



RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – NOVEMBER 19, 2013

5:30 p.m. – Work Session (City Council Conference Room)

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Open Communications

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor’s Report

2. City Administration Reports

a. Departments September and October 2013

i. Report on Condition of the Treasury for the months ending August 31, 2013, September 30, 2013 and October 31, 2013

ii. Community Development Projects Status Report

b. Employee Recognition of staff whose anniversaries fall in the month of November

i. Wes Kay, 5 years

c. Staffing Authorization Plan

3. Recorder’s Report (Review status of Council requested follow-up items)

F. Consent Items

1. Review of meeting minutes from:

November 6, 2013 City Council Work Session

November 6, 2013 City Council Regular Session

G. Action Items

1. Consideration of Resolution 2013-37 canvassing, accepting and approving the results of the Municipal General Election held on November 5, 2013

Presenter: Ember Herrick, City Recorder

2. Consideration of Resolution 2013-38 amending Riverdale’s Consolidated Fee Schedule building inspection fees for solar panel installation

Presenter: Michael Eggett, Community Development Director

3. Consideration of Ordinance 845 proposes amending Riverdale’s Alcohol Licensing Procedure so that a “Schedule A” form is only required for business owners and managers but not for each individual employee who sells or serves alcohol to the public

Presenters: Steve Brooks, City Attorney

Michael Eggett, Community Development Director

H. Discretionary Items

I. Adjournment

- The public is invited to attend all Council meetings.
In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Recorder at 394-5541 x 1232.
This agenda has been properly posted and a copy provided to local news media.

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEMS: A,B,C

SUBJECT: Welcome & Roll Call – Mayor Burrows
Pledge of Allegiance – Led by Mayor Burrows 11/06/13
Moment of Silence

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**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: D

SUBJECT: Open Communications

PETITIONER: Anyone Interested

ACTION REQUESTED BY PETITIONER: Open agenda item provided for any interested person to be able to speak about any topic.

INFORMATION: Per Governing Body desire, this item will be placed on the agenda as a permanent and regular item.

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**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: E1

SUBJECT: Mayor's Report

ACTION REQUESTED BY PETITIONER: Information Only

INFORMATION: To be presented at the meeting

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**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: E2a

- SUBJECT:** City Administrator's Report
- a. Departments September and October 2013
 - i. Report on Condition of the Treasury for the months ending August 31, 2013, September 30, 2013 and October 31, 2013
 - ii. Community Development Projects Status Report

ACTION REQUESTED BY PETITIONER: Information Only.

INFORMATION: [September Department Report](#)

[October Department Report](#)

[Treasury Report August](#)

[Treasury Report September](#)

[Treasury Report October](#)

[Community Development Projects Status Report](#)

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Mayor & City Council Monthly Summary Report September 2013



City Administration:

1. Larry Hansen:

- RDA loan inquiries and processing.
- Prepare and close RDA rehab loan.
- Prepare and coordinate Quarterly Staff Training.
- HR policy amendment reviews and mark-ups.
- Continued prospective property purchase project work.

2. Lynette Limburg:

- General customer service, information to the public, follow-up on information requests and support for administrative events.
- Prosecution –Prepared files and additional information in regard to prosecution process
- 95 pre-trials & 3 trials. Follow-up and filing of court dispositions after pre- trial or trial
- Attended annual required TAC Conference/Training for continued use of Utah Criminal Justice Information System.
- Record requests – 13 GRAMA requests for police reports, videos and other miscellaneous city records
- 1 RDA Loan Deed Filed
- 2 Risk Management Meeting / minutes & follow-up
- Community Development Department - 10 Building permits issued
- Building inspections scheduled and logged.

3. Ember Herrick:

- Prepared City Council, RDA, and Planning Commission meeting agendas, packets and minutes and posted them to the Utah Public Meetings Website
- Updated the city eFile Cabinet, Sterling Codifiers, and hardcopy archives
- Issued new business licenses and refunded cleaning deposits for all summer temporary businesses and Labor Day sales permits
- Updated the Records Report, posted all ordinances passed by the Council and noticed all public hearings
- Compiled recent local news clipping to update the city's news and events archive
- Answered questions about city statistics, programs, services, codes and various business license questions and compiled historical information and pictures for local painter interested in the All-O-Wheat building and vote-by-mail info for sister cities
- Attended Utah Municipal Clerks Annual Conference working towards certification and presented on the conference on Riverdale's Vote-by-Mail experience in 2013
- Created a Riverdale Emergency Management Plan using South Jordan City's model assessing hazards specific to Riverdale City and continued Emergency Prep Initiative for September for staff 72 hour kits, presented at staff quarterly training
- Compiled new city businesses report for website business directory
- Passed State of Utah 2013 Record Officer Certification required for all city recorders managers
- Attended Utah State Archives Records Inventory & Management Workshop
- Attended ULCT Recorder's Training on GRAMA requests, public notices and UCA

Business Administration:

Lynn Fortie:

Worked on year end. Routine phone & computer problem resolution. Routine management issues and resolution. Routine accounting issues.

On-line counts – Credit Cards – 146, Checks 87

Stacey Comeau / HR:

New Hires:	Raelyn Boman	Community Services
	Parker Rasmussen	Community Services
	Devin Webb	Community Services

Promotions:

Terminations:

Chris Stone:

- Prepared and mailed the city report to the Governor about our participation in the “Utah Governor’s Business Friendly Community” project.
- Sent 12 surplus vehicles to auction.
- Covered for one of our part-time custodians who was on vacation for a week.
- Various website and social media updates.
- Completed the city newsletter for October.
- Completed the employee newsletter for October.

Jeannette Hall:

Youth Basketball: Sign up for basketball is now going on. 2nd grade is coed, girls only 4th thru 9th grades. Games starting date is October 22nd. Boys 3rd thru 9th grade will register in November and start play in January.

Youth Flag Football: The flag football season started September 9th. We combined with Washington Terrace, Clearfield, Sunset, South Weber, Ogden and South Ogden Cities to form our league. Riverdale has 12 teams participating in the league. We have 108 children from Riverdale participating.

Intramurals: Table Tennis is the activity for the month. We have 44 children participating in this activity. The activity is held 4 days a week for 6 weeks. Basketball intramurals will start September 24th.

Smart Start: This activity started on September 6th. We have 6 five year olds and 6 six year olds participating. They meet every Tuesday and Thursday for an hour each night for 6 weeks and the child must be accompanied by an adult.

Special Assignments:

1. Hired 3 new Rec workers
2. Helped with quarterly training
3. Attended RYC Meeting
4. Attended Veterans Meeting

Senior Lunch Count – 2012 – 1,310 2013 – 1,349

Fire Department:

Met with Dallas Johnson to discuss and finalize his Eagle Project. He will painting hydrants east of 700 West.

Chief Bodily attended Weber County Fire officers meeting.

Crews began hose testing.

Worked on executive summaries for council approval on acceptance of EMPG grant.

Worked on executive summary for Inter-local agreement for Board and Seal Services after a fire.

Sent Engine 41 to SLC for fuel tank replacement.

Worked on research for payroll project.

Attended quarterly training at Community Center.

Chief Bodily completed his 6 month probation period.

Worked on oil separator issue at Station 41.

Attended UCAN meeting to discuss system upgrade in October.

Attended Fire Subcommittee meeting.

Attended Weber Operations Board meeting.

Calls for the month of September

TYPE OF SITUATION	NUMBER OF CALLS	TOTAL
FIRES	5	5
RESCUE AND EMERGENCY MEDICAL INCIDENTS	51	51
HAZARDOUS CONDITIONS(NO FIRES)	5	5
GOOD INTENT CALLS	13	13
FALSE ALARMS/FALSE CALLS	6	6
*NA	2	2
TOTAL RESPONSES FOR JULY 2013	82	82

* CALLS DISPATCHED BY MISTAKE

Annual Alarm Summary Report

Reporting Between 09/01/2013-09/30/2013

Printed On: 10/01/2013

Police Department:

Patrol

The new fleet of patrol cars was completed this month. The owner of Vehicle Lighting Solutions, who installed the equipment on our vehicles requested to showcase our vehicle at the Utah Sheriff’s Conference in St. George. He told us that out of all of the vehicles they equip across the state that Riverdale’s look the best and are nicely equipped. The car was a huge hit at the conference and it was neat to see a Riverdale City police car being showcased at the Sheriff’s Conference.

Officers were asked to respond to **Roy** to assist them with a large fight that was occurring at a home. Dispatch advised officers that shots had been fired. Riverdale officers arrived and located a male on the front lawn of the home who had been shot in the chest and was deceased. There were multiple gang members who were fleeing from the home. Riverdale officers assisted in taking people into custody and helping secure the scene for Roy Police.

Officers responded to the 1150 W. block of 4700 S. on report of a male who had threatened another male with a gun. The victim reported his daughter’s boyfriend had come over to their house which he was not allowed to do. He confronted the boyfriend and the boyfriend pulled out a gun and pointed it at the victim and threatened to shoot him. The boyfriend/suspect then left on

foot. Officers located him and soon found a back pack that he had thrown down a hill behind the apartment complex. Inside the backpack they located a gun that was listed as stolen. The suspect was booked on multiple felony charges.

Officers responded to the 3500 S. block of 575 W. on report of an elderly male who had pointed a gun at several family members and threatened to shoot them. Officers spoke with the family members who were very upset and shaken over the incident. Officers were informed that the elderly male suspect suffers from dementia. Family members had been discussing putting him into a care facility. The suspect came out of his bedroom with a handgun and pointed it at family members and made several threats. Another family member was able to disarm the suspect. The suspect was taken to the hospital for a mental evaluation and officers made sure that all guns had been removed from the home by the family.

Officers were asked to check on a suspicious vehicle at the elementary. The principal called in reporting two males sitting in a vehicle at the school. Officers contacted them and were familiar with one of them due to prior drug history. Both male suspects had warrants for their arrest and were taken into custody. They were waiting at the school for a friend who had gone in to get their child.

Officers responded to the Cherry Creek Apartments on a drug complaint. The complainant informed officers that he believed illegal drugs were being used in the apartment. Officers contacted a suspect at the door and while speaking with him they heard a noise in the back of the apartment. They went to the back window and observed that the screen had been pushed out of the window. It appeared that several people had jumped out of the window and ran. Officers could see drug paraphernalia through the window and asked everyone in the apartment to exit. Officers wrote a search warrant for the apartment and recovered one pound of spice in a backpack. Officers also located the suspects that had jumped out of the window. One suspect admitted that he had been selling the spice. He was booked into jail.

Officers were dispatched to Motel 6 on a lewdness complaint. It was reported that a male was walking around the halls with no clothes on. The suspect was located and it was confirmed that he did not have any clothing on while walking around the halls of the motel. The suspect was intoxicated and was booked into jail.

Sgt. Jones was asked to assist the Weber Morgan Narcotics Strike Force at 4375 S. Weber River Dr. Agents had one of the homeowners with them and contacted her husband at the trailer. They obtained consent to search the trailer. Both suspects admitted to selling meth. Several items were located in the trailer including scales, baggies and meth. Sgt. Jones located a locked box in a closet. The strike force was later able to get the box open where they discovered a large quantity of meth that the suspects had been selling and using. The case is being investigated further by the strike force.

Investigations

Detectives located a suspect in an unlawful credit card transaction case. Several tickets for Lagoon were purchased without the consent of the credit card owner. The suspect admitted to making the transactions, stating he found the card in a dumpster. He admitted that he used the card without permission.

Detectives located a suspect on an unlawful credit card transaction. The suspect was incarcerated at the Weber County Jail. The suspect admitted to the unlawful transactions stating he found the card outside the drive through window at Carl's Jr.

Detectives identified a suspect in a shoplifting case from video surveillance. Detectives located the suspect at his residence. The suspect in the video had a limp and appeared to be in some kind of walking boot. The suspect located at his residence had recently been in an accident and was limping with a bandage on his foot. Detectives interviewed the suspect concerning the theft. He admitted to taking the items and stated he had an addiction to methamphetamine.

Detectives investigated a sexual assault case involving two minors that were related. The victim was no longer living in Utah and was interviewed in Richmond Virginia. The victim stated her cousin had intercourse with her multiple times while she was living in Utah. Case was forwarded to the Weber County Attorney's Office for charges.

Public Works Department:

Continued work with FEMA.

Continued work on Storage Buildings at Public Works Shop.

Completed and submitted Storm Water annual report.

Worked on purchase of lawn mower and one ton pickup/snowplow.

Worked on sewer line repair projects.

Worked on water tank painting project.

Completed Interior inspection of water tank #2.

Completed street marking painting.

Community Development Department:

- Firehouse Subs: Four-way, electrical, rough frame, plumbing inspection
- EZ Pawn: Dry-walling, plumbing, gas line, power, final inspection
- Batteries + Bulbs: Final inspection completed
- Home inspections for various projects on residential lots and small business operations
- RDA home loan inspections completed on residential lots
- Storm water line inspection working with Public Works Department
- Meeting with local business to discuss potential relocation options
- Meeting to discuss special event permit approval processes and issuance
- Sketch Plan review meeting with Nate Reeves regarding potential development of property at 1500 W. 5175 S.
- Meeting with Troy Herold regarding development options of property along Riverdale Rd
- Utah League of Cities and Towns conference attendance by department member
- Local Emergency Planning Committee meeting attendance by department member
- Utah Ordinance Compliance Association training attendance by department member
- Code Enforcement Legal training attendance by department member
- Fire Marshall Association of Utah meeting attendance by department member
- Code Enforcement activities outlined on the Fire Inspection/Code Enforcement report

Fire Inspection / Code Enforcement Report: **attached**

Legal Services Department:

No report submitted.

