Services $1,500

 LDS Humanitarian Relief $1,500

 Red Cross $1,500

 **Council Member Jensen, seconded by Council Member Bradshaw, moved to approve the donations and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.**

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Legislative Intent from Annual Association of Community Councils Together (ACCT) Meeting (11:46:00 AM)

 **Council Member DeBry** stated during the October 8, 2013, Committee of the Whole meeting, the Council adopted legislative intent relating to the ACCT meeting, and requested an update by November 12, 2013.

1. *Update the Council regarding bicycle lanes in the Canyons, especially their current condition and state of repair.*

 **Mr. Patrick Leary**, Township Executive, Public Works Department, stated the Utah Department of Transportation (UDOT) and Salt Lake County will be working on improvements to the bicycle lanes in the canyon areas. The Council will receive a report on the Bicycle Transportation Implementation Plan that will address other issues in the canyons and unincorporated areas. The Bicycle Best Practice document will guide future planning and will be presented to the Council. Currently, road sweepers sweep canyon roads once a month. If approved in the 2014 budget, an additional sweeper will be dedicated to the canyons and will sweep once a week.

1. *Update the Council regarding the status of internet services in Millcreek and Emigration Canyon. The update should include a report on actions taken pursuant to the Council’s March 5, 2013, action authorizing negotiation of a new franchise agreement based upon the Council’s criteria, as well as creation of a broadband masterplan for the unincorporated County.*

 **Mr. Leary** stated the state of Utah has a broadband office and is looking to develop information around underserved areas. Representatives from the Public Works Department have engaged in conversation with the state of Utah and Century Link. Additional progress has not been made on a countywide franchise agreement. At the first of the year, progress for broadband will be presented to the Council.

1. *Update the Council regarding paving of ancillary roads in Emigration Canyon.*

 **Mr. Leary** stated the ancillary roads in Emigration Canyon were paved in late fall. However, the timing of the paving made it so the asphalt did not compact to the degree needed. The Public Works Department will reevaluate the paved roads and determine if a slurry seal or other treatment needs to be made.

1. *Update the Council regarding the Mayor’s new office structure as it relates to communication with the community councils.*

 **Mr. Leary** stated the community councils receive weekly newsletters with updates regarding events around Salt Lake County and townships. The newsletters have been well received.

1. *Update the Council concerning roads within White City, with a focus on whether overlays are causing major drainage problems for the area.*

 **Mr. Leary** stated the problem with White City’s roads is deteriorating curb and gutters. New technology was demonstrated that lifts broken concrete and reseals it in place. Discussions with the vendor are taking place to determine how to do cost-effective repairs.

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[The Council adjourned at 11:54:27 AM for lunch and reconvened at 1:44:53 PM]

BUDGET WORKSHOP

Department/Division Funds

Administrative Services Department (1:48:22 PM)

*During the November 12, 2013, the Council asked the Administrative Services Department to get cost estimates for a study of the County’s compensation system by an outside consultant.*

 **Ms. Jill Carter**, Director, Administrative Services Department, stated she contacted one independent consultant and three large national consulting firms to obtain the scope of work and potential costs associated with a study of the County’s compensation system. The cost ranged from $250,000 to $600,000. Her estimate of a study of this magnitude was about $400,000. She outlined the scope of the project and 10 key considerations. Request-for proposals (RFP) typically have these kinds of specifications, and consultants respond with a cost by step. Once consultants respond, the County would decide which steps it wanted the consultant to do, and what labor it wanted to have done in-house to offset costs.

 **Council Member DeBry** stated a few years ago, members of the Council brought up the issue that the County is always hiring consultants despite having the expertise itself. In this case, the County has the expertise. Considering that, hiring an outside consultant for up to $500,000 would be a tough pill to swallow.

 **Ms. Carter** stated an in-house consultant with an external consultant is a dynamite approach. The in-house consultant would know the terrain, and the outside consultant would have additional expertise. Then, the Council can tailor the RFP based on what the County’s staff can do. She would designate the equivalent of two FTEs to do this, which would enable the County to do the “lion’s share” of the work.

