



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
August 6, 2013, 2013**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson

City Manager
Kyle Laws

Administrative Session
6:00 PM

Minutes for the West Point City Council Administrative Session held August 6, 2013 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Pro-Tem Petersen presiding. The Administrative Session began at 6:30 pm instead of the noticed time of 6:00 pm due to lack of a quorum.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Pro-Tem Gary Petersen, Council Member Andy Dawson, and Council Member Jerry Chatterton

EXCUSED – Mayor Erik Craythorne and Council Member Kent Henderson

CITY EMPLOYEES PRESENT - City Manager Kyle Laws and City Recorder Misty Rogers

VISITORS – Leslie Duersch and Brent Stoddard

Mr. Duersch provided the Council a photograph showing improper drainage from a storm drain system located near his property. He then requested the Council provide Mr. Boyd Davis with the photograph.

Mayor Pro-Tem Petersen apologized for being late; he then welcomed all in attendance and turned the time over to Mr. Laws to discuss the Budget for FY2014.

1. FY2014 Budget Discussion – Mr. Kyle Laws

Property Tax Rate:

Mr. Laws stated the budget had been discussed throughout May 2013 and June 2013. He then stated the adoption of the FY2014 budget had been delayed due to the "Truth in Taxation" process. He then stated a public hearing would be held during the General Session for both the adoption of the 2013 property tax rate and the adoption of the FY2014 budget.

Mr. Laws stated the "Truth in Taxation" process will allow for West Point City to maintain the property tax rate and will generate approximately \$22,000 more of revenue per year. Mr. Laws stated the West Point City General Fund Budget is approximately \$2 Million. The additional revenue generated by the maintaining of the property tax rate could assist with recurring and increasing costs to the Utah Retirement System, inflation cost associated with the Police and Animal Control contracts, and Insurance premiums. Mr. Laws also stated the additional revenue could assist with maintenance cost to city streets, sidewalks, parks, vehicles, etc.

Pay Plan:

Mr. Laws then presented the compensation schedule to the Council showing the widening of ranges for each position. Mr. Laws stated because of the appointment of Mr. Boyd Davis to the position of the West Point Assistant City Manager and the restructuring of the Administrative Finance Director position additional funds had been shifted into the Community Development Department to allow for additional training opportunities.

Mr. Laws then informed the Council that they would be asked to appoint Mr. Evan Nelson as the West Point City Administrative Services Director. Mr. Laws stated Mr. Nelson had been in the West Point area on August 1, 2013 and he was able to attend the West Point City Staff and Family Summer Party. Mr. Laws stated the summer party went well and all who attended seemed to have enjoyed themselves.

Mr. Laws stated an Ordinance and Resolution would be brought before Council during the General Session. Resolution No 08-06-2013C would allow West Point City to complete the reclaiming process for any burial plots unused or unclaimed burial plots purchased over 60 years ago.

Ordinance No 08-16-2013B, amends section 12.15.070, the Sale of Burial Rights. The current ordinance only allows for a certificate holder of a plot the ability to transfer, convey, or assign a burial plot to a direct heir. It also allows for a certificate holder the ability sale a burial plot to a direct heir. The proposed Ordinance would allow for the certificate holder the ability transfer or assign a burial plot to any person in which they choose.

The West Point City Recorder called Clearfield, Syracuse, Hooper, and Clinton City and inquired about their policy with the regards to the sale of burial rights. Clearfield City will allow for a certificate holder to sale a burial right to anyone in which they choose. However, Clearfield City will not purchase back a burial right from a certificate holder. Syracuse, Hooper, and Clinton City do not allow for a certificate holder to sale a burial right to anyone except to the city.

The proposed amendments to Ordinance No 08-16-2013B included allowing a certificate holder the ability to sale a burial plot back to West Point City for the original purchased price. Council Member Dawson expressed disappointment with the West Point City only repurchasing the burial plot for the original price paid. He recommended the City consider repurchasing a burial plot for a percentage of the current plot price as this may act as an incentive for certificate holders to sale unused burial plots back to West Point City.