Code Enforcement Violation Report

09/01/2013 - 10/7/2013

Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date
1.0	9/17/2013	MAHOSKY, NICOLAS	332 HIGHLAND DR	Ordinance 4-5	Open	
2.0	9/24/2013	JENSEN, RICHARD T	3832 S 1250 W	Ordinance 4-5	Open	
3.0	9/24/2013	JPL INVESTMENTS L C	3133 LINCOLN AVE	Ordinance 4-5	Open	
5.0	9/24/2013	THORSTED, AARON B & WF	5065 S 1150 W	Ordinance 4-5	Open	
6.0	9/24/2013	PURIN, JAMES R & WF	410 N HARRISON BLVD	Ordinance 4-5	Open	
8.0	9/25/2013	BJERK, BRIAN M	1113 W 5150 S	Ordinance 4-5	Open	
9.0	9/25/2013	OLIVER FAMILY TRUST	715 W 3900 S	RCC 4-5-3(B)(34)	Open	
10.0	10/1/2013	DINA L JUDKINS	6245 W 5900 S	7-1-1: OBSTRUCTIO	Open	
11.0	10/1/2013	HUERTA, KRISTA J & TONY G GOODENOUGH	4270 S 1050 W	RCC 4-5-3(B)(31)	Open	
12.0	10/3/2013	SMITH, DONNA J	P O BOX 461	Violation of City Health &	Open	
7.0	9/6/2013	O DELL, LAURIANN M &	5075 S 1225 W	Ordinance 4-5	Closed	9/24/2013

Total Records: 11

10/7/2013

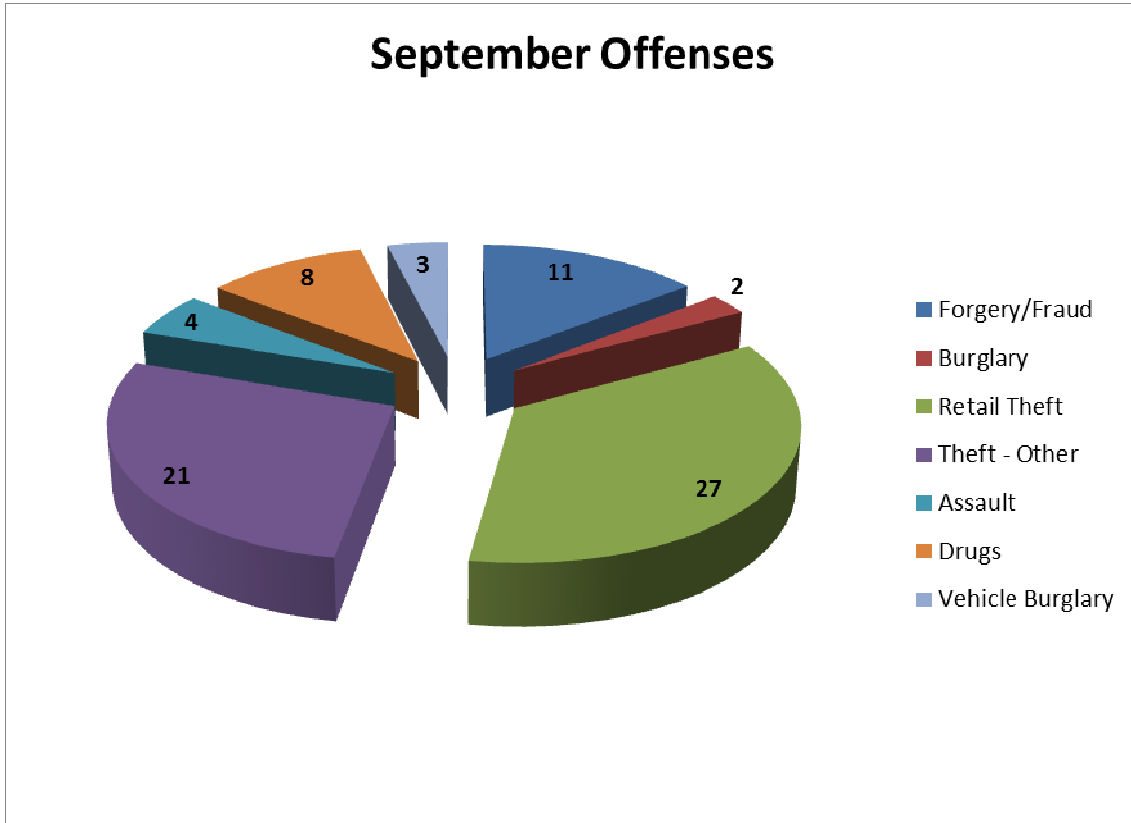
PARKING VIOLATIONS

8

Occupancy Name	Inspection Date	Inspection Date	Inspection Inspector Full	Inspection Passed	Inspection Shift
ALPHABET TRAIN PRESCHOOL	8/9/2013	8/9/2013	David Ermer	Yes	C
Crown Elite Warehouse	8/20/2013	4/9/2013	Dean Gallegos	Yes	C
DDR Riverdale North	8/9/2013	8/9/2013	David Ermer	Yes	C
FEDEX OFFICE #1686	8/9/2013	8/9/2013	David Ermer	Yes	C
Gentiva	8/2/2013	8/2/2013	Randy Koger	Yes	FI41
GREAT CLIPS IJENICK INC DBA	8/9/2013	8/9/2013	Randy Koger	Yes	FI41
Halloween City	9/9/2013	9/9/2013	Randy Koger	Yes	FI41
Halloween City	9/9/2013	9/9/2013	Randy Koger	No	FI41
IHC	8/21/2013	8/21/2013	Randy Koger	Yes	FI41
J C PENNEY	8/27/2013	8/27/2013	Randy Koger	Yes	FI41
Just Kidding Preschool	8/9/2013	8/9/2013	Randy Koger	Yes	FI41
LOST IN STITCHES	8/20/2013	8/20/2013	Randy Koger	No	FI41
MK Studio	8/26/2013	8/26/2013	Randy Koger	No	FI41
MK Studio	8/27/2013	8/27/2013	Randy Koger	Yes	FI41
OLIVE GARDEN ITALIAN RESTAURANT 15	8/15/2013	7/15/2013	Bret Felter	Yes	B
REBEL ENTERPRISES INVESTMENT	8/9/2013	8/9/2013	David Ermer	Yes	C
ROCKY MOUNTAIN CHRYSLER	9/4/2013	6/24/2013	Dean Gallegos	Yes	C
RONS AUTOMOTIVE INC	8/22/2013	8/22/2013	David Ermer	Yes	C
Spirit Halloween	9/6/2013	9/6/2013	David Ermer	No	C
Spirit Halloween	9/9/2013	9/9/2013	Randy Koger	Yes	FI41
STONEY BROOKE	8/9/2013	8/9/2013	Randy Koger	No	FI41

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

September 2013
Report #10-9

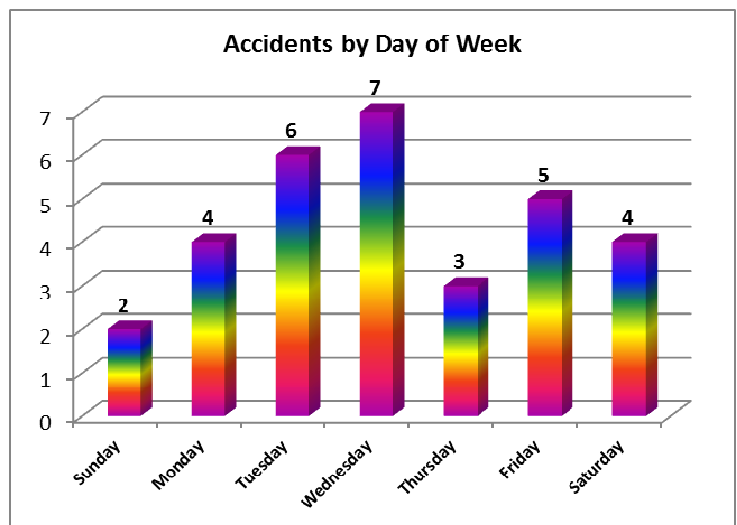


OFFENSES

There were **11** forgery/fraud cases reported throughout the month of September. There were **4** assaults, **16** Family Offenses, and **8** complaints involving drugs. There were **27** retail theft complaints reported in September, and **21** cases of theft from persons. There were **138** case reports generated for citizen assists, including civil cases, lost property complaints, disorderly conduct, juvenile problems, and reported suspicious activity.

TRAFFIC ACCIDENTS

September traffic accidents included **11** non-serious accidents which involved minor damage, no injuries, and were not reported to the State. There were **20** accidents reported to the State due to damage totals, and/or injuries. Officers made **4** DUI arrests, and also issued citations for **51** moving violations, and **113** non moving violations.



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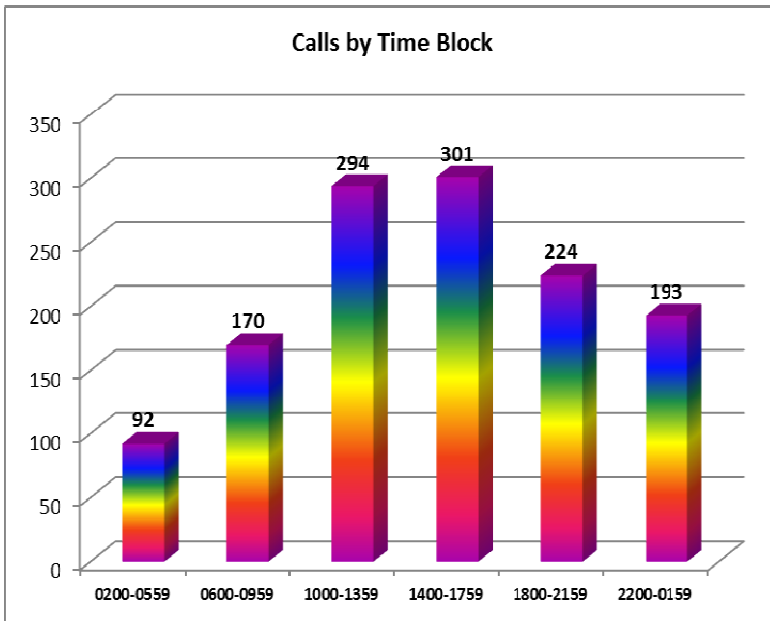
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RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

September 2013
Report #10-9

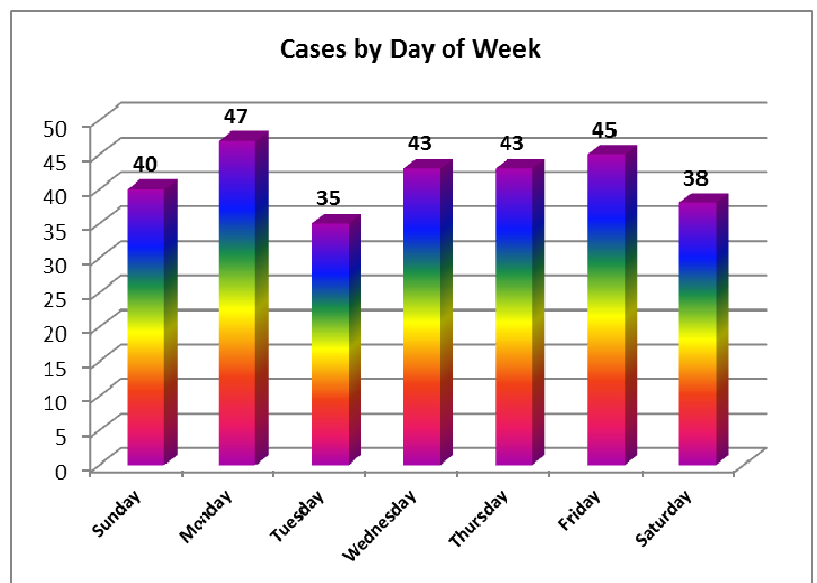


CALLS FOR SERVICE

There were **1274** calls for service during the month of September. There were **291** Case Reports written, **35** street checks conducted, and **7** noise ordinance violations reported. Officers had contact with **4** documented gang members throughout the month.

The number of case reports, shows the busiest days fairly consistent throughout the week. The busiest time of day for calls for service spikes between the hours of **1000-1800**, still remaining active later in the day than in previous months. The largest drop between **0200** and **0600** remains consistent with previous months.

There were **85** adults arrested for various crimes and violations throughout the city, and **6** juveniles referred to Juvenile Court.



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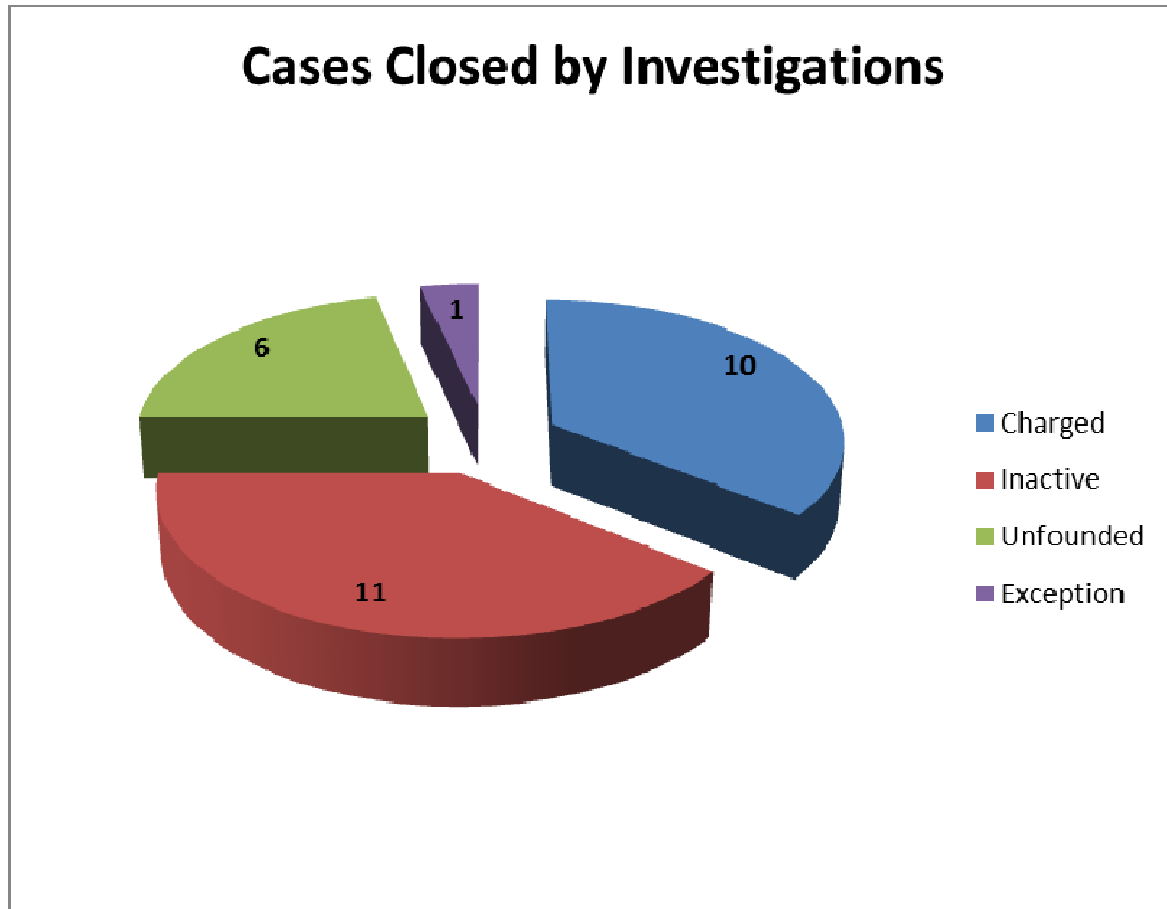
RIVERDALE DEPARTMENT OF PUBLIC SAFETY

CRIME BULLETIN

September 2013

Report #10-9

The Investigations Division received **39** new cases assigned to them during September of 2013.



Investigators closed **28** cases in September. These cases were closed as follows:

- 10** - Charged - Individual(s) were charged with a crime
- 11** – Inactive (No information came to light that would further the investigation)
- 6** - Unfounded (No crime was found to have actually occurred, or incident was determined to be civil)
- 1** – Exception (Victim refused to cooperate or Prosecutors declined to file)

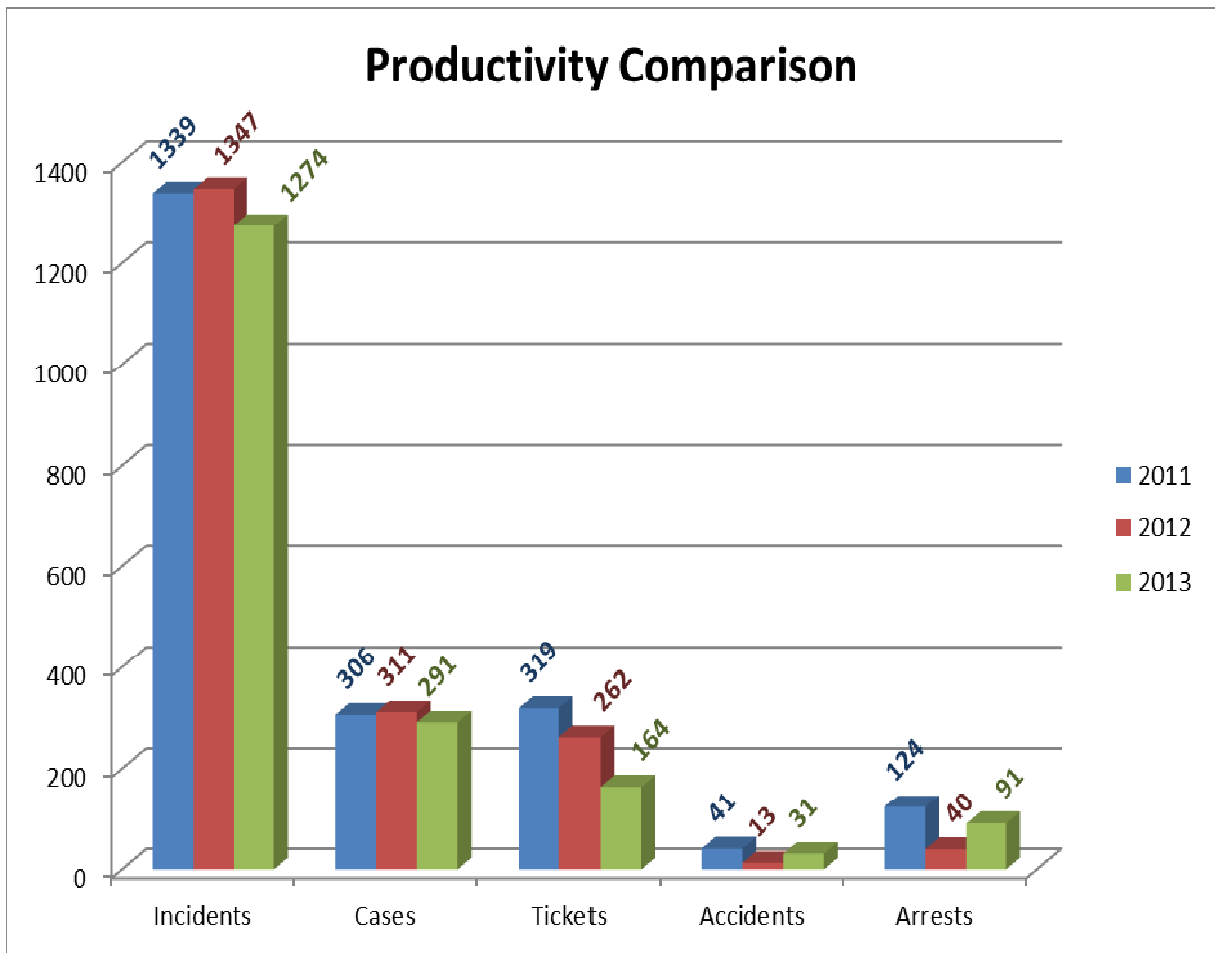
Of the individuals charged with a crime by investigations, **8** were adults, and **3** juveniles.

