RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – JULY 2, 2013

5:30 p.m. – Work Session *(City Council Conference Room)*
No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting *(Council Chambers)*
A.   Welcome & Roll Call
B.   Pledge of Allegiance
C.   Moment of Silence

D.   Open Communications
(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

E.   Presentations and Reports
1.   Mayor's Report

2.   Recorder's Report *(Review status of Council requested follow-up items)*

3.   Community Development Projects Status Report

F.   Consent Items
1. Review of meeting minutes from:
    June 18, 2013 City Council Work Session
    June 18, 2013 City Council Regular Session

G.   Action Items

1. Consideration of an amended Conditional Use Permit Application for Hokulia Shave Ice
    Presenter: Michael Eggett, Community Development Director

2. Consideration of contract approval to Intellisys for an amount not to exceed $70,000 for a Zultys phone system for Riverdale City
    Presenter: Lynn Fortie, Business Administrator

3. Consideration of Resolution 2013-26 proposed amendments to the Economic, Transportation, Public Facilities and Infrastructure, Parks and Recreation and Implementation sections of the General Plan
    Presenters: Michael Eggett, Community Development Director

H.   Discretionary Items

I.   Adjournment

- The public is invited to attend all Council meetings.
- In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Recorder at 394-5541 x 1232.
- This agenda has been properly posted and a copy provided to local news media.

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEMS: A,B,C

SUBJECT: Welcome & Roll Call – Mayor Burrows

Pledge of Allegiance – Led by Larry Hansen on 06-18-13

Moment of Silence

BACK TO AGENDA

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: D

SUBJECT: Open Communications

PETITIONER: Anyone Interested

ACTION REQUESTED BY PETITIONER: Open agenda item provided for any
interested person to be able to speak
about any topic.

INFORMATION: Per Governing Body desire, this item will be placed on the agenda
as a permanent and regular item.

BACK TO AGENDA

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: E1

SUBJECT: Mayor's Report

ACTION REQUESTED BY PETITIONER: Information Only

INFORMATION: To be presented at the meeting

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: E2

SUBJECT: Recorder's Report

ACTION REQUESTED BY PETITIONER: Information only.

INFORMATION: Opportunity for the City Recorder to present any updates or information on follow-up issues to the Council, Mayor, and staff.

PENDING ISSUES OR PROJECTS

First	Last	Who	Issue	Further
		City Admin	List of tabled City Council items.	• Attached

BACK TO AGENDA

RESOLUTIONS AND COUNCIL AGENDA ACTION ITEMS

Date	Item	Action
	None.	

RIVERDALE COMMUNITY DEVELOPMENT DEPARTMENT
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: E3

SUBJECT: Community Development Projects Status Report

ACTION REQUESTED BY PETITIONER: Information only.

INFORMATION: Opportunity for the Community Development Director to present any updates or information on follow-up issues to the Council, Mayor, and staff.

Riverdale Community Development Report

BACK TO AGENDA

Riverdale City

COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT
June 7, 2013

In-N-Out Burger has broken ground and started construction of their new restaurant located at 4040 S. Riverdale Road. They hope to open by the end of August.

Subway is in the process of opening a new location at 1078 W. Riverdale Road. They are currently remodeling the space.

EZ Pawn will open a store in the strip mall in front of Shopko at 4068 S. Riverdale Road.

Intermountain Healthcare is planning to open a billing office in the Brookheaven office building at 4933 South 1500 west.

Gentiva home Health is planning to open an office in the Brookheaven office building at 4933 South 1500 west.

Hokulia Shave Ice is opening a drive up location at 1135 W. Riverdale Road (Applebees parking lot).

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: F1

SUBJECT: Consideration of meeting minutes from:
June 18, 2013 City Council Work Session
June 18, 2013 City Council Regular Session

PETITIONER: City Recorder

ACTION REQUESTED BY PETITIONER: Approve Minutes

INFORMATION: See attached minutes as follows:

June 18, 2013 City Council Work Session

June 18, 2013 City Council Regular Session

BACK TO AGENDA

Minutes of the **Work Session** of the **Riverdale City Council of Riverdale City** held Tuesday, **June 18, 2013** at 5:35 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present:	Bruce Burrows, Mayor
	Don Hunt, Councilor
	Michael Staten, Councilor
	Braden Mitchell, Councilor
	Norm Searle, Councilor
	Alan Arnold, Councilor
Others Present:	Larry Hansen, City Administrator; Steve Brooks, City Attorney; Randy Daily, Community Development Director, Michael Eggett, Community Development Director; Roger Bodily, Fire Chief; Ember Herrick, City Recorder and no members of the public.

Mayor Burrows welcomed the Council members stating for the record that all were in attendance. He asked City Administrator Larry Hansen to lead the pledge of allegiance and said there will be a Utah Division of Water Quality Project Plaque Presentation during tonight's public meeting.

Mayor Burrows said work is progressing on the landscaping of the roundabout at 700 West and 4400 South. Mr. Hansen said it will have a flag pole with an American flag which will be lighted at night and the mound will be landscaped with rocks, flowers and a city logo to create a nice approach to the residential and commercial zones of the city. Mayor Burrows said two light poles in roundabouts on the west side of the city were struck and toppled over in the last week. He attributed the damage to large trucks not familiar with the city's roundabout who are being directed to detour through Riverdale while UDOT is doing construction in the area, which he said is scheduled to be completed in two weeks.

Mayor Burrows said two Riverdale employees who are retiring will be recognized during tonight's public meeting and Riverdale's new Community Development Director Michael Eggett will be appointed to replace Randy Daily on the MIDA Board.

Mayor Burrows said under consent items is a review and comment period for additional proposed changes to Riverdale's General Plan. He said Fire Chief Roger Bodily is attending tonight's work session to discuss fireworks restrictions for 2013 and answer any questions the Council may have about fire danger.

Mayor Burrows said the first action item on the agenda is a public hearing and consideration of adopting a certified tax rate for Riverdale City. Mr. Hansen said the rate comes from Weber County and is down slightly over the previous year and Mayor Burrows said the sewer rate is also down for 2013. Councilor Searle said if a realtor

provides a written letter that your property value has not increased as assessed by Weber County it is possible to get your property tax value reassessed.

Mayor Burrows said the next action item is proposed amendments to the General Plan following a review period where no corrections or amendments were submitted by the Council. He asked for any questions or concerns and there were none.

Mayor Burrows said the next several action items are consideration of budget items including the consolidated fee schedule and salaries. He asked for any questions or concerns and there were none.

Mayor Burrows asked for any questions about the final payment and balancing change order for the Southcrest Sewer Liner Project and there were none.

Chief Bodily said new state legislation give authority to restrict fireworks and open fires to the legislative body instead of the fire chief. He said he is proposing the Council adopt the same restrictions that were put in place last year because conditions are dry again this season and restricting fireworks and open fires in certain areas of the city is prudent. Councilor Arnold asked if the legislative body can delegate authority to impose fire restrictions to the fire chief and City Attorney Steve Brooks said the new legislation requires the authority reside with the legislative body. Councilor Arnold asked about emergency situations when there may not be time for the legislative body to convene and make a formal decision about fire restrictions and Mr. Brooks said in these cases the Council could be polled electronically via email or by phone. Councilor Searle said the same areas are a problem annually and Chief Bodily asked the City Recorder to make a note that the first Council meeting of each June fire restrictions should be an action item for consideration.

Mayor Burrows referenced three RDA resolutions distributed for review during the work session and said that minor corrections were made to all three. He said there are no proposed amendments to the 2014 RDA budget at this time and he asked for any questions or comments and there were none.

Mayor Burrows asked for any discretionary items and Councilor Searle said he had received a couple of calls from residents who said they had reported code enforcement violations and were upset because Riverdale staff had told the property owners with the alleged code enforcement violations who had reported them to the city. Councilor Searle asked if staff reveals the names of complainants in code enforcement cases and Mr. Hansen said it depends on how the complaint is reported. Councilor Hunt said he has reported code enforcement issues in the past and was specifically asked if he wanted to remain anonymous. Mr. Hansen said if a report is filed the city is required by law to name the complainants and City Attorney Steve Brooks said if an individual requests a copy of that report under the Government Records Access and Management Act (GRAMA) he is prohibited by law from blacking out the complainant names. Councilor Searle said some residents contact him to report code violations to the city and Mr. Brooks advised Councilor Searle not to disclose the complainants' names if the individuals wish to remain anonymous. Mr. Brooks said state statute requires three complainants be listed before a citation can be issued so the city is limited in the action it can take against code violators without complainants willing to come forward.

Mayor Burrows asked Mr. Brooks to briefly update the Council about an incident involving a Riverdale police officer that occurred on June 15, 2013 at Jo-Ann Fabric Store address 4978 South 1050 West in Riverdale. Mr. Brooks said the investigation is ongoing and will be reviewed both internally and by the Weber County Attorney's office. He said he has reviewed the video from the police vehicle but is still waiting for the police reports and he said he will keep the Mayor and Council updated as more information become available. Councilor Arnold asked about a shot that was reportedly fired from a Riverdale police officer's gun and Mr. Brooks said a bullet hit the light bar on the roof of the officer's patrol car as it was stolen by the suspect which damaged the vehicle but fortunately did not injure anyone. Mr. Hansen said there was also significant front end damage to the officer's vehicle when the suspect drove over a berm to evade capture in the parking lot. Councilors Staten and Arnold asked for additional information and Mr. Brooks said because the investigation is ongoing it would be best if the Council waited until the police reports have been received at which time he said he will have more details to release. Mr. Hansen said the officer involved is on paid administrative leave until the investigation is complete and Mayor Burrows said this is standard procedure when lethal force is used.

There being no further business to discuss, the Council adjourned at 6:00 PM to convene into their regular session.

July 2, 2013   Attest:

_____   _____

Bruce Burrows, Mayor   Ember Herrick, City Recorder

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **June 18, 2013** at 6:02 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present:	Bruce Burrows, Mayor
	Don Hunt, Councilor
	Norm Searle, Councilor
	Braden Mitchell, Councilor
	Michael Staten, Councilor
	Alan Arnold, Councilor
Others Present:	Larry Hansen, City Administrator; Steve Brooks, City Attorney; Dave Hansen, Police Chief; Roger Bodily, Fire Chief; Shawn Douglas, Public Works Director, Michael Eggett, Community Development Director; Lynn Fortie, Business Administrator, Randy Daily, Community Development Report, Ember Herrick, City Recorder and 20 members of the public including Cody Hansen, John Cook, Ed Macauley, Carson Skidmore, Nicholas Nielson, Katy Nielson, Juanita Durfee, Jayce Campbell, Braxton Roubinet, Jaren Smith, Raen Wilkinson, Connor Steck, Tim Jarman, Anthony Metcalf, Tanner Chugg, Mathis Burton and Lynn W. Stevenson

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A. **Welcome & Roll Call**
Mayor Burrows called the meeting to order and welcomed all in attendance including all Council members, staff and members of Boy Scout Troops 742 and 280 including Carson Skidmore, Raen Wilkinson, Tanner Chugg, Tim Jarman, Anthony Metcalf and their Troop Leaders Lynn Stevenson and Juanita Durfee.

B. **Pledge of Allegiance**
City Administrator Larry Hansen led the Pledge of Allegiance.

C. **Moment of Silence**
Mayor Burrows read a quote from George Washington about religion protecting individual rights. Mayor Burrows called for a moment of silence when he asked everyone to remember our U.S. military service members.

D. **Open Communications**
Mayor Burrows invited any member of the public with questions or concerns to address the Council and there were none.

E. **Presentations and Reports**
Mayor Burrows said work on the roundabout at 700 West and 4400 South is being completed to beautify the intersection and he reminded everyone to drive safely during

the construction and he said two light poles were accidentally sheared off by vehicles in the last week. Mayor Burrows thanked Community Development Director Randy Daily who has 35 years with Riverdale City and Karen McIntosh with 18 years for their contributions as they are both scheduled to retire at the end of June.

Mr. Hansen recognized staff whose anniversaries fall in the month of June thanking them for their service. He said Mr. Daily has held a difficult position where he has maintained a professional working relationship with business owners and has effectively diffused many tense situations as Riverdale has developed over the last 35 years. Mr. Hansen said Ms. McIntosh worked two years for Weber County and 18 years for Riverdale City where she has made many positive contributions during her tenure and is well respected. Mayor Burrows and Mr. Hansen made a special presentation to both retirees and Mr. Daily said he attributes his success in his profession to God who he said has a calling for each person. He thanked his wife Tammy for her support and recognized her and his son Joe and his son's girlfriend Jordan for attending tonight's ceremony. Mr. Daily said he met his wife, got married, and had children and grandchildren while working for Riverdale and he thanked the four mayors he has worked with and Mr. Hansen for his support and encouragement to staff. According to Mr. Daily, managing and legislating a city is a daunting task and he cited Proverbs Chapter 11 Verse 11: "By the blessing of the upright the city is exalted: but it is overthrown by the mouth of the wicked." Mr. Daily said elected officials and staff have the power to influence a community positively or negatively and he said he is grateful to have worked in Riverdale where all the departments work together like a family.

Ms. McIntosh introduced her husband and daughter Megan and said her husband and two children were very supportive throughout her career with Riverdale City so that she could balance being a wife and mother while working. She thanked Police Chief Dave Hansen for his support and Riverdale's elected officials for ensuring that the city's police officers have the equipment and resources they need to do their jobs. Ms. McIntosh said the time has come to retire but said she will miss working for Riverdale where all the departments communicate well and work together efficiently. Mayor Burrows shared a funny anecdote about Mr. Daily and his musical history knowledge and Chief Hansen praised Ms. McIntosh for being a mentor to less experienced officers and a good example to everyone in the department throughout her career.

Mr. Hansen said the May Treasury Report is positive and the Community Development Projects Status Report indicates that construction is progressing steadily on the new In-N-Out Burger Restaurant. Mr. Hansen recognized employees with date of hire anniversaries in June and said the city continues to operate in accordance with staffing authorization but will show an additional employee until Mr. Daily retires at the end of June.