 **Council Member Bradley** stated Ms. Carter is capable of doing this, but to do it right, she would have to focus all of her attention on this and ignore the rest of her responsibilities. The County’s compensation has been an issue for years, and it is not sorting itself out. Seventy percent of the County’s budget is personnel. It is of paramount importance to bring order, predictability, and stability to the system. The County needs to invest in a legitimate, well-done study that provides guidelines on what the options are, and the best way to do it. Consultants are expensive, but they can produce a product that will aid the County in everything it does

 **Council Member Horiuchi** stated getting an independent look at compensation sanitizes the process.

 **Council Member Burdick** asked if the employee groups had looked at this and commented on the overall plan.

 **Ms. Carter** stated no. Thus far, she has just gotten quotes.

 **Council Member Horiuchi, seconded by Council Member Bradley, moved to approve the idea of retaining a consultant per Administrative Services’ memorandum, especially the 10 key considerations.**

 **Council Member Jensen** asked what the timeline was for the entire process.

 **Ms. Carter** stated if the County got started on an RFP now, it would take about a year for the report to be complete considering the massive scope and depth of what the County wants to have done. The Council will also need to check the specifications on the RFP, and visit with the employee associations before the RFPs go out. Then, it will take almost as long to roll something like this out as it will to do the study.

 **Council Member Jensen** stated he was okay with the general outline of the plan. However, the Council needs to appropriate money to do an RFP, and until he hears from the employee groups on the parameters, it would be hard to get a dollar amount in his head.

 **Council Member Burdick** asked if Administrative Services had looked at the State’s compensation study.

 **Ms. Carter** stated the State’s study was a total compensation valuation; it did not change the structure or philosophy. The County needs a much bigger study done.

 **Council Member Horiuchi, seconded by Council Member Bradley, amended the motion to table a decision on this and have it placed on an agenda in three weeks for a decision.**

 **Council Member Bradley** stated the key considerations are a comprehensive approach to the issue, and the Council should not cut back on those to save a nickel. If the County is going to invest in this study, it needs to do it right. With regard to the employee groups, it is important they take a look at it and give the Council feedback, but they should not dictate how this study looks.

 **Council Member Burdick** stated the findings will have major budget implications. When it gets down to implementing them, the Council needs to be sensitive about what to do. The findings may give some employees a sense of false expectations or they might feel they are impossible to live with.

 **Council Member Jensen** stated at the end of the day, compensation may be different than it currently is, and many employees may not feel comfortable with the changes. As an employee, it made him nervous.

 **Council Member Bradley** stated there is going to be a lot of apprehension, and there may be winners or losers. However, the County is seeking the truth about what is happening and what it should do to make it better. The Council would not be talking about this today if everything was working.

 **Ms. Carter** stated employee expectations should be discussed at the very beginning.

 **Council Member Burdick** stated he would like department heads and other elected officials to be involved too.

 **Ms. Carter** stated there is a Steering Committee meeting this coming Monday, November 25, 2013, and she can take it up with them then.

 **Ms. Nichole Dunn**, Deputy Mayor, stated this is a very preliminary look at what would be included. It needs a lot of work.

 **Council Member Horiuchi, seconded by Council Member Bradley, amended the motion to put this on the agenda in three weeks for a vote, and to consider the 10 key considerations, talk to the employee groups and the individual elected officials, and consider the implementation of the recommendations. The motion passed unanimously.**

[This item was discussed during the November 26, 2013, Budget Workshop Session.]