Council Member Chatterton expressed concern with allowing a certificate holder the ability to sale a burial plot to anyone other than West Point City.

Mr. Laws stated the proposed amendments to 12.15.070 state:

E. Burial rights to any plot or lot ~~shall not may be sold~~, transferred, conveyed, or assigned by the purchaser or certificate holder ~~except to direct heirs to any person. A resident may transfer burial rights to a nonresident heir if the purchase of the right is accomplished prior to the time of death and the burial right certificate is in their possession.~~ The city hereby agrees to buy back the use of any plot or lot for the original price paid. All transfers and conveyances must be notarized and documented with West Point City.

Mr. Laws stated a public hearing had been scheduled for Ordinance No 08-06-2013B, the Sale of Burial Rights. He then informed the Council they would have the opportunity to approve, deny, or table the proposed ordinance.

Mayor Pro-Tem Petersen expressed the need for certificate holders to update ownership and heir information. He then recommended the City send a letter to certificate holders asking for updated information.

Mayor Pro-Tem Petersen asked if the Council could recommend an amount or a percentage the City would pay to repurchase a burial plot. The Council Members discussed several options and then recommended allowing West Point City the ability to repurchase a burial plot for either the original purchase price or 50% of the current rate, whichever is greater.

The Council then adjourned into the General Session.



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City Manager
Kyle Laws

General Session
7:00 pm – Council Room

Minutes for the West Point City Council General Session held August 6, 2013 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Pro-Tem Petersen presiding.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Pro-Tem Gary Petersen, Council Member Andy Dawson, and Council Member Jerry Chatterton

CITY EMPLOYEES PRESENT - City Manager Kyle Laws, and City Recorder Misty Rogers

VISITORS PRESENT – Brent Stoddard, Leslie Duerch, Howard Stoddard, Farrell Cook, Dennis Coyton, Kylee Salazar, Patty Seffker, Eric Braegger, Brian Vincent, and James Rodgers

1. **Call to Order** – Mayor Pro-Tem Petersen welcomed all in attendance.
2. **Pledge of Allegiance** – Repeated by all
3. **Prayer** – Council Member Chatterton
4. **Communications and Disclosures from City Council and Mayor**

Council Member Chatterton –no comment

Council Member Dawson – no comment

Mayor Pro-Tem Petersen informed those in attendance that Council Member Chatterton serves on the board of the Mosquito Abatement District of Davis. He then stated a resident may call mosquito abatement and request they spray a specific area for a scheduled event.

5. Communications from Staff

Mr. Laws stated due to the resignation of Council Member Woodward, West Point City will accept letters of interest for any qualified resident wishing to apply for the 2 ½ year mid-term vacancy. Letters of interest must be submitted in person to the West Point City Recorder August 5, 2013 – August 9, 2013 between the hours of 8:30 am and 5:00 pm.

Mrs. Rogers stated early voting for the 2013 Municipal Primary Election was in process. The voting schedule was as follows:

- Wednesday, August 7, 2013 (9:00 am- 1:00 pm) – Early Voting for Municipal Primary Election
- Thursday, August 08, 2013 (9:00 am – 1:00 pm) – Early Voting for Municipal Primary Election

- Friday, August 9, 2013 (1:00 pm – 5:00 pm) – Early Voting for Municipal Primary Election
- Tuesday, August 13, 2013 (7:00 am – 8:00 pm) – Municipal Primary Election

Council Member Chatterton stated as of Tuesday, August 7, 2013 only 30 persons had early voted. He requested that everyone remind the residents in the community to vote.