There were no items on the Recorder's Report.

Utah Division of Water Quality Project Plaque Presentation
John Cook and Ed McCalley with the Utah Division of Water Quality said they are here to present a plaque to the city to commemorate the completion of the 2008 Sewer Project which was funded through a state loan program. Mr. Cook thanked Former Public Works Director Lynn Moulding, current Public Works Director Shawn Douglas, and Accounts Payable Clerk Cindee Colby for their assistance throughout the project and Mayor Burrows accepted the plaque and thanked Mr. Cook and McCalley.

Mr. Hansen said included in the packet was a quarterly report from Communities That Care.

F. **Consent Items**

Mayor Burrows asked if there were any changes to the May 18, 2013 Strategic Planning or June 4, 2013 Council meeting minutes and none were noted. He said the Council is also being asked to consider the appointment of Community Development Director Michael Eggett to serve on the MIDA Falcon Hill Development Review Committee.

Mayor Burrows said the Council will have a week until June 25, 2013 to review and comment on Resolution 2013-26 proposed amendments to the Economic, Transportation, Public Facilities and Infrastructure, Parks and Recreation and Implementation sections of the General Plan. He asked for any questions or comments and there were none.

> **Motion:** Councilor Hunt moved to approve the consent items. Councilor Arnold seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

> **Call the Question:** The motion passed unanimously.

G. **Action Items**

1.   a. Public hearing to receive and consider public comment regarding proposed amendments to the Certified Tax Rate

> **b. Consideration of Resolution 2013-25 adopting a Certified Tax Rate**

Mayor Burrows said the first action item is a public hearing to receive and consider input regarding proposed amendments to the certified tax rate. Business Administrator Lynn Fortie said the new tax rate was received late last week from Weber County and there is no increase over the previous fiscal year. Mr. Fortie said knowing the certified tax rate helps him calculate the property tax revenues Riverdale City can expect to receive for fiscal year 2014 and he said he included the new numbers into the latest draft of the budget. Mayor Burrows invited public comment during the public hearing and there was none.

> **Motion:** Councilor Searle moved to close the public hearing. Councilor Staten seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

> **Call the Question:** The motion passed unanimously.

Mayor Burrows asked for any Council comments or questions on proposed Resolution 2013-25 adopting a new certified tax rate and there were none.

Motion: Councilor Arnold moved to approve Resolution 2013-25 adopting a Certified Tax Rate of .001263. Councilor Hunt seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Hunt, Aye; Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

2. **Consideration of Resolution 2013-20 proposed amendments to the Urban Design, Fire Department, Police Department and Police Goals sections of the General Plan**

Mayor Burrows said the second action item is consideration of Resolution 2013-20 proposed amendments to the Urban Design, Fire Department, Police Department and Police Goals sections of the General Plan. Mr. Eggett said a public hearing was held by the Planning Commission and the Council also had a review and comment period where no substantial changes to the proposed language of Riverdale's General Plan was received.

Motion: Councilor Arnold moved to approve Resolution 2013-20 proposed amendments to the Urban Design, Fire Department, Police Department and Police Goals sections of the General Plan. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; and Councilor Hunt, Aye. The motion passed unanimously.

3. **Consideration of Resolution 2013-21 proposed amendments to RCC 1-12 1 through 13 The Consolidated Fee Schedule**
   i. **Business License Fees**
   ii. **Animal Fees**

Mayor Burrows said public hearings to receive and consider public comments were held on June 4, 2013 on all of the following proposed budget related resolutions and ordinances. He said the third action item is consideration of Resolution 2013-21 proposed amendments to RCC 1-12 1 through 13 The Consolidated Fee Schedule for Business License and Animal Fees. Mr. Fortie said no changes have been made to Resolution 2013-21 since the public hearing; he asked for any questions or comments and there were none.

Motion: Councilor Searle moved to approve Resolution 2013-21 proposed amendments to RCC 1-12 1 through 13 The Consolidated Fee Schedule for Business License and Animal Fees. Councilor Hunt seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, Aye; and Councilor Searle, aye. The motion passed unanimously.

4. Consideration of Resolution 2013-22 adopting proposed amendments to the FY 2012-2013 budget

Mayor Burrows said the fourth action item is consideration of Resolution 2013-22 adopting proposed amendments to the FY 2012-2013 budget. Mr. Fortie said now that he has a treasury report for the month of May he has incorporated those numbers into the 2013 budget. He noted one change that was identified during the annual audit and said two adjustments were also made to the police budget in consideration of Ms. McIntosh's retirement and the purchase of new radios. Mayor Burrows asked for any questions and comments and none were noted.

Motion: Councilor Mitchell moved to approve Resolution 2013-22 adopting proposed amendments to the FY 2012-2013 budget. Councilor Searle seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, Aye; Councilor Searle, aye; and Councilor Arnold, aye. The motion passed unanimously.

5. Consideration of Resolution 2013-27 adopting proposed amendments to the FY 2013-2014 budget

Mayor Burrows said the fifth action item is consideration of Resolution 2013-27 adopting proposed amendments to the FY 2013-2014 budget. Mr. Fortie said two amendments have been made since the public hearing to include the new certified tax rate and to remove one duplicate item listed twice in the fire department's budget. He said that Fire Chief Roger Bodily removed a travel expense for a Chicago training from his budget. Mayor Burrows asked for any questions and comments and none were noted.

Motion: Councilor Arnold moved to approve Resolution 2013-27 adopting proposed amendments to the FY 2013-2014 budget. Councilor Hunt seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Staten, aye; Councilor Hunt, Aye; Councilor Searle, aye; Councilor Arnold, aye; and Councilor Mitchell, aye. The motion passed unanimously.

6. Consideration of Ordinance 838 adopting amendments to RCC 1-7-2 Mayor and Council Salaries, Employee Salary and Benefits and 1-7F-6 Justice Court Judge

Mayor Burrows said the sixth action item is consideration of Ordinance 838 adopting amendments to RCC 1-7-2 Mayor and Council Salaries, Employee Salary and Benefits and 1-7F-6 Justice Court Judge. Mr. Fortie said some language has been changed to

make it clear how Riverdale's Justice Court Judge will receive compensation required by state statute. Mayor Burrows asked for any questions and comments and none were noted.

> **Motion:** Councilor Hunt moved to approve Ordinance 838 adopting amendments to RCC 1-7-2 Mayor and Council Salaries, Employee Salary and Benefits and 1-7F-6 Justice Court Judge. Councilor Staten seconded the motion.

Mayor Burrows asked for discussion on the motion and Councilor Arnold said he is in favor of the proposed salaries and benefits for staff but he would propose no increase to the Mayor and Council's salaries in fiscal year 2014. Mayor Burrows asked for discussion on the proposal and there was none.

> **Motion:** Councilor Arnold proposed a substitute motion to approve Ordinance 838 adopting amendments to RCC 1-7-2 Mayor and Council Salaries, Employee Salary and Benefits and 1-7F-6 Justice Court Judge without an increase to the salaries for Mayor or Council in fiscal year 2013-2014. Councilor Staten agreed to the substitution.

Mayor Burrows asked for discussion on the substitute motion and there was none.

> **Roll Call Vote:** Councilor Hunt, Aye; Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

7. Consideration of Resolution 2013-23 adopting proposed FY 2013-2014 budget for all funds

Mayor Burrows said the seventh action item is consideration of Resolution 2013-23 adopting a proposed FY 2013-2014 budget for all funds. Mr. Fortie said the Council will need to adopt a 2014 budget noting the amendment just passed by the Council in Ordinance 838 which he said will change the budget numbers.

> **Motion:** Councilor Arnold moved to approve Resolution 2013-23 adopting proposed FY 2013-2014 budget for all funds with the amendments adopted by the Council. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

> **Roll Call Vote:** Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; and Councilor Hunt, Aye. The motion passed unanimously.

8. Consideration of Final Payment and balancing Change Order No. 1 to Planned and Engineering Construction for Southcrest Subdivision Sanitary Sewer Pipe Liner Project in the amount of $158,956.00

Mayor Burrows said the eighth action item is consideration of final payment and a balancing change order for a total of $158,956.00 to be paid to Planned and Engineering Construction for work done on the Southcrest Subdivision Sanitary Sewer Pipe Liner Project. Mr. Douglas said Riverdale's sewer pipes are on a three year cleaning rotation

and the Southcrest Subdivision is located at approximately 5400 South and 575 West. He said the change order covers the cost of additional pipe that was needed in one area where a problem was identified by the contractor and he said he recommends payment of $158,956.00 and he noted that the final payment amount with the change order is under budget.

Motion: Councilor Searle moved to approve Final Payment and balancing Change Order No. 1 to Planned and Engineering Construction for Southcrest Subdivision Sanitary Sewer Pipe Liner Project in the amount of $158,956.00. Councilor Arnold seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, Aye, and Councilor Searle, aye. The motion passed unanimously.

9. **Consideration of new fire restrictions for Riverdale**
   a. **Ordinance 840 amending RCC 4-3 to better clarify the current state law surrounding process and authority to declare fire hazard areas located in Riverdale City**

   b. **Resolution 2013-29 establishing fireworks restrictions for Riverdale in 2013**

Mayor Burrows said the ninth action item is consideration of Ordinance 840 amending RCC 4-3 to better clarify the current state law surrounding process and authority to declare fire hazard areas located in Riverdale City and Resolution 2013-29 establishing fireworks restrictions for Riverdale in 2013. Fire Chief Roger Bodily said Utah's legislature passed a bill during their 2013 session giving authority to implement fire restrictions to the legislative bodies of individual Utah cities instead of the fire chiefs that previously held the authority. He asked for any questions or comments and there were none.

Motion: Councilor Arnold moved to approve Ordinance 840 amending RCC 4-3 to better clarify the current state law surrounding process. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, Aye, Councilor Searle, aye, and Councilor Arnold, aye. The motion passed unanimously.

Chief Bodily outlined the new proposed fire restrictions and areas of the city where fireworks are proposed to be prohibited and said that the areas are the same as last year. Councilor Arnold asked where fireworks will be allowed in the city and Mr. Hansen said Chief Bodily will create a map that will be prominently placed on Riverdale City's website home page prior to the start of the 2013 fireworks season.

Motion: Councilor Searle moved to approve Resolution 2013-29 establishing fireworks restrictions for Riverdale in 2013. Councilor Arnold seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Staten, aye; Councilor Hunt, Aye, Councilor Searle, aye, Councilor Arnold, aye, and Councilor Mitchell, aye. The motion passed unanimously.

H. Discretionary Items

Mayor Burrows asked for any discretionary items and Councilor Searle said a resident complained to him recently about debris on the viaduct and he said although this is UDOT's road, he is concerned about hazards to cyclists crossing the bridge. Mr. Douglas said UDOT was contacted about sending a street sweeper to the area just this week so the street should be cleaned in the coming days.

Councilor Searle said he was also notified that Good Foundations Academy is looking to expand and he asked if city staff could facilitate a discussion about the purchase of the former Christian Heritage School building located across the street and Mr. Eggett said he would follow up on this suggestion.

Mr. Hansen said he had sent an email to the Council recently informing them about a change order to the Cherry Drive Project outside the original project's scope. According to Mr. Hansen, the elevation, fall and function of the line required additional pipe and boxes. He told the Council they will be considering the change order on a future agenda and even with the additional expense the project is still under budget but he said he wanted to make them aware of the additional expense because it is over $24,000.00. There were no additional discretionary items.

I. Adjournment:

With no further business to come before the Council at this time, Councilor Arnold moved to adjourn the meeting. Councilor Mitchell seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:58 p.m.

Approved: July 2, 2013   Attest:

_____   _____
Bruce Burrows, Mayor   Ember Herrick, City Recorder

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: G1

SUBJECT: Consideration of an amended Conditional Use Permit Application for Hokulia Shave Ice

PETITIONER: Hokulia Shave Ice Brenton King & Mark Scott owner/operator

ACTION REQUESTED BY PETITIONER: Consideration of an amended Conditional Use Permit Application for Hokulia Shave Ice

INFORMATION: Executive Summary

Hokulia Shave Ice Proposal with Images

06/25/13 DRAFT Planning Commission Meeting Minutes

BACK TO AGENDA

Riverdale City

For the Council meeting on: 7-2-2013	Petitioner: Brenton King & Mark Scott, owner/operator

Summary of Proposed Action

Amended conditional use request for Gateway Hokulia Shaved Ice located on DDR property on Riverdale Road (near Honey Baked Ham) in a C-3 zone.

Title 10 Ordinance Guidelines (Code Reference)

Shaved ice shacks are regulated as conditional uses through seasonal sales regulations as outlined in City Code 10-19-9 "Temporary Structures for Seasonal Sales".

This conditional use request originally came before the Planning Commission on May 14th, 2013 and was previously recommended for approval by the Planning Commission. The week thereafter this request was approved by the City Council for operation on DDR property in the City.

Since that time, Mr. King and Mr. Scott have shown interest in having chairs, tables, umbrellas, and lights placed at their current shaved ice location. This request is beyond what was previously approved for use at this location in the DDR parking area and does raise some notable concerns. Concerns for this sort of use at this location include:

- Traffic hazards that may be created as a result of large quantities of people in tight spaces on parking lot areas which might include, at times, the drive aisle to access Honey Baked Ham facilities.
- Having individuals "hanging out" in the parking lot of the DDR facility which may negatively impact the commercial image other companies in this shopping center are trying to create and/or may adversely impact the commercial image Riverdale City is working to maintain in these shopping areas.
- The use of parking lot space for extended services beyond what City Code 10-19-9 ever intended or expected when applied for temporary seasonal sales within a commercially zoned location. This use could use up parking lot area that exceeds the scope of typical temporary seasonal sales within commercially zoned locations.