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Elected Officials

District Attorney (2:10:44 PM)

 **2013 Budget 2014 Proposed Change**

**General Fund – Org. 1210 $26,458,500 $27,445,746 3.73 percent**

**Tax Admin Fund – Org. 1201 $ 808,819 $ 892,009 10.29 percent**

**Municipal Svcs. – Org. 5022 $ 502,000 $ 302,000 -39.84 percent**

**Governmental Immunity**

 **– Org. 5100 $ 4,060,000 $ 4,050,000 -0.25 percent**

 **Mr. Sim Gill**, District Attorney, delivered a PowerPoint presentation of the District Attorney Office’s budget goals, money saved in 2011-2013, and new budget requests. Budget requests for 2014 that were not approved by the Mayor include $551,732 for five attorneys (three prosecuting and two civil), the elimination of the $100,000 Contra (BUDG) line item, and an increase of $128,178 for the Broadway lease for the District Attorney’s building. That request has since been revised. He is no longer asking for the two civil attorneys. His office felt it could probably sustain the civil work with the 26 attorneys it has now for the next year. In the last three years, prosecuting attorneys were moved over to the Civil Division because that was where the biggest need was. Now, he needs more prosecuting attorneys.

 **Council Member Bradshaw** stated the Council took the District Attorney’s Contra line item down last year from $1.2 million to $100,000. He asked the Mayor’s Office why it continued to keep that in the budget, and why it would be hard for the District Attorney’s Office to meet that obligation.

 **Mr. Gill** stated to meet the Contra, he used funds from vacant FTE positions, but no longer has vacant FTE positions. There is not enough accrued in vacancy savings to meet this ongoing obligation. The Contra serves no purpose for the District Attorney’s Office. He works within the confines of the budget he is given, and gives back anything that is left over. In the last three years, he has given back almost $720,452 in underspend and six FTEs. However, he now needs three prosecuting attorneys.

 **Mr. Ralph Chamness**, Deputy District Attorney, stated this is the first year the District Attorney’s Office has been without a vacant FTE position or knowledge of one that will become vacant. It has very little turnover.

 **Mr. Darrin Casper**, Chief Financial Officer, Mayor’s Office, stated the large BUDG line item in the District Attorney’s Office was a hold-over from the previous District Attorney who chose to take directed budget cuts in that line item. That line item was reduced; however, for an office with 200 employees, it should be closer to $400,000. Meeting $100,000 should be very easy. If it turns out the District Attorney’s Office was fully staffed all year, he would suggest restoring that $100,000, as has been the case with other BUDG items in the past.

 **Council Member Bradshaw** asked what would happen if that need is not met.

 **Mr. Casper** stated when the Council put this in play, there was an understanding that out of the 100 organizations in the County, 95 would meet it, the other five would not. The agreement then was to revisit those isolated cases and put the money back.

 **Council Member DeBry** stated last year everyone felt the pain trying to balance the budget, with the exception of the District Attorney and the Sheriff. Their offices were held harmless; they received everything they asked for. The Council voted last year to increase taxes, and those taxes were for specific issues. For the sake of transparency and honesty to the public, those tax dollars should be used for those issues only, not for the extra programs and additional personnel that everyone is asking for. If the County keeps adding new allocations and programs, in two or three years, it will be right back where it was last year.

 **Mr. Gill** stated he does not use resources unless it is absolutely necessary.

 **Council Member Horiuchi** asked what the Mayor’s rationale was for not including these new requests.

 **Mr. Casper** stated when the Mayor’s Office received the budget requests, they were all legitimate requests. However, there was a $20 million structural deficit. It could not approve all of the new requests and maintain structural balance within the existing confines of revenues. It had to take a hard line.

 **Council Member Wilde** stated the increased cases are justification for these FTE requests. Most citizens want the County to maintain law and order employees.

 **Council Member DeBry** stated if there are more attorneys to handle these cases, there should be more cops on the road. Every case was generated by law enforcement. Everyone is doing more with less, and everyone has to bite the bullet.

 **Council Member Jensen** stated last year when he voted in favor of the tax increase, it was for public safety issues. However, to be consistence, the new requests that are not recommended by the Mayor need to be discussed with all the other new requests.

 **Council Member Jensen, seconded by Council Member Burdick, moved to approve the District Attorney’s budget as recommended by the Mayor, and to add the additional new requests to the list of requests being carried forward, which will be debated on later. The motion passed unanimously.**

[This item was discussed during the November 26, 2013, Budget Workshop Session.]

