North View Fire District

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North View Fire District Board Meeting Minutes

June 18, 2019

The North View Fire District Trustees convened in a Fire Board Meeting session on June 18, 2019, at 5:00 p.m., at the North View Fire Station. Notice of time, place and agenda of the meeting was electronically mailed to each Trustee, to the Utah Public Meeting Notice Site, Standard Examiner and posted at the North View Fire Station on June 18, 2019. Notice of the 2019 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One(1) or more Trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

**Present:**

Chairperson Timothy Wheelwright

Vice Chairperson Richard Hendrix

Trustee Mae Ferguson

Trustee Jay Johnson

Trustee Jeffery H. Pearce

Trustee Phillip Swanson

Fire Chief David Wade

Deputy Fire Chief Leonard Call, Treasurer

Nicci Roylance, District Clerk

**Excused:**

Trustee Cameron West

**Staff Present:**

Deputy Fire Chief Jeremiah Jones

Fire Marshal Ryan Barker

**Other:**

Ruth Pearce, Harrisville City

1. **Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.**

Chairperson Wheelwright welcomed those in attendance and called the meeting to order at 5:00 p.m. Trustee Pearce led the audience in the Pledge of Allegiance and gave the invocation.

1. **Consideration to approve the minutes of May 21, 2019.**

The trustees reviewed the minutes of June 18, 2019. Vice Chairperson Hendrix asked about the name of the new assisted living which they have named the Lodge. Trustee Swanson made the motion to approve the minutes of June 18, 2019. Trustee Pearce seconded the motion. The motion passed with unanimous approval.

1. **Consideration to approve the monthly financial transactions for May 2019.**

The financial transactions for the month of June 2019 were reviewed. Trustee Ferguson motioned to approve the financial transactions for June 2019. Trustee Johnson seconded the motion. The motion passed with unanimous approval.

1. **Public Comments**

There were no public comments.

1. **PUBLIC HEARING: CONSIDERATION TO AMEND THE 2018-2019 NVFD FISCAL YEAR BUDGET AND APPROVE RESOLUTION #2019-01.**

At 5:05 p.m. Trustee Ferguson made the motion to open the public hearing. Vice-Chairperson Hendrix seconded the motion. The motion passed with unanimous approval.

Chairperson Wheelwright proceeded into the Public Hearing turning the time over to Chief Wade. Chief Wade thanked all the staff for all their efforts. Chief Wade turned the meeting over to Deputy Chief Call.

The Trustees discussed the need to open and amend the 2018-2019 fiscal year budgets to reflect the changes in the general fund of an increase in expenditures by $100,000.

Trustee Swanson motioned to close the public hearing at 5:11 p.m. Trustee Johnson seconded the motion. The motion passed with unanimous approval.

Trustee Swanson made the motion to approve Resolution #2019-01 amendment of the 201-2019 NVFD Fiscal Year budget. Vice-Chairperson Hendrix seconded the motion. The motion passed with unanimous approval by roll call vote.

1. **PUBLIC HEARING: Discussion and/or action on approving the NVFD 2019-2020 Final Fiscal Year Budget and Resolution #2019-02.**

At 5:13 p.m. Trustee Johnson made the motion to open the public hearing. Trustee Ferguson seconded the motion. The motion passed with unanimous approval.

Deputy Fire Chief Call gave an overview of the 2019-2020 Fiscal Year Budget, which had been discussed and approved in the tentative budget in May. He spoke of the proposed tax rate of .0009 with adopting a Truth and Taxation hearing and the growth captured of $208,680 more for the tentative budget. Deputy Chief Call also stated that would leave a contingency fund of 20,883. Deputy Chief Call noted that budget would be the same as the tentative.

Chairperson Wheelwright asked if there would be any changes in compensation in the upcoming year. Deputy Chief Call stated that in the budget there is a Cost of Living increase of 3% and possibly a 2% Merit increase.

Deputy Chief Call spoke of the regulations for the upcoming Truth and Taxation hearing that was being proposed for the month of August.

At 5:25 p.m. Trustee Pearce made the motion to close the public hearing. Vice Chairperson Hendrix seconded the motion. The motion passed with unanimous approval.