Investigators were able to recover \$1000 worth of property this month, and restitution will likely be ordered through the courts on the cases where an arrest resulted.

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

September 2013
Report #10-9

Chart shows departmental statistics for September 2011, 2012 and 2013.



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Mayor & City Council Monthly Summary Report October 2013



City Administration:

1. Larry Hansen:

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- HR policy amendment reviews and mark-ups.
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2. Lynette Limburg:

- General customer service, information to the public, follow-up on information requests and support for administrative events.
- Prosecution –Prepared files and additional information in regard to prosecution process
- 89 pre-trials & 4 trials. Follow-up and filing of court dispositions after pre- trial or trial
- Record requests – 12 GRAMA requests for police reports, videos and other miscellaneous city records
- 1 Utility Lien & 1 Release of Lien
- Community Development Department - 10 Building permits issued
- Building inspections scheduled and logged.

3. Ember Herrick:

- Prepared City Council, RDA, and Planning Commission meeting agendas, packets and minutes and posted them to the Utah Public Meetings Website
- Updated the city eFile Cabinet, Sterling Codifiers, and hardcopy archives
- Issued new business licenses for seasonal Christmas tree lots and ski swap
- Posted all ordinances passed by the Council and noticed all public hearings
- Compiled recent local news clipping to update the city's news and events archive
- Answered questions about city statistics, programs, services, codes and various business license questions and compiled historical information and pictures
- Attended Utah Business Licensing Association Annual Conference working towards certification and recommended updates to city code to ensure compliance
- Contracted with South Jordan's Director of Emergency and Risk Management Dustin Lewis to review Riverdale's updated Emergency Management Plan and continued Emergency Prep Initiative for October for staff 72 hour kits
- Compiled new city businesses report for website business directory
- Hosted DMWRA October Training on Municipal Elections and Vote by Mail securing guest speaker Jennifer Morrell with Weber County's Elections Office
- Continued Municipal Election work including sending notices of upcoming financial disclosure deadlines to all six candidates
- Attended seminar on flood prevention and sandbagging hosted by Weber County
- Attended Fall regional CERT training at ATC
- Compiled staff changes in final mark up draft of review of city's time policies and participated in four hour administrative meeting and discussion of changes

Business Administration:

Lynn Fortie:

Worked on year end. Worked on getting imaging solution rolling again. Routine phone & computer problem resolution. Routine management issues and resolution. Routine accounting issues.

On-line counts – Credit Cards – 151, Checks 115

Stacey Comeau / HR:

New Hires: None

Promotions: None

Terminations: None

Chris Stone:

- Attended a recognition meeting for our participation in the “Utah Governor’s Business Friendly Community” project.
- Conducted a Dutch auction sale of surplus property.
- Various website and social media updates.
- Completed the city newsletter for November.
- Completed the employee newsletter for November.

Jeannette Hall:

Youth Basketball: Basketball for boys & girls 2nd grade and girls only grades 4th thru 9th started the 23rd of the month. Total number is 64 participating in this activity.

Youth Flag Football: This league finished up the 19th of the month.

Intramurals: Basketball is the activity of the month. We have 63 participants. This activity will finish the first week in November.

Smart Start: This activity finished up the 19th of October.

Riverdale Youth Council: The RYC met and made plans for a city Halloween activity. The activity took place at the Community Center on October 26th. They had a haunted house, hay rides, several activities in the gym and served hot chocolate and donuts. We had over 400 people come and enjoy the evening with their family. They also decided on a Santa Activity, Christmas Lighting Contest, Legislative Day, Easter Egg Hunt and sunrise service for Old Glory Days. They also want Jean Bonham to come in February and again in May to teach some leadership skills.

Special Assignments:

1. Completed employee evaluations
2. Attended Veteran’s meeting
3. Plan Veteran’s Day program
4. Hired 2 workers

Senior Lunch Count – 2012 – 1,401 2013 – 1,310

Roy Complex Passes purchased:

10 punch pass – 6
 Month pass – 6
 6 month pass – 0
 Year pass – 8

Fire Department:

Chief Bodily attended Weber County Fire officers meeting.
 Crews completed hose testing.
 Submitted paper work for EMPG grant reimbursement
 Worked on executive summary for Inter-local agreement for Board and Seal Services after a fire.
 Worked on oil separator issue at Station 41.
 Attended Fire Subcommittee meeting.
 Attended Weber Operations Board meeting.
 Attended Automatic aid meeting at Roy Fire Department
 Resolved hydrant issue at The Ridge Condos (Thanks to Shawn and his crew for the help)
 Captain Ermer and crew taught 5 CERT classes on Wednesday evenings
 Completed Evaluations for fire department Staff

Calls for the month of OCTOBER 2013

TYPE OF SITUATION	NUMBER OF CALLS	TOTAL
FIRES	5	5
RESCUE AND EMERGENCY MEDICAL INCIDENTS	40	40
HAZARDOUS CONDITIONS(NO FIRES)	3	3
GOOD INTENT CALLS	14	14
FALSE ALARMS/FALSE CALLS	4	4
*NA	1	1
SERVICE CALLS	3	3
TOTAL RESPONSES FOR OCTOBER 2013	82	82

* CALLS DISPATCHED BY MISTAKE

Annual Alarm Summary Report

Reporting Between 10/01/2013-10/31/2013
 Printed On: 11/11/2013

Police Department:

Patrol Division

Officers were asked to check the area of Sportsman’s Warehouse for a suicidal subject out of Davis County who was in possession of a shotgun. They were unable to locate the vehicle or suspect. Dispatch was able to get a current location on the suspect from his cell phone and officers responded to the residence in South Ogden. They located the vehicle in the driveway and observed the shotgun in the car. Officers contacted the suicidal person on the phone and attempted negotiations with him. Officers were able to get his father out of the house who advised there was a handgun inside. The suspect was uncooperative and hung up. He soon appeared at the door and officers were able to get him out of the house and in custody without harm to himself or anyone else. The suspect is an attorney and he very specifically thanked the Riverdale officers for their professionalism in the way they dealt with him.

Dispatch received multiple complaints of a male and female at Riverdale Park engaged in sexual activity in front of children and other adults at the park. Officer Wright located the two suspects who were in plain view of everyone and still engaged in touching each other. The female had her

pants down and quickly stood up and dressed. After speaking with everyone involved, the two juvenile suspects were issued citations for lewdness and their parents were contacted.

Sgt. Warren received a complaint of possible drug activity going on at 4044 Parker Dr , (which is the house just south of the **LDS Stake Center**. Sgt. Warren went to the home to investigate and contacted a male at the residence. Sgt. Warren could **smell marijuana** coming from the residence and requested to search the residence. Sgt. Warren wrote and executed a **search warrant** for the residence where he recovered multiple baggies of marijuana (443 grams) which was packaged for sale. He also located mushrooms and several firearms. Because of the close proximity to the church and the possession of firearms with the drugs the charges will be enhanced.

Officers received a complaint from the Motel 6 from a male who claimed to have been kidnapped and held against his will. Officers met with the victim and also located the suspect in the motel room. Detectives were called out to assist with the investigation. It was determined that the male victim had been sexually assaulted. The suspect was booked into jail on felony charges and the case continues to be investigated.

Tremonton Police were involved in a high speed pursuit of a suspect wanted for several felonies. The suspect fled into Idaho and was able to elude capture. Information was received that the suspect was in a residence in South Ogden the following day. Riverdale officers were asked to assist. The suspect was taken into custody without any further incident.

Sgt. Warren stopped a vehicle for a traffic violation and observed that the female was under the influence of a prescription drug and could not safely operate her vehicle. Sgt. Warren called her father to respond to the scene. The father drove to the scene and upon his arrival, Sgt. Warren observed that he was under the influence of alcohol. He took **both father and daughter into custody**. The father blew twice the legal limit on the intoxilyzer, both were charged with DUI.

Officer McBride was called to Del Taco at 0400 hours in the morning. Workers at Del Taco stated that someone was screaming for help in the bathroom. Officer McBride arrived and found a female that was wearing only a pair of pants and one shoe. She was extremely intoxicated and had defecated in her pants. Officer McBride took her into custody and booked her into jail. Property was later located outside the business that belonged to the female. Officers found meth and drug paraphernalia in her property.

Officer Atkinson and Geilmann responded to the 4200 S. block of 600 W. on a 911 call involving a domestic disturbance. Upon arriving they located a male and female inside the residence that had another male pinned to the ground. Officers attempted to handcuff the suspect, but he resisted and fought with them. They were able to get him secured in handcuffs. They investigated and found that the suspect was intoxicated and he had assaulted his girlfriend. They took the suspect out to the patrol car and he refused to get into the car. Officers had to force him into the back seat. He then bashed his head off the cage inside the patrol vehicle causing a laceration to his forehead that required stitches. The incident was recorded by the rear seat camera in the car. The suspect was booked into jail.

Over the past few months officers have been dealing with a male suspect who lives in the trailer park that is extremely uncooperative with police. He has terrorized his neighbors and each time officers deal with him he will not come out of his trailer instead taunts the officers. Riverdale Court had issued warrants for his arrest for prior cases. Officers attempted to serve the warrants and he would not come out of the home. The next day they were called to his trailer on a loud music complaint. The music was extremely loud and could be heard from a block away. The suspect turned the music off and all of the lights. He would not come to the door. Sgt. Jones

began to speak with a neighbor when the suspect came out and yelled profanities at the officers. Sgt. Jones convinced him to step on to the porch so they could talk. As he was talking with the suspect, his father showed up and interfered with the officers. Sgt. Jones was able to handcuff the suspect and Officer Wright took the father into custody as well for interfering with police. ***Both were booked into jail.***

Investigations

Detective interviewed a suspect on a burglary report. The suspect was in the Weber County Jail on other charges. He initially denied the allegation of vehicle burglary but when confronted with several pieces of evidence and confessed.

Detectives located a suspect on a vehicle burglary report. The suspect had pawned several CD's that were identified stolen from a vehicle burglary. The suspect admitted to stealing the CD's from a vehicle and admitted to several other burglaries. He stated he needed money for food and other items.

Detective investigated a shoplift complaint involving a vehicle that left the scene. Detectives tracked the vehicle to the registered owner. The owner stated her son may have had the vehicle. They then interviewed the son. The son stated a second suspect asked him for a ride to the store. He stated he waited in the car until his friend came out. He stated he was not involved in any theft. Detectives responded to the second suspect's house and interviewed him. They interviewed the suspect who admitted to stealing. He stated he did it because he is stupid.

Detectives responded to an address on an illegal use of a credit card case. The suspect's wife was located in the back yard. She stated the suspect was not in the house. She was interviewed concerning her participation in the illegal use of a credit card. She denied any knowledge of the illegal use of a credit card and believed the credit card was given in payment for some work her husband had done. She was questioned again concerning her husband's location. She stated he was gone. The detectives stated they did not believe he was gone. She then admitted he was in the house. Detectives responded inside to get him. He was located and interviewed he was not particularly cooperative but eventually admitted to illegally using a credit card. The suspect was then arrested and after a brief struggle drugs and additional credit cards were located.

Detectives made phone contact with a suspect on a theft of a vehicle from a rental agency. The suspect responded to the office for an interview. She admitted to failing to bring the vehicle back and being involved in several gas thefts.

Public Works Department:

October 2013

Continued work with FEMA.

Continued work on Storage Buildings at Public Works Shop.

Worked on purchase of one ton pickup/snowplow.

Worked on sewer line repair projects.

Worked on water tank painting project.

Winterized splashpad, sprinkler systems, and restrooms.

Worked on fall streets crack sealing project.

Worked on purchase of additional Christmas decorations.

- **Legal Services Department:**

- Resolutions/Ordinances work–
 - Legal work concerning - Rezones, PEP, Panhandlers, Social media, Employee Policy changes, Special events, Bailiffs K, Set backs, Weber Co. easement, Refuge Church, CRAP, Campaigns, Financial disclosures, Illegal meetings.
- Legal research/review – Legal Shield
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/ Annual reviews
- Formal training attended-
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances

COURT MONTHLY REPORT

332 Total traffic cases	3706	Total traffic cases for the year (Jan. to Jan.)
5 DUI	155	Moving violations
0 Reckless/DUI red.	134	Non-moving violations
36 License violations	2	Parking
		0 FTA
		0 Other
61 Total Misdemeanor cases	731	Total Misd. cases p/yr.
2 Assault	0	Ill. sale Alc.
22 Theft	1	Other liq. viol.
0 FTA	7	Contr. subst vio.
3 Public intox	0	Bad checks
		7 Dom. animal
		0 Wildlife
		3 Dom. violence
		16 Other misd./infrac
		0 Parks/rec.
		1 Planning zon./Fire/Health
323 Total cases disposed of this month	1357	Total number of cases disposed of for the year (July 2013 to Aug. 2014)
Small Claims		
3 Cases filed	0	Trials
8 Settled/dismissed	2	Default judgment

# CITATIONS BY AGENCY	YTD (Jul. 2013 to Aug. 2014)
Riverdale City 166	633
UHP 131	546

<u>MISC.</u>	YTD (July 2013 to Aug. 2014)
Total Revenue collected \$60,328.48	\$ 251,905.94
Revenue Retained \$41,999.47	\$ 173,730.17
Warrant Revenue \$48,998.00	\$ 169,819.00
Issued warrants 76	261
Recalled warrants 97	346

RSAC MONTHLY REPORT

33 participants	124 drug tests given	2 walked away/warrants issued
0 orientations	1 in jail/violations	2 ordered to inpatient
1 new participant monitoring till grad)	2 positive UA's/tests/dilutes	0 other (Phase 4
12 graduates	0 incentive gifts	
0 terminated/quit	4 spice tests given	

Alumni set up for graduation. Team attended the Utah Drug Court Conference.