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Department/Division Funds

Human Services Department (2:41:16 PM)

 **Ms. Lori Bays**, Director, Human Services Department, delivered a PowerPoint presentation. She reviewed the Department budget history, budget overview and accomplishments. As per the Council request, the Human Services Department is working on rebranding all County facilities to indicate the building is owned and operated by Salt Lake County. The Holladay Library, Hunter Library, Bingham Creek Library, and Taylorsville Library will be rebranded this next year.

*Aging and Adult Services Division*

 **2013 Budget 2014 Proposed Change**

**Aging and Adult Services**

* **Org. 2300 $17,641,184 $18,098,025 2.59 percent**

 **Ms. Bays** stated there are no new requests in this budget. However, there is a transfer of 2.75 FTEs working on the Computer Assess Technology (CAT) program from the Community Resources Division to this division. She is proposing to change the name of the Aging Services Division to Aging and Adult Services Division because this division serves more than senior citizens. It serves caregivers, veterans, and younger adults who do not want to be classified as seniors. The goal is to recognize the population that it is serving and look for additional opportunities going forward. One of the initiatives of this division is to achieve accreditation for all Salt Lake County senior centers.

 **Council Member DeBry** asked what the benefits were to accreditation.

 **Ms. Sarah Brennan**, Director, Aging Services Division, stated one of the main benefits is to make sure Aging Services is reaching out to the community to provide all wanted services and working with all partners in the community to provide those services.

 **Council Member Wilde** asked what the cost was to the accreditation.

 **Ms. Brennan** stated it will cost $16,750 for all 17 senior centers.

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*Behavioral Health Services Division*

 **2013 Budget 2014 Proposed Change**

**Behavioral Health Services**

* **Org. 2250 $96,468,082 $84,886,108 -1.64 percent**

 **Ms. Lori Bays**, Director, Human Services Department, stated there are no new requests in this budget. This division currently gets $10 million per year to use on prevention and treatment services. The Behavioral Health Services Division is hopeful the State will adopt the Medicaid expansion the early part of 2014. If the expansion is not adopted then cuts will need to be made. In the meantime, the division is planning to draw down $750,000 instead of cutting programs. This draw down will prevent Behavioral Health Services from cutting services only to reinstate them after the legislative session if the expansion is adopted.

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*Criminal Justice Services Division*

 **2013 Budget 2014 Proposed Change**

**Criminal Justice Services**

* **Org. 2400 $10,085,276 $10,716,886 6.26 percent**

 **Ms. Lori Bays**, Director, Human Services Department, stated included in this budget is a request for 2 new case managers FTEs for $175,274, which will be funded completely from a proposed client monthly fee increase from $20 to $30. This revenue has been approved by the Revenue Committee and recommended for approval in the Mayor’s budget.

 **Council Member Burdick** asked how the increase in client fees to $30 compared to other counties of similar size. He asked if it was a typically fee.

 **Mr. Gary Dalton**, Director, Criminal Justice Services Division, stated it is lower than the private probation services and lower than what the State of Utah charges.

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*Salt Lake County Health Department*

 **2013 Budget 2014 Proposed Change**

**Health – Org. 2150 $33,821,110 $35,018,335 3.54 percent**

 **Ms. Lori Bays**, Director, Human Services Department, stated there are no new requests included in this budget; however, the Health Department is requesting the establishment of an assigned account for the Hazardous Waste Program (HHW), and approval of the 2014 fee schedule. An initiative for this department is to receive the Public Health Accreditation.

 **Council Member DeBry** asked what this accreditation would do for the County.

 **Ms. Bays** stated this accreditation engages the Health Department with the community and helps it to improve overall health programs.

 **Council Member DeBry** stated to become accredited takes time, effort, and money. He asked how it would make the Health Department better.

 **Ms. Bays** stated the Health Department is better by just going through the process. To become accredited, the Health Department has to develop community-based groups that learn about the health indicators specific to Salt Lake County, and get involved with helping the community. If community-based organizations, municipal leaders, and community members learn about these indicators, then everyone will work together for a healthier County. It should also help the County when applying for grants.