The applicants have provided documentation with this executive summary explaining their suggested reasons for attaining City Council approving this additional use.

On June 25, 2013, the Planning Commission did discuss at length the concerns noted above, as well as additional concerns related to the type and material of barriers that would be used to "rope off" the customer use area for tables, chairs, etc. Types of materials discussed for barrier options included ropes, fencing, landscaping measures, and other similar materials. At the conclusion of the discussion in this matter, the Planning Commission provided majority support for a motion to recommend City Council approval of this requested amendment to the original conditional use permit, with the understanding that the applicants would provide clear visual details of the location that would be "roped off" for customer use in
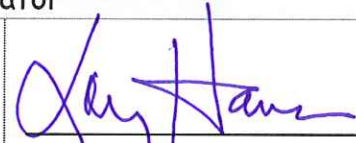
Staff would encourage the City Council to review this matter, including all concerns discussed above by staff and the Planning Commission, and then act accordingly in favor or denial of the requested amendment to the conditional use permit.

General Plan Guidance (Section Reference)

Legal Comments – City Attorney	
	Steve Brooks, Attorney

Administrative Comments – City Administrator	
	Larry Hansen, City Administrator

At Hokulia Shave Ice our company moto is "Hokulia…a slice of Hawaii". At Hokulia we aim to bring more than delicious shave ice to our customers, we want to bring the whole Hawaiian experience! We believe a big part of becoming a worthwhile destination is creating an environment where people can enjoy themselves and relax in our oasis. We want our site to be a "date night" destination and a place the whole family can enjoy together.

This is an example of Hokulia at a similar location in Bountiful, UT. This picture (Left) shows the types of crowds we draw and the atmosphere we wish to create on Riverdale Rd. Picture (Right) shows the quality of our shack and the esthetic appeal of the decorations.

Main points:

- It is impossible to create the customer experience we want without an eating area.
- Having a crowd gathered makes the shack look more popular and advertises for us.
- We are expecting large quantities of people. It hurts us to tell them they have to sit on the ground or use neighboring restaurant's facilities. It is also unsafe to have people sitting on the ground on parking lot curbs. (Current images of customers below)
- Our product does NOT work well in cars.

Can you imagine eating this in your car! Let alone giving one to your child in the car?

Customers Eating on the Ground

Traffic

Riverdale Rd. , of course, is a very busy road behind the shack. The actual road in front of the shack, however, is rarely if ever used. Majority of traffic in the area enters and exits West of the shack near Applebee's or East of the shack at the traffic light. Those entering next to the shack, unless going to Honey Baked Ham, are directed well away from our area.
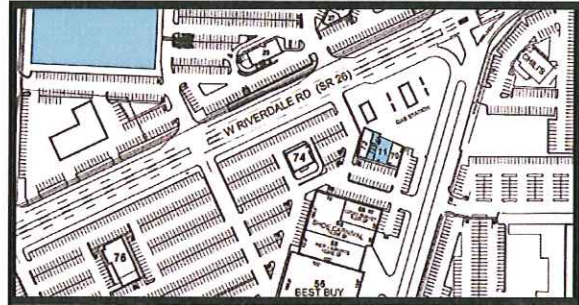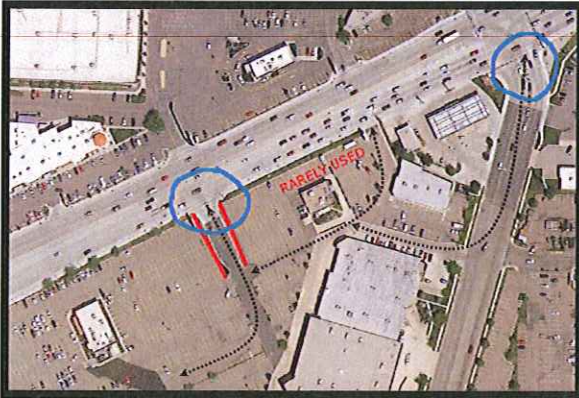
Proposal

We propose a roped off area where we are free to set up a comfortable seating area. This area would provide a safe place for families to enjoy our product
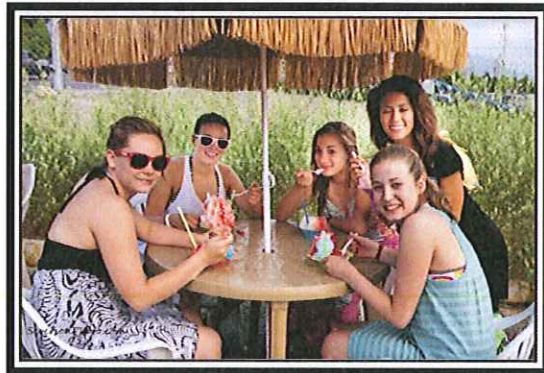
Area would include:
Tables
Chairs
Lights
Umbrellas
Decorative Plants

All decorations will fit in with our high standard of quality established by our shack. These images below show the Provo location. Our chairs are metal but the tables are the same. We use a plastic table so we can cut holes for the shave Ice to sit in to avoid spills.


Maximum size would be 10 parking stalls following the curb. Minimum would be 7 parking stalls. Six 42 inch tables would be placed on the West side of the shack.   Space on the East would be dedicated to accommodate the line and waiting area within the boundary.

This image shows the maximum footprint of the seating area. It does not have any effect on the other businesses or flow of traffic within the DDR parking lot.

Barrier/Fence
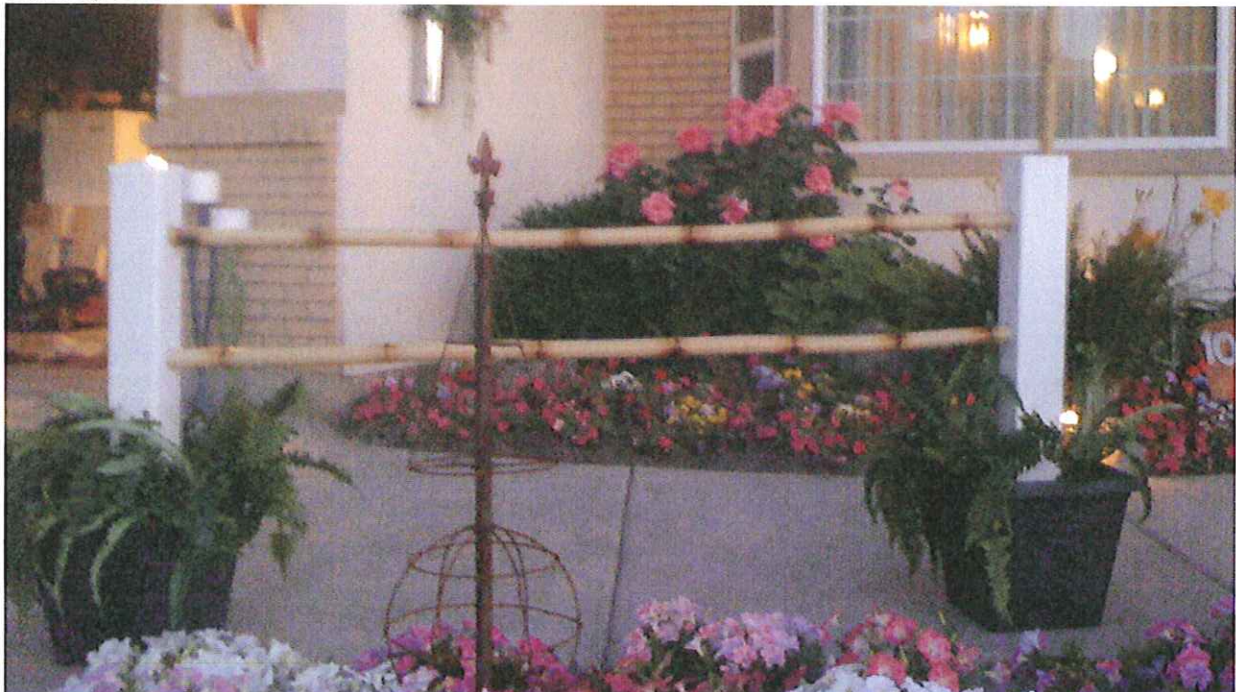
We hired a designer to come up with a way to beautify the border of the seating area. This is what he came up with for us. These posts would line the seating, waiting and line areas on all sides with the entrance/exit being at the main window of the shack. These are temporary posts that can be removed easily at the end of the season. This is an actual image that was constructed.

Conclusion

Adding a seating area to Hokulia Shave Ice on Riverdale Road will create a safe environment for families to enjoy our product. We believe that it is unsafe NOT to have a seating area to channel kids towards so we can get them out of the road. Our seating area will be beautiful and fit in with our Hawaiian Oasis theme.

We appreciate your time on our behalf!

JBRM Group LLC
801-358-0893

Minutes of the **Work Session** of the **Riverdale City Planning Commission** held Tuesday, **June 25, 2013** at 6:03 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present:	Brent Ellis, Chairman
	Michael Roubinet, Commissioner
	Kathy Eskelsen, Commissioner
	Steve Hilton, Commissioner
	Lori Fleming, Commissioner
	David Gailey, Commissioner
Members Excused:	Blair Jones, Vice-Chairman
Others Present:	Michael Eggett, Community Development Director; Ember Herrick, City Recorder and no members of the public.

Chairman Ellis said the second item on the agenda is consideration of amending a conditional use permit application for Hokulia Shave Ice at 1135 W. Riverdale Road in a C-3 Zone. He asked if the petitioners are planning to attend tonight's meeting and Mr. Eggett said at least one of the petitioners should be available to answer questions from members of the Planning Commission. Mr. Eggett said this is a request to amend the existing conditional use permit to allow for a section of the parking area to be cordoned off for patron seating. He said the location is not ideal with other businesses using the parking lot and no landscaped pad nearby to accommodate seating, so the proposal is to rope off the parking area around Hokulia and put up tables, chairs, lights and umbrellas, if possible. Mr. Eggett said DDR Representative Ted Anderson emailed the city indicating that the property owner is in support of the petitioner's request to create a seating area so that patrons aren't sitting on the curb. Mr. Eggett said Mr. Anderson said the parking stalls where seating is proposed are only filled on Black Friday and Hokulia's manager has made temporary arrangements with Honey Baked Ham to use their outdoor seating until a permanent solution can be found. Mr. Eggett said some cities like Orem and Bountiful have allowed Hokulia stands to put up seating but Midvale denied a request at their Fort Lane Shopping Center.

Commissioner Eskelsen said her concern is with the location as there isn't a lot of room for tables and chairs where the stand currently sits and she suggested it be moved to the other side of the parking lot near Target. Commissioner Fleming said Hokulia will only be in Riverdale for the summer and it will bring people to the shopping district so she supports the proposal to allow an area for seating. Commissioner Eskelsen said creating a seating area in a parking lot puts cars and children in close proximity to each other which creates a safety concern. Commissioner Gailey said he would rather see a roped off seating area than allowing patrons to loiter in the parking lot eating the product or taking food into the nearby businesses. Commissioner Fleming said the only seasonal

business in Riverdale allowed to sell food is shaved ice stands and so she isn't concerned permitting this conditional use permit will trigger other requests for seating in other parking lots throughout the city.

Commissioner Hilton said if Riverdale's Hokalia location is as popular as the picture of Bountiful's stand included in the packet, he is not confident the current location can support crowds of 30 or more people. He said this area is a traffic thoroughfare and he said he has concerns about not only protecting the seating area from parking lot traffic but in creating a barrier to prevent children from running out into Riverdale Road. Commissioner Fleming said children are already at risk with no seating area or barrier currently in place and she asked why the Planning Commission did not express concerns about safety before approving a shaved ice stand in this location. Chairman Ellis said when the Planning Commission approved the initial conditional use permit no seating proposal was included so he was under the impression that patrons would buy their snow cones and then drive off to eat them elsewhere. He said the stand's current location is a high traffic area of DDR's parking lot and although he likes Hokulia's product and the concept of creating an oasis, he doesn't think a busy parking lot is a good location for long lines of patrons and a temporary seating area. Commissioner Hilton asked if Hokulia is willing to cordon off their seating area and Mr. Eggett said the proposal is to use a rope line barrier but the Planning Commission has discretion if they would like to see a different type of barrier. Mr. Eggett told the Planning Commission whatever they decide during tonight's public meeting will set precedence for Hokulia and other temporary business requests in future years.
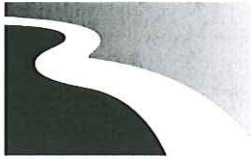
There were no additional comments or questions and there being no further business, the Planning Commission adjourned at 6:30 p.m. to convene into their regular session.

Approved: July 11, 2013   Attest:

_____   _____
Brent Ellis, Chairman   Ember Herrick, City Recorder

Riverdale City

Minutes of the **Regular Meeting** of the **Riverdale City Planning Commission** held Tuesday, **June 25, 2013 at 6:33 p.m.** at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Brent Ellis, Chairman
                     Kathy Eskelsen, Commissioner
                     Steve Hilton, Commissioner
                     Lori Fleming, Commissioner
                     Michael Roubinet, Commissioner
                     David Gailey, Commissioner

Member Excused: Blair Jones, Vice-Chairman

Others Present: Michael Eggett, Community Development Director; Ember Herrick, City Recorder and six members of the public including Greg Nichols, Brenton King, Bob Strong, Michelle R. Schmidt, Robert Collier and Jason Jones.

E.   Action Items
1. Consideration of amending a Conditional Use Permit between Hokulia Shave Ice and Riverdale City

Mr. Eggett said the Planning Commission approved a Conditional Use Permit for Hokulia Shave Ice on May 14, 2013 and now the petitioners Brenton King and Mark Scott are requesting an amendment to enhance the experience for patrons by creating a seating area. According to Mr. Eggett the concerns include safety as the stand and proposed seating area are located in a parking lot and possible negative impact on the image of the shopping center. He said a representative from the property owner DDR sent a letter stating they approve Hokulia's request.