6. Citizen Comment

Mayor Pro-Tem Petersen stated anyone in attendance could address the Council for maximum of 2 ½ minutes. He then informed those in attendance that the Council typically did not address anyone during the citizen comment period. Mayor Pro-Tem Petersen stated the citizen comment period was a time for the Council to receive information from the community. Mayor Pro-Tem Petersen stated a public hearing would be held for items number 10, 11, 12, and 13 during the General Session.

Leslie Duerch - 4197 West 300 North, West Point City

Mr. Duerch expressed support with the property tax increase. He did however express concern with the additional revenue collected from the property tax increase being placed in the General Fund. He recommended the additional revenue be delegated into specific expenditure areas. Mr. Duerch then stated he disagreed with an employee using a city owned vehicle for transportation to and from work.

7. Youth Council Update

Kylee Salazar thanked the Council for their support with their retreat and Lagoon Day. She then stated the Youth Council would be collecting food from the community garden and donating it to the Utah Food Bake. Ms. Salazar informed the Council that the Youth Council Members are currently working with the Rotary Club for a 5K color run in September. Mayor Pro-Tem Petersen asked Ms. Salazar if she was enjoying herself and learning by being a part of the Youth Council. Ms. Salazar stated she was.

8. Resolution No. 08-06-2013A, Award Bid for 300 North Sidewalk Project – Mr. Kyle Laws

Mr. Laws stated in 2012 UDOT awarded West Point City a grant for a Safe Sidewalk Project on 300 North to complete a gap in sidewalk from approximately 1795 West to 1885 West. After speaking with residents in the area and City Staff it was discovered that the area has a flooding issue due to the lack of curb and gutter. Upon discovery, West Point City contacted UDOT and requested permission to use the grant funding to assist with the cost of installing curb and gutter with the sidewalk. The original bid from UDOT was \$47,000 which was split 25/75% between West Point City and UDOT. UDOT has agreed to provide an additional \$30,000 grant funding to assist with the cost of curb and gutter. Mr. Laws stated the budget allows for the 25% match and Staff recommended approving the Interlocal Agreement to accept additional funds from UDOT.

West Point City received three bids for the installation of the 300 North Safe Sidewalk Project.

- Marsh Construction - \$76,008.50
- Advanced Paving - \$94,895.00
- Yarborough Construction - \$164,448.50

The lowest bidder was Marsh Construction bidding \$76,008.50. West Point City has worked with Marsh Construction in the past and Staff felt comfortable with awarding them the bid. Staff recommended the Council approve the Interlocal agreement with UDOT and award the 300 North safe sidewalk project to March Construction.

Council Member Dawson motioned to approve Resolution No 08-06-2013A, Award of Bid for 300 North Safe Sidewalk Project to Marsh Construction and to approve the Interlocal Agreement between West Point City and UDOT.

Council Member Petersen seconded the motion.

Council Member Chatterton read a quote to the council. He then questioned as to why in various areas of the bid table, each company differed in cost. Mr. Laws stated he was unsure, as Mr. Davis should be the person to answer his question. He then stated West Point City has worked successfully with Marsh Construction in the past.

Council Member Dawson stated two of the bids were similar in cost.

Mr. Laws stated Staff and Council are cautious due to a recent project within West Point City.

Council Member Petersen stated each of the received bids were higher than the engineers estimate. Therefore he felt comfortable with Marsh Construction being able to complete the project within their bid amount.

The Council unanimously agreed.

9. Appointment of Administrative Services Director, Evan Nelson – Mr. Kyle Laws

Mr. Laws stated 65 applications were received for the Assistant City Manager position. Since that time, the Assistant City Manager position had been restructured and Mr. Boyd Davis had been appointed as West Point Assistant City Manager. With the restructuring of the Assistant City Manager position, the Administrative Services Director position was formed. Mr. Evan Nelson from St. Johns, Arizona has been offered the position and accepted the offer as the West Point City Administrative Services Director. August 15, 2013 is the projected start date for Mr. Nelson.

Council Member Chatterton motioned to approve Mr. Evan Nelson as the West Point City Administrative Services Director.