 **Council Member Wilde** asked what the cost of this accreditation is.

 **Mr. Gary Edwards**, Director, Salt Lake County Health Department, stated it is approximately $40,000 over a five-year time period. The County would also get a grant to cover half of that cost.

 **Council Member Jensen** stated by just going through the process, the County will learn about efficiencies and where it can gain those efficiencies. It will network with peers to determine best practices, and learn about matrixes that it might want to apply. There are many intangibles gained by just going through the process.

 **Council Member Wilde** asked if increasing the fee to dispose of paint from .30 to .35 per gallon would discourage people from disposing of it correctly.

 **Ms. Bays** stated the Health Department is trying to make it easier to dispose of hazardous waste. Instead of basing fees on different things, it will just be based on weight. Hopefully, this will encourage people to bring waste in.

 **Mr. Edwards** stated the .35 fee does not apply to an individual; it is a fee for small businesses that want to get rid of their product. There is no cost for an individual who wants to get rid of it.

 **Ms. Bays** stated at Council Member Bradley’s request, the Health Department has offered to provide an FTE and three-quarters of funding associated with that FTE of approximately $60,000, (the other one-quarter of the funding will be provided by partnership with American Express) for a microenterprise position that would work with the refugee microenterprise efforts and the Refugee Connection Center, as well as the Veterans Entrepreneurship Program.

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*Indigent Legal Services*

 **2013 Budget 2014 Proposed Change**

**Indigent Legal Services**

* **Org. 2900 $17,391,863 $16,044,781 3.38 percent**

 **Ms. Lori Bays**, Director, Human Services Department, reminded the Council it already had a presentation on this fund during the November 12, 2013, budget workshop session. However, she wanted to make sure the Council was aware there is an increase of $66,744 in this budget for juvenile court defense.

[This item was discussed during the November 26, 2013, Budget Workshop session.]

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*Library Services Division*

 **2013 Budget 2014 Proposed Change**

**Library Services – Org. 2500 $34,892,582 $36,231,646 3.84 percent**

**Capital Projects – Org. 2502 $0 $ 2,417,010**

 **Ms. Lori Bays**, Director, Human Services Department, stated included in this budget are three FTEs for the Early Childhood Education Program ($240,825) and the request to continue to fund the technology and ongoing maintenance projects within the Library Fund.

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*USU Extension Service*

 **2013 Budget 2014 Proposed Change**

**USU Extension Service**

* **Org. 2350 $591,610 $591,610 0.00 percent**

 **Ms. Lori Bays**, Director, Human Services Department, stated there are no new requests in this budget. Utah State University through grant sources and the University itself contribute about $1 million to services that are provided here in Salt Lake County.

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*Youth Services Division*

 **2013 Budget 2014 Proposed Change**

**Youth Services – Org. 2100 $11,357,515 $11,693,447 2.96 percent**

 **Ms. Lori Bays**, Director, Human Services Department, stated there are no new requests in this budget; however, there is a transfer of 9 FTEs ($829,629) working in the Children’s Justice Center from Youth Services to the District Attorney.

 **Council Member Jensen, seconded by Council Member Bradshaw, moved to approve the Human Services Department budget as recommended by the Mayor, with the caveat that the Council has already placed the increase to the Legal Defenders budget on the priorization list, and to add to the list the $750,000 Medicaid draw down, and the one FTE for the refugee and veteran program. The motion passed unanimously.**

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COMMITTEE OF THE WHOLE

**CONSENT AGENDA: (**11:54:17 AM**)**

Board Appointments

 Mayor Ben McAdams submitted a letter requesting the Council’s advice and consent to the appointment of **Jutta Sandvos** as a member of the Housing Trust Fund Advisory Board to serve a three-year term. Her term began on July 1, 2013, and will end June 30, 2016.

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 Mayor Ben McAdams submitted letters requesting the Council’s advice and consent to the appointments of **Lynnette Hiskey**, **Byron Russell**, and **Max Chang** as members of the Zoo, Arts & Parks (ZAP) Tier I Advisory Board to serve three-year terms. Their terms will begin January 1, 2014, and end December 31, 2016.