Mr. King introduced himself as the franchise owner and said Hokulia's product is large and patrons in Riverdale are currently standing in the parking lot or sitting on the curb to eat their shaved ice. He said this request to amend the conditional use permit will allow him to create a seating area by roping off several stalls of the parking lot, which will help minimize safety hazards to customers. According to Mr. King, Hokulia is currently using the outdoor seating at Honey Baked Ham through a verbal agreement but would like to have their own dedicated area for patrons. Greg Nichols also with Hokulia said his company has built state of the art shaved ice stands that meet all health code standards and now is requesting that Riverdale City allow them to enhance the area where they are located. Mr. Nichols said they would like permission to use several parking stalls to set up tables, chairs, umbrellas and string some lights to create an island oasis and increase safety. He requested the Planning Commission favorably recommend approval of this request to the City Council. Riverdale resident and Director of the Hokulia franchise Bob Strong said this product is unique in the shaved ice business and has ten locations across the state in Utah, Salt Lake, Davis and Weber Counties with seating areas that are well maintained and safe.

Commissioner Eskelsen said she would like to see the parking lot area cordoned off with barriers to discourage children from running out into traffic and she asked about garbage disposal. Mr. King said the Riverdale Hokulia staff frequently cleans the parking lot pavement removing garbage and putting ice on spills and he said the location at the Gateway Mall in Salt Lake City

in near the Olympic fountain area on decorative bricks and keeping the area clean hasn't been a concern and no complaints have been received to date.

Commissioner Hilton said when the Planning Commission initially approved Hokulia's conditional use permit he was under the impression this was a traditional shaved ice stand where people would buy the product then walk off or leave in their cars to eat it instead of loitering in the parking lot. He said the picture of the Bountiful Hokulia included in the packet shows a large crowd and seating area and he said he has concerns with the current location as there isn't room to expand to accommodate crowds and the stand is only 15 feet away from Riverdale Road traffic. Commissioner Hilton asked if Hokulia would be willing to consider another location and he said there appears to be room to expand and better accommodate crowds on the West side of the parking lot which is still on DDR property and in a lower traffic area. Mr. Nichols said it would be difficult to move the business at this time as the current location was the only area in the parking lot near the required electrical outlets.

Commissioner Fleming said patrons are currently in danger from traffic by sitting on the curb to eat the product and she said in her opinion allowing Hokulia to create a barrier roping off an area for seating will increase safety. She said she hasn't noticed large crowds congesting the area and as this is just a temporary business that will only be at this location for four months she would not be in favor of requiring Hokulia to relocate. Commissioner Fleming asked where the Bountiful Hokulia is located and Mr. Nichols said it is in a high traffic area but there have not been any problems with safety because the city allowed Hokulia to rope off an area to set up tables. Commissioner Fleming said establishing a seating area where children can sit and eat will reduce safety concerns and Mr. Strong suggested a bamboo or picket fence be used as a barrier to prevent children from wandering into traffic and to create a nice area for families to enjoy their shaved ice. Chairman Ellis asked if a fence could create a visual impediment for turning traffic and he said there are strict regulations on fencing in Riverdale City Hokulia would need to comply with. Mr. Nichols said instead of a fence, a barrier with flower planter boxes and ropes strung between them could be used and Mr. King said they could also use chains and poles like those used in the lines for the amusement park rides at Lagoon.

Chairman Ellis said these are all interesting ideas, but the petitioners need to pick one and present the Planning Commission with one concept to consider approving. Commissioner Fleming said the information included in the packet from the petitioners did describe a proposal to rope off an area of the parking lot for seating. She said the issue of patrons sitting on the curb or loitering in the parking lot to eat their snow cones needs to be addressed as quickly as possible and she recommended the Planning Commission approve a seating area be created and leave the details to the discretion of the petitioners. Chairman Ellis said if Hokulia plans to continue using Honey Baked Ham's seating area they will need to get an agreement in writing and Mr. King said if Riverdale City will allow them to create their own seating area they will no longer need to use Honey Baked Ham's seating. Chairman Ellis said he was under the impression using Honey Baked Ham's seating area was a part of the petitioner's proposal and Mr. Eggett said it is only a temporary solution to Hokulia's seating problem. Chairman Ellis said he still has concerns about this location because of the traffic hazard created by vehicles that cut through the parking lot to reach Applebee's Restaurant and he said it is the job of the Planning Commission to make sure requests are ready before forwarding them to the City Council for their consideration. He said the petitioner needs to be clear about what they are proposing and he recommended the Planning Commission table this request. Commissioner Gailey said if people see a roped off area it

should act as a traffic calming measure and could also discourage vehicles from cutting through the parking lot at this location.

Commissioner Roubinet asked what the Planning Commission's next step should be and Mr. Eggett said they can approve the request with conditions, deny it or table it. Commissioner Hilton said he is concerned a rope won't contain children from wandering out into traffic and he said the only way he is comfortable approving this request tonight is if the motion clearly states that approval is conditional on the petitioner addressing the Planning Commission's concerns before this petition is advanced to the City Council for their consideration. Commissioner Roubinet said his only concern with tabling the request is that no safety measures will be put in place for several weeks until the Planning Commission can review an amended request at their next meeting on July 11, 2013. Commissioner Eskelsen said she is not comfortable approving this request until she is confident the petitioner will install an effective safety barrier between patrons and traffic. Mr. King said if this is tabled until the next meeting the current situation will continue with no barriers in place to prevent kids from running out into the street.

Chairman Ellis asked what barriers have been used at the other nine Hokulia locations in the state and how effective they have been and Mr. King said in Provo a nylon barrier is being used and patrons line up on the sidewalk and Mr. Strong said at one location plastic tape is being used and Mr. Nichols said he would like a barrier that enhances the look of Hokulia. Mr. King said currently at the Riverdale location two small signs have been set out instructing vehicles to slow down because there are children in the area and patrons are using seating at Honey Baked Ham or sitting on the curb. Mr. Nichols said creating a seating area cordoned off from the parking lot with a rope, chain or fence barrier or any other type of material the Planning Commission wants to stipulate would be preferable to the current setup. There were no additional comments or questions.

> **Motion:** Commissioner Roubinet moved to forward to the Council with a favorable recommendation the petitioner's request to amend their Conditional Use Permit with Riverdale City to allow a seating area at the Hokulia Shave Ice stand at 1135 W. Riverdale Road in a C-3 Zone with the condition that an aesthetically pleasing barrier be created around the seating area. Commissioner Fleming seconded the motion.

There was no discussion on the motion.

> **Call the Question:** Commissioner Ellis, nay; Commissioner Hilton, aye; Commissioner Gailey, aye; Commissioner Roubinet, aye; Commissioner Eskelsen, nay; and Commissioner Fleming, aye. The motion passed with four in favor and two opposed.

Chairman Ellis asked the petitioners to work with Mr. Eggett to have a clear plan in place before taking their request to the City Council for consideration and Commissioner Gailey recommended the petitioners have a good drawing of their site plan before petitioning the Council.

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: G2

SUBJECT: Consideration of contract approval to Intellisys for an amount not to
exceed $70,000 for a Zultys phone system for Riverdale City

PETITIONER: Lynn Fortie, Business Administrator

ACTION REQUESTED BY PETITIONER: Consideration of contract approval to
Intellisys for an amount not to
exceed $70,000 for a Zultys phone
system for Riverdale City

INFORMATION: Executive Summary

Summary of Bids, Features and Costs

Proof of Publication and Request for Bids and RFP

BACK TO AGENDA

City Council Executive Summary

For the Council meeting on: July 2, 2013	Lynn Fortie

Summary of Proposed Action

Approve a not to exceed $70,000 to purchase a new phone system for the City of Riverdale.

Summary of Supporting Facts & Options

After reviewing the six phone system proposals presented to the City, and participating in demonstrations of the five systems represented in the proposals, it is my recommendation that the City proceed with purchasing the phone system presented by Intellisys for a Zultys phone system. I'm recommending a not to exceed amount because as we work through the details at each location to meet the specific unique needs at each location, there may be some additional costs that may arise. I believe that this system provides the City with the functionality that we need at a reasonable cost. The vendor is one that we have worked with before (they installed our last system) and have always provided good support.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Treasurer/Budget Officer

The budget in IT is $100,000 of which the phone system is part of.

Lynn Fortie, Treasurer

Administrative Comments – City Administrator

Larry Hansen, City Administrator

	System Proposed	Cost no redundancy	Cost with redundancy	5 Year Warranty	Use their own hardware device?	Record entire conversation when triggered?
Intellisys	Zultys	$54,234.60	$62,639.08	Included, phones not included	Yes, one	Yes
ProTel	Mitel	$75,000.00	not quoted	1st yr included, add'l $20,800	Yes/No - runs virtual. Add'l options need add'l hardware	Yes
VLCM	Shoretel	$119,409.20	$119,409.20	Included, phones not included	Yes, multiple, part runs on VMWare	No
Americom	Shoretel	$113,799.00	$113,799.00	Included, phones not included	Yes, multiple, part runs on VMWare	No
Mountain States Networking	Cisco	$109,315.24	$163,204.06	Included, phones not included	Yes, multiple	Yes
Mountain West Telecom	Avaya	$66,995.00	not quoted	Included, phones not included	Runs on servers. Runs on Centos (linux)	No

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                          OGDEN PUBLISHING CORP
                             PO BOX 12790
                          OGDEN UT 84412-2790


                          ORDER CONFIRMATION

Salesperson: LEGALS                Printed at 02/27/13 11:07 by dmailo
-----------------------------------------------------------------------
Acct #: 100310                     Ad #: 514867        Status: N

RIVERDALE CITY CORP                Start: 03/03/2013   Stop: 03/03/2013
4600 S WEBER RIVER DR              Times Ord: 1        Times Run: ***
RIVERDALE UT 84405-3782            LEGL 2.00 X 19.00   Words: 76
                                   Total LEGL 38.00
                                   Class: 30090  LEGALS
                                   Rate: LEGAL         Cost: 70.17
                                   # Affidavits: 1

Contact:   EMBER HERRICK           Descript: RFP PHONE SYSTEM
Phone:     (801)394-5541ext        Given by: EMAIL EMBER HERRICK
Fax#:      (801)399-5784ext        Created:      dmail 02/27/13 11:05
Email:     @rc.utah.gov            Last Changed: dmail 02/27/13 11:07
Agency:
-----------------------------------------------------------------------
PUB  ZONE ED  TP  START   INS   STOP    SMTWTFS
SE   A        97 W 03/03/13   1 03/03/13 SMTWTFS
-----------------------------------------------------------------------
                          AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice.  In the
event of a cancellation before schedule completion, I understand that the
rate charged will be based upon the rate for the number of insertions used.


_____    _____
Name (print or type)                 Name (signature)


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RIVERDALE CITY

REQUEST FOR BIDS TO REPLACE
CURRENT PHONE SYSTEM

Riverdale City is seeking proposals to replace
their current phone system.

RFPs will be received by the City of Riverdale
at the Office of the Business Administrator in the
City Civic Center, 4600 South Weber River Drive,
Riverdale, Utah, **until 5:00 p.m., Friday March 22,
2013.**

The RFP can be viewed at:
           www.riverdalecity.com
or may be examined at the City Offices.

Pub.: March 3, 2013.   514867

*R*iverdale City

February 27, 2013

RIVERDALE CITY
REQUEST FOR BIDS TO REPLACE
CURRENT PHONE SYSTEM

Riverdale City is seeking proposals to replace their current phone system.

RFP's will be received by the City of Riverdale at the Office of the Business Administrator in the City Civic Center, 4600 South Weber River Drive, Riverdale, Utah, until 5:00 p.m., Friday March 22, 2013.

The RFP can be viewed at www.riverdalecity.com or may be examined at the City Offices.

Riverdale City
Request for Proposal
VoIP Phone System and Unified Messaging

Objective

Riverdale City (hereinafter referred to as the "City") is currently evaluating VoIP and Unified Messaging platforms to potentially replace its 3COM phone system. The primary objectives include:

- Improved integration with the computer network infrastructure and applications.
- Our preference is to move to a SIP standard solution that does not require proprietary hardware but we are open to all solutions.
- Desktop and mobile applications integration
- Improved provisioning flexibility.
- Reduced cost of voice communications ownership, operations, and support.
- Improved redundancy.

This RFP is intended to elicit the information necessary to assess leading vendor alternatives in order to determine whether the city will proceed with this initiative. Should the city decide to proceed, there may be a subsequent RFP with refined requirements, to all or some vendors.

Terms

Submit your response no later than: March 22, 2013 via email to lfortie@riverdalecity.com.

Paper materials not available in electronic form, may be delivered separately (either in person or mailed) to:

> Riverdale City
> Attn: Lynn Fortie
> 4600 S. Weber River Dr.
> Riverdale, UT 84405

The response must be in the Response Format described below.

If necessary, vendors will be provided with reasonable access to pertinent documentation and necessary IT staff in order to prepare their proposals. All information provided by the City is

confidential and/or copyrighted and will be returned to the City or destroyed (all copies), upon request of the City. We may require each vendor to sign a non-disclosure agreement with the City to access this information.

Response Format

Part 1: Cover Page. Include your company name, RFP authors, and at least one primary point of contact, including phone numbers, e-mail addresses, and other contact information. The primary contact should be able to provide us with additional information we may require and should also be able to supply a technical contact should we have technical questions regarding the RFP response.

Part 2: Executive Summary. Summarize how your solution meets or exceeds Riverdale City's expectations, and describe the features in your solution that differentiate it from the competition. Describe what makes your solution superior, and the compelling reasons for the City to invest in your company's products and services. The Executive Summary should be worded for technically competent IT professionals.

Part 3: High level design. Provide a technical description with a drawing of your design showing the hardware required at each location.

Note: If a vendor is selected for further review, you may be expected to submit a detailed diagram or plan on how your system would integrate into ours.

