

# Five County Association of Governments

1070 West 1600 South, Building B  
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## **\*\* M E M O R A N D U M \*\***

**TO: ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES**

**FROM: COMMISSIONER DENNY DRAKE, CHAIR**

**DATE: MAY 6, 2009**

**SUBJECT: STEERING COMMITTEE MEETING, MAY 13, 2009**

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON WEDNESDAY, MAY 13, 2009, AT THE PANGUITCH CITY OFFICE, COUNCIL CHAMBERS, LOCATED AT 25 SOUTH 200 EAST, PANGUITCH, UTAH.

THE ATTACHED MATERIALS ARE PROVIDED TO ASSIST YOU IN PREPARING FOR OUR MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O KENNETH L. SIZEMORE. THIS WOULD ALLOW STAFF TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO MEETING WITH YOU IN PANGUITCH ON WEDNESDAY, MAY 13, 2009 AT 1:00 P.M.

KLS:DL  
ATTACHMENTS

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## SOUTHWEST UTAH A G E N D A

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### STEERING COMMITTEE MEETING MAY 13, 2009 PANGUITCH CITY OFFICE COUNCIL CHAMBERS 25 SOUTH 200 EAST PANGUITCH, UT - 1:00 P.M.

- I. MINUTES APRIL 8, 2009 - REVIEW AND APPROVE
- II. UTAH LEGISLATIVE SESSION REVIEW - SENATOR DENNIS STOWELL
- III. HUMAN SERVICES COUNCIL
  - A. COMMUNITY SERVICES BLOCK GRANT (CSBG) ALLOCATIONS
  - B. SOCIAL SERVICES BLOCK GRANT (SSBG) ALLOCATIONS
- IV. AGING SERVICES PLAN UPDATE
- V. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY 2009 ALLOCATIONS AND FY 2009 FEDERAL STIMULUS - STAFF FUNDING RECOMMENDATIONS
- VI. WEATHERIZATION PROGRAM REPORT
- VII. UTAH STATE INTEROPERABILITY EXECUTIVE COMMITTEE NOMINATIONS
- VIII. UTAH STATE UNIVERSITY (USU) EXTENSION SERVICE UPDATE
- IX. SOUTHERN UTAH UNIVERSITY (SUU) REGIONAL SERVICES UPDATE
- X. DIXIE STATE COLLEGE UPDATE
- XI. CONGRESSIONAL STAFF UPDATES
- XII. LOCAL AFFAIRS
  - A. CORRESPONDENCE
  - B. OUT-OF-STATE TRAVEL
  - C. PERMANENT COMMUNITY IMPACT BOARD APPLICATIONS
  - D. PLANNING ASSISTANCE
  - E. OTHER BUSINESS
- XIII. AREAWIDE CLEARINGHOUSE REVIEWS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify KENNETH SIZEMORE, EXECUTIVE DIRECTOR, FIVE COUNTY ASSOCIATION OF GOVERNMENTS, at 1070 West 1600 South, Building B, St. George, Utah, (435) 673-3548 at least three working days prior to the meeting.

# MINUTES

## STEERING COMMITTEE MEETING

April 8, 2009

Parowan, Utah

### MEMBERS IN ATTENDANCE

Commissioner Denny Drake, Chair  
Mayor Dan McGuire, Vice-Chair  
Commissioner Chad Johnson  
Carolyn White  
Commissioner Maloy Dodds  
Mayor Lowell Mecham  
Gladys LeFevre  
Commissioner Lois Bulloch  
Alan Adams  
Commissioner Douglas Heaton  
Mayor Brad Adair for Mayor Kim Lawson  
LuAnne Forrest  
Wes Curtis

### REPRESENTING

Washington Co. Commissioner Representative  
Washington County Mayor Representative  
Beaver County Commissioner Representative  
Beaver County Schools Representative  
Garfield County Commissioner Representative  
Garfield County Mayor Representative  
Garfield County Schools Representative  
Iron County Commissioner Representative  
Iron County Schools Representative  
Kane County Commissioner Representative  
Kane County Mayor Representative  
Washington Co. Schools Representative  
Southern Utah University