Council Member Dawson seconded the motion

The Council unanimously agreed.

10. Resolution No 08-06-2013B, Consideration of Adoption of the 2013 Property Tax Rate for West Point City – Mr. Kyle Laws

Mr. Laws informed the Council that the State of Utah requires a process called "Truth in Taxation" if taxing entities revenue will increase. Mr. Laws stated the City would like to maintain the same tax rate as in 2012. The property values in West Point City have increased, and this would cause for the property tax rate to decrease. Maintaining the current property tax rate will allow for West Point City to capture inflationary adjustments in revenue as well as revenue from new growth. Each year, the Council approves numerous policies with regards to revenue and taxation. One specific policy states:

"West Point City should seek to maintain a stable tax rate; including maintaining the property tax rate when assessed values increase."

Council Member Dawson stated that West Point City was only proposing to maintain the property tax rate. He stated the additional revenue would assist with increasing costs.

Council Member Petersen stated the "Truth in Taxation" process is a way that a City can take advantage of inflationary factors. If a City needs to increase or maintain a property tax rate, a City must follow the Truth in Taxation process.

Mr. Laws stated the assessed value for an average home in West Point City is \$182,000. The average increase a property owner will see is approximately \$7.00 per year or \$0.60 per month for an assessed value of \$182,000.

Council Member Petersen stated the Council is aware by maintaining the property tax rate residents will see a small increase to the property taxes paid to West Point City.

Mr. Laws stated the majority of funds collected from property taxes are allocated to the school district. The entity which receives the next higher amount of the funds is the County. West Point City only receives approximately 7% of the property tax collected.

a. Public Hearing – no comment

Council Member Chatterton motioned to close the Public Hearing.
Council Member Dawson seconded the motion.

The Council unanimously agreed.

b. Action

Mayor Pro-Tem Petersen motioned to approve Resolution No 08-06-2013B, the Adoption of the 2013 Property Tax Rate for West Point City.

Council Member Dawson seconded the motion.

The Council unanimously agreed.

11. Ordinance No 08-06-2013A, Adopting the FY2014 Budget for West Point City and All Related Agencies – Mr. Kyle Laws

Mr. Laws stated due to the "Truth in Taxation" process the adoption of the FY2014 had been postponed until the August 6, 2013 City Council meeting. Due to the delay of the adoption of the FY2014, West Point City has been operating on a tentative budget. The FY2014 budget is balanced and Staff recommended the adoption of Ordinance No 08-06-2013A, Adoption of the FY2014 Budget for West Point City and All Related Agencies.

Mayor Pro-Tem Petersen thanked Mr. Duerch for his comments in the public comment period. He then stated all revenue collected from property tax is allocated into the General Fund. Mayor Pro-Tem Petersen clarified that the General Fund is not a slush fund, numerous categories exist within the General Fund and all funds are allocated into specific categories. He then stated the budget is a way for the Council to control how city funds are being spent.

a. Public Hearing – no comment

Council Member Dawson motioned to close the Public Hearing.
Council Member Chatterton seconded the motion.

The Council unanimously agreed.

b. Action

Council Member Dawson motioned to approve Ordinance No 08-06-2013A, Adopting the FY2014 Budget for West Point City and All Related Agencies.

Council Member Chatterton seconded the motion.

Roll Call Vote

Mayor Pro-Tem Petersen - yes
Council Member Dawson - yes
Council Member Chatterton - yes

The Council unanimously agreed.

12. Ordinance No 08-06-2013B, Consideration of Amending Section 12.15.070 of the West Point City Code, the Sale of Burial Rights – Mr. Kyle Laws

Mr. Laws stated Ordinance No 08-06-2013B would amend section 12.15.070 of code West Point City Code, the Sale of Burial Rights. Mr. Laws stated discussions had been held regarding the sale of burial plots during the July 16, 2013 Administrative Session as well as a brief overview in the August 6, 2013 Administrative Session.