Part 4: Response to Technical Requirements. Address all of the items included in the Technical Requirements portion of the RFP. Include a complete list of products and services necessary to meet the Detailed Requirements. List all services and products, including brand names, and model numbers. Note explicitly in ==yellow highlight== if you cannot meet the requirements from the product features and capabilities. All services including installation, service and support must be provided with a 2 hour or less guarantee of emergency response. No subcontracts are allowed.

Part 5: Cost Summary Sheet for Required Items. Provide an itemized price list including all software, hardware, and support necessary at each site to meet the Detailed Requirements. List all devices, modules, expansions, etc., and include the versions of software that support the features that you reference. List separately the required consulting, implementation, installation, and training fees and expenses.

Part 6: One-Time Investment Summary. Summarize the non-recurring costs for purchase and installation of equipment and software at each site.

Part 7: 5 Year Complete Warranty on all Equipment Provided. The City is looking for a system with a minimum of a 5 year warranty that provides complete coverage of all system hardware and software excluding phones. Also, please provide any extended warranty options. Please describe whether the warranty will be handled by the RFP vendor or supplied by the manufacturer.

Part 8: Labor Warranty: List options for labor support contracts with details of the services provided.

Part 9: Project Implementation.   Include a proposed project timeline for implementation and training. Discuss your plan for providing training - including: end-user, train-the-trainer, and system administration.

Part 10: Product Literature, Additional Documentation, and References. Please provide specific references that should include other customer implementations of comparable size and complexity (multiple office, similar architecture, etc.).

Assumptions

The data networking needs of Riverdale City are considered to be an integral issue. Riverdale City has recently deployed Dell Powerconnect Series Switches (10/100/1000) in a layer 3 configuration that deliver connectivity over Category 5 data cabling to all locations where phones will be placed.   If your system is compatible and warrantied under this existing network environment then you will not need to provide any additional network equipment. If you are unable to provide a guarantee using the existing network infrastructure then you will need to clearly identify this and provide pricing for the equipment that you require.

Our current IT provider will program these existing Dell switches according to your documented design.

If new switches are required with your solution then the infrastructure should be capable of connecting all existing computers, printers, MFPs, H.323 compatible video cameras and gateways, and other network equipment, as well as delivering PoE to all new phones. The switches should be capable of delivering gigabit speeds to all endpoints over existing Cat-5/Cate-5e copper wiring utilizing fiber uplinks where available. Gigabit is required. The integrator will be expected to configure and install all new network switches required, under the direction of our current IT provider.

Overall System Goals

Because all of Riverdale City offices are located in Utah, disaster planning is important. As such, we would like to see designs that offer redundancy options such as N+1 and High Availability. This is not required but we would like to see the costs and functionality of having a primary and disaster recovery location.

The entire city is connected as a single network and is connected via copper, fiber or wireless.

Further, the system should be designed so that a city employee can travel amongst the city's different offices and be able to have direct access to their phone extension by logging in to the phone or desktop software.

Detailed Requirements

General

- Provide capacity for 24 SIP Trunks with all licensing for 48 SIP Trunk or provide a Dual PRI Card for 46 trunk capacity.
- Provide hardware required for up to 125 user capacity, with initial configuration of 85 users.
- Provide Desktop Software for every user that includes the ability to simultaneously view the full presence of all users on the system, delivers integrated softphone, instant messaging, fax to and from the desktop, and provides TAPI integration for dialing from outlook. Client software must be available on PC and Mac desktops.
- Provide Full time call recording capability for the Police (15 simultaneous Calls)
- Provide options for long term storage of Phone Calls, Voicemail, Faxes and IM or provide information with integration with our current storage system based upon technical details provided.
- Provide ad hoc recording for all users and optimally DVR style call recording for all employees.
- DID (Direct Inward Dial) ready.

Handset Requirements:

Licensed for 85 extensions with full desktop software that included soft phones, instant messaging, unified messaging with fax and dual message store and TAPI dialing.

77 Gigabit Full Duplex HD Voice Phones
2 Basic Single Line IP Lobby phones
1 Conference Phone

Main Office

Quantity	Model Type
1	Main System and components
1	4 Port Fax Server Available to all users
1	Unified Messaging Platform to integrate with Microsoft Exchange Ver. 2010 for Dialing contact and dual message store of voicemail.
40	Unified presence between system desktop application and Outlook calendar.
85	Desktop Client soft Presence, Softphone, IM and Video
25	Gigabit Full Duplex HD Voice
25	Mobile Applications for Droid or Iphone
1	HD Conference room phone with 20' radius.
1	Basic IP Phone for the lobby

Police

The office currently is connected with a gigabit copper Ethernet connection. The current number of handsets and types is equal to:

Quantity	Model Type
25	Gigabit Full Duplex HD Voice

Fire

Fire is connected via Wireless Link. The office will need the following network switches:

Quantity	Model Type
15	Gigabit Full Duplex HD Voice

Community Center

The community center is connected via wireless link. They will need the following equipment:

Quantity	Model Type
5	Gigabit Full Duplex HD Voice
1	Basic IP phone

Senior Center

The Senior Center is connected via wireless link. They will need the following equipment:

Quantity	Model Type
6	Gigabit Full Duplex HD Voice

Public Works

The public works building is connected via private fiber. They will need the following equipment:

Quantity	Model Type
7	Gigabit Full Duplex HD Voice

Technical Requirements

Provide the requested information in this format exactly, question by question, and section by section.

Section 1: System Architecture

The City would like to have a manufactures solution that provides investment protection long term. We would prefer to leave it up to each vendor to design the solution that they believe will best meet the needs of the city.

Provide a conceptual description of the overall architecture of the system. Provide a diagram that illustrates all of the major network components and their roles and interactions with each other. Where applicable, indicate the OS that the server software requires. Include the appliance, server, gateways, and phones etc. You may refer to these diagrams in later sections.

Section 2: Phones   GIGABIT

1. Provide the part number for each product that will be referenced in the price list. You may also choose to provide a brief description. These phones require the ability to handle the following basic features:
   - Call Hold, Transfer, Park, Pickup
   - Display with Interactive soft keys
   - Message Waiting Light
   - Ad-Hoc Conference (Indicate the limit of phones that can be conferenced)
   - Incoming Call waiting beep
   - Call Forward (Indicate the limitation of paths the call may take)
   - Full Duplex with HD Voice
   - Integrated Headset jack
   - Integrated wireless EHS
   - Speakerphone
   - Mute

See appendix A for additional phone/system features and address each item in your proposal.

2. High-quality conference phones will be used in meeting rooms for conference calls with a manufacturer stated radius of 20'.

Section 3: Auto Attendant

- Describe how the auto attendant will provide the ability to have directories and multiple branches within the auto attendant as well as a dial 0 opt out or direct extension transfer.
- Describe how the auto attendant will be able to have different messages that are recorded and can be selected for use.
- Describe how the auto attendant will be able to be set to different schedules (open for business/closed) by each department.
- Describe how the auto attendant will be able to be set to a temporary "closed for business" outside of the normal schedule when desired by each department.

Section 4: Functionality

1. Describe how the access from the phones is distributed and managed across the respective equipment. For example, if multiple servers are needed, do phones have to be manually balanced among the individual servers?
2. How do you provide Automatic Route Selection/Least Cost Routing?
3. Can you restrict calling to specific Area Codes and restrict the lobby phones to local only.

Section 5: Access to PSTN

1. The City would prefer to deploy SIP trunks but will also accept PRI solutions. Describe and provide pricing for initial capacity of 48 SIP Trunks with the growth capacity for 60 SIP Trunks.   If choosing PRI then Provide a Dual PRI card for 46 call paths.

Section 6: Voicemail and Unified Messaging

1. Describe your Unified Messaging solution.
2. Diagram and explain what is necessary for the email client and server software to retrieve voicemail and fax messages.
3. Describe how your system can be configured to deliver notification to email of voicemail messages and deliver the actual message to the users email and delete the voicemail from the user's phone so that they don't have to delete the message in two separate locations. We would prefer a dual message store that synchronizes messages between the phone and Exchange.
4. List the email systems that are compatible based upon client and server requirements. Describe how your voicemail system will integrate with Exchange 2010.
5. Indicate what is used to populate the subject lines of the email system with meaningful information from the voicemail and fax system.
6. Explain how your system can be configured for voicemail broadcasts by groups, offices, or system-wide.
7. Describe what features are available to enable users to forward messages.
8. Describe how your system would accommodate voice mail boxes not tied to a specific handset, i.e. (phantom mailboxes).
9. Describe how a user can access their voicemail from outside the system.
10. Describe how a user can fast forward/rewind their voice mail.
11. Does the system provide a date/time stamp on the voice mail message?
12. How can you set up multiple greeting messages that can be pre-recorded and later selected for use?

Section 7: Telecommuting

1. Describe any features that give a telecommuting or traveling employee the ability to receive calls from home or a hotel room with Internet access.

2. Indicate the type and level of internet access that is necessary for access from an employee's home and when traveling.

3. In the event of an emergency that requires employees to work from home what hardware/software is required to allow phones to be connected remotely to the system?

4. Smart Phone applications: Provide support for 25 Mobile applications and indicate what platforms are supported, what features are available, and what the cost per license is.

Section 8: High Availability - Provide options

1. Describe how your design will provide the highest levels of reliability and uptime. You may refer to Section 1.
2. Describe what options are available for redundancy and provide separate pricing for these options such as N +1 or High Availability?

Section 9: Paging

1. Describe how your system can accommodate the following paging types:
Loudspeaker
Doorbell
Zone paging through the phones

Section 10: Network Design Guidelines

1. Provide the amount of bandwidth necessary per phone per call between phone and server.
2. Provide the amount of peak bandwidth per call between the server and the gateway supporting the trunk lines.
3. Indicate the QoS standards supported by the phones, gateways, and other end nodes, where applicable, that help the voice services to achieve preferred priority levels on the network, from end to end. Explain how the components implement QoS standards such as 802.1p, DiffServ, ToS, RSVP.
4. Indicate any other networking services that must be implemented, such as DHCP, DNS, etc., in order to support the system and the options that must be turned on.

Section 11: Call Accounting Features

1. Riverdale City would like the ability to create custom reports that are based upon the needs of individual departments. These reports should be able to be scheduled for delivery via email according to the request of the department heads. How will your system address this requirement?
2. Cradle to grave reporting is optimal for all extensions. Does your solution include this capability?

Section 12: Standards

1. Does the platform use the SIP standard to communicate with the handsets? If not what protocol is used?
2. Does it support SIP Trunking inherently or does it require additional hardware or software to support SIP Trunking?
3. Does the client software support XP, Vista, Windows 7, Windows 8, and Mac? Describe.

Section 13: Training

1. Describe how you will handle training for administrators and end-users.
2. Do you have training videos on the phones and client software?
3. Describe what sort of "cheat sheets" or "quick start" guides you can provide.
4. How is ongoing training provided to our users?

Voicemail

1. **Email Notification** – Is it possible to have the system send a notification that a voicemail message has been received and include the message itself as an attachment, and then delete if off the phone so that users don't have to delete it in both locations?
2. **Transfer calls direct to Voicemail** – Is it possible to transfer a call directly to someone's voicemail rather than having it ring the user's extension first?
3. **Multiple phones with the same extension.** There are users in the City who have offices and we want to assign multiple phones to the same extension. How is this possible?
4. **Selective message playback based on a call history list** – Is it possible to review a call history log and directly check a specific message rather than sequentially going through the messages?
5. **Jump forwards/backwards through the voicemail** – Is it possible to jump through a voice mail message to get to the spot you want to listen to?
6. **System Capacity** – What limits are there on the amount of data that can be held on the voicemail system? What limits are there on the number of ports available in each office? Is the storage shared for all users or assigned to individual users? If individual users, can different users have different amounts of storage?
7. **Date/Time Stamp** – Is a user able to determine when a voicemail was left?
8. **Mailbox limits** – How are voice mailbox size limits defined? Are there configurable time limits on the retention of messages?

Outlook Integration

1. **Dial from Outlook contacts** – Is there integration between the phone and the computer system to allow for dialing contacts from Outlook directly?
2. **Dial from Outlook Personal Address Book –** Is it possible for users to dial directly from their computers using their Outlook Personal Address Book when Outlook is not actually running?
3. **Add conference bridge access information to an appointment** – Is there integration between the conference services of the system and Outlook to allow for adding conference bridge information in to the appointments at the time that they are created?
4. **Presence Changed by Calendar: -** Can the system change the presence statement on the phone system to match their calendar availability? In other words if your calendar shows a meeting will it automatically change the presence on the phone system to show in a meeting?

Conference Calling

1. **Selective party drop** – Is it possible to selectively drop a party from an ad hoc or bridge-based conference call?

2. **Ability to temporarily exclude selected parties from the conference** – Is it possible to temporarily place selected parties in a conference on hold or mute?
3. **Built in Conference Bridge to initially support 10 party conferencing and expand to up to 20 parties** – Provide equipment that can support up to 20 conference parties however initially configured for 10.
4. **Conference Scheduling**: Users should be able to schedule a conference at a specific date and time with the ability to have internal and external participants join the conference by dialing the conference number.

Administration

1. **WEB or Client GUI** – How is the system administered?

System Redundancy   optional

1. **N+1** – For the All of the Phone system components but excluding the Ethernet switches the City would like to have a total N+1 solution. Thus all hardware required to provide 100% operation of the phone system including voicemail, call recording, instant messaging, desktop faxing and so forth should all be configured in an N+1 environment.