### OTHERS IN ATTENDANCE

Marreen Casper  
Bryan Thiriot  
Commissioner Clare Ramsay  
Daniel Pacheco  
Ken Sizemore  
Diane Lamoreaux

Senator Hatch's Office  
Senator Bennett's Office  
Garfield County Commissioner  
U.S. Census Bureau  
Five County Association of Governments  
Five County Association of Governments

### MEMBERS NOT IN ATTENDANCE

Mayor Leonard Foster  
Mayor Connie Robinson  
Joe Houston  
Frank Lojko

Beaver County Mayor Representative  
Iron County Mayor Representative  
Kane County Schools Representative  
Dixie State College of Utah

Commissioner Denny Drake, Chair, welcomed those in attendance. It was noted that Mayor Brad Adair, was representing Mayor Kim Lawson, Kane County Mayor Representative.

### I. MINUTES MARCH 11, 2009 - REVIEW AND APPROVE

Chairman Drake presented minutes of the March 11, 2009 meeting for Board discussion and consideration.

**MOTION WAS MADE BY MR. ALAN ADAMS, SECONDED BY MAYOR LOWELL MECHAM, TO ACCEPT MINUTES OF THE MARCH 11, 2009 MEETING AS PRESENTED. MOTION CARRIED.**

## II. EXECUTIVE COMMITTEE ACTION

Mr. Ken Sizemore reported that the Five County Association of Governments now has 53 employees, of which 38 are full-time. The majority of part-time employees work with the HEAT assistance program. The Executive Committee conducted a meeting earlier in the day to consider fiscal items, including the fringe benefit package for FY 2010. A comparison of benefit packages offered by each of the five counties and the Five County Association of Governments was reviewed. The Executive Committee did not recommend a cost-of-living adjustment given the current economic climate. Health insurance, covered through PEHP, increased by less than eight percent. Executive Committee members determined that coverage for employees would continue with the Association covering 100% of those costs. The amount of match funding provided by each of the counties has been set at \$15,000 since 1997. Staff analysis has indicated that sufficient revenues are available to cover operation costs for the upcoming fiscal year without an increase in county participation. It was agreed that the \$15,000 county participation amount would continue for FY 2010. A short discussion in regard to the state of Utah fleet program was also conducted. In light of the fact that this program will no longer be available to the AOG, staff is in the process of acquiring two leased vehicles. In addition, vehicles from the state fleet will be retained through a purchase agreement. Mr. Sizemore explained how the Indirect Cost Allocation Plan is developed and reported that the rate approved by the Executive Committee for FY 2010 is set at 12.5%. He presented actions as outlined for ratification of the Board.

**MOTION WAS MADE BY MAYOR DAN MCGUIRE, SECONDED BY MS. CAROLYN WHITE, TO RATIFY EXECUTIVE COMMITTEE ACTIONS INCLUDING THE EMPLOYEE FRINGE BENEFIT PACKAGE, WITH FULL HEALTH INSURANCE PREMIUMS TO BE PAID BY THE ASSOCIATION; COUNTY MATCH FUNDS TO REMAIN AT \$15,000 FOR THE UPCOMING YEAR; AND THE INDIRECT COST ALLOCATION PLAN FOR FY 2010. MOTION CARRIED.**

## III. COMMUNITY DEVELOPMENT WEEK RESOLUTION

Ms. Diane Lamoreaux reviewed a draft resolution prepared in support of FY 2010 formula funding for the Community Development Block Grant (CDBG) program and to designate the week of April 12 through April 18 as "Community Development Block Grant Week". A funding history from 1982 through 2008 has been updated and posted on the AOG website. Staff is working to provide links on the table which will showcase photographs of various projects throughout the Five County region. Information will be forwarded to The Spectrum in hopes that some type of media coverage will be provided. The resolution was provided for Board consideration authorizing the Chair's signature.