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 Mayor Ben McAdams submitted letters requesting the Council’s advice and consent to the appointments of **David Barber** and **Elizabeth Giraud** as members of the Zoo, Arts & Parks (ZAP) Tier II Advisory Board to serve three-year terms. Their terms will begin January 1, 2014, and end December 31, 2016.

 **Council Member Bradley, seconded by Council Member Bradshaw, moved to approve the appointments and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.**

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Resolution

 The Council reviewed the following resolution and perpetual access and utility easement agreement. The resolution authorizing execution of the agreement has been placed on the Council agenda for final approval and execution:

*Resolution, Perpetual Access and Utility Easement Agreement*

 *BB Sold, PC* to access the Willow Creek Channel at 12805 South Fort Street (950 East).

 **Council Member Bradley, seconded by Council Member Bradshaw, moved to approve the resolution and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.**

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Mayor’s Community Contribution

 The Council reviewed the recommendation of the Contribution Review Committee for the following community contributions to be appropriated from the Mayor’s 2013 budget:

Special Olympics “Hall of Fame” $ 200

Utah Coalition of La Raza

 Frank Cordoba Community Turkey Day $1,000

 **Council Member Bradley, seconded by Council Member Bradshaw, moved to forward the recommendation to the 4:00 p.m. Council meeting for formal consideration, and found the County received fair and adequate consideration for the contribution. The motion passed unanimously.**

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Other Business (10:39:51 AM)

 **Council Member Horiuchi** stated he spoke to a legislative committee during the Utah Association of Counties meeting and the committee members unanimously supported his idea of going to the State Legislature to ask for a trade of one-quarter percent property tax for one-quarter percent sales tax.

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[The Council adjourned for its Council meeting and reconvened at 5:11:01 PM.]

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BUDGET WORKSHOP

Department/Division Funds

Public Works Department (5:11:01 PM)

 **Mr. Patrick Leary**, Township Executive, Public Works Department, stated in 2013, the Office of Township Services was created to focus exclusively on the needs of public works delivery in the unincorporated areas. Additionally, the Mayor created the Department of Public Works and Regional Operations to leverage shared costs where public works services make the best sense for communities and to expand services to communities who share this goal. This budget is based solely upon sales tax revenues.

**Office of Township Services 2014 Proposed**

Total Expenses: $1,114,673

County Funding $1,114,673

 **Mr. Leary** stated included in this budget is $310,458 for community councils contributions, funds for 2014 community councils requests, bicycle implementation plan, expanded communication with townships and economic development in unincorporated County.

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*Planning & Development Services Division*

 **2013 Budget 2014 Proposed Change**

**Planning & Development**

 **Services – Org. 4050 $5,760,684 $5,723,038 -0.65 percent**

 **Mr. Patrick Leary,** Township Executive, Public Works Department, stated included in this budget are two new FTEs. Currently four planners whose full time job is to serve 16 community councils and 6 planning commissions and handle any appeals that may go forward. The four planners have accumulated over 750 hours of compensation time this year, which is almost 94 extra days worked. Funds have been found within this budget to fund these FTEs.

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*Engineering and Flood Control Division*

 **2013 Budget 2014 Proposed Change**

**Public Works Engineering**

* ***Org. 4500* $2,121,842 $2,127,395 0.26 percent**

**Class B Road Projects**

* **Org. 4550 $2,285,233 $2,216,400 - 3.01 percent**

**Flood Control Engineering**

* **Org. 4600 $5,216,327 $5,433,000 4.15 percent**

**Flood Control Projects $6,981,172 $3,869,734 -44.57 percent**

 **Mr. Patrick Leary**, Township Executive, Public Works Department, stated included in these funds is $5.5 million in on-going projects carried over from last year and $2.9 million in new requests.

