

DRAFT



BOARD OF TRUSTEES

Regular Meeting

6:00 PM, Tuesday, June 25, 2019

Music Room, Treeside Charter School
1724 S State Street, Provo, UT 84606

Minutes

Welcome & Call to Order

Opening Remarks (00:00:00) - 6:01 pm at Treeside Charter School Music Room

Pledge of Allegiance

Roll Call (00:00:43)

April Clawson, Randall Robertson, Robert Leckie, Kristina Hone, Matt Musil, (Board Member BJ Taylor not in attendance). Director Ben Johnson, other school employees and interested parties as noted in the recording. Jennifer Lloyd Ammet noted at 00:02:06.

Public Comment

No public comments (00:1:10)

Reports

Director Presentations (00:03:30)

- Attendance - 93% is Charter goal for attendance. Achieved 92.8% this year; expect to get better this coming year with fully staffed school and more stability.
- Enrollment of 523 currently expected for next year. Some may move away. More than half of withdrawals due to families moving, which is expected given the younger population we cater to. Only 12% in the data collected claimed problems with school as reason for withdrawal.
- Activities report (00:05:28) - 6th grade graduation, Hope of America, Hope of America assembly, Field day, Kinder graduation, etc
- Faculty Roster for Next Year (00:07:45) - new teaching staff & office secretary introduced
- Summer School Report (00:12:58 & 00:26:30) - many different courses including sports, crafts, math, drama, etc.. Charged \$25 per class, income was \$2500. Parents and teachers requested it. Next year will be more formal. Suggested that we post the schedule sooner next year.
- Student Achievement (00:15:17) - reading scores raised from 47 to 61% bringing it above the state average; Math was static but test system problems make math score results questionable; Science scores raised into average state range. ELA scores not yet available.
- Teacher Evaluations (00:17:02) - quarterly interviews with every teacher,

walkthrough observations with feedback, self-evaluations, formal evaluation by Director. Two teachers were dismissed. One teacher is retained on a performance improvement plan.

- Climate Survey Results (00:17:58) - staff and parents feel the school is safe; both groups feel the director seeks input although a portion selected "Don't Know"; parents scored school's academic performance higher than the teachers' themselves did. Parents felt their students enjoyed coming to school. Most of the staff felt the Director did a good job, as did parents. Most of the teachers and parents felt that Head, Hearts, Hands philosophy was implemented this year and that the school will continue to improve.
- Parent Guild feedback (00:21:34) - Parent Guild leadership transition is happening well. Director has no concern about being able to carry on the fine work of the Parent Guild next year.
- Title One Compliance Report (00:25:14) - Title One compliance review results show us 100% compliant. We now qualify for School-wide program and have been a Targeted Assistance school. Director would like to change to School-Wide program so the funds we receive will not be limited to assisting Kindergarten but can be used throughout the school.
- Certificate of Occupancy Progress (00:27:59) - very close to having all the inspections complete.
- HVAC Report (00:28:22) - Sunrise Engineering cannot do the inspection. State recommended a different company. Awaiting approval from builder for that company to handle the inspection.
- Summer Professional Development Report (00:28:50) - 2-phase development. 1st phase is online courses including two modules with reading, discussion and collaboration assignment. 2nd phase is on-site training. August 5th and 6th for new teachers. August 7th all teachers, putting principles into practice as preparation for the new school year.

Lindsey Townsend Report (00:30:20) -

1. Waldorf education training this year was "Head, Heart, Hands" & "Love & Logic." Continuing to focus on Waldorf education for teachers, including new online courses as previously discussed.
2. Benchmark & Evaluations - three evaluations of teachers completed
3. Survey Results - note that the survey will be most useful in identifying trends after a few years of data are collected.
4. Special Education reports - review of our Special Education department resulted in full compliance rating.
5. Middle School Expansion plans have begun with official effort to purchase neighboring land.

Kimber Pritchard Report (00:38:58) - Lunch Equity assessment recommended we raise our student meal prices the yearly max of 10 cents, adult meals to \$3.50, and a la carte items to 50 cents. This does not impact the reduced-price meals for those on that program. Joining charter co-op and other efforts have resulted in lowest costs we can get at this point.

Financial Update (00:47:45) - school finances are where we expected approaching the end of the financial year with a positive balance. High confidence in the projections for the end of year numbers. Board financial officer and Chair have reviewed in detail.

Grants (00:53:27) - pursuing an \$18,000 grant for food services to allow for a walk-in refrigerator.

Presentations on Bonding - item moved to closed session (00:55:27)

Consent Agenda

Previous meeting minutes (00:56:12) - agreed to call an additional board meeting within the next week to approve backlogged minutes.

Lease Option (00:56:49) - item moved to closed session

Special Education Contracts (00:57:08) - motion by Robert Leckie to use the same contract approved last year. 2nd by Jennifer Lloyd Ammet. All in favor. Kristina Hone recused.

RBM Contract (00:59:15) - motion by Jennifer Lloyd Ammet to accept the RBM contract as reviewed. 2nd by Kristina Hone. All in favor.

UETN Assurances (01:01:16) - motion by Robert Leckie to approve the UETN form for submission to the state. 2nd by Randy Robertson. All in favor.

Lindy Townsend Consulting Contract Extension (01:02:39) - motion by Jennifer Ammet to accept contract extension for June 2019. 2nd by Robert Leckie. All in favor.

Action Agenda

2019-2020 Budget (01:03:32) - motion by Robert Leckie to approve the 2019 budget update as presented in the meeting. 2nd by Matt Musil. All in favor.

Public Treasurers' Investment Fund Deposit (01:04:08 & 01:27:36) - motion by Matt Musil to open a Public Treasurers' Investment Fund option with deposit. 2nd by Randy Robertson. All in favor.

Maintenance Agreement Change (Gym Hours) (01:04:21) - duplicate of RBM contract item discussed and voted on previously. No further discussion needed at this point. Sponsoring a PE Teacher from Uruguay (01:04:30) - motion by Jennifer Lloyd Ammet to refrain from sponsoring an international teacher for gym this calendar year. 2nd by Robert Leckie. All in favor.

Lunch Price Change (01:13:50) - motion by Robert Leckie to increase breakfast and lunch meal prices by 10 cents, increase price of alternate meal by 25 cents, change the price of a la carte to 50 cents, change the price of adult meals to \$3.50. 2nd by Matt Musil. All in favor.

Director Bonus & Raise (01:21:31) - motion by Matt Musil to increase Director's pay by 5.5% and assign a bonus of \$5000. 2nd by Jennifer Lloyd Ammet. All in favor.

Board Changes (01:23:53) - motion by Jennifer Lloyd Ammet to release Robert Leckie from role as Board Secretary, appoint Randall Robertson to that role, release Kristina Hone from membership on the board, and assign Robert Leckie to the IT support role for the board. 2nd by Matt Musil. All in favor.

Sign Assurances (Board Operations) (01:27:30) - item deferred so that prior meeting minutes can be completed first.

Board Training (01:30:26)

Scheduled two work sessions for July to update board documents. July 20 and 27th starting at 9AM each day. Board members attend one or both days as available.

Closed Meeting (01:33:30)

Motion by Robert Leckie at 7:35 pm to move to Closed session. 2nd by Randy Robertson. Ayes: Matt Musil, Kristina Hone, Jennifer Lloyd Ammet, Robert Leckie, Randy Robertson, April Clawson.

Return from Closed Session and Adjourn (01:34:29)

Motion by Robert Leckie at 10:56 to adjourn meeting. All in favor. Meeting Adjourned.