Trustee Swanson stated that after talking to the County assessor, there is a need to educate the citizens on the Truth and Taxation policies.

Vice-Chairperson Hendrix made the motion to approve Resolution #2019-02 approving the NVFD 2019-2020 Final Fiscal Year Budget. Trustee Swanson seconded the motion. The motion passed by unanimous approval by roll call vote.

Chairperson Wheelwright at 5:31 asked for a motion to suspend the NVFD Board Meeting. Trustee Swanson made a motion to open the NVFD Board Meeting. Vice-Chairperson Hendrix seconded the motion. The motion passed by unanimous approval.

1. **Set date, place and time for North View Fire District Truth and Taxation.**

Deputy Chief Call stated that August 20, 2019 at 6:00 p.m. was a date and time that worked well in relation also to our board meeting. Deputy Chief Call stated that we have to hold the Truth and Taxation separate from the Board Meeting. Therefore it will be held at 6:00 p.m. Vice- Chairperson Hendrix motioned for approval of the Date and Time of the Truth and Taxation Hearing. Trustee Pearce seconded the motion. The motion passed with unanimous approval.

1. **Discussion and/or action on adoption of Policies about HB-163 Offences against the Administration of Government.**

Chief Wade stated that the HB-163 is a bill that would go into effect July 1, 2019. Chief Wade explained that the bill they had legal revise and get back to him, would allow some incidental uses of departmental resources. The wording will be added to our policy.

Trustee Pearce made the motion to approve the adoption of HB-163 policy. Trustee Swanson seconded the motion. The motion passed with unanimous approval.

1. **Discussion and/or action on Utah Wildfire Resource MOU between Utah Division of Forestry, Fire and State Lands and North View Fire District.**

Chief Jones explained the MOU is an agreement between the District and Utah State. Chief Jones stated that if we were to get a call in our county or outside of our county, this agreement would be put in place for our benefit. The MOU states that if we get called out with an apparatus, the first 24 hours are free. After those 24 hours, we would be reimbursed for our time and equipment. The agreement was reviewed by legal and came back without any revisions.

Vice Chairperson Hendrix made the motion. Trustee Ferguson seconded the motion. The motion passed with unanimous approval.

1. **Chief’s Report**

Chief Wade stated that we filed our Lieutenant Governor’s Requirement Roster and paid our fee. Chief Wade stated that we lost one of our full-time firefighters Seth Loepker. To replace him we hired one our part-time firefighters Jordan Batt.

Chief Wade stated that the State of Utah Line Duty Trust Fund was something we had participated in the past, and they had reconvened the trust fund. They sent a letter for the district to start their participation again. The cost that has been added to this year’s budget is $1900.00. This fund is to help pay for expenses for the children of fallen first responders.

Chief Wade stated that the district held its annual Board Meeting in May which included reviews of the Sexual Harassment, and HIPPA.

Chief Wade stated that the Pleasant View ER Ribbon cutting was June 19th at 11:30 a.m. that he and Mayor Call would be speaking. Vice Chairperson Hendrix asked who would be able to use the ER. Deputy Chief Jones explained that any insurance would be accepted. Deputy Chief Jones stated that anything but Trauma, certain Chest pains and OBGYN would not be allowed at the ER.

Chief Wade then turned the time to Nicci Roylance to announce the outcome of the Election Candidacy. Nicci stated that for the Harrisville Seat there was 3 Candidates: Maxwell Jackson, Chris R. Clark, and Jeffery Pearce. From Pleasant View: Tim Wheelwright. From North Ogden: Jay Johnson. Nicci stated that she was not sure if there would be a Primary for the Harrisville candidates, but after a call to the county she was told that they did not need to hold one. The two other city seats would run uncontested.

1. **Chairperson’s Report:**

No comments from the Chairperson.

1. **Other and/or Identify matters for future consideration and/or action.**

There were no other matters.

1. **Adjournment**

Vice-Chairperson Hendrix made the motion to adjourn the meeting at 6:17 p.m. Trustee Johnson seconded the motion. The motion passed with unanimous approval.

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Chairperson Timothy M. Wheelwright

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Nicci Roylance, District Clerk