 **Mr. Russ Wall**, Director, Public Works and Regional Services Department, stated also included in this budget is $600,000 for preliminary work on the surplus canal, storm drain inspections, 5400 South storm drain improvements ($998,000), Parley’s Creek debris structure, Wood Hollow channel improvements, and other miscellaneous projects. Flood control crews are currently assessing critical infrastructure to understand risks and design mitigation strategies. The Army Corp of Engineers gave the County a failing grade for its canal levees. The reason the County failed was due to things beyond its control. The Engineering and Flood Control Division will put together a plan to start forcing people to be responsible and take care of it.

 **Council Member Wilde** asked why the County had to spend money when it did not create the problem. The people responsible for the problem should be the ones paying for the fix.

 **Mr. Scott Baird**, Director, Engineering & Flood Control Division, stated this division put $600,000 in the budget next year to clarify right-of-ways to determine where the encroachments have occurred. Once this is determined, then the County will work with the private property owners to resolve the issues.

 **Mr. Wall** stated there is a critical need to finish the fix on the 5400 Storm Drain. Miles of storm drains in the County are in horrible conditions. The Engineering and Flood Control Division will prioritize the projects and bring the ones that cannot wait back to the Council for funding.

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*Animal Services Division*

 **2013 Budget 2014 Proposed Change**

**Animal Services**

* **Org. 2200** **$5,449,915 $5,450,639 5.59 percent**

 **Mr. Russ Wall**, Director, Public Works and Regional Services Department, stated Mike Reberg was recently hired as the new Animal Services Division Director and will start work on Monday, November 25, 2013. The biggest change in this budget deals with restructuring mid-level management, as well as moving temporary labor to full-time.

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*Public Works Operations*

 **2013 Budget 2014 Proposed Change**

**Public Works Operation**

* **Org. 4400 $19,460,111 $18,677,611 - 4.02 percent**

**Class B Roads Maintenance**

* **Org 4560 $7,366,417 $8,528,241 15.77 percent**

**Street Lighting**

* **Org. 4250 $1,598,658 $444,485 -72.20 percent**

 **Mr. Russ Wall**, Director, Public Works and Regional Services Department, stated this budget reflects the loss of the Cottonwood Heights contract (-$1,168,500), funds for replacement of heavy equipment, $200,000 for cost-account software, a new street sweeper for the canyons, as well as an additional third trustee crew for miscellaneous work (two for the unincorporated area and one in Taylorsville City.)

 **Council Member Horiuchi** asked if Cottonwood Heights City hired a company out of Connecticut to handle public works for its city.

 **Mr. Wall** stated Cottonwood Heights City is going with a private contractor out of Colorado. It was not a pricing issue; Cottonwood Heights City is paying more for the contract. It just wanted more control over what is going on within the city.

 **Council Member Bradley** asked what services the contract included.

 **Mr. Wall** stated snow plow and road maintenance. The County will still maintain street lights and other things, and will continue to offer services to Cottonwood Heights City on a cost plus basis.

 **Council Member DeBry** asked what it was the County could not give Cottonwood Heights City to keep the contract.

 **Mr. Wall** stated there was nothing the County could give Cottonwood Height City to keep the contract. It became a political decision. Taylorsville City and Holladay City have maintained their contracts with the County.

 **Council Member DeBry** asked how it was determined where the trustee crews would be assigned, two in unincorporated areas and one in Taylorsville City.

 **Mr. Patrick Leary**, Township Executive, Public Works Department, stated Taylorsville City is paying for one crew under the contract it has with the County.

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*Addressing Services Division*

 **2013 Budget 2014 Proposed Change**

**Addressing – Org. 4360 $516,054 $515,788 -0.05 percent**

 **Mr. Russ Wall**, Director, Public Works and Regional Services Department, stated there are no new request within this budget.

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*Solid Waste Management Division*

 **2013 Budget 2014 Proposed Change**

**Solid Waste Management**

* **Org. 4750 $13,055,716 $13,456,614 $3.07 percent**

 **Mr. Russ Wall**, Director, Public Works and Regional Services Department, stated included in this budget are an across the board $5 tipping fee increase, an additional $2 Transfer Station Fee increase for commercial haulers, a request to restore the metal salvage incentive, and construction of a recycling education building. Increased competition is causing the County to raise fees because it is losing money on every ton that is brought in.

