



BOARD OF TRUSTEES

Regular Meeting

6:00 PM, Tuesday, April 16, 2019
Music Room, Treeside Charter School
1724 S State Street, Provo, UT 84606

Agenda

Welcome & Call to Order

Opened by April C. at 6:04 PM April 16th, 2019

1. Opening Remarks

None

2. Pledge of Allegiance (in suitable environment)

Performed

3. Roll Call

April Clawson, Randall Robertson, Matt Musil, BJ Taylor, Jennifer Ammot, Robert Leckie. Christina Home announced several minutes into the meeting.

Public Comment

No comments

Reports

1. Director Presentations. (~30 minutes)

Attendance:

92% for March to April, 91% for February and overall is 91%.

Enrollment:

We had 9 students move out of state. Next year is looking pretty good. Using the lottery numbers. We have 91% of students that will be staying. That left a number of spots. We currently have 539 for next year. The largest wait list is Kindergarten. There are still people that are signing up. There was an advertisement that went out to Provo and Orem. TCS will continue to enroll all through the summer. We are past the first deadline so the second batch has been sent out.

Testing:

This has been started. There is an entire month window. Third through sixth is taking ELA Math. Forth through sixth is taking Science. Fifth through sixth is taking writing. Teachers send out weekly emails so they would know about the testing

Activities:

We are looking at sharing costs for training. March 22nd we had an art contest. This was run by a student and he wrote up the rules and everything. We had about 165 pieces of Art, they are up in the cafeteria. Also in February Dr. Johnson presented at the Waldorf Alliance conference and made connections that will help the school.

2. Financial Update. (~10 minutes)

Presented by Steve with RedApple. We are 75% of the way through the year. Just several items that are off of this amount. Federal funds and lunch money always lags by a month so those numbers are always off. On the expenses, we paid for the full audit for the year and a couple of other items and that is why they are high. We also paid off the



playground, tech, and furniture. Last month the bottom line was we were a little in the hole but made progress. Revenue to expenses for March was pretty close to spending what we brought in.

3. Comcast Cares. (~10 minutes)

Comcast initially four thousand, we wanted to get the greenhouse and the garden boxes. They added some more money, we got 50 trees, added tables, and benches for the greenhouse. The greenhouse is a 24' geodesic dome. Home Depot offered to donate a 24' pergola and the other was a 12'x16' barn shed. Provo forestry donated 30 trees on top of the 50 so we will have a total of 80 trees to plant. Comcast extended the deadline to apply to the 19th. There are over 500 volunteers signed up. All the trees are the correct trees for the area, and where they need to be planted correctly.

4. Teaching Perspective Survey Report. (~5 minutes)

This was not completed at this time.

5. GRAMA Request. (~5 minutes)

KUTV requested information about the issues with E-Rate, HWire and Charter Solutions. This was provided and satisfied with the request.

6. Service Recognition Awards. (~5 minutes)

TCS will not meet again before May 4th. Dr. Johnson would like to publicly recognize Comcast, Home Depot and the Provo Forestry department and is asking the board to sign some certificates that will be framed and presented to them. Also, there are some people that he would like to recognize:

Rebecca McKenna - She is the secretary in the PG.

Megan Luke - She is the VP of the PG.

Rivka Bundra - She is the President of the PG.

Robert Leckie - Board Member, and help with IT.

Debbie Leckie - Member of the PG and runs the Book Fair.

Rachel Musil - She is the Treasurer of the PG.

7. Dual Immersion Results. (~10 minutes)

There were a Meeting and email. We have authorized to receive the 10k grant from the state for training materials. The Board concern was that there were enough kids entering the 1st grade to fill the classrooms. There is more than 50 so we should be able to handle two classes.

Consent Agenda

1. Previous meeting minutes.

Motion to approve the minutes from March 27th by Jennifer A, seconded by BJ Taylor. All board member in favor.

Action Agenda



1. Business Manager Position / Options / Configuration.

We have notified all the candidates that we are on hold until the Board decided to move forward. One candidate wanted to see what they could do to help. The TCS Board needs to make a decision on a permanent solution. The administration has with the help of RedApple has been able to do the work without a full-time person. Administration recommends a part-time position instead of a full-time.

Robert Leckie motions to continue the contract in full with Red Apple, to stop the hiring process of a business manager and the Director post a position for part-time SPED and Clerk, seconded by Christina H. All board members in favor.

2. Budget Committee Meeting

Just need a date when we will meet and prepare various plans based on student count. This meeting will prepare the budget that will be presented at the next board meeting. This meeting will happen a week before the next meeting. No motions were made for this item.

3. Climate Survey Options

There are several options. Some cost money and there are free questions that are available for free. A Brief discussion on the various options about the benefits and drawbacks on how to have a custom system vs one that we don't control.

Kristina H. motions that we form a climate survey committee and that we work to create a survey for the school and send out a test version to the Board, seconded by BJ Taylor. All board members in favor.

4. Revised 2019-2020 TCS Calendar.

Several adjustments made since the previous meeting. Two different calendars are being presented with various start dates several different long weekends to break up long times. The faculty voted for plan B.

Jennifer A. motions that we accept the 2019-2020 School calendar Draft B., seconded by BJ Taylor. All board members in favor.

5. Dual immersion.

The discussion was completed in the previous part of the meeting. There was a brief discussion around students leaving the program and bringing in new students.

Robert L. motions to authorize the acceptance of the dual immersion grant and authorization to get the program going, seconded by BJ Taylor. All board members in favor.

Robert L. motions to move items 6 and 7 to after the closed meeting, seconded by Christina H. All board members in favor.

Robert L. motions to move item 8 to after the closed meeting, seconded by Christina H. All board members in favor.

Board Training

1. Discussion on duties and responsibilities of the Board of Trustees. (~10 minutes)

How does a charter become the best in the market? Here are things that we want to



remind ourselves: high standards for all students, maintain a laser-like focus on those standards, make sure that we talk about them in our board meeting, establish appropriate boundaries, give direction and stay out of the way to the person implementing, designate authority to the director, and hold the people accountable for results. Next month we will be giving Dr. Johnson his review. We want to also make sure that we don't delegate our board responsibilities to the state.

Charter schools are the most accountable schools there are because normal public schools do not need to account for as many items.

Closed Meeting

Robert L. motions to close the meeting. Roll call vote to enter the closed meeting:

Robert L. aye, Christina H. aye, Jennifer A. aye, BJ T. aye, Matt M. aye, April C. aye. at 7:31.

Board resumed Open session at 9:12.

Action Agenda

6. Lease Agreements (Internal / Tenants).

Robert Leckie motions to allow Dr. Johnson to enter into use agreements on a temporary basis with companies that want to use our facility with a minimum of 24 hours notice, seconded by BJ T. All board members in favor.

7. E-Rate.

Robert Leckie motions that we authorize Dr. Johnson to put together the documents necessary for the recuperation of the E-Rate money and to make right the school, seconded by Jennifer A. All board members in favor.

8. Charter Changes: Grades, students cap.

Kristina Hone motions to authorize Dr. Johnson to put in an application into the state for a modification of our charter to include grades K through 8 and to increase the enrollment cap to accommodate the extra grades, seconded by BJ T. all board members in favor.

Adjourn

Robert Leckie motions at 9:14 to close the meeting. All board members in favor.