Desktop Client

1. The City would like to have the desktop client available to all users. The Desktop client should support simultaneous use by all extensions. The client should support Instant Messaging, Drag and Drop to transfer, Desktop Video, Call Log, Visual Voicemail, and the presence status of all other users on the system. It should be available for PC and Mac. See further desktop requirements below:

Other

1. **Caller ID Name and Number** – Phone to present CID name and number on incoming calls.
2. **Transfer an outside call to another outside call** – Is it possible to allow a transfer to an external caller or to an external number?
3. **Do Not Disturb** – Is there a Do Not Disturb feature available to route all calls directly to voicemail?
4. **Find Me Follow-Me routing** – Is there a Follow-Me/Find-Me function available? How is it configured by the user?
5. **Presence Based Routing-** Can the system route calls based upon presence of the user?
6. **Extension Mobility** – How is it possible for a user to move to a new phone, either temporarily or permanently, without requiring reprogramming of the system?
7. **Full-duplex speakerphone with High Definition HD** – Does the speakerphone on the device provide full duplex communication with HD voice?
8. **Music on Hold** – Can up to 10 sources be selectively applied to specific extensions or groups?

9. **Scalability** – What is the maximum number of phones that can be supported without adding any hardware to the current configuration? How many without adding any software licenses?
10. **Restrict LD calling** – How can your system restrict certain phones from making long distance calls?
11. **Break into conversation** – How can your system allow a user to break into one side of a conversation without the other party hearing what is said?

Brightness Setting
Allows you to control the brightness level of the phone screen.

Busy Lamp Field (BLF) (optional not required)
Allows you to monitor the line state (in-use or idle) of a phone line associated with a button.

Call Forward All
Allows you to redirect your incoming calls to another number. You can set up call forwarding directly on your phone.

Call History
See Call Logs.

Call Logs
Allows you to view records of your missed, received, and placed calls.

Call Park
Allows you to park (temporarily store) a call and then retrieve the call by dialing the access code from any phone or the client software.

Call Pickup
Allows you to redirect a call that is ringing on another phone to your own phone, so you can answer the call.

Caller ID
Allows you to see caller-identification, such as a phone number, name, or other descriptive text, on your phone screen.

Call Waiting
Allows you to be alerted when you receive an incoming call while on another call. Call waiting provides an auditory alert and displays incoming call information on your phone screen.

Conference Features
Allow you to talk with up to 10 parties simultaneously.

Contrast Setting
Allows you to adjust the contrast for your phone screen.

Direct Transfer
Allows you to connect two calls to each other (without remaining on the line yourself).

Directed Call Park

Allows you to transfer and store an active call to a directed call park number. Allows you to retrieve a parked call from any phone.

Do Not Disturb (DND)
Allows you to block incoming calls from ringing on your phone.

DVR Call Recording:
Allows you to record your conversations by pressing a record key. When this key is pressed it has the entire conversation recording no matter when the key was pressed.

High Definition
Support High definition Voice or HD audio.

Hold
Allows you to move a connected call from an active state to a held state. Your phone allows multiple calls to be placed on hold.

Log In/Out of Hunt Group
Allows you to log out of a hunt group and temporarily block hunt group calls. Logging out of hunt groups does not prevent non-hunt group calls from ringing your phone.

Meet-Me Conference
Allows you to host a Meet-Me conference in which other participants call a predetermined number at a scheduled time.

Message Waiting Indicator
Allows you to see if you have an incoming call or new voice message by looking at the message waiting light (or "lamp") .

Multiple Lines per Phone
Allows you to handle calls on multiple phone lines.

Mute
Allows you to disable the audio input for your handset, headset, speakerphone, and external microphone, so that you can hear other parties on the call but they cannot hear you.

Personal Address Book
Allows you to create a directory of personal contacts.

Minimum 2 Line LCD Display Phone Screen
Allows your phone to display features, call activity, caller ID, and other information.

Pre-Dial
Allows you to enter a phone number before getting a dial tone. Go off hook to complete the call.

Redial
Allows you to call the most recently dialed phone number by pressing a button.

Ring Tone Setting
Allows you to change the ring sound for each phone.

Shared Extension
Allows you to have multiple phones that are assigned to the same extension.

Full Duplex Speakerphone Mode
Allows you to talk and listen hands-free (without using a handset or headset).

Speed Dialing
Allows you to enter an index code, press a button, or select a phone screen item to place a call (rather than dialing the number manually).

Transfer
Allows you to redirect a connected call from your phone to another internal or external number.

Voice Messaging
Allows you to access a voice-messaging service from your phone, if available.

Volume Settings
Allows you to adjust the volume level for the currently active audio device (handset, headset, or speaker). When no audio devices are active, pressing the Volume button adjusts the ringer volume.

CLIENT SOFTWARE:

Softphone: Client software should support the use of a USB or other audio headset that can be used in conjunction with the built in softphone so that users can use a softphone or hard phone on their desk in conjunction with the desktop software.

Desktop Video: Client software should support desktop to desktop video.

Instant Messaging: Client software should provide instant messaging between users of the system with a recorded history of conversations.

External Long Term Storage: System should support the ability to store Voicemail, Call Recordings, Instant Messages and Faxes on a separate storage device for long term storage. This long term device is not required to be included.

Visual Messaging: Client software should show visually all voicemail messages, faxes, and call recordings.

Call Log: Should show a visual log of all calls both inbound and outbound with click to call back.

Visual visibility of all extensions: Client software should be capable of showing the presence of all extensions on the system simultaneously and allow for click to call and drag and drop to transfer.

911 by Location: System must support E911 and provide for 911 to be sent appropriately for each physical location based upon the login of the user.

Hotkey: Should support the use of hotkeys to be able to dial from any highlighted number.

Call Recordings: Should show a visual indication of recorded calls.

Visual Conference: Should show all parties that are connected to a conference call with the ability to mute and disconnect users individually.

Scheduled Conference: The ability to schedule a conference at a specific date and time with a primary conference number and a pin code.

Presence Status: The ability to change your presence status.

Presence Note: The ability to type a presence note that can be visible in conjunction with your presence status.

Quick Dial: the ability to start typing and the system automatically presents matched extensions and contacts from outlook.

Drag and Drop: ability to Drag and Drop to transfer calls.

Presence Change Alert: Notification when another user changes their presence.

Message Escalation: Ability to escalate messages to other users if they are not answered within a certain amount of time.

PLATFORM:

Automated backup: The ability for the system to automatically back up to an external server or location

E911: The ability to send the correct 911 information based upon the users login and location choice.

Optional N+1: The ability to have 100% redundancy on all phone system hardware

Archiving: The ability to store call logs, IM, Voice mail, call recordings on and external server for long term storage.

IVR: The ability to interact with standard databases to route and prioritize calls

SIP Trunks: The inherent ability to support SIP trunking and SIP carriers.

PRI: The ability to add a PRI card for digital trunking.

Analog: The ability to support analog extensions.

Fax Server: Built In Fax server to support incoming fax to email for all users and the ability to send faxes from the all desktop users extensions with a minimum of 4 simultaneous sessions.

Video: Support for desktop video on the client software.

SIP Standard: Does the platform provide support for SIP standards for trunking and communication to hard and softphones.

Administration: The ability to fully manage and maintain the system through a client desktop application or web administration.

Session Border Controller: The ability for the system to support remote users without the need for a VPN due to the session border controller.   If your platform requires a VPN please explain equipment and services required for remote users.

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: G3

SUBJECT: Consideration of Resolution 2013-26 proposed amendments to the Economic, Transportation, Public Facilities and Infrastructure, Parks and Recreation and Implementation sections of the General Plan

PETITIONER: Michael Eggett, Community Development Director

ACTION REQUESTED BY PETITIONER: Consideration of Resolution 2013-26 proposed amendments to the Economic, Transportation, Public Facilities and Infrastructure, Parks and Recreation and Implementation sections of the General Plan

INFORMATION: Executive Summary

Resolution 2013-26 with proposed new language

General Plan proposed changes

BACK TO AGENDA

For the City Council meeting on: 7-2-2013	Petitioner: Riverdale City – Community Development and Other Respective City Departments

Summary of Proposed Action

Consideration of Resolution 2013-26 and proposed amendments to the Economic, Transportation, Public Facilities and Infrastructure, Parks and Recreation, and Implementation sections of the Riverdale City General Plan. Please see the attached documentation in order to review the proposed amendments to the General Plan, including proposed changes and comments received by Councilor Searle during the review and comment period.

Title 10 Ordinance Guidelines (Code Reference)

General Plan Guidance (Section Reference)

Over the last few months, the Community Development Department, in conjunction with the Public Works, Recreation, and Community Services Departments, has been working on a comprehensive review and revisions to Riverdale City's General Plan.
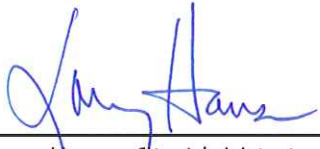
A review of the attached documents will show many changes that have been suggested by City Departments as they relate to these sections of Riverdale's General Plan. A comprehensive analysis was carried out by each participating department to update and verify the correctness of the current General Plan language.

A public hearing was held on June 11, 2013 where no public comment was received and the Planning Commission unanimously recommends the City Council adopt the proposed changes to the General Plan.

Legal Comments – City Attorney

Steve Brooks, Attorney

Administrative Comments – City Administrator

Larry Hansen, City Administrator

RESOLUTION NO. 2013-26

A RESOLUTION PROVIDING FOR AMENDMENTS TO THE GENERAL PLAN; ECONOMIC, TRANSPORTATION, PUBLIC FACILITIES AND INFRASTRUCTURE, PARKS AND RECREATION AND IMPLEMENTATION SECTIONS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Riverdale City (herein City) recognizes the importance of proper and effective planning and zoning within the corporate city limits; and

WHEREAS, the City has previously adopted a General Plan and Maps outlining the city's vision and intent to provide that planning and zoning; and

WHEREAS, the City recognizes occasional updates are required to provide maximum attention and care to the General Plan, General Plan Goals, Plans, Objectives, Commentary and Maps; and

WHEREAS, the Planning Commission held a public hearing on June 11, 2013, and recommended approval of said amendments and further, all other State and local requirements have been complied with concerning changes made to a municipal general plan; and

WHEREAS, in an effort to keep the City current with the most recent information, data, plans and desires, the City wishes to incorporate the new amendments(s) and make them a part of the City's current General Plan; and

NOW, THEREFORE, BE IT HEREBY RESOLVED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE that the attached amendments (A, B, C) and/or maps, be hereby incorporated and adopted into the City's General Plan, specifically pertaining to ECONOMIC (Attachment A) , TRANSPORTATION (Attachment A), PUBLIC FACILITIES AND INFRASTRUCTURE (Attachment B), PARKS AND RECREATION (Attachment B) AND IMPLEMENTATION (Attachment C) sections, as updates and said updates shall replace currently existing portions in conflict therewith and, along with any and all unchanged portions of the currently existing Plan, shall be known as the Riverdale City General Plan and be on file in the Riverdale City Recorder's Office and readily available for public inspection.

PASSED AND ADOPTED this 2nd day of July, 2013.

_____
Bruce Burrows, Mayor

Attest:

_____
Ember Herrick, City Recorder

ECONOMIC

Several surrounding communities benefit directly from Riverdale City's enviable revenue as a result of its large commercial sales base. A portion of Riverdale's sales tax is shared with communities that do not have a large regional commercial business district. Riverdale's economy could further be strengthened and protected by encouraging a variety of revenue sources and employment for its residents. Riverdale Road is the primary source of sales tax revenue for Riverdale City.

OBSERVATIONS OF RIVERDALE ROAD

1. Riverdale Road is a vital commercial corridor not only for Riverdale, but also for much of Weber County.

2. Riverdale Road and the Weber River are principal identities for Riverdale City.

3. Riverdale Road is an identity to the City and, with the new UDOT improvements creates a very positive statement and source of community pride. The installation of new bus shelters will further enhance the image and functionality of Riverdale Road.

4. The buildings along Riverdale Road are for the most part, structurally safe, visually appealing, and of new construction. The site of the old Redman Storage and Bailey's Furniture buildings at 1152 W. Riverdale Road is currently in need of redevelopment.

Riverdale Road is vital to the community and it is essential to preserve the aesthetic identity of this important thoroughfare to maintain a safe and pleasant economic corridor.

TRANSPORTATION

An effective and efficient transportation system is important in maintaining Riverdale's attractiveness to current and future residents and commercial development. Riverdale Road serves as an important commercial and revenue base for Riverdale and a major arterial for the Ogden region. Riverdale City and UDOT require that business points of ingress and egress be constructed in a safe and non-disruptive manner and Riverdale City also emphasizes the need for each business to design cross-access as part of site plans associated with interior traffic circulation at the site.

PUBLIC FACILITIES AND INFRASTRUCTURE

Adequate and proper public facilities and infrastructure are important to the welfare and safety of the residents in urban communities.

WATER
Riverdale Projected Water Use 1996 - 2025

Demand in Year (acre-feet)

Type of use	1996	2000	2005	2010	2015	2020	2025
Residential	1520	1993	2013	2043	2050	2060	2075
Industrial/Commercial	400	500	505	510	515	520	525
Public uses & System losses	190	225	227	230	235	240	245
Total Yearly Demand	**2110**	**2718**	**2745**	**2783**	**2800**	**2820**	**2845**

Maximum Well Production/Month from Riverdale Wells and Weber Basin in acre feet.

Well # 1	185
Well # 2	250
Weber Basin	250
Total	**685**

Based on these figures, the peak day production would be 22.8 acre feet (685 acre feet/30 days). Riverdale's peak day demand was 15.77 acre feet in July 2007. Therefore, we could have a 90% increase in current demand and should be able to meet that peak day demand. The annual peak production could be 6,039 acre feet with our wells running 24 hours per day and using all 819 acre feet of Weber Basin water if the city had enough water storage. Summer peak day demand is about four times the winter peak day demand.

SANITARY SEWER
Riverdale's sewer system was originally designed in 1957 to accommodate future growth as it was projected at that time. In 1957, city planners did not anticipate that some of the wetland areas of the City would ever be developed or that two interstate freeways would use some of the land originally slated for development. The size of Riverdale's sewer mains appear to be adequate in most areas. . As the existing commercial businesses grow and expand, the sanitary sewer volumes generated are subject to minor and possible major volume changes so pipeline capacities should be reviewed prior to development. A new sewer outfall line serving the north area of the City was recently constructed. Beyond some minor upgrades or repairs there will not be major improvements needed to meet current and future needs of Riverdale's sanitary sewer systems.