 **Council Member Wilde** asked if this fee increase was justifiable.

 **Mr. Wall** stated there are fixed costs that must be paid whether or not any amount of tonnage is brought in. If the master plan for this division had been followed and fees were increased by just the CPI, then the County would be at the same level it is proposing.

 **Council Member Bradley** stated he would like to schedule an agenda item on the November 26, 2013, Committee of the Whole meeting to discuss issues relating to the Wasatch Front Waste and Recycling District (WFWRD). These issues relate to landfill fees, the volume of trash received, what the County can do to secure a contract from WFWRD, representation from WFWRD on the Landfill Board, the cost for citizens to use the landfill, and the legal status of WFWRD. He would also like to know if WFWRD is planning a legislative initiative to change its status. Currently, the County can dissolve WFWRD by resolution and bring it back to the County. Maybe the Council could look into an interlocal agreement allowing WFWRD to function as it currently does with certain considerations.

 **Council Member DeBry** stated this item will be placed on the November 26, 2013, agenda for discussion.

 **Council Member Wilde** asked if the fee increase is competitive. He asked if users might decide to take trash to other landfills because it was cheaper.

 **Mr. Wall** stated there is that risk; however, he thinks it has been mitigated because the County customers are all in the WFWRD, and that increase is $5 instead of $8. The bulk of the additional cost would be borne by outside agencies. The Public Works Department is working on an interlocal agreement with WRWRD to carry its waste with the assurance on how rates will be handled. The County has contracted with a consultant company to do a performance evaluation from top to bottom on this division.

 **Council Member Granato** stated he recently toured Millcreek Township and saw firsthand some of the maintenance concerns of County regional and local parks, and suggested that extra funds be allocated for some of the minor maintenance concerns.

 **Council Member Granato moved to allocate $100,000 from the Municipal Services Fund to address some of these issues.**

 **Council Member Wilde** asked that this allocation be placed on the prioritization list to be discussed during the November 26, 2013, budget workshop session.

 **Council Member Granato** agreed to this suggestion and withdrew his motion.

 **Mr. Wall** stated in restoring the salvage incentives he would request the Council reimburse employees for the year the incentive was taken away because the employees did the work, but were not paid the incentive. This would amount to roughly $1,400.

 **Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the Public Works Department budget as recommended by the Mayor, reimburse County employees the incentive of $1,400, and to place the $100,000 budget request on the prioritization list. The motion passed unanimously.**

[This item was discussed during the November 26, 2013, Budget Workshop session.]

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Other Items from Fiscal Staff (6:05:51 PM)

*Municipal Services Fund*

 **Mr. David Delquadro**, Chief Financial Manager, Council Office, stated there is a property tax tort rate associated with this fund that generates $757,000 a year. Currently there is about $2.9 million in the fund balance. He asked if the Council would be interested in moving these funds from the tort levy to the Municipal Services Fund.

 **Council Member Wilde** stated he thought when the Council established the tort levy it committed not to move the money. The money would either stay where it was or the Council would restore it as a reduction to taxpayers.

 **Council Member Jensen** requested this be researched to determine what the Council decided.

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*FTE Positions in Council Office*

 **Mr. David Delquadro**, Chief Financial Manager, Council Office, asked if the Council would like him to submit the job descriptions for both FTE positions to the Career Service Council, which will meet on November 26, 2013.He is not suggesting the Council fund both positions, but it will allow the Council more flexibility in making a decision.

 **Council Member DeBry** stated both job descriptions should be submitted to the Career Service Council.

 **Council Member Jensen** asked if there was $200,000 in the Council budget to fill these positions.

 **Mr. Delquadro** stated the Mayor recommended one position for $99,000.

[This item was discussed during the November 26, 2013, Budget Workshop session.]

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 The meeting was adjourned at 6:10:09 PM

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Chair, Committee of the Whole

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Deputy Clerk

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1. Participated electronically for the Public Works Department budget discussion. [↑](#footnote-ref-1)