There have been issues with tracking certificate holders and heirs of burial plots. Section 12.15.070, the Sale of Burial Rights found in the current West Point City Code currently only allows for a certificate holder of a plot the ability to transfer, convey, assign, or sale a burial plot to a living direct heir.

The proposed changes to section 12.15.070 of the West Point City Code will allow a certificate holder of a plot the ability to transfer or convey a plot to anyone in which they choose. It would also only allow a certificate holder the ability to sale a burial plot back to West Point City for the original purchase price paid. Mr. Laws stated during the Administrative Session, the Council stated they disagreed with the City only having the ability to repurchase a burial right for the original price paid.

Mr. Laws stated there have been numerous heirs who have taken ownership of burial plot which were originally purchased for minimal amounts. The heir may not have use for the inherited plots, but because the City is only to able to purchase back the use of the plot for the original purchase price the heir will not sale it back to the city.

The Council requested the following language be added to the proposed amendments found in section 12.15.070 of the West Point City Code, the Sale of Burial Rights: "The city hereby agrees to buy back the use of any plot for the original price paid or 50% of the current plot value, whichever is greater."

Staff proposed the following amendments to section 12.15.070 of the West Point City Code, the Sale of Burial Rights:

E. Burial rights to any plot or lot ~~shall not may~~ be ~~sold~~, transferred, conveyed, or assigned by the purchaser or certificate holder to any person. Burial rights to any plot or lot shall not be sold except to West Point City. –A resident may transfer burial rights to a nonresident heir if the purchase of the right is accomplished prior to the time of death, and the burial right certificate is in their possession. The City hereby agrees to buy back the use of any plot or lot for the original price paid or 50% of the current value, whichever is greater. All transfers and conveyances must be notarized and documented with West Point City.

Council Member Dawson stated the cemetery is becoming in short supply of burial plots. He then expressed his satisfaction with recommended amendments to the West Point City Code, section 12.15.070, the Sale of Burial Rights. Council Member Dawson then stated West Point City is not in business of making money off of burial plots.

a. Public Hearing

Mr. Ferrell Cook – 2485 West 800 North, West Point City

Mr. Cook stated that the proposal from Staff and the recommendation given from Council in regards to section 12.15.070 of the West Point City Code seem as if the city is in business of making money off of burial plots. Council Member Dawson stated the original code would allow for the city to purchase back a plot for the original purchase price paid. The proposed amendments would allow for the city to repurchase a burial plot for the original purchase price or 50% of the current value, whichever is greater. Mayor Pro-Tem Petersen asked what changes Mr. Cook would like propose to the Council regarding the sale of burial rights. Mr. Cook asked what a burial plot in the West Point City Cemetery currently costs. Mr. Laws stated the current cost is \$450. Mr. Cook recommended that Staff and Council use their words and terminology carefully regarding the amendments to the sale of burial rights and property tax. Council Member Petersen thanked Mr. Cook for his comments and his suggestions.

Eric Braegger – 151 South 1525 West, West Point City

Mr. Braegger expressed his support with the proposed amendments to section 12.15.070 of the West. He then stated the importance of the Council not creating “real-estate frenzy” with burial plots. Mr. Braegger expressed support with the recommendation given from Mr. Cook, using words and terminology carefully.

Mayor Pro-Tem Petersen stated that he had the privilege of working with Mr. Cook on the City Council in the past. He stated even then, Mr. Cook would frequently remind the Council to use words and terminology carefully. Council Member Petersen thanked Mr. Cook for his comment.

Mayor Pro-Tem Petersen stated the City has a limited number of available burial plots and the City would like to see that West Point City residents have the opportunity to purchase a burial plot if desired. West Point City charges a different fee for the purchase of a burial plot for both a resident and a non-resident. He then stated as other cities increase their cemetery fees, a higher rate of non-residents purchase burial plots within the West Point City Cemetery leaving less available plots for residents to purchase. In turn, as other cemeteries increase their fees, West Point City must also increase its fees to keep in line with surrounding cemeteries and to pay for the upkeep and maintenance of the cemetery.