Community Development Department:

- Firehouse Subs: Ceiling grid and fire sprinkling inspection
- Vapor Mania: Fire inspection completed
- The Blanket Co.: Fire inspection completed
- Design Review Committee Meeting: Cherry Creek Apartments Office remodel
- Home inspections for various projects on residential lots and small business operations
- RDA home loan inspections completed on residential lots
- Storm water line inspection working with Public Works Department
- Meeting with BGW builders to discuss improvements for church use of section of warehouse building at 4800 S 1700 W
- Meeting with Wayne Corbridge regarding potential development options of property along River Park Drive
- Meeting with Donna Smith and Attorneys to review property status
- Building safety status inspection of trailer fire damage
- Staff member participation in Fire Department Open House
- Staff member attendance at Governor's Business Friendly Community Award presentation
- Waste water training attendance by department member
- Building Code and International Code Council training attendance by department member
- Local Emergency Planning Committee meeting attendance by department member
- Code Enforcement activities outlined on the Fire Inspection/Code Enforcement report including 17 handicap parking violations

Fire Inspection / Code Enforcement Reports attached

Code Enforcement Violation Report

10/01/2013 - 11/13/2013

Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date
12.0	10/3/2013	SMITH, DONNA J	P O BOX 461	Violation of City Health &	SENT TO COURT	
15.0	10/9/2013	MORSE, KENNETH JAMES &	834 W 3800 S	6-4-5	CLOSED	
31.0	10/31/2013	STARK OPERATIONS LLC	459 HIGHLAND DR	RCC 4-5-3(B)(31)	OPEN	
32.0	11/12/2013	MISKIN, DREW & WF	5309 S 575 W	6-4-5:	OPEN	
33.0	11/12/2013	Glen Haner	537 W 5350 S	RCC 4-5-3(B)(13)	OPEN	
10.0	10/1/2013	DINA L JUDKINS	6245 W 5900 S	7-1-1: OBSTRUCTIONS	CLOSED	10/15/2013
11.0	10/1/2013	HUERTA, KRISTA J & TONY G GOODENOUGH	4270 S 1050 W	RCC 4-5-3(B)(31)	CLOSED	10/16/2013
13.0	10/8/2013	CHRISTOPHE R HEINER	3717 S 650 W	Attractive Nuisances	CLOSED	10/22/2013
14.0	10/8/2013	CHARLES J FRESHMAN	4273 S 700 W	Abandoned Vehicles	CLOSED	10/22/2013
17.0	10/16/2013	Unsubstantiated Complaint	1234	OBSTRUCTIONS	CLOSED	10/22/2013
29.0	10/24/2013	LOUIS M BRANZ FAMILY TRUST	4868 CHUKAR LN	7-1-1	CLOSED	10/25/2013

16.0	10/15/2013	AH4R I UT LLC	22917 PACIFIC COAST HWY STE 300	10-14-7, 7-1-1	CLOSED	10/28/2013
22.0	10/24/2013	LUDDINGTON, JASON SPIERS	4375 S 700 W	6-4-5	CLOSED	10/28/2013
23.0	10/24/2013	Zurchers		10-16-6:	CLOSED	10/28/2013
24.0	10/24/2013	Spirit Halloween	1070 W Riverdale Road	10-16-6:	CLOSED	10/28/2013
27.0	10/29/2013	JERRY C & MUNCHA TAYLOR	4879 S 525 W	6-4-5	CLOSED	10/29/2013
28.0	10/29/2013	SEIFERT, VALANE RAWSON TRUSTEE	557 W 4800 S	6-4-5	CLOSED	10/30/2013
25.0	10/28/2013	NELSON, MARVIN L	481 W HIGHLAND DR	RCC 4-5-3(B)(31)	CLOSED	11/4/2013
26.0	10/28/2013	PHIL M & SHARON B WHEELER	406 W 4525 S	RCC 4-5-3(B)(14)	CLOSED	11/11/2013
19.0	10/22/2013	MAMANAKIS, DAVID M & WF	5166 S 1250 W	CITY CODE NUISANCES, OBSTRUCTIONS	CLOSED	11/12/2013
20.0	10/22/2013	ELLIS L MICKELSON	569 W 5300 S	RCC 4-5-3(B)(34)	CLOSED	11/12/2013
21.0	10/22/2013	Krista Vigil	5340 S 575 W	RCC 4-5-3(B)(34)	CLOSED	11/12/2013

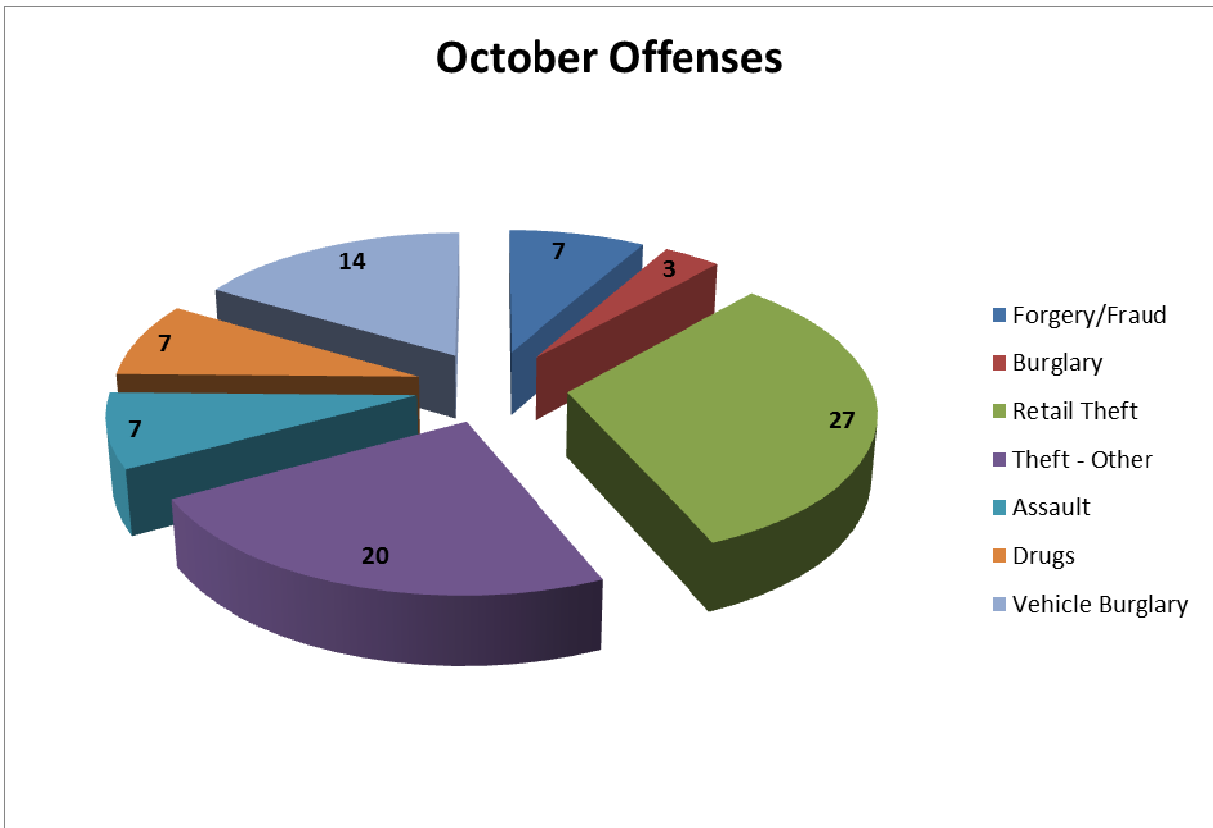
Total Records: 22

11/13/2013

Inspection Date	Inspection Shift	Inspection Passed	Occupancy Name
10/7/2013	FI41	No	Eclipse Distribution
10/8/2013	FI41	Yes	Eclipse Distribution
10/10/2013	FI41	No	Connexion Point
10/21/2013	FI41	Yes	Firehouse Subs
10/23/2013	FI41	Yes	Eclipse Distribution
11/5/2013	FI41	No	Firehouse Subs
11/6/2013	FI41	No	Connexion Point
11/6/2013	FI41	No	Firehouse Subs
11/7/2013	FI41	No	Riverside Storage
11/7/2013	FI41	Yes	Firehouse Subs

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

October 2013
Report #10-10

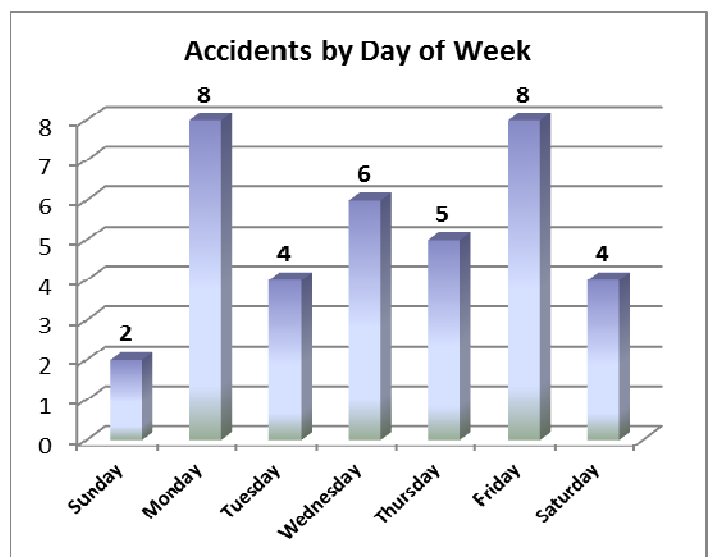


OFFENSES

There were **7** forgery/fraud cases reported throughout the month of October. There were **7** assaults, **10** Family Offenses, and **7** complaints involving drugs. There were **27** retail theft complaints reported in October, and **20** cases of theft from persons. There were **140** case reports generated for citizen assists, including civil cases, lost property complaints, disorderly conduct, juvenile problems, and reported suspicious activity.

TRAFFIC ACCIDENTS

October traffic accidents included **6** non-serious accidents which involved minor damage, no injuries, and were not reported to the State. There were **31** accidents reported to the State due to damage totals, and/or injuries. Officers made **3** DUI arrests, and also issued citations for **61** moving violations, and **148** non moving violations.



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POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

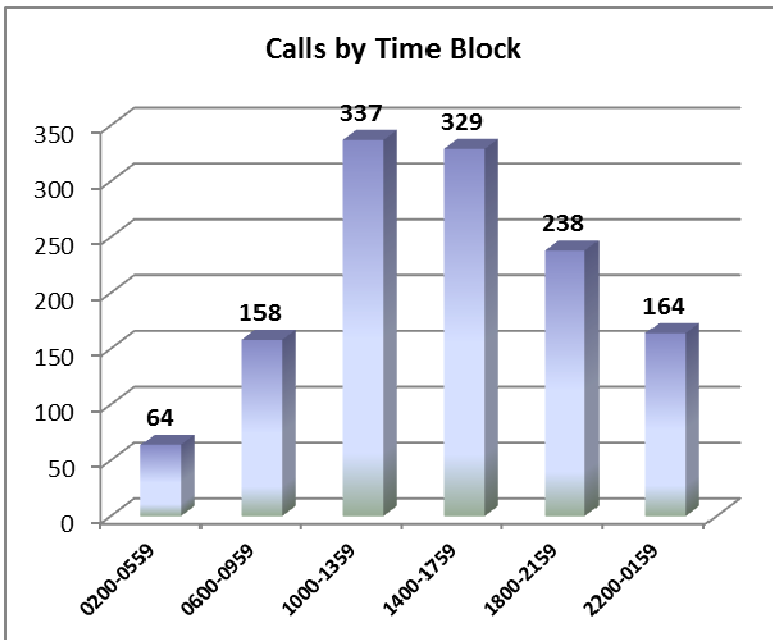
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FOR LAW ENFORCEMENT USE ONLY!

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

October 2013
Report #10-10

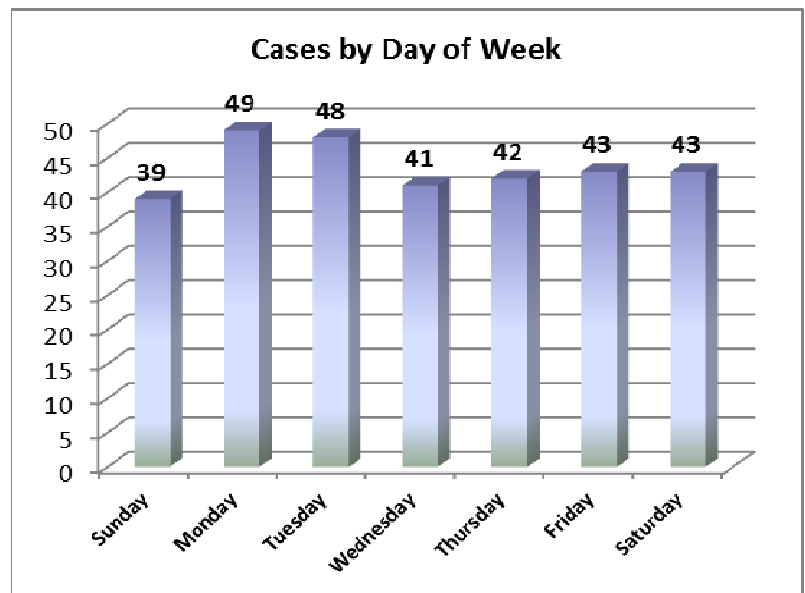


CALLS FOR SERVICE

There were **1290** calls for service during the month of October. There were **305** Case Reports written, **34** street checks conducted, and **7** noise ordinance violations reported. Officers had contact with **3** documented gang members throughout the month.

The number of case reports, shows the busiest days fairly consistent throughout the week. The busiest time of day for calls for service spikes between the hours of **1000-1800**, still remaining active later in the day than in previous months. The largest drop between **0200** and **0600** remains consistent with previous months.

There were **70** adults arrested for various crimes and violations throughout the city, and **7** juveniles referred to Juvenile Court.



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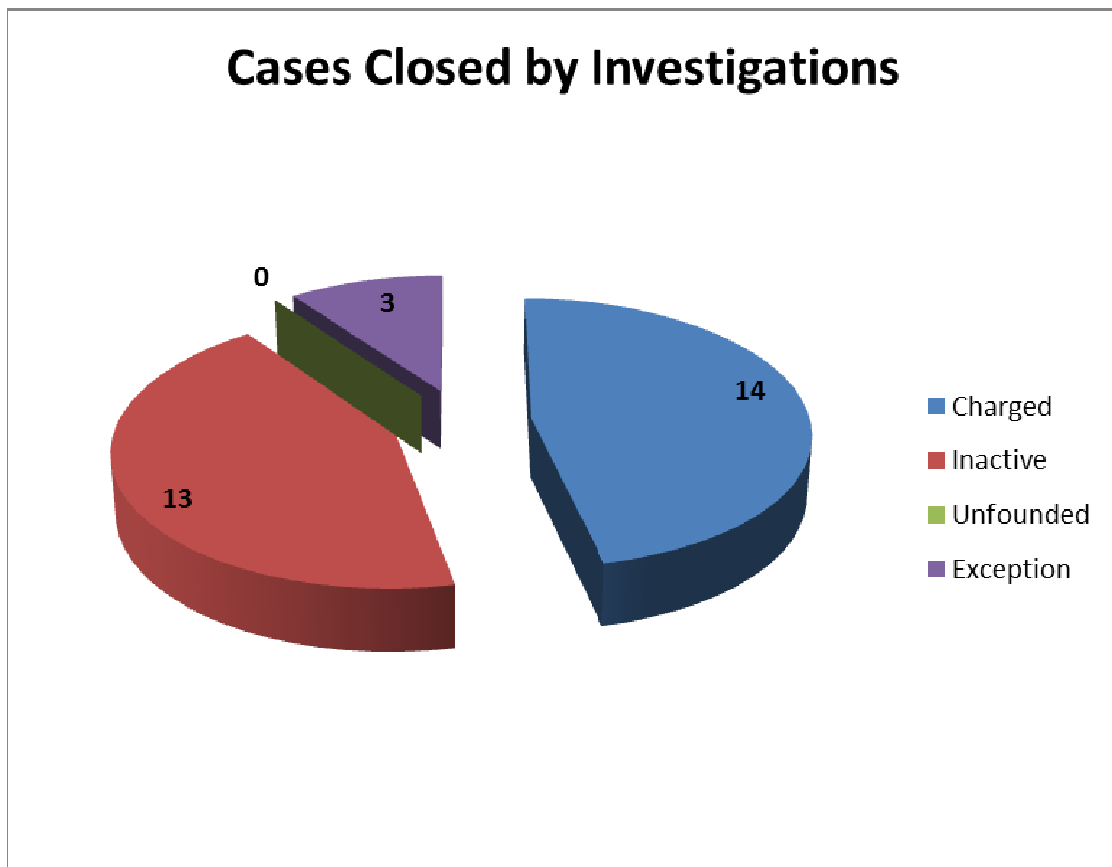
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FOR LAW ENFORCEMENT USE ONLY!