STORM SEWER
The map below shows the areas of the City that are not currently served by a storm sewer, nor could they connect to an existing one. In order to serve these areas, the developers would have to install new storm sewers, or retain all storm water, or some combination of the two options. All other undeveloped areas could either connect to an existing storm sewer or pipe storm water to the Weber River via an existing wetland.

PARKS AND RECREATION

INTRODUCTION

The parks and recreation program of any community is a major element to the quality of life and a primary contributor to how closely its citizens identify with their neighborhood. Parks and recreation programs could include a full range of opportunities from passive open space enjoyment like picnicking and strolling, to active recreational activities and highly organized competitive sports. Parks and recreation programs also should:

- be all encompassing, in that they serve all segments of the population,

- meet the recreational needs of all age groups including senior citizens,

- provide opportunity for non-traditional sports and recreation activities, and

- provide equal opportunity for boys and girls, men and women.

County recreation programs provide competitive leagues and playoffs for baseball, basketball and softball. The American Youth Soccer Organization provides organized soccer for children at Golden Spike Park.

EXISTING FACILITIES

Riverdale has two major parks, a passive park area at City Hall and one play ground for children. A small public park, about .5 acre in size, is located at 4850 South 600 West. The private golf course at 5500 South Weber Drive is the only community facility of this type. City parks are used for soccer, baseball, family reunions and as a playground for children. The Riverdale Recreation Department has a modest annual budget for payroll and equipment acquisition. Currently, the department has a fulltime director and part-time employees. Under the current budget and operating procedures, the Riverdale Parks Department employees function as gardeners and maintenance crews. Regular maintenance programs tend to reduce vandalism and are valuable in limiting the City's liability for accidents due to unsafe conditions caused by damage to park facilities.

Riverdale Park located at 4250 S Parker Drive has 14.8 acres and serves the northwest portion of the City. Facilities consist of two tennis/pickleball courts, one outdoor basketball court, one baseball field, three playgrounds, one medium bowery, one large bowery and three picnic pavilions. From Memorial Day to Labor Day the splash pad

bowery and three picnic pavilions. From Memorial Day to Labor Day the splash pad provides children with a welcome relief from the summer heat.   During the warm months of the year many people eat lunch at Riverdale Park, including preschoolers in the shade of the trees.

Golden Spike Park has two entrances located at 1260 W 5050 S and 4975 S 1150 W and has 5.6 acres, including a valuable nature preserve. The park, which serves the southwest portion of the city, has a large bowery, volleyball court, playground, and two baseball fields.

City Hall Park located at 4600 S Weber River Drive provides picnic tables and open space along the Weber River. School facilities are used in a limited capacity at Riverdale Elementary, Club Heights Elementary, Washington Terrace Elementary, Roosevelt Elementary and T. H. Bell Junior High School.

Riverdale's Senior Center at 4433 S. 900 W. provides housing as well as activities in Riverdale City Monday through Friday from 8 a.m. to 4 p.m. A full-time coordinator, three part-time employees and Senior Board of Directors oversee a luncheon held weekdays at Noon for Seniors 55 years and older at a cost of $2.50 and activities, classes, projects and entertainment at the center.

A Fourth of July community celebration called 'Old Glory Days' including parade and fireworks are held annually.

PARKS AND RECREATION NEEDS

Riverdale has a limited amount of land set aside for recreation and leisure. Natural open spaces provide for better definition of neighborhoods as well as recreational opportunities. According to the 2010 U.S. Census Riverdale's population is approximately 8,500residents. In2010, 27.9 percent of the population was under the age of 18 and 11.6 percent of the population was 65 and older. These numbers suggest close attention to the needs of youth and seniors should be considered. Structured and unstructured recreation and leisure opportunities and facilities could also be made available.

According to Planning the Neighborhood, an initiative of the American Public Health Association, there should be six to eight acres of park land per 1,000 persons. Riverdale has a population of 8,500 residents, suggesting 51 to 68 acres of city property should be in parks. Currently, Riverdale has about 21 acres of park land. The Committee also suggests that playgrounds be located within 1/4 to 1/2 miles away from each family household, and that larger community facilities should be within a 15 minute drive from every neighborhood. These criteria and others will provide objectives to guide the future of parks and recreation in Riverdale. See Figure 17.

Recommendations to expand Riverdale's recreation program include:

- An additional major community park with three or four sports fields with amenities.

- Cooperation between the School District properties, the City Parks and Recreational Program could be expanded so that the taxpayers get to use school grounds on weekends and during the summer vacation months in order to run multi-faceted programs. This would save the taxpayers from duplicating facilities, get more efficient use out of existing public facilities and help with the overall maintenance and operation of the schools as year round public facilities.

- The Weber River Parkway is a major unique asset which provides open space, passive recreation and visual enhancement of the community and existing area. The Riverdale Weber Parkway Trail has been developed to enhance and protect the Parkway area and to preserve Riverdale history with the addition of anodized aluminum historical markers. A disc golf course and dirt bike park along the south end of the trail are also popular with residents.

- An urban trail system of roads, sidewalks and bike lanes has also been created linking neighborhoods, parks and recreational facilities, the river trail system and the city's commercial district. The urban trail shown in Figure 20 provides access for vehicles, pedestrians, bicycles, roller bladers and skateboarders to various areas of the community.

- The City owned property adjacent to the City Hall/Public Works Complex could be developed as a major citywide recreational facility, with sports fields for community recreation program use.

IMPLEMENTATION

In order for the General Plan to be an effective land management and planning policy tool, it must be implemented in meaningful steps based on the resources available to the City and the community over time. Also, to be able to maximize its effectiveness, all elected officials, City staff, and the Planning Commission must have a working knowledge of the General Plan and its role in City government and the decision making process. The General Plan should be updated periodically.

The following are the recommended action items for the implementation of the General Plan:

General
• Annual review with City Administrator, Community Development Director, Recorder, City Council, City staff and Planning Commission to go over the General Plan, zoning and transportation issues of the City during a segment of the August Strategic Planning meeting.

Land Use
• The requirements and procedures for the development of Planned Residential Unit Developments have been updated and refined to closely match the goals and objectives of the City. This type of residential development now requires that all street, water, sewer and storm sewer infrastructures be constructed to City standards for dedication to the City.

• The existing Light Industrial Zone that is located in the West Bench RDA Project area of the City is primarily owned by America First Credit Union. An ordinance for the "Light Industrial/Business Park" was drafted and proposed in 2007 but the ordinance was never adopted.   Because of the type of development that is already occurring in this area, in terms of open space, setbacks, landscaping, and the types of uses allowed, it was determined that an ordinance was not necessary at that time.

Original Area One (West Bench – North)
• The land that is part of the West Bench (not including any credit union property) is now funded with a $9 million Project Area Budget for the West Bench Redevelopment Project Area. A review of this area was performed by The Economic Development Team but the Herridge Study has not been adopted to be implemented or to become part of Riverdale's General Plan. This area is proposed as a Business Park/Hotel Node.

Original Area Two (West Bench – South)
• This land is also part of the West Bench RDA Project area.

With the development of the new Larry Miller Dealership and the completion of road connections in this area, the intersection of 1500 West and Freeway Park Drive experiences some traffic backing during peak traffic hours. UDOT will be reconfiguring

the 1500 West and Riverdale Road intersection in 2014 which will help with traffic flow in this area. The I-15 Riverdale Road off-ramp will also be reconfigured to allow traffic to turn west at a signaled intersection to help alleviate congestion at the intersection of 1500 West and Freeway Park Drive.

Parks and Recreation

• Based on a 1987 comprehensive plan, Riverdale City is lacking in the amount of land set aside for recreation and park use. The study suggests that Riverdale needs an additional 12 acres of developed park area based on a population of 6,568. Riverdale's 2010 population was 8,523 making the acreage deficiency even greater.

• Urban Trails including the Weber River trail system, walking trails in the Riverdale and Golden Spike parks, sidewalk projects on Parker Drive and the fisherman's access directly south of River Park Drive are completed and plans to complete sidewalks on 700 West and River Park Drive are in the works for completion in 2013.

Urban Design / City Image

• Develop a role and program that involves the Community as an integral part of communication between elected officials, boards, and the citizenry of Riverdale City.

• Develop a Street Tree Program.

• Review all development criteria for both residential and nonresidential uses so that it enhances the image of the community and buffers conflicts between adjacent uses.

• The following is the city approved logo:

ECONOMIC

Several surrounding communities benefit directly from Riverdale City's ~~currently enjoys an~~ enviable revenue ~~from~~ as a result of its large commercial sales base. A portion of Riverdale's sales tax is shared with communities that do not have a~~the~~ large regional commercial business districts. Riverdale's economy could further be strengthened and protected by encouraging a variety of revenue sources and employment for its residents.

Riverdale Road is the primary source of sales tax revenue for Riverdale City. ~~The good commercial base provides Riverdale with an enviable revenue base.~~

OBSERVATIONS OF RIVERDALE ROAD

1. Riverdale Road is a vital commercial corridor not only for Riverdale, but also for much of Weber County.

2. Riverdale Road and the Weber River ~~is~~ are ~~the~~ principal identit~~ies~~y for Riverdale City.

3. ~~While Riverdale Road is an active growing commercial center there are also concerns:~~
   a. ~~The difficulty in identifying ingress/egress from one business to the next.~~
   b. ~~Some confusion in sign conformity.~~
   c. ~~No buffer or relief from the curb to the asphalt in some areas.~~
   d. ~~Traffic dangers including vehicles and pedestrians.~~

4. ~~Aesthetic quality needs improvement. Besides being unpleasant to the eye, the lack of aesthetic continuity creates visual confusion that lends itself to hazard potential.~~

5.3. Riverdale Road is an ~~the~~ identity to the City and, with ~~a few~~ the new UDOT improvements~~, could be~~ creates a very positive statement and source of community pride. The installation of new bus shelters will further enhance the image and functionality of Riverdale Road.

6.4. The buildings along Riverdale Road are for the most part, structurally safe, ~~sturdy~~ visually appealing, and~~,~~ ~~for the most part,~~ of new construction. ~~Exceptions are found in the extreme northeast area.~~ The site of the old Redman Storage and Bailey's Furniture buildings address 1152 W. Riverdale Road is currently in need of redevelopment.

Riverdale Road is vital to the community and ~~community identity.~~ ~~I~~it is essential to ~~develop~~ preserve the aesthetic identity of this important thoroughfare to maintain qualities ~~to eliminate the current~~ hazards and ~~continue to~~ maximize the potential ~~for~~ a safe and pleasant economic ~~area~~ corridor.

TRANSPORTATION

~~The provision of a~~An effective and efficient transportation system is important in maintaining Riverdale's attractiveness to current and future residents and commercial development. Riverdale Road serves as an important commercial and revenue base for Riverdale and ~~as~~ a major arterial for the Ogden region. Riverdale City and UDOT requires that ~~should provide safe and non-disruptive~~ business points of ingress and egress be constructed in a safe and non-disruptive ~~-~~manner and Riverdale City also emphasizes ~~-~~the need for each business to design cross-access as part of site plans associated with interior traffic circulation at the site.

PUBLIC FACILITIES AND INFRASTRUCTURE

Adequate and proper public facilities and infrastructure are important to the welfare and safety of the residents in urban communities.

WATER
Riverdale Projected Water Use 1996 - 2025

Demand in Year (acre-feet)

Type of use	1996	2000	2005	2010	2015	2020	2025
Residential	1520	1993	2013	2043	2050	2060	2075
Industrial/Commercial	400	500	505	510	515	520	525
Public uses & System losses	190	225	227	230	235	240	245
Total Yearly Demand	**2110**	**2718**	**2745**	**2783**	**2800**	**2820**	**2845**

Maximum Well Production/Month from Riverdale Wells and Weber Basin in acre feet.

Well # 1	185
Well # 2	250
Weber Basin	250
Total	**685**

Based on these figures, the ~~P~~peak ~~D~~day ~~P~~production would be 22.8 acre feet (685 acre feet/30 days). ~~Our~~ Riverdale's ~~P~~peak ~~D~~day ~~D~~demand was ~~11.93~~ 15.77 acre feet in July ~~1996~~ 2007. Therefore, we could have a 90% increase in current demand and should be able to meet that ~~P~~peak ~~D~~day ~~D~~demand. The annual ~~P~~peak ~~P~~production could be 6,039 acre feet (with our wells running 24 hours per day and using all 819 acre feet of Weber Basin water) if ~~only we~~ the city had enough water storage. ~~The s~~Summer ~~P~~peak ~~D~~day demand is about ~~4~~four times the winter ~~P~~peak ~~D~~day demand.

> **Comment [EH1]:** Number is deleted and spelled out because it is less than 10

SANITARY SEWER
Riverdale's sewer system was originally designed ~~(in 1957)~~ to accommodate ~~all~~ future growth ~~(as it was projected at that time)~~. In 1957, ~~they~~ city planners did not ~~expect~~ anticipate that some of the wetland areas of the City would ever be developed. ~~On the other hand they did not know~~ or that two interstate freeways would use ~~up~~ some of the land ~~either~~ originally slated for development. The size ~~of our~~ Riverdale's sewer mains appear to be adequate in ~~all~~ most areas. ~~except the northern part of the City~~. As the existing commercial businesses grow and expand, the sanitary sewer volumes generated are subject to minor and possible major volume changes so pipeline capacities should be reviewed prior to development. A new sewer outfall line serving the north area of the City was recently constructed. Beyond some minor upgrades or repairs there will not be major improvements needed to meet current and future needs of Riverdale's sanitary sewer systems.