Council Member Chatterton thanked Council Member Petersen for his comments, as he was in support of the comments made.

Council Member Chatterton motioned to close the Public Hearing.
Council Member Dawson seconded the motion.

The Council unanimously agreed.

b. Action

Mayor Pro-Tem Petersen motioned to approve Ordinance No 08-06-2013B, Amending Section 12.15.070 of the West Point City Code, the Sale of Burial Rights with the addition of the city purchasing back the use of any burial plot for the original purchase price or 50% of the current value, whichever is greater.
Council Member Dawson seconded the motion.

Roll Call Vote

Council Member Chatterton – yes
Council Member Dawson – yes
Mayor Pro-Tem Petersen – yes

The Council unanimously agreed.

Mayor Pro-Tem Petersen informed those in attendance that a Resolution is a policy change and an Ordinance is a law and code change. The adoption of an Ordinance requires a roll call vote.

13. Resolution 08-06-2013C Consideration of a Resolution Declaring the Intent of West Point City to Reclaim Unused Cemetery Plots purchased over 60 years as found in Utah State Code, §8-5-6 – Mrs. Misty Rogers

Mr. Laws stated as years pass by, it becomes increasingly difficult for West Point City to keep in contact with certificate holders and their heirs. In many circumstances, plots owned by certificate holders remain unused or unclaimed. Utah State laws allow for a City to complete a reclaiming process for plots which were purchased over 60 years ago. If the Council approved Resolution 08-06-2013C, the city would be required to follow specific process given by state law to reclaim those plots. If a certificate holder or direct heir does not contact West Point City within a specific time frame, the city will then take possession of those plots and they will be available for West Point City to again sale the reclaimed plots.

In early 2012, the West Point City Recorder located approximately 85 unused and unclaimed burial plots purchased over 60 years ago. Over the past 16 - 17 months, the City Recorder has met with members of the community to locate owners and possible heirs of those plots. The City Recorder was able to locate and obtain ownership or heir information for approximately 75 of those plots. This leaves West Point City with approximately 8 to 10 unused and unclaimed burial plots.

Staff recommended the Council approve Resolution No 08-06-2013C, allowing West Point City the ability to move forward with the reclaiming process.

Council Member Chatterton questioned as to why the staff report shows the adoption of Resolution No 08-06-2013B, but the actual Resolution included in the packet shows Resolution No 08-06-2013C. Mrs. Rogers stated there was a typing error within the staff report; the actual Resolution No is 08-06-2013C. Mrs. Rogers then stated that Mr. Felshaw King, the West Point City Attorney had reviewed and approved the resolution.

a. Public Hearing –

James Rodgers - 152 North 4700 West, West Point City

Mr. Rodgers stated he didn't agree with the reclaiming of burial plots. He stated there may be living certificate holders which may be affected by the reclaiming process. Someone may have purchased burial plots early in life and may have moved away with the intentions of being buried in the West Point City Cemetery. Mr. Rodgers then stated the plots had been purchased once before, the City should not have the ability to sale them again for full values. Mr. Rodgers suggested the Council consider the following be done with any reclaimed burial plot:

- Allow a resident to purchase reclaimed plot(s) for the difference of the original purchase price paid and the current purchase price.

Council Member Dawson stated the staff would like to reclaim approximately eight burial plots. He then informed those in attendance that most plots were purchased for less than \$1.00. Mrs. Rogers stated several of the plots were probably purchased for approximately \$0.68. Council Member Dawson said the current fee for a resident burial plot is \$450. He then stated with the suggestion given by Mr. Rodgers, a resident would pay approximately \$449 for a burial plot, \$1 less than the current rate.