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

October 2013
Report #10-10

The Investigations Division received **40** new cases assigned to them during October of 2013.



Investigators closed **30** cases in October. These cases were closed as follows:

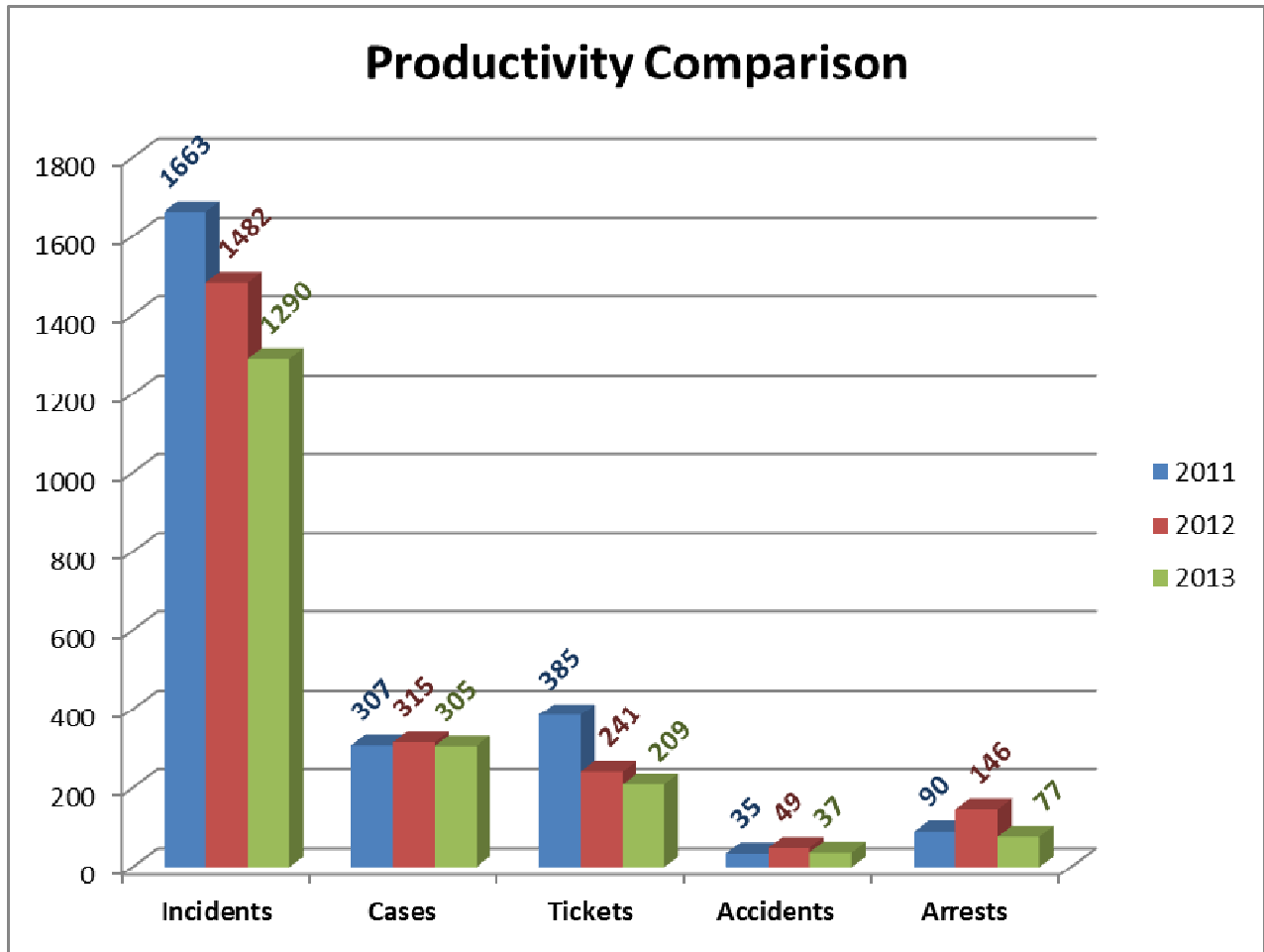
- 14** - Charged - Individual(s) were charged with a crime
- 13** – Inactive (No information came to light that would further the investigation)
- 0** - Unfounded (No crime was found to have actually occurred, or incident was determined to be civil)
- 3** – Exception (Victim refused to cooperate or Prosecutors declined to file)

Of the individuals charged with a crime by investigations, **16** were adults, and **1** juvenile.
Investigators were able to recover \$30,000 worth of property this month, and restitution will likely be ordered through the courts on the cases where an arrest resulted.

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

October 2013
Report #10-10

Chart shows departmental statistics for October 2011, 2012 and 2013.



Condition of the Treasury
Riverdale City and Redevelopment Agency
Report as of August 31, 2013

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
General Fund	\$1,092,578	\$569,507	\$2,000	\$637,046	\$593,815	\$1,196,984	\$1,217,879	(\$20,895)
Redevelopment Agency, RDA	\$3,535,025			\$18,955	\$157,338	\$38,788	\$170,110	(\$131,322)
Capital Projects Fund	\$3,000,258			\$1,223	\$2,450	\$2,483	\$2,450	\$33
Water Fund	\$2,236,295			\$128,132	\$61,851	\$280,220	\$119,435	\$160,785
Sewer Fund	\$2,056,405			\$94,655	\$23,938	\$189,275	\$41,030	\$148,245
Storm Water Fund	\$1,206,747			\$19,274	\$4,334	\$38,554	\$11,932	\$26,622
Garbage Fund	\$211,812			\$28,674	\$25,781	\$57,335	\$25,948	\$31,388
Motor Pool Fund	\$1,295,558			\$24,523	\$75,207	\$49,204	\$468,078	(\$418,873)
Information Technology Fund	\$277,490			\$6,226	\$1,667	\$12,471	\$49,157	(\$36,686)
Total	\$14,912,169	\$569,507	\$2,000	\$958,707	\$946,380	\$1,865,315	\$2,106,019	(\$240,704)

Lynn Fortie
Treasurer

Notes:

- 1) Savings are held in:
 - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was .50%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

Condition of the Treasury
Riverdale City and Redevelopment Agency
Report as of September 30, 2013

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
General Fund	\$1,275,129	\$353,854	\$2,000	\$582,011	\$610,556	\$1,778,995	\$1,828,435	(\$49,440)
Redevelopment Agency, RDA	\$3,531,936			\$18,026	\$21,632	\$56,814	\$191,742	(\$134,928)
Capital Projects Fund	\$3,001,464			\$1,207	\$0	\$3,690	\$2,450	\$1,240
Water Fund	\$2,306,708			\$107,732	\$65,692	\$387,952	\$185,128	\$202,825
Sewer Fund	\$1,993,834			\$94,677	\$167,248	\$283,952	\$208,278	\$75,674
Storm Water Fund	\$1,223,213			\$19,273	\$6,974	\$57,828	\$18,906	\$38,921
Garbage Fund	\$214,615			\$28,660	\$25,858	\$85,996	\$51,806	\$34,190
Motor Pool Fund	\$1,225,191			\$24,507	\$124,041	\$73,711	\$592,119	(\$518,407)
Information Technology Fund	\$249,184			\$6,227	\$36,200	\$18,698	\$85,358	(\$66,660)
Total	\$15,021,274	\$353,854	\$2,000	\$882,320	\$1,058,201	\$2,747,635	\$3,164,220	(\$416,585)

Lynn Fortie
Treasurer

Notes:

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 - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was .51%.
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Condition of the Treasury
Riverdale City and Redevelopment Agency
Report as of October 31, 2013

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
General Fund	\$1,488,007	\$57,196	\$2,000	\$542,931	\$579,534	\$2,321,926	\$2,407,969	(\$86,043)
Redevelopment Agency, RDA	\$3,516,578			\$20,410	\$20,776	\$77,224	\$212,518	(\$135,294)
Capital Projects Fund	\$3,002,540			\$1,293	\$218	\$4,983	\$2,668	\$2,315
Water Fund	\$2,380,890			\$56,398	\$69,684	\$444,350	\$254,811	\$189,539
Sewer Fund	\$2,081,559			\$96,974	\$19,249	\$380,926	\$227,527	\$153,399
Storm Water Fund	\$1,242,313			\$19,317	\$4,384	\$77,145	\$23,290	\$53,854
Garbage Fund	\$217,416			\$28,650	\$25,849	\$114,646	\$77,654	\$36,992
Motor Pool Fund	\$1,320,536			\$113,987	\$47,810	\$187,699	\$639,928	(\$452,230)
Information Technology Fund	\$252,743			\$6,558	\$4,667	\$25,256	\$90,024	(\$64,768)
Total	\$15,502,581	\$57,196	\$2,000	\$886,519	\$772,170	\$3,634,154	\$3,936,390	(\$302,236)

Lynn Fortie
Treasurer

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COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT
November 15, 2013



Firehouse Subs grand opening will take place on November 18th. They are located at 4197 Riverdale Road next to JC Penny.



The Blanket Company has opened a store at 1151 W. Riverdale Road #39.



EZ Pawn is preparing to open a store in the strip mall in front of Shopko at 4068 S. Riverdale Road.



Vapor-Mania is planning to open a store at 1063 W. Riverdale Road.



Blue Hills Dental will open an office at 4115 S. Riverdale Road.



Allstate Insurance Company is planning to open an office in the 1140 W. Riverdale Road strip mall.



Titlemax is planning to open a store in the 1140 W. Riverdale Road strip mall.



**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**









AGENDA ITEM: E2b



SUBJECT: City Administrator's Report
c. Employee Recognition of staff whose anniversaries fall in the month of November
i. Wes Kay, 5 years

ACTION REQUESTED BY PETITIONER: Information only









INFORMATION: [Employee Recognition of staff with anniversaries in November](#)

[BACK TO AGENDA](#)

Employee Recognition – November 2013 Anniversaries		
Years	Employee	Department
28	Dave Hansen	 Police
23	Jeannette Hall	 Community Services
22	Lynn Fortie	 Business Administration
16	Kirk Favero	 Public Works
14	Matt Sorensen	 Public Works
14	Earlene Lee	 Court
9	Steve Brooks	 City Attorney
8	Joan Dailey	 Court

5	Wes Kay		Public Works
3	Derek Engstrom		Police

Employee Recognition – October 2013 Anniversaries

Years	Employee		Department
16	Eddie Graham		PT Fire
9	Amy Marks		PT Court Clerk
9	Krystn Hinojosa		PT Fire Admin Asst
5	Britney Gines		PT Clerk at Community Center
3	Reuben Renstrom		Judge
3	Wendy Turner		PT Cook Sr. Center
1	David Hanrahan		PT Rec Worker
1	Bryson Marshall		PT Rec Worker

1	Zach Baty		PT Rec Worker
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**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013
AGENDA ITEM: E2c**

SUBJECT: City Administrator's Report
c. Staffing Authorization Plan

ACTION REQUESTED BY PETITIONER: Information Only

INFORMATION: [Staffing Authorization Plan](#)

[BACK TO AGENDA](#)



Riverdale City

Staffing Authorization Plan

As of December 31, 2005		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of October 31, 2013		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.00	5.00
Community Development	3.00	3.00
Bus Admin - Civic Center	5.25	5.25
Bus Admin - Comm Services	8.50	7.75
Public Works	11.00	11.00
Police	22.75	22.75
Fire	15.50	15.25
Total	74.00	73.00

Staffing Reconciliation - Authorized to Actual		
<i>Department</i>	<i>FTE Variance</i>	<i>Explanation</i>
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Bus Admin - Comm Services	(0.75)	PT workers not filled
Bus Admin - Civ Ctr	0.00	
Public Works	0.00	
Police	0.00	
Fire	(0.25)	
Totals	(1.00)	Staffing over authorization

Actual Full Time Employees	57.00
Actual Part Time Employees	47.00
Seasonal	1.00

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: E3

SUBJECT: Recorder's Report

ACTION REQUESTED BY PETITIONER: Information only.

INFORMATION: Opportunity for the City Recorder to present any updates or information on follow-up issues to the Council, Mayor, and staff.

PENDING ISSUES OR PROJECTS

First	Last	Who	Issue	Further
		<i>City Admin</i>	List of tabled City Council items.	• Attached

[BACK TO AGENDA](#)



TABLED ITEMS
RIVERDALE CITY COUNCIL
November 19, 2013

RESOLUTIONS AND COUNCIL AGENDA ACTION ITEMS

Date	Item	Action
	None.	

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: F1

SUBJECT: Consideration of meeting minutes from:
November 6, 2013 City Council Work Session
November 6, 2013 City Council Regular Session

PETITIONER: City Recorder

ACTION REQUESTED BY PETITIONER: Approve Minutes

INFORMATION: See attached minutes as follows:

[November 6, 2013 City Council Work Session](#)

[November 6, 2013 City Council Regular Session](#)

[BACK TO AGENDA](#)



Minutes of the **Work Session** of the **Riverdale City Council of Riverdale City** held Wednesday, **November 6, 2013** at 5:33 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
 Michael Staten, Councilor
 Norm Searle, Councilor
 Alan Arnold, Councilor
 Braden Mitchell, Councilor

Member Excused: Don Hunt, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney; Michael Eggett, Community Development Director; Ember Herrick, City Recorder and no members of the public.

Mayor Burrows welcomed the Council members stating for the record that all were in attendance except for Councilor Hunt who is excused. He said he will lead the pledge of allegiance during tonight's public meeting. Mayor Burrows said Riverdale resident Kevin Higgs may want to petition the Council for a waiver of a permit and inspection fee to install solar panels on his property.

Mayor Burrows said this year's Veteran's Day ceremony will be at 10 a.m. on November 11, 2013 and he encouraged all members of the Council to attend. He said the Santa Run will be on Saturday December 21, 2013 starting at 9 a.m. and the annual Council Christmas Dinner will be at 6:30 p.m. on Wednesday, December 18, 2013 at Ruby River. City Administrator Larry Hansen said the employee Christmas luncheon is scheduled for noon on Wednesday December 11, 2013.

Mayor Burrows said Jeff Ambrose will present the annual city audit report during tonight's public meeting. He asked for any corrections to the previous meeting minutes and none were noted.

Mayor Burrows said the first action item on the agenda is consideration of consolidated fee schedule changes for special event permit penalties, fire service fees and community service fees. City Attorney Steve Brooks said the current penalty for not securing a special event permit is a Class A misdemeanor and would need to be referred to another court so he is recommending the language be amended to a Class B misdemeanor for action items one and five. Councilor Staten asked about what types of events qualify as special events and if Autoliv's annual bike safety workshop will be required to secure a special event permit and Mr. Brooks said only if they charge the public admission for their event and it is hosted on city property and/or uses city facilities or services. Councilor Staten asked if there were any issues prompting this stiffening of penalties for special event permits violations and Mr. Brooks said a disc golf group hosted a large event on city property a few weeks ago without securing a permit and the police were called because organizers and participants were driving vehicles on the trail and accessed city property they were not give a key to. He said he has had conversations with the organizers and now considers the matter resolved. Councilor Staten asked what penalties were assessed and Mr. Brooks said they were required to pay the \$100 special event permit fee and were asked to

provide proof of insurance. Mr. Brooks said staff is proposing the code be amended to include stiffer penalties for groups that host special events without a permit in the future.