The map below shows the areas of the City that are not currently served by a storm sewer, nor could they connect to an existing one. In order to serve these areas, the developers would have to install new storm sewers, or retain all storm water, or some combination of the two options. All other undeveloped areas could either connect to an existing storm sewer or ~~could~~ pipe storm water to the Weber River via a~~n existing~~ wetland.

PARKS AND RECREATION

INTRODUCTION

The parks and recreation program of any community is a major element to the quality of life and a primary contributor to how closely its citizens identify with their ~~community~~ neighborhood. Parks and recreation programs ~~must~~ could include a full range of opportunities from passive open space enjoyment like picnicking and strolling, to active recreational activities and highly organized competitive sports. ~~The p~~Parks and recreation program~~s~~ also ~~must~~should:

- be all encompassing, in that they~~it~~ serve~~s~~ all segments of the population,

- meet the recreational needs of all age groups including senior citizens,

- provide opportunity for non-traditional sports and recreation activities, and

- provide equal opportunity for both boys and girls, men and women.

County ~~R~~recreation ~~P~~programs provide competitive leagues and playoffs for baseball, basketball and softball. The American Youth Soccer Organization provides organized soccer for ~~young kids~~ children at Golden Spike Park.

EXISTING FACILITIES

Riverdale has two major parks, a passive park area at City Hall and one playlot for children. A public playlot, about .5 acre in size, is located at 4850 South 600 West. The private golf course at 5500 South Weber Drive is the only community facility of this type. ~~The~~ City parks are used for soccer, baseball, family reunions and as a playground for children. The Riverdale Recreation Department has a modest annual budget for payroll and equipment acquisition. Currently, the ~~D~~department has a ~~part~~full-time ~~D~~director and part-time employees. Under the current budget and operating procedures, the Riverdale Parks Department employees function as gardeners and maintenance crews. Regular maintenance programs tend to reduce vandalism and are valuable in limiting the City's liability for accidents due to unsafe conditions caused by damage to park facilities.

Riverdale Park located at 4250 S Parker Drive has 14.8 acres and serves the northwest portion of the City. Facilities consist of two tennis/pickleball courts, one outdoor basketball court, one baseball field, three playgrounds, one medium bowery, one large bowery and three picnic pavilions. From Memorial Day to Labor Day the splash pad provides children with a welcome relief from the summer heat.   During the warm months of the year many people eat lunch at ~~this facility~~ Riverdale Park, including preschoolers. ~~Riverdale Park is blessed~~ ~~also greatly benefitted with~~ in the shade of the trees.

Golden Spike Park has two entrances located at 1260 W 5050 S and 4975 S 1150 W and has 5.6 acres, including a valuable natur~~e~~al preserve. The park, which serves the southwest portion of the city, has a large bowery, volleyball court, playground, and ~~a~~ two baseball~~/soccer~~ field~~s~~.

City Hall Park located at 4600 S Weber River Drive provides picnic tables and open space along the Weber River.

~~In addition, s~~School facilities are used in a limited capacity~~fashion~~ at Riverdale Elementary, Club Heights Elementary, Washington Terrace Elementary, Roosevelt Elementary and T. H. Bell Junior High School.

Riverdale's Senior Center address 4433 S. 900 W. provides housing as well as ~~Senior Citizens~~ activities with~~in~~ Riverdale City Monday through Friday from 8 a.m. to 4 p.m. A full-time coordinator, three part-time employees and Senior Board of Directors oversee ~~are limited. There is~~ a luncheon held weekdays at Noon for Seniors 55 years and older at a cost of $2.50 and activities, classes, projects and entertainment at the center. ~~once a year. The County provides senior citizen activities in Washington Terrace and Roy.~~

A ~~4th~~Fourth of July community celebration called 'Old Glory Days' including parade and fireworks is held ~~each year~~ annually.

PARKS AND RECREATION NEEDS

Riverdale ~~is greatly lacking in the~~ has a limited amount of land set aside for recreation ~~and the amount of services provided for recreation~~ and leisure. Natural open spaces provide for better definition of neighborhoods as well as recreational opportunities. According to the 2010 U.S. Census Riverdale's population is, ~~now at about 7,207~~approximately 8,500 ~~residents~~people, ~~and is still growing~~. In ~~1990~~2010, ~~28.6%~~ 27.9 percent of the population was under the age of ~~15~~18 and ~~15.9%~~ 11.6 percent of the population was ~~56~~5 and older. The~~se~~ number~~s of children in Riverdale~~ suggest~~s~~ ~~that~~ close attention to the~~ir~~ needs of youth and ~~, as well as the needs of~~ senior~~s citizens,~~ should be considered. Structured and unstructured recreation and leisure opportunities and facilities ~~should~~ could also be made available.

According to Planning the Neighborhood, ~~by the~~ an initiative of the American Public Health Association, ~~Committee on the Hygiene of Housing, Public Administration Service,~~ there should be ~~6~~six to ~~8~~eight acres ~~in~~ of park land per 1,000 persons. Riverdale has a population of ~~6,000 to 7,000~~8,500 ~~people~~residents, suggesting ~~the amount of 36~~51 to ~~56~~68 acres of city property should be in ~~parks~~ land. Currently, Riverdale has about 21 acres ~~in~~ of park land. The Committee also suggest~~s~~ed that playgrounds be located within 1/4 to 1/2 miles away from each family household, and that larger community facilities should be within a 15 minute drive from every neighborhood. These criteria and others will provide objectives ~~to which~~ to guide the future of parks and recreation in Riverdale. See Figure 17.

~~The needs communicated in~~ Recommendations to expand Riverdale's~~the~~ recreation program ~~are as follows~~include:

- ~~There is a~~ An need for~~-~~additional major community park ~~facilities that would provide~~ with three or four sports fields with amenities.~~baseball/softball diamonds, with concession stand and bleachers.~~

- ~~A senior citizens center with meeting rooms and multi-purpose activity rooms is needed.~~

- ~~Riverdale City needs a major recreation facility that could include one full court basketball facility, which then could be divided up into three volleyball courts also. Volleyball is a growing sport in this community as well as throughout the State for both boys and girls.~~

- ~~More adult programs are needed, more exercise opportunities.~~

- ~~There are no lights on any of the facilities now for adult use in the evenings. Considerations must be given to make sure that there are minimal negative impacts in surrounding neighborhoods with respect to noise and light levels.~~

- Cooperation between the School District properties, the City Parks and Recreational Program ~~needs to~~ could be expanded so that the taxpayers get to use school grounds on weekends and during the summer vacation months in order to run multi-faceted programs. This would save the taxpayers from duplicating facilities, get more efficient use out of existing public facilities and help with the overall maintenance and operation of the schools as year round public facilities.

- The Weber River Parkway is a major unique asset which ~~can~~ provides open space, passive recreation and visual enhancement of the community and existing area. ~~Pedestrian walkways need to be~~ The Riverdale Weber Parkway Trail has been developed to enhance and protect the Parkway area and to preserve Riverdale history with the addition of anodized aluminum historical markers. A disc golf course and dirt bike park along the south end of the trail are also popular with residents.

~~The target corridor would be the 100 Year Floodplain. See FEMA 100 Year Floodplain Map, Figure 18.~~

- An urban trail~~s~~ system of roads, sidewalks and bike lanes ~~is needed~~ has also been created linking neighborhoods, ~~communities, districts and the~~ parks and recreational facilities, the river trail system and the city's commercial district. Th~~e~~is ~~would~~ urban trail shown in Figure 20 provides ~~better~~ access ~~in terms of~~ for vehic~~le~~sular, pedestrian~~s~~, bicycle~~s~~, ~~and even~~ roller blade~~r~~s and skateboard~~er~~s ~~access~~ to ~~the~~ various ~~elements~~ areas of the community. ~~This access will provide greater opportunity for the community to bind together.~~

- ~~It is recommended that the triangular piece of land adjacent to the Riverdale Park on the west be developed as a joint community recreation center and senior citizen center.~~

- ~~It is recommended that t~~The City owned property adjacent to the City Hall/Public Works Complex ~~sh~~could be developed as a major citywide recreational facility, with sports fields ~~the possible location there~~establishment ~~of baseball/softball diamonds,~~ for~~adult~~ community recreation program use.~~s, and possibly an alternate site for the senior citizens center, and a community recreation center.~~

IMPLEMENTATION
Updated 9-7-2010 When adopted by Council

In order for the General Plan to be an effective land management and planning policy tool, it must be implemented in meaningful steps based on the resources available to the City and the community over time. Also, to be able to maximize its effectiveness, all elected officials, City staff, and volunteer boards the Planning Commission must have a working knowledge of the General Plan and its role in City government and the decision making process. The General Plan must should be updated periodically.

The following are the initial recommended action items for the implementation of the General Plan:

General
• Annual review with City Administrator, Community Development Director, Recorder, City Council, City staff and Planning Commission to go over the General Plan, zoning and transportation issues of the City during a segment of the August Strategic Planning meeting.

Land Use
• Update and refine Tthe requirements and procedures for the development of Planned Residential Unit Developments have been updated and refined to closely match the goals and objectives of this zone the Ceity. This type of residential development now requires that all street, water, sewer and storm sewer infrastructures be constructed to Ceity standards for dedication to the Ceity. , as defined in the General Plan process and to ensure higher quality site planning and land use.

• Modify Tthe existing Light Industrial Zone that is located in the West Bench RDA Project area of the Ceity is for the most part primarily owned by America First Credit Union. An ordinance for the "Light Industrial/Business Park" was drafted and proposed in 2007 but the ordinance was never adopted. to be more consistent with Because of the type of development that is already occurring in that this area, in terms of open space, setbacks, landscaping, and the types of uses allowed, it was determined that an ordinance was not necessary at that time.

• Revise the zoning ordinance requirements and development criteria with respect to site landscaping and open space requirements.

Original Area One (West Bench – North)
• Involve existing property owners in the drafting of the revisions to the zoning ordinance. Theis arealand that is part of the West Bench RDA (not including any credit union property) is now a funded with a $9 million Project Area Budget for the West Bench Redevelopment Project AreaRDA. There was aA study review of this area that was performed by The Economic Development Team (but the Herridge), this sStudy has not been adopted to be implemented or to become part of this Riverdale's General

Plan.~~The~~ This area~~s~~ is proposed as a ~~Special Use District – Landmark Development and the~~ Business Ppark/Hotel Node. ~~is now part of the West Bench RDA.~~

Original Area Two (West Bench – South)

• ~~Traffic issues and problems will be deferred until concrete development proposals are presented to the City for review. Until traffic issues are resolved, the City must be very careful in allowing any development that would harm the neighborhood or aggravate the traffic safety issues.~~ This ~~area~~ land is also part of the West Bench RDA Project area.

With the development of the new Larry Miller Dealership ~~which does not generate peak hour traffic~~and the completion of road connections in this area, the intersection of 1500 ~~w~~West and Freeway Park Drive ~~is~~ experienc~~e~~sing some traffic backing ~~from time to time~~ during peak traffic hours. UDOT will be reconfiguring the 1500 ~~w~~West and Riverdale Road intersection in 2014 which will help with traffic flow in this area. The I-15 Riverdale Road off-ramp will also be reconfigured to allow traffic to turn west at a signaled intersection ~~. This may~~ to help alleviate congestion at the intersection of 1500 ~~w~~West and Freeway Park Drive ~~intersection~~.

~~Original Area Three (West Bench – North)~~

~~• The City must be very careful to not allow premature development of too low density or that does not take full advantage of this location and its assets. Revise minimum development criteria and incentive programs for development of this site. Check allowable building height for Ogden Airport and Hill Air Force Base over flight zones. This area could possibly be part of a future EDA.~~

Parks and Recreation

• Based on ~~the~~ a 1987 ~~C~~comprehensive ~~P~~plan ~~the~~ Riverdale C~~c~~ity is lacking in the amount of land set aside for recreation and park use. Th~~e~~is study suggests that ~~we~~ Riverdale need~~s~~ an additional12 acres of developed park area. ~~This is~~ based on a population of 6,568. ~~With our~~Riverdale's ~~current~~2010 population ~~at 8,400~~ was 8,523 making th~~e~~is acreage deficiency even~~is~~ greater.

• ~~Develop a strategic plan for adoption, master planning, and implementation of a Bikeways and~~ Urban Trails including the Weber River trail system, walking trails in the Riverdale and Golden Spike parks, sidewalk projects on Parker Drive and the fisherman's access directly south of River Park Drive are completed and plans to complete sidewalks on 700 ~~w~~West and River Park ~~d~~Drive are in the works for completion in 2013. ~~and Amenities Plan.~~

Urban Design / City Image

• Develop a role and program that involves the Community as an integral part of communication between elected officials, boards, and the citizenry of Riverdale City.

• Develop a Street Tree Program.

• Review all development criteria for both residential and nonresidential uses so that it enhances the image of the community and buffers conflicts between adjacent uses.

• ~~Logo/Brand process.~~ The following is the city approved logo:

~~• Form a Capitol Budget Improvements Program (CIP) for priortizing of:~~

~~the improvements of 3500 South Parker Drive, the traffic improvements to 3900 South and Carter Drive connection, the addition of a bikeway and Street Tree Planting Program on 4400 South from 700 West to 1150 West,~~
~~the improvement of the intersection at 1050 West South, Weber Drive, Ritter Drive and 1150 West, and the improvements of Ritter Drive and the I-15 Freeway Frontage road intersection.~~

~~**Action Items**~~

~~1. Hillside Protection Overlay Zone.~~
~~2. Future development of elderly housing/care facilities that has minimal impact on adjacent residential.~~
~~3. Landmark development.~~
~~4. West Bench RDA project area.~~

RIVERDALE CITY
CITY COUNCIL AGENDA
July 2, 2013

AGENDA ITEM: H

SUBJECT: Discretionary Items

PETITIONER: Elected, Appointed, and Staff

ACTION REQUESTED BY PETITIONER: Open agenda item provided for
comments or discussion on
discretionary items.

BACK TO AGENDA