Mr. Rodgers stated that it sounded as if the City would be applying "imminent domain" for any unused and unclaimed plots purchased over 60 years ago. He then suggested the Council consider the following:

- Any reclaimed plot(s) be given to residents within the community who may be in need of a burial plot but cannot afford to purchase one.

- Allow a resident to purchase a reclaimed plot at a discounted rate.

Council Member Dawson asked how the City would determine which resident qualified to receive a free or discounted plot. He then stated the only way for the city to determine who should receive the benefit of the reclaimed plot would be by holding a raffle.

Mr. Rodgers stated there are several issues within West Point City which could be solved by involving the community. He stated there are several residents within the community who are "down on their luck" or in need of a burial plot. He stated reclaiming burial plots should benefit the community. He stated the discussed plots had already been purchased once before.

Mayor Pro-Tem Petersen thanked Mr. Rodgers for his comments.

Farrell Cook - 2485 West 800 North, West Point City

Mr. Cook asked if a certificate holder could sale a plot to anyone in which they choose, if so what the process is. Mayor Pro-Tem Petersen stated the current code allows for a certificate holder the ability to sale a burial plot to a direct heir and no one else. The amendments just passed in the previous agenda item would not allow for a certificate holder the sale a burial plot to anyone other than West Point City. But it would allow for a certificate holder the ability to transfer or designate a burial plot to anyone in which they choose. Mayor Pro-Tem Petersen stated anyone wishing to transfer or designate a plot must record the transaction with West Point City.

Council Member Petersen motioned to close the Public Hearing.

Council Member Dawson seconded the motion.

The Council unanimously agreed.

b. Action

Council Member Chatterton stated it may seem that West Point City is making a profit from the sale of burial plots. He then stated he would doubt that the City is making money from the sale of burial plots because over the past 60 years, the City has mowed, sprayed, watered, fertilized, and maintained each plot. He then stated the City is only trying to update cemetery records. Council Member Chatterton stated the process of reclaiming and cleaning up of the cemetery records is for the benefit of the residents of the community. Council Member Chatterton stated both the previous City Recorder, Amy Jensen and the current City Recorder, Misty Rogers have spent numerous hours trying to locate and update cemetery information.

Mayor Pro-Tem Petersen stated with the regards to the Cemetery, each City determines which services should be provided the residents of that city. Several years ago the Council decided that West Point City should provide a place for its residents to be buried. He then stated the City is not required to provide a cemetery. Mayor Pro-Tem Petersen stated over the life span of the cemetery, it is more of an expense than a revenue generator for the City. He then stated that the City is committed to providing the service of the West Point City Cemetery. The operation of a cemetery can be a struggle due to the detail, updating of ownership records, and record keeping. Mayor Pro-Tem Petersen stated over the past several years there have been improvements to the cemetery and there will continue to be improvements.

Council Member Chatterton stated several years ago Staff and West Point City citizens formed a Cemetery Committee. The committee of citizens determined what would and would not be allowed within the cemetery, including the size of headstones and monuments. Council Member Chatterton stated that citizens have been involved with the cemetery and its regulations.

Council Member Chatterton motioned to approve Resolution No 08-06-2013C, a Resolution Declaring the Intent of West Point City to Reclaim Unused Cemetery Plots purchased over 60 years as found in Utah State Code §8-5-6.

Mayor Pro-Tem Petersen seconded the motion.

The Council unanimously agreed.

14. Adoption of Minutes from the July 16, 2013 Council Meeting – Mrs. Misty Rogers

Council Member Dawson motioned to approve the July 16, 2013 City Council Minutes.

Council Member Chatterton seconded the motion.

The Council unanimously agreed.

15. Motion to Adjourn

Council Member Chatterton motioned to adjourn.

Mayor Pro -Tem Petersen seconded the motion.


The Council unanimously agreed.



ERIK CRAYTHORNE, MAYOR

8/20/13

DATE



MISTY ROGERS, CITY RECORDER

8-20-2013

DATE