Councilor Staten asked about the LDS annual stake picnic held at Riverdale Park and Mr. Brooks said because the church doesn't charge admission it is not considered a special event and he said the individuals preparing the food should coordinate with the local health department. Mayor Burrows said the health department does police food vendors at Riverdale's Old Glory Days events. Mr. Brooks said the special event permit was created when the Golden Spike Harley-Davidson dealership proposed holding a special event on 900 West shutting down the city street to accommodate the event. There were no additional comments or questions.

Mayor Burrows said the next action item is consideration of a new purchase of police laptops and Mr. Hansen said each patrol vehicle is equipped with a laptop and Business Administrator Lynn Fortie was able to find a local supplier that was a couple thousand dollars cheaper than the state bid. According to Mr. Hansen, this expense was not included in this year's IT budget so it is on the agenda for Council consideration tonight. He said the equipment cost will be paid back to the IT budget internal services fund through lease payments from the police budget over the three year lifetime of the laptops. There were no additional comments or questions.

Mayor Burrows said when Riverdale adopted the new state building codes earlier this year the 2012 fire code wasn't available. Mr. Brooks said the new fire code has since been adopted by the State of Utah and is on tonight's agenda to be incorporated into Riverdale's city code. Mr. Brooks said the one additional amendment proposes changing all references to "uniform building code" to read "international building code" to create consistency. He asked for any questions and there were none.

Mayor Burrows said the next agenda item is incorporating Riverdale's franchise agreement with Questar Gas into Chapter 11 of Riverdale's Code. Mr. Brooks said the Council already approved the franchise agreement with Questar back in August and this is simply a housekeeping item to add the agreement in a new section of Chapter 11.

Mayor Burrows said the final action item is consideration of Ordinance 849 amending Riverdale's Special Event Permit. Mr. Brooks said the major changes have already been discussed creating a harsher penalty for violations and making them a Class B misdemeanor. He said one additional change allows staff to have oversight of requests submitted less than 30 days before the event instead of the City Council as the policy currently reads.

Mayor Burrows asked for any discretionary items and none were noted.

There being no further business to discuss, the Council adjourned at 5:51 p.m. to convene into their regular session.

November 19, 2013

Attest:

Bruce Burrows, Mayor

Ember Herrick, City Recorder



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
WEDNESDAY –NOVEMBER 6, 2013**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Wednesday,
November 6, 2013 at 6:00 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
Michael Staten, Councilor
Norm Searle, Councilor
Alan Arnold, Councilor
Braden Mitchell, Councilor

Member Excused: Don Hunt, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney;
Lynn Fortie, Business Administrator; Jeannette Hall, Community
Services Director; Michael Eggett, Community Development
Director; Dave Hansen, Police Chief; Roger Bodily, Fire Chief,
Ember Herrick, City Recorder and members of the public
including Brent Ellis, Kevin Higgs, Cody Hansen, Heather Farrell,
Charles Kerkvliet and David Leahy.

A. Welcome & Roll Call

Mayor Burrows called the meeting to order and welcomed all in attendance including all Council members except for Councilor Hunt who is excused.

B. Pledge of Allegiance

Mayor Burrows led the Pledge of Allegiance.

C. Moment of Silence

Mayor Burrows read a quote from Benjamin Franklin who said individuals should not depend too much upon their own strengths because they may all be lost and without the blessing of heaven men can be left with nothing, like Job who suffered and lost everything but was later prosperous through the mercy of God.

D. Open Communications

Mayor Burrows invited any members of the public with questions or concerns to address the Council and Riverdale resident Kevin Higgs said he would like to petition the Council to allow him to put 20 solar panels on his home powered by an inverter to lessen his carbon footprint and be more self-sufficient. According to Mr. Higgs, Riverdale's current permit fee of \$560 is significantly higher than the fees charged by neighboring cities Layton, Washington Terrace and South Ogden and he said he would like to petition the Council to reduce the building permit fees for these types of projects. Mr. Hansen asked what Layton's fees are and Mr. Higgs said his business partner did a similar project in Layton last year and was only charged \$70 by Layton City. Mr. Higgs said this

individual has been able to reduce his electrical use significantly and now only pays \$7.95 a month to Rocky Mountain Power.

Mayor Burrows said Mr. Higgs' request will be taken under advisement and would need to be an action item on a future agenda before the Council could take action. He said staff will notify Mr. Higgs if his request will be on the November 19, 2013 Council agenda so that he can attend that meeting and answer any questions the Council may have. Mr. Hansen asked if Riverdale's Building Inspector Jeff Woody has the correct specs to determine if Mr. Higgs' roof can carry the weight of 20 solar panels and Mr. Higgs said he will be happy to provide any information the city requests as he is eager to comply with all regulations. Mayor Burrows said Mr. Higgs will also need to get an agreement with the power company.

Riverdale resident David Leahy said a new flag pole has been erected on the South side of Riverdale's Veteran's Memorial to honor prisoners of war and veterans missing in action. He thanked Mr. Hansen, the public works crew that set the pole and pulleys and the veterans who have assisted in this project and the upcoming Veterans Day Ceremony on November 11, 2013. Mr. Leahy read the ceremony agenda and encouraged everyone to attend and invite their friends and neighbors so that the event will be well attended.

E. Presentations and Reports

Mayor Burrows said the Veteran's Day Memorial Ceremony will be held at 10 a.m. on Monday November 11, 2013 in front of the Civic Center at the Riverdale Veterans Memorial. Mayor Burrows said December 21, 2013 will be the Riverdale Santa Run beginning at 9 a.m. under the direction of Fire Chief Roger Bodily.

City Recorder Ember Herrick gave a brief report on the General Election held November 5, 2013 saying there are still 485 ballots to be counted and 1,663 of Riverdale's 3,538 registered voters participated with all but 42 provisional voters using the vote by mail ballot sent to them for a record high turnout of 47%.

Report on Fiscal Year 2012-2013 Audit

Jeff Ambrose with Christensen, Palmer, Ambrose, Certified Public Accountant Business Advisors said he will give the Mayor and Council a brief report on his firm's fiscal year 2012-2013 audit of Riverdale City. He thanked Business Administrator Lynn Fortie for his efforts to ensure that the city's day to day accounting operations are in compliance with all auditing rules and regulations and he explained a minor terminology change from previous years. According to Mr. Ambrose, only one journal entry was made in this year's audit report of Riverdale said and he said that was simply because Mr. Fortie was unaware of a new statute but he said as far as Riverdale's internal control and compliance the audit was clean. Mr. Ambrose said there were no disagreements with management about any of the report conclusions and overall the financial health of the city is good with \$5.8 million dollars of sales tax revenue being collected by Riverdale City during the previous fiscal year. He referenced several graphs depicting Riverdale's expenditures showing that public safety specifically the city's police, fire and ambulance services make up the largest portion of Riverdale's annual budget. Mr. Ambrose said from 2010 to 2013 Riverdale is showing steady growth which is a positive sign of financial recovery following the last recession. He said Class C Road and RDA monies are both restricted and he indicated monies that the Council has already budgeted for expenditure and additional funds that can still be appropriated or

saved. Mr. Ambrose asked the Council if they have any questions about the report and none were noted.

There were no items on the Recorder's Report and no new updates to the Community Development Status Report.

F. Consent Items

Mayor Burrows asked if there were any changes to the October 1, 2013 work session and regular Council meeting minutes and none were noted.

Motion: Councilor Arnold moved to approve the consent items as amended. Councilor Searle seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Call the Question: The motion passed unanimously.

G. Action Items

- 1. Consideration of Resolution 2013-35 amending Riverdale's Consolidated Fee Schedule**
 - a. RCC 1-12-2(12) Special Event Permits**
 - b. RCC 1-12-8 Fire Department Fees**
 - c. RCC 1-12-11 Community Services Fees**

Mayor Burrows said the first action item is consideration of amending the current fee schedule regarding special event permits, fire department and community services fees. City Attorney Steve Brooks said he would like to add one amendment to the proposed special event permit fine to make it a Class B misdemeanor instead of a Class A misdemeanor so that violations can be prosecuted by Riverdale's Justice Court.

Mayor Burrows asked for consensus to amend the wording of RCC 1-12-2(12) Special Event Permits from Class A to a Class B misdemeanor and consensus was unanimous.

Chief Bodily said the State of Utah sets the ambulance fee rates based on a formula derived from a survey of all ambulance providers state wide and Riverdale code states that the city will charge that same rate.

Mr. Fortie said changes to the community service fees include charging a fee for vendors that want to sell items during the Old Glory Days Parade so that the community service staff can require that prepared foods being sold to the public are subject to health department rules and regulations. Mayor Burrows asked how the parade permits will be enforced and if staff provides permit holders with an information packet explaining what the food handling guidelines are and Ms. Hall confirmed that they do work with the health department and any vendors not selling prepackaged items. Mayor Burrows said he has noticed vendors crossing the parade route creating a hazard and he said he would like to see safety guidelines for the parade included in the vendor permit paperwork.

Mr. Fortie said the Riverdale Recreation Center also wants to implement a new software program that will allow members of the public to rent city park pavilions and meeting rooms online. He said in order for the software to work the fee schedule must be changed to only charge people for the hours they rent a facility. Mr. Fortie said he is recommending the smaller pavilions be on a first come first serve basis with no rental charge and that the clean up refund associated with the larger pavilions be deleted from the fee schedule as it is impossible for staff to verify that the individuals that rented the pavilion left it clean. According to Community Services Coordinator Jeannette Hall, the rental rates will remain the same and the money not refunded for the clean up fee will help offset the cost of public works staff cleaning and maintaining the pavilions. Councilor Mitchell said he would like to see the fees reduced if the cleanup fee isn't refunded because members of the public will consider this a fee increase.

Mr. Hansen said Public Works Director Shawn Douglas has found it necessary to increase the number of seasonal employees he hired this year and the length of their employment because city amenities like the park pavilions require additional maintenance. Mr. Fortie said Riverdale charges lower rental rates than other cities for the use their facilities and Councilor Staten said when he hosted a bike event recently he rented one of the pavilions and he said if the cost had been doubled he would have been discouraged from using the pavilion. Councilor Mitchell said he would like to see the rates for Riverdale residents reduced by \$25 dollars if the refundable clean up fee is removed from the fee schedule but he said he would not be opposed to the proposed rate increase being applied to non-residents that want to rent Riverdale pavilions. He said there could also be concerns from the public about an increase in meeting room rental fees if they are charged by the hour and Ms. Hall said groups rarely use the rooms for the six hour block and so many users will pay less under the proposed hourly rate. Councilor Mitchell asked how often meeting rooms are reserved and Ms. Hall said it depends on the month and when people schedule weddings and family reunions but she said the rooms are typically booked through half of October and all of November and December.

Mayor Burrows asked for consensus to amend the wording of RCC 1-12-11 Community Service Fees to reduce Riverdale resident pavilion rental fees by \$25 and to remove all cleaning deposit refund references. The proposal passed with the consent of Councilors Mitchell, Staten and Arnold and Councilor Searle abstaining from the vote.

Motion: Councilor Mitchell moved to approve Resolution 2013-35 amending Riverdale's Consolidated Fee Schedule regarding special event permits, fire service fees, and community services fees as proposed with the amended changes agreed to by Council consensus. Councilor Staten seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

2. Consideration of authorization to purchase police laptops for \$41,420.00

Mayor Burrows said the second action item is consideration of authorization to purchase police laptops for \$41,420.00. Business Administrator Lynn Fortie said he forgot to include this line item in the 2013-2014 IT budget, but it was correctly included in the police budget for the next three years. Mr. Fortie said when computers are purchased for different departments in Riverdale City the initial purchase comes out of the general fund IT budget and then the department pays the IT budget back over the course of the computers expected lifetime. He said the IT budget can be amended without a public hearing. Councilor Mitchell asked how often the police laptops are rotated and Mr. Fortie said the laptops in the public safety vehicles are on a three year rotation, which he said seems to be appropriate because they get a lot of hard use. He said the current police laptops are just over their three year rotation and no longer under warranty and in the last month a couple computer hard drives have failed. Mr. Fortie said a local company ETS gave Riverdale a lower bid than the state contract Dell provider that will save taxpayers a couple thousand dollars. He said he made several attempts to get a third bid but it was difficult because the public safety laptops are so specialized. Councilor Searle asked what will be done with the old laptops and Mr. Fortie said they will be surplus and sold to the public or taken to an electronic recycling location if they cannot be resold. There were no additional comments or questions.

Motion: Councilor Arnold moved to approve authorization to purchase police laptops for \$41,420.00. Councilor Searle seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; and Councilor Searle, aye. The motion passed unanimously.

3. Consideration of Ordinance 847 adopting the International Code Council 2012 Edition of the Fire Code and amending all references of “Uniform Building Code” to read “International Building Code” to create consistency

Mr. Brooks said the state of Utah recently adopted the 2013 Edition of the Fire Code and now staff is proposing that same standard be adopted in Riverdale City’s Code along with the proposed change of all references to “uniform building code” to “international building code” to create consistency.

Motion: Councilor Searle moved to approve Ordinance 847 adopting the International Code Council 2012 Edition of the Fire Code and amending all references of “Uniform Building Code” to read “International Building Code” to create consistency. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Mitchell, aye; Councilor Staten, aye; Councilor Searle, aye; and Councilor Arnold, aye. The motion passed unanimously.

4. Consideration of Ordinance 848 adding Title 11, Chapter 2, Sections 1-3: Franchise Agreements; to address Gas Distribution Systems in Riverdale

Mr. Brooks said in August of 2013 the Council adopted a franchise agreement with Questar Gas and Ordinance 848 will list this latest agreement to Riverdale's existing franchise agreements found in Section 11 of the city code.

Motion: Councilor Mitchell moved to approve Ordinance 848 adding Title 11, Chapter 2, Sections 1-3: Franchise Agreements; to address Gas Distribution Systems in Riverdale. Councilor Staten seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Staten, aye; Councilor Searle, aye; Councilor Arnold, aye; and Councilor Mitchell, aye. The motion passed unanimously.

5. Consideration of Ordinance 849 amending RCC 10-3 Special Events to update the licensing procedures and requirements for hosting a special event within the city limits and clarify the punishments for violators

Mr. Brooks said Ordinance 849 allows staff instead of the City Council to review special event permits received after the 30 day deadline prior to the event and inserts stricter penalties for events held without the necessary permit. He said the only proposed amendment is that the Class A misdemeanor language be amended to a Class B misdemeanor so that violators can be handled in Riverdale's Justice Court.

Motion: Councilor Mitchell moved to approve Ordinance 849 amending RCC 10-3 Special Events to update the licensing procedures and requirements for hosting a special event within the city limits and clarify the punishments for violators. Councilor Searle seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

H. Discretionary Items

Mayor Burrows asked if there were any discretionary items and Councilor Mitchell said he attended the Fire Department's Open House with his family last month and was

impressed with the professionalism of the fire department staff and how well attended the event was. He asked Chief Bodily to pass the compliment on to his staff.

Adjournment:

With no further business to come before the Council at this time, Councilor Arnold moved to adjourn the meeting. Councilor Mitchell seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:00 p.m.

