

May 13, 2009

Donna Jones Morris, State Librarian
Utah State Library
250 North 1950 West, Suite A
Salt Lake City, UT 84116

Dear Donna and Sara:

I am definitely interested in serving on the LSTA Council. As my resume indicates I have spent many years as a technology educator. One of my goals has been to teach students to use computers to become more knowledgeable, literate citizens.

As Director of Technology at Rowland Hall-St. Mark's School I was responsible for allocating limited funds for technology equipment and programs. An important criterion for deciding which requests were funded was to determine if and how the use of technology enhanced learning. A project also had to have the potential for ongoing, self-perpetuating viability.

I feel that technology is an important tool for schools and libraries to exploit when it enhances the ability of patrons to utilize library materials and access information. I hope you agree that my background makes me an excellent candidate to serve on the LSTA Council.

Thank you for your consideration.

Sincerely,



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Objective

To serve on the LSTA Library Council

Highlights of Qualifications

- Strong working knowledge of all aspects of educational technology
- Directed the implementation of a \$1.2 million technology initiative
- Excellent teaching and people skills

Professional Experience

Consultant to Rowland Hall-St. Mark's School

2001-Present

I have had an ongoing relationship with Rowland Hall working on a number of projects related to PowerSchool including some training sessions.

PowerSchool Trainer

2002-2005

I conducted Initial Training to enable school personnel to use PowerSchool, a student information system database program. I traveled around the country to large and small school districts as well as private and parochial schools.

Rowland Hall-St. Mark's School

Salt Lake City, UT

Director of Technology

1996-2001

Responsible for implementing \$1.2 million technology initiative for a 2-campus, 1000 student independent school (PK-12) over a five year period. This included working with the board, administration, and faculty to plan for infrastructure, training, and curricular needs. The job entailed working hands-on with vendors and being sensitive to the needs of various divisions and departments in the school. It also required diligent follow-up and day-to-day staff support and troubleshooting.

Achievements

- Provided the infrastructure for excellent access to a reliable computer network for all faculty, staff, and students
- Worked with librarian to develop a program for media literacy for Lower School students
- Empowered a largely technologically illiterate faculty to embrace and use technology with their students and as a personal productivity tool.

Technology Teacher

1988-1996

Hired in 1988 to teach logo elective to 3rd-5th graders. Within 2 years created real computer lab and expanded access to it to all K-6 classes on a weekly schedule. I helped teachers develop content related activities for the computer lab and was the primary teacher for computer activities. I also provided teacher training, created computer-based report cards and provided general computer support.

Achievements

- Established precedent for content based computer skill development for K-6 students
- Collaborated with "early-adopters" to develop worthwhile computer based classroom projects and useful tools for personal productivity

Sylvan Learning Center, Salt Lake City, UT

Instructor

1985-1988

Various

Volunteer and Homemaker

1975-1985

Federal Deposit Insurance Corporation

San Francisco, CA

Bank Examiner

1970-1975

Education

B.A. Mathematics & Economics - University of California, Santa Cruz

1970

Credentials

Utah State Teacher Certification, K-8, expired 2005

References

Hugh Zumbro, LSTA Advisory Council

801-262-7739

Patrick Godfrey, Director of Technology, Rowland Hall-St. Mark's School

801-924-2980