



BOARD OF TRUSTEES

Regular Meeting Minutes

6:00 PM, Tuesday, May 21, 2019

Music Room, Treeside Charter School
1724 S State Street, Provo, UT 84606

Agenda & Minutes

Welcome & Call to Order

April Clawson opened the meeting at 6:04 PM, May 21, 2019.

1. Opening Remarks

No specific opening remarks

2. Pledge of Allegiance (in suitable environment)

3. Roll Call

April Clawson, Randall Robertson, Jennifer Ammot, Kristina Hone, BJ Taylor, Matt Musil.

Public Comment

There were no public comments.

Reports

1. Director Presentations. (~30 minutes)

- Attendance: 92.52% last month, 92.24% we have lost
- Enrollment: TCS lost a number of students in each grade throughout the year. Sixth grade had the best retention and first grade the worse. TCS biggest issue on retention is parents moving. The lottery numbers for next year is at 527 confirmed, with 432 actually enrolled at this point.
- Comcast Cares: Video Presentation was played. This video was on put up on their website. They will be coming back for the ribbon cutting when the outdoor lab and genetics lab are completed.
- Climate Survey: There is an issue where it is available inside the school network but not outside. The survey is for both the parents and and the teachers. TCS is looking to get at least 100 surveys back from parents.
- Professional Development: There is a large list of items that the teachers will be doing over the summer. TCS will be using Canvas to be able facilitate this training. Since it is online any new teachers will be able to use it going forward.
- Teachers: TCS will be hiring 3 second grade teacher. Also will need additional teachers in third grade and first. There is a mentoring program in place, and new teachers will meet several days before the start of other teachers and will be given a mentor. There will be a total of 7 new teachers for next year.

2. Financial Update. (~10 minutes)

TCS is about 83% through the budget. The local and state revenues are right in line. Federal revenue is always via reimbursement so we are behind but that is expected and we will catch up by the end of the fiscal year. We have been under budget on paras and received additional money from the state so we will end the year under budget.

3. Robotics Club Presentation. (~10 minutes)

Two classes have been taught this year. The basic of computers and engineering were taught. We need to find another teacher if we want to do this in the same way. BJ is hoping that the program could expand into all the school. This was followed by a discussion on this would benefit all the students, what the program would look like.

Consent Agenda

1. Previous meeting minutes.

BJ Taylor motions to approve the April Minutes, Seconded by Kristina H., all in favor.

Action Agenda

1. 2018-2019 TCS Budget Update.

Covered in the financial update.

2. 2019-2020 TCS Budget.

Various budgets were created around 530, 510 and 500 students. The biggest changes will be in state revenue since TCS will have additional students. Federal funds will also increase with the additional students. There is a new bill called TSSA that could get us some additional funds per person. The largest item in the budget is the staff. The proposed budget also has about a 5% teachers pay increase. Out of 150 Charter Schools in Utah we are 30th from the bottom. The budget also includes a profit share model where 5% of the salary of the staff will go into a retirement account. There is also going to be some additional breakdown of various places to make sure that it is tracked correctly. We believe that the budget with 500 students would be the worse case scenario.

- Matt M. motions that we accept the proposed budget of 510 students the salary and benefits sections only excluding the rest of the budget for further consideration. Seconded by Jennifer A., all in favor.

3. 2019-2020 TCS Board Meeting Schedule

A suggestion was made to move the regular board meetings to the 4th week of the month so that the financial committee could meet the third week. A discussion also followed about what day of the week would be best.

- Kristina H. motions that board meetings move to the fourth Tuesday of the month starting in June. Seconded by BJ T., all in favor

4. Use Agreements.

All of the other companies that are operating in the other building have now signed use agreements.

5. Policy update assignments.

A discussion on how we need to get all of them updated. There is a wiki where they all



have been input and we can get them all setup.

6. Board Positions

Several discussions were had about who on the board would be staying, who has applied, that it would be nice to have someone with a legal background.

Director Review

This item is moved to the next meeting.

Closed Meeting

A motion was made by Jennifer A. at 8:13 PM, all in favor by roll call.
Meeting was re-opened at 9:17 PM.

Adjourn

BJ T. motions to adjourn the meeting at 9:17, all in favor.

Public Comment

Public Comment is time for the public to give input directly to the TCS Board of Trustees. The Board may engage in discussion to clarify any points raised but in general, this is not a forum for extended discussion. Individual (or group, represented by a single individual) comments are limited to 2 minutes. Individuals wishing to make a longer presentation to the board may request placement on a future agenda by contacting the board Secretary or Chair. Administrative or operational items, those regarding the day-to-day operation of the school, may be referred to the school director. Individuals who have previously met with the school director and still have concerns should feel free to participate in the public comment portion of the meeting.

Notice of Compliance with the Americans with Disabilities Act (ADA)

In compliance with the ADA, individuals needing special accommodations (including auxiliary communicative aides and services) during this meeting are invited to notify the Treeside Charter School Board of trustees at 1724 S State Street, Provo, 84601, or email robert.leckie@treesidecharter.org at least three working days prior to the meeting. The meeting room at the School is fully accessible via the parking lot.

Notice of Telephonic Communications

One or more Council members may participate by telephone or Internet communication in this meeting. Telephone or Internet communications will be amplified as needed so all Council members and others attending the meeting will be able to hear the person(s) participating electronically as well as those participating in person. The meeting will be conducted using the same procedures applicable to regular Municipal Council meetings.

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