Approved: November 19, 2013

Attest:

Bruce Burrows, Mayor

Ember Herrick, City Recorder

DRAFT

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: G1

SUBJECT: Consideration of Resolution 2013-37 canvassing, accepting and approving the results of the Municipal General Election held on November 5, 2013

PETITIONER: City Recorder

ACTION REQUESTED BY PETITIONER: Consideration of Resolution 2013-37 canvassing, accepting and approving the results of the Municipal General Election held on November 5, 2013

INFORMATION:

[Executive Summary](#)

[Letter disqualifying Gary E. Griffiths sent 11/18/13](#)

[Official Acknowledgment of Candidate Requirements](#)

[Financial Report of Gary E. Griffiths](#)

[Resolution 2013-37 AMENDED](#)

[Board of Canvas Certification](#)

[Riverdale Municipal General Election Results Report 2013](#)

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City Council Executive Summary

For the Council meeting on: 11-19-13

Petitioner: City Recorder

Summary of Proposed Action

Request consideration of canvass results for the Riverdale General Municipal Election held November 5, 2013 and election of three (3) candidates receiving the highest numbers of votes **not otherwise disqualified** as the official Riverdale City Mayor and Council members to serve a four year term from January 1, 2014 through December 31, 2017.

Summary of Supporting Facts & Options

The Riverdale General Municipal Election held November 5, 2013 had a record high 47.85% voter turnout with 1,693 ballots cast from Riverdale's 3,538 registered voters. Initial numbers as counted on election night have been amended to include results of the provisional and absentee ballots cast that were determined valid during Weber County's canvas of the General Election results conducted in accordance with state law from November 6 through November 18, 2013. See the attached Election Summary Report for additional information.

I have verified the summary for Riverdale City, All Counters, All Races Official Election Results from Weber County to ensure all ballots were accounted for. There were no irregularities or problems with this election and I certify the process was conducted in accordance with state law and the results compiled in the attached Riverdale Municipal Election Results Report 2013 are accurate. It is my obligation as the city's election official to certify that the proceedings were done in accordance with law and based upon the affidavit that the candidates signed, I am not comfortable certifying Gary E. Griffiths as a winning candidate in this election. After conferring with Riverdale City Attorney Steve Brooks and Justin Lee Deputy Director of Elections for the Lieutenant Governor's Office I have determined that the city retains the ability to set the date for financial disclosure and that my interpretation of seven days before was not incorrect, therefore Mr. Griffiths is disqualified from the 2013 election and Resolution 2013-37 nominates Brent Ellis and Steve Hilton as the winning Council candidates.

Legal Comments - City Attorney


Steve Brooks, Attorney

Administrative Comments - City Administrator

Larry Hansen, City Administrator



Gary E. Griffiths
5352 S. 1345 W.
Riverdale, UT 84405

November 18, 2013

Mr. Gary E. Griffiths,

Under Utah State Code 20A-1-402 as Riverdale's Election Officer I have the responsibility of rendering interpretations and making decisions for Municipal Elections "The election officer shall render all interpretations and make all initial decisions about controversies or other matters arising under this chapter."

Since October 30, 2013 I have received numerous complaints from the public and three formal written complaints from Riverdale Municipal Candidates challenging Riverdale City's decision to allow you to remain on the ballot because you and the other five candidates all agreed to abide by 5 p.m. October 28, 2013 campaign filing deadline. It is my obligation as the city's election official to certify that the proceedings were done in accordance with law and based upon the affidavit that you signed I am not comfortable certifying you as a winning candidate in this election.

After conferring with Riverdale City Attorney Steve Brooks and Justin Lee Deputy Director of Elections for the Lieutenant Governor's Office I have determined that the city retains the ability to set the date for financial disclosure and that my interpretation of seven days before was not incorrect, therefore you are disqualified from the 2013 election. I will submit the canvas report to Riverdale's City Council tomorrow night November 19, 2013 at 6 p.m. for their consideration nominating Brent Ellis and Steve Hilton as the winning Council candidates, you are welcome to attend and address the Mayor and Council during open communications.

Please refer to Utah State Code 20A-4-403(6) for your rights concerning appealing decisions made by Municipal Election Officials.

Regards,

Ember Herrick
City Recorder



OFFICIAL SIGNED ACKNOWLEDGMENT OF CANDIDATE REQUIREMENT & DUE DATES FINANCIAL DISCLOSURE STATEMENTS

State of Utah }
County of Weber } ss.

I, GARY E. GRIFFITHS, being first sworn, say that I (print name as it is to appear on the ballot)

hereby acknowledge that I have been informed there are three general deadlines for Campaign Financial Disclosure reports due as follows:

- 30 days after the Primary Election – September 12, 2013 for those candidates who are eliminated from the Primary election.
• 7 days before the General Election – October 28, 2013
• 30 days after the General Election – December 5, 2013

and I do hereby acknowledge that failure to file reports (even if accumulated totals are \$0) by the dates listed above will cause the City Recorder to disqualify and effectively remove the candidate's name from the ballot.

[Handwritten signature]
(Signature)

Subscribed and sworn to / affirmed before me by Gary Griffiths
on this 7th day of June, 2013.

[Handwritten signature]
City Recorder or Officer qualified to administer oath

10/29/13 8:29 a.m.
Received ESH
* LATE *



MUNICIPAL CAMPAIGN FINANCIAL DISCLOSURE
FINANCIAL REPORT TO RIVERDALE CITY
DUE BY 5:00 P.M. – MONDAY, OCTOBER 28, 2013

GARY E GRIFFITHS
Full name of Candidate

5352 South 1345 West
Street Address

Riverdale, UTAH, 84405
City, State, ZIP Code

City Council
Name of Office

- | | | |
|----|---|-------------------|
| 1. | Total contributions of donors who gave more than \$50
(Form "A" total) | \$ <u>500.00</u> |
| 2. | Aggregate total of contributions of \$50 or less | \$ <u>-0-</u> |
| 3. | Total campaign expenses
(Form "B" total) | \$ <u>824.36</u> |
| 4. | Balance at the end of the reporting period | \$ <u>-324.36</u> |

10/29/13
Date

Gary E Griffiths
Signature of Candidate



RESOLUTION NO. 2013-37

**A RESOLUTION OF THE RIVERDALE CITY COUNCIL CANVASSING, ACCEPTING
AND APPROVING THE RESULTS OF THE MUNICIPAL GENERAL ELECTION
HELD IN RIVERDALE, UTAH ON NOVEMBER 5, 2013**

WHEREAS, on November 5, 2013, the Riverdale Municipal General Election (the "General Election") was held; and

WHEREAS, the Mayor and City Council are the Board of Municipal Canvassers for Riverdale (the "Board") per Utah Code Annotated 20A-4-301(2)(a); and

WHEREAS, from November 6 through the 18, 2013 Weber County canvassed the returns of the General Election by publicly opening the election returns and determining from them the votes of each voting precinct for each person voted for no sooner than seven days and no later than 14 days after the General Election per Utah Code 20A-4-301(2)(b)(i); and

WHEREAS, the Board should meet to review the canvass of the returns of the General Election at the usual place of meeting of the City Council after the canvas period is complete; and

WHEREAS, the Board has received a copy of the final General Election results following the canvas and has determined that the General Election and voting were conducted in compliance with the Utah State law.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE RIVERDALE
BOARD OF MUNICIPAL CANVASSERS AS FOLLOWS:**

- Section 1. The Board hereby accepts and approves the election results for the General Election.
- Section 2. The Board certifies the vote totals for the candidates and declares "elected" the following three (3) candidates who have received the highest number of votes:
- Section 3. The Board declares the following one (1) person as the official Riverdale City Mayor and the two (2) persons as the official Riverdale City Council members to serve a four year term from January 1, 2014 through December 31, 2017:

Norm Searle (Mayor)

Brent Ellis (Councilor)

~~Gary E. Griffiths~~ Steve Hilton (Councilor)

- Section 4. For purposes of Utah Code Section 20A-4-304, the Election Officer (City Recorder) shall prepare a report of the election results (The "Election Results Report") which shall contain: (a) the total number of votes cast in the Board's jurisdiction, (b) the names of each candidate whose name

appeared on the ballot, (c) each office that appeared on the ballot, (d) from each voting precinct, the number of votes for each candidate, (e) the total number of votes given in the Board's jurisdiction to each candidate, and (f) a statement certifying that the information contained in the Election Results Report is accurate.

Section 5. The Election Officer (City Recorder) and the Board shall review the Election Results Report to ensure that it is correct and sign the Election Results Report.

Section 6. The Election Officer (City Recorder) shall:

- a. Record or file the certified Election Results Report;
- b. Prepare and transmit a certificate of election under the City Recorder's seal to each elected City Council member;
- c. Post a copy of the certified Election Results Report (a) in a conspicuous place on the website of Riverdale City (b) in one or more conspicuous places within the jurisdiction of the Board; and
- d. File and transmit a copy of the General Election Results to the Lieutenant Governor within 14 days after the date of the General Election.

Section 7. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 19th day of November, 2013.

Mayor Bruce Burrows
Riverdale City

Attest:

Ember Herrick
City Recorder

STATE OF UTAH
COUNTY OF WEBER

BOARD of CANVASS CERTIFICATION
2013 MUNICIPAL GENERAL ELECTION

The undersigned Riverdale City Board of Canvassers and the Riverdale City Recorder do hereby certify the election results of the 2013 General Election held on the 5th day of November, 2013, as appears from the attached official returns of said election as filed and on record in the office of the City Recorder of Riverdale City.

IN WITNESS WHEREOF, we have hereunto subscribed our signatures this 19th day of November, 2013.

Bruce Burrows, Mayor
Board of Canvassers

Norm Searle, City Council
Board of Canvassers

Don Hunt, City Council
Board of Canvassers

Alan Arnold, City Council
Board of Canvassers

Braden Mitchell, City Council
Board of Canvassers

Michael Staten, City Council
Board of Canvassers

Ember Herrick
Riverdale City Recorder

Riverdale Municipal General Election Results Report 2013

Offices appearing on the 2013 ballot: One (1) open Mayor seat and two (2) open City Council seats each serving a four (4) year term from January 1, 2014 to December 31, 2017

Names of each candidate whose name appeared on the General Election ballot:

Norm Searle
Alan Arnold
Brent Ellis
Steve Hilton
Cody Hansen
*Gary E. Griffiths

Total number of votes cast in the Board's jurisdiction: 1,693 of 3,538 registered voters
47.85% turnout

Total number of votes for each candidate from each of Riverdale's five (5) voting precincts:

	<u>RIV 1</u>	<u>RIV 2</u>	<u>RIV 3</u>	<u>RIV 4</u>	<u>RIV 5</u>
Norm Searle	251	176	288	94	150
Alan Arnold	144	136	94	156	190
Brent Ellis	223	196	263	137	227
Steve Hilton	239	111	134	99	90
Cody Hansen	141	142	171	107	76
*Gary E. Griffiths	110	124	129	92	236

Total number of votes given to each candidate in the Board's jurisdiction:

Totals

Norm Searle 959
Alan Arnold 720
Brent Ellis 1046
Steve Hilton 673
Cody Hansen 637
*Gary E. Griffiths 691

Elected as Riverdale's Mayor for a four (4) year term January 1, 2014 to December 31, 2017

Norm Searle

Elected to the City Council for a four (4) year term January 1, 2014 to December 31, 2017

Brent Ellis
Steve Hilton

I certify that the information contained in this 2013 Municipal General Election Results Report is accurate.

ATTEST:

Ember Herrick, City Recorder

Date

*Candidate Gary E. Griffiths has been disqualified by the Election Official for missing the financial disclosure filing deadline of 5 p.m. October 28, 2013.

Election Summary Report
 Weber County, Utah
 Municipal General Election
 November 5, 2013

Date:11/12/13
 Time:14:39:12
 Page:1 of 1

Summary For Riverdale City, All Counters, All Races
 Official Election Results

Registered Voters 3538 - Cards Cast 1693 47.85%

Num. Report Precinct 5 - Num. Reporting 5 100.00%

RIVERDALE CITY MAYOR		Total	
Number of Precincts		5	
Precincts Reporting		5	100.0 %
Total Votes		1691	
SEARLE, NORM		959	56.71%
ARNOLD, ALAN		720	42.58%
Write-in Votes		12	0.71%

RIVERDALE CITY COUNCIL		Total	
Number of Precincts		5	
Precincts Reporting		5	100.0 %
Total Votes		3092	
ELLIS, BRENT		1046	33.83%
HILTON, STEVE		673	21.77%
HANSEN, CODY		637	20.60%
GRIFFITHS, GARY E.		691	22.35%
Write-in Votes		45	1.46%

Riverdale City Ballot Disposition Report
Municipal General Election
November 5, 2013

Summary of Votes Cast

By Mail	1,693	47.85%
Total	1,693	47.85%

Provisional Ballot Summary

Counted		41
Not Counted	Already Voted	0
Not Counted	Incomplete Registration	0
Not Counted	Invalid	0
Not Counted	No Proof of Residency	0
Not Counted	Not Registered	1
Not Counted	Wrong Precinct	0
	Counted	41
	Not Counted	1

Statement of Votes Cast
 Weber County, Utah
 Municipal General Election
 November 5, 2013
 SOVC For Riverdale City, 040, All Races
 Official Election Results

Date:11/12/13
 Time:14:43:08
 Page:1 of 4

	TURN OUT		
	Reg. Voters	Cards Cast	% Turnout
Jurisdiction Wide			
RIV001	799	398	49.81%
RIV002	756	319	42.20%
RIV003	784	383	48.85%
RIV004	554	250	45.13%
RIV005	645	343	53.18%
Total	3538	1693	47.85%

Statement of Votes Cast
 Weber County, Utah
 Municipal General Election
 November 5, 2013
 SOVC For Riverdale City, 040, All Races
 Official Election Results

Date:11/12/13
 Time:14:43:08
 Page:2 of 4

RIVERDALE CITY MAYOR

	Reg. Voters	Total Votes	SEARLE, NORM		ARNOLD, ALAN		Write-In Votes	
Jurisdiction Wide								
RIV001	799	398	251	63.07%	144	36.18%	3	0.75%
RIV002	756	318	176	55.35%	136	42.77%	6	1.89%
RIV003	784	382	288	75.39%	94	24.61%	0	0.00%
RIV004	554	250	94	37.60%	156	62.40%	0	0.00%
RIV005	645	343	150	43.73%	190	55.39%	3	0.87%
Total	3538	1691	959	56.71%	720	42.58%	12	0.71%

Statement of Votes Cast
 Weber County, Utah
 Municipal General Election
 November 5, 2013
 SOVC For Riverdale City, 040, All Races
 Official Election Results

Date:11/12/13
 Time:14:43:08
 Page:3 of 4

RIVERDALE CITY COUNCIL

	Reg. Voters	Total Votes	ELLIS, BRENT		HILTON, STEVE		HANSEN, CODY		GRIFFITHS, GARY E.	
Jurisdiction Wide										
RIV001	799	733	223	30.42%	239	32.61%	141	19.24%	110	15.01%
RIV002	756	585	196	33.50%	111	18.97%	142	24.27%	124	21.20%
RIV003	784	704	263	37.36%	134	19.03%	171	24.29%	129	18.32%
RIV004	554	438	137	31.28%	99	22.60%	107	24.43%	92	21.00%
RIV005	645	632	227	35.92%	90	14.24%	76	12.03%	236	37.34%
Total	3538	3092	1046	33.83%	673	21.77%	637	20.60%	691	22.35%

Statement of Votes Cast
 Weber County, Utah
 Municipal General Election
 November 5, 2013
 SOVC For Riverdale City, 040, All Races
 Official Election Results

Date: 11/12/13
 Time: 14:43:08
 Page: 4 of 4

		RIVERDALE CITY COUNCIL	
		Write-In Votes	
<hr/>			
Jurisdiction Wide			
RIV001	20	2.73%	
RIV002	12	2.05%	
RIV003	7	0.99%	
RIV004	3	0.68%	
RIV005	3	0.47%	
<hr/> Total	<hr/> 45	<hr/> 1.46%	

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: G2

SUBJECT: Consideration of Resolution 2013-38 amending Riverdale's Consolidated Fee Schedule building inspection fees for solar panel installation

PETITIONER: Kevin Higgs

ACTION REQUESTED BY PETITIONER: Consideration of Resolution 2013-38 amending Riverdale's Consolidated Fee Schedule building inspection fees for solar panel installation

INFORMATION:

[Executive Summary](#)

[Building Permit Fee Survey](#)

[Resolution 2013-38](#)

[Attachment A](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Commission meeting on: 11-19-2013

Petitioner: Kevin Higgs

Summary of Proposed Action

During the last City Council meeting, Kevin Higgs approached the City Council as part of the open communications section of the agenda to discuss building permit fees for solar panel installations on a residential dwelling. Mr. Higgs was concerned about the quoted fees provided to him in order to install solar panels at his residence and requested that the City look at other jurisdictional fees to compare costs. The Building Official has made efforts to survey building permit fees from neighboring jurisdictions and city staff recommends that the City Council change the consolidated fee schedule as outlined below.

Title 10 Ordinance Guidelines (Code Reference)

Building permit fees are regulated under City Code 1-12 "Consolidated Fee Schedule" and specifically under 1-12-5(H.) "Building and Sign Permit Fee" which states:

H.	Building and sign permit fee:		
	1.	Building permit fee for new construction is based on actual valuation. Valuation is the cost of code regulated construction materials and the costs for labor.	
	2.	Building permit fee for remodel, addition, or interior finish are based on actual valuation of materials and labor necessary to complete the job in compliance with applicable codes. The following are guidelines to follow for establishing valuation:	
		Living area	\$77.00 per square foot
		Basement (unfinished)	\$25.00 per square foot
		Garage	\$20.00 per square foot
	3.	Permit fee for all signs shall be based on one-half (1/2) the actual value of the sign, including the cost of installation.	
	4.	The following are specific prescribed permit fees:	
		Water heater installation	\$28 .20
		Furnace/AC installation	28 .20

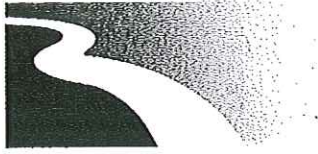
		Reroof (shingle removal)	28 .20
		Power clearance	28 .20
		Water/sewer laterals	28 .20
		Mobile home setting	81 .30
		Replacement of exterior siding, stucco or windows	41 .04
		<u>Residential solar panel installation</u>	<u>40.00 per hour</u>
		<u>Commercial solar panel installation</u>	<u>Based on valuation (See 1 above)</u>
	5.	All permit fees shall include a one percent (1%) state surcharge.	
	6.	<u>For use of outside consultants for plan checking and inspections or both</u>	<u>Actual costs including reasonable administrative and overhead costs</u>
	<u>Z.</u>	See schedule A attached to the resolution codified herein for all other building and sign permit fees.	

For discussion purposes, city staff has provided a spreadsheet with comparative survey data in addition to a building permit survey sheet prepared by the Building Official.

Staff would encourage the City Council to review this matter in addition to any items of discussion raised by the City Council. Staff would then recommend that the City Council act accordingly to make a motion to change or not change the consolidated fee schedule, as it relates to building permit fees for residential solar panel installation, to \$128, based upon sufficient findings of fact to support the City Council action.

General Plan Guidance (Section Reference)

Legal Comments - City Attorney



NOVEMBER 13, 2013

BUILDING PERMIT FEE SURVEY FOR RESIDENTIAL SOLAR PANEL INSTALLATION

ROY CITY	BASED ON VALUATION OF SOLAR PANEL SYSTEM NO PLAN REVIEW FEE
NORTH OGDEN	BASED ON VALUATION OF SOLAR PANEL SYSTEM NO PLAN REVIEW FEE
SOUTH OGDEN	BASED ON VALUATION OF SOLAR PANEL SYSTEM PLUS PLAN REVIEW FEE - 65% OF BUILDING PERMIT FEE
OGDEN CITY	VALUATION OF SOLAR PANEL SYSTEM PLUS PLAN REVIEW FEE \$94.00 FOR REVIEW UNDER 2 HOURS - 65% OF BUILDING PERMIT FEE FOR REVIEWS OVER 2 HRS.
CLINTON CITY	\$117.60 NO PLAN REVIEW FEE
CLEARFIELD CITY	\$94.94 NO PLAN REVIEW FEE
KAYSVILLE CITY	\$110.00 PLUS \$27.50 PLAN REVIEW FEE
LAYTON CITY	\$94.94 NO PLAN REVIEW FEE
FARMINGTON CITY	VALUATION OF SOLAR PANEL SYSTEM PLUS THE COST OF PLAN REVIEW FROM KIMBALL ENGINEERING

SURVEY CONDUCTED BY ,
JEFF WOODY
RIVERDALE CITY BUILDING INSPECTOR
801-394-5541 x 1216

**Building Permit Fee Survey
In Reference to Solar Panel Installation**

November 13, 2013

	Permit Fee for Solar Panel Install	Fee - \$10,000 Value	Fee - \$15,000 Value	Fee - \$20,000 Value
Riverdale City	Based on Valuation of Solar Panel System No Plan Review Fee	\$217.50 + \$141.37(65% plan review fee) + \$2.17(1% sales tax) = \$361.04	\$301.50 + \$195.97(65% plan review fee) + \$3.01(1% sales tax) = \$500.48	\$385.50 + \$250.57(65% plan review fee) + \$3.85(1% sales tax) = 639.92
Roy City	Based on Valuation of Solar Panel System No Plan Review Fee			
North Ogden City	Based on Valuation of Solar Panel System No Plan Review Fee			
South Ogden City	Based on Valuation of Solar Panel System Plus Plan Review Fee - 65% of Building Permit Fee			
Ogden City	Based on Valuation of Solar Panel System Plus Plan Review Fee - \$94.00 for Review Under 2 Hours or 65% of Building Permit Fee for Reviews Over 2 Hours			
Clinton City	\$117.60 - No Plan Review Fee			
Clearfield City	\$94.94 - No Plan Review Fee			
Kaysville City	\$110.00 Plus \$27.50 Plan Review Fee			
Layton City	\$94.94 - No Plan Review Fee			
Farmington City	Based on Valuation of Solar Panel System Plus the Cost of Plan Review from Kimball Engineering			

Survey compiled by
Jeff Woody
Riverdale City Building Inspector
801-394-5541 x 1216

Compiled on November 13, 2013



RESOLUTION NO. 2013-38

A RESOLUTION OF THE RIVERDALE CITY COUNCIL AMENDING THE CONSOLIDATED FEE SCHEDULE IN THE RIVERDALE MUNICIPAL ORDINANCE CODE TITLE 1, CHAPTER 12, SECTION 5, ALL OF WHICH WILL TAKE EFFECT IMMEDIATELY.

WHEREAS, the Governing Body of the City of Riverdale has previously adopted, by ordinance, a consolidated fee schedule; and

WHEREAS, the Governing Body further provided that amendments to said fee schedule may be accomplished by resolution of the Governing Body; and

WHEREAS, it is necessary, from time to time, to update said fee schedule; and

WHEREAS, to do so will promote the health, welfare, and safety of the citizens and is in the best interest of the City;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE:

That Title 1, Chapter 12, Section 5 H. (Building and sign permit fee), of the current Riverdale Municipal Ordinance Code, Consolidated Fee Schedule, shall be amended as outlined in Attachment A. All other provisions of this Chapter shall remain in full force and effect unless specifically amended hereby.

This resolution shall take effect upon passage.

PASSED AND ADOPTED this ____ day of November, 2013.

Mayor Bruce Burrows
Riverdale City

Attest:

Ember Herrick
City Recorder

Attachment A

1-12-15 PLANNING AND ZONING FEES:

H.	Building and sign permit fee:	
	1.	Building permit fee for new construction is based on actual valuation. Valuation is the cost of code regulated construction materials and the costs for labor.
	2.	Building permit fee for remodel, addition, or interior finish are based on actual valuation of materials and labor necessary to complete the job in compliance with applicable codes. The following are guidelines to follow for establishing valuation:
		Living area
		\$77.00 per square foot
		Basement (unfinished)
		\$25.00 per square foot
		Garage
		\$20.00 per square foot
	3.	Permit fee for all signs shall be based on one-half (1/2) the actual value of the sign, including the cost of installation.
	4.	The following are specific prescribed permit fees:
		Water heater installation
		\$28 .20
		Furnace/AC installation
		\$28 .20
		Reroof (shingle removal)
		\$28 .20
		Power clearance
		\$28 .20
		Water/sewer laterals
		\$28 .20
		Mobile home setting
		\$81 .30
		Replacement of exterior siding, stucco or windows
		\$41 .04
		<u>Residential solar panel installation</u>
		\$40.00 per hour
		<u>Commercial solar panel installation</u>
		Based on valuation (See 1 above)
	5.	All permit fees shall include a one percent (1%) state surcharge.
	6.	<u>For use of outside consultants for plan checking and inspections or both</u>
		<u>Actual costs including reasonable administrative and overhead costs</u>
	<u>7.</u>	See schedule A attached to the resolution codified herein for all other building and sign permit fees.

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: G3

SUBJECT: Consideration of Ordinance 845 proposes amending Riverdale's Alcohol Licensing Procedure so that a "Schedule A" form is only required for business owners and managers but not for each individual employee who sells or serves alcohol to the public

PETITIONER: Legal and Community Development Departments

ACTION REQUESTED BY PETITIONER: Consideration of Ordinance 845 proposes amending Riverdale's Alcohol Licensing Procedure so that a "Schedule A" form is only required for business owners and managers but not for each individual employee who sells or serves alcohol to the public

INFORMATION:

[Executive Summary](#)

[Ordinance 845](#)

[Schedule A](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:

November 19, 2013

Summary of Proposed Action

(X)Consider Action Ordinance 845 proposes amending Riverdale’s Alcohol Licensing Procedure so that a “Schedule A” form is only required for business owners and managers but not for each individual employee who sells or serves alcohol to the public.

Requested By

Petitioner(s): Legal Department, Community Development

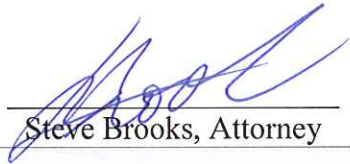

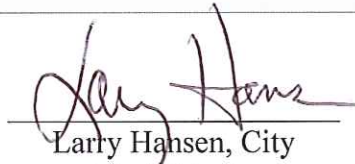

Summary

Riverdale City Code (RCC) section 3-2-3 requires certain information be weighed in determining whether an applicant is qualified to be considered for the issuance of a liquor or beer license, including “whether or not the applicant has been convicted, pleaded guilty or no contest or forfeited bail on any felony or misdemeanor involving moral turpitude, or on the violation of any law or ordinance relating to alcoholic beverages, driving under the influence of intoxicating liquors, or keeping a gambling or disorderly house in the six (6) years prior to the date of the application”.

RCC Section 3-2-1 & 2 states that a Riverdale City alcohol license must be issued to a “licensee” annually. RCC 3-2-1E has a very broad definition of “licensee” that includes “the person, firm, corporation or association to whom the license is issued, and also means and includes the licensee's managers, agents, servants and employees, and all other persons acting for him with his consent or knowledge.” Under the current definition of “licensee” a “Schedule A” is required for each employee of an establishment that serves or sells alcohol. Each “Schedule A” is reviewed by the Riverdale Police Department that is responsible to verify that the criteria outlined in RCC 3-2-3 is being met by the individuals selling alcohol at the business requesting the license renewal. Several managers of large Riverdale businesses including Wal-Mart, Sam’s Club and Target have complained to Riverdale’s City Recorder during the annual license renewal process that securing a “Schedule A” form for each employee creates an undue burden on their staff when they are already complying with Utah Alcohol Certification Training Laws for their employees. In an effort to address expressed concerns prior to the 2014 renewal period, Riverdale staff is proposing the current definition of licensee be amended by the Council as allowed under RCC 3-2-3 which reads “The city council is hereby empowered to change, modify or amend the city liquor license application form, as set forth in section 3-2-13 of this chapter...” (1985 Code § 3-2-1.1) The proposed changes would read as follows:

Riverdale City Code 3-2-1: DEFINITIONS:

LICENSEE: Includes the persons, firm, corporation or association to whom the license is issued, and also means and includes the licensee’s managers ~~agents, servants and employees, and all other persons~~ acting for him/her with his/her consent or knowledge.

Legal Comments – City Attorney	
<p><i>This change will not affect current state laws used to enforce alcohol sale violations.</i></p>	 <hr/> Steve Brooks, Attorney
Fiscal Comments – Treasurer/Budget Officer	
	 <hr/> Mike Eggett, Community Development
Administrative Comments – City Administrator	
	 <hr/> Larry Hansen, City Administrator
Public Safety Comments – Police Chief	
	 <hr/> Dave Hansen, Police Chief



ORDINANCE NO. 845

AN ORDINANCE OF RIVERDALE CITY AMENDING TITLE 3, BUSINESS AND LICENSE REGULATIONS, CHAPTER 2, LIQUOR CONTROL, SECTION 1 DEFINITIONS PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE AS REQUIRED BY LAW

WHEREAS, Riverdale City (hereafter "City") is a municipal corporation, duly organized and existing under the laws of the State of Utah; and

WHEREAS, Utah Code empowers municipalities to regulate the sales of beer and other alcoholic beverages; and

WHEREAS, Riverdale City recognizes that under RCC 3-2-3 the City Council is hereby empowered to change, modify or amend the city liquor license application form, as set forth in section 3-2-13 of this chapter; and

WHEREAS, the Riverdale City Council finds it to be in the best interest of the public to amend Riverdale City Code to reflect that it believes to be changes that provide uniformity, consistency and regulation and liquor sales within the City without creating an undue burden on businesses that serve and sell alcohol in Riverdale.

NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE THAT THE FOLLOWING OCCUR:

Section 1: Amendment. The following Section is hereby amended and such shall read as follows:

TITLE 3 BUSINESS AND LICENSE REGULATIONS

**CHAPTER 2 Liquor control
SECTION 1 Definitions**

3-2-1: Definitions:

LICENSEE: Includes the persons, firm, corporation or association to whom the license is issued, and also means and includes the licensee's managers, ~~agents, servants and employees, and all other persons~~ acting for him/her with his/her consent or knowledge.

Severability. If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

Conflicts. All ordinances or parts of ordinances conflicting with the provisions of

this ordinance are hereby repealed.

Application. This ordinance shall take effect immediately upon its adoption and posting.

PASSED, ADOPTED AND ORDERED POSTED this 19th day of November 2013.

Bruce Burrows, Mayor

Attest:

Ember Herrick, City Recorder



SCHEDULE "A"
APPLICATION FOR LIQUOR OR BEER LICENSE

Full Name LAST FIRST MIDDLE

PERMANENT RESIDENCE ADDRESS

OCCUPATION OR BUSINESS

BUSINESS ADDRESS

DATE OF BIRTH PLACE OF BIRTH

DRIVER'S LICENSE NUMBER STATE

CITIZENSHIP SS#

List all felonies and misdemeanors (other than minor traffic offenses - you must list any driving under the influence or public intoxication violations) to which you have pleaded guilty or no contest, forfeited bail, or of which you have been convicted within the past 10 years:

**If you do not have any, please indicate by writing NONE.

DATE OF OFFENSE PLACE OF OFFENSE NATURE OF CHARGE FINE &/OR SENTENCE

List three character references other than blood relatives:

NAME ADDRESS, CITY & STATE PHONE NUMBER OCCUPATION

1.

2.

3.

The undersigned hereby represents that the above information is true and correct.

Date:

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 19, 2013**

AGENDA ITEM: H

SUBJECT: Discretionary Items

PETITIONER: Elected, Appointed, and Staff

ACTION REQUESTED BY PETITIONER: Open agenda item provided for comments or discussion on discretionary items.

[BACK TO AGENDA](#)