**MOTION WAS MADE BY COMMISSIONER LOIS BULLOCH, SECONDED BY COMMISSIONER CHAD JOHNSON, TO APPROVE AND ADOPT THE RESOLUTION DATED APRIL 8, 2009 SUPPORTING FY 2010 FORMULA FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE CHAIR'S SIGNATURE. MOTION CARRIED.**

Ms. Lamoreaux updated Board members in regard to the anticipated stimulus funding and noted that detailed information is anticipated in the near future. However, state CDBG staff

have not received specific requirements or regulations from the U.S. Department of Housing and Urban Development. As information is available, staff will develop a recommendation for Board consideration.

**IV. 2010 CENSUS PLAN - DANIEL PACHECO, UTAH STATE PARTNERSHIP SPECIALIST**

Mr. Daniel Pacheco, Utah State Partnership Specialist, reported that he is based out of the Denver U.S. Census Bureau office but actually works out of his home office in Tooele. He is very familiar with the state of Utah having worked on the Olympic Committee for about six years; worked for United Way; and has been associated with Utah State University, Salt Lake Community College and Westminster, etc. Being born and raised in Utah provides the background and knowledge of the area to assist in making the Census as successful as possible. The goal is to engage residents and those who know the neighborhoods to count all residents living in the state of Utah as well as the United States on April 1, 2010.

The Census occurs every ten years and has become one of the best resources for population numbers and demographics. The biggest thing which comes out of the Census is information which is utilized to redistrict the nation for congressional seats, counties, cities, towns, school boards, etc. Data obtained through the Census is also utilized to distribute funding for federal programs such as the Community Development Block Grant. Increased population in the state of Utah will result in additional federal dollars flowing to the state. April 1<sup>st</sup> of next year is when the Census will take place. He provided a packet which contains an introductory form, number of people to be recruited and hired, etc. Over 950 people have already been hired in the state of Utah who are currently in training and will begin working next Monday. These employees will be doing address canvassing on every street in the state to identify homes, apartments, every complex and anywhere that people could be living. Using the latest list provided by the Census Bureau and a hand-held GPS computer system, these employees are documenting a GEO code for every structure in the state. Approximately 2,000 residents will be hired next year to hand deliver many of the Census forms and to followup with households to obtain completed forms.

Another big change for the 2010 Census will be the form itself which is simple, easy and safe. The form contains ten questions to gather information including name, gender, age, race, ethnicity, relationship, and whether you own or rent your home. The reverse side of the form provides room to report information for each additional person residing at the residence. There are many new homes which did not exist one year ago let alone ten years ago and even new communities in the state which did not exist during the last Census count. Census forms will not be mailed to rural post office boxes, but will be mailed only to metropolitan areas. Forms will be hand-delivered to individuals living in rural areas. A response rate will be determined after the forms are mailed and hand-delivered. Mr. Pacheco reviewed the final 2000 Census response rate for the state of Utah which was 68 percent.

His role as a partnership specialist is new with the 2010 Census, and will include meeting with every city and town in the state of Utah. This process is beginning with the Associations of Government, County Council of Governments, group meetings involving mayors of cities and towns, county commissioners, county clerks, etc. to present information and solicit assistance with the Census. The Governor is appointing a statewide

committee and he is asking that each municipality create a complete count committee for this project. This committee is not a big task and could actually be a committee which already exists in the jurisdiction. The purpose of the committee is to develop an educational campaign. The Census Bureau is in the process of asking jurisdictions to become partners, to form committees, and begin to educate communities on how federal funds flow to improve infrastructure and for various services. The process will move into a motivating campaign in January, February and March with the national media kicking in to provide messages to citizens about the Census. Local communities are asked to include flyers in utility bills, messages in city/town newsletters, flyers at activities such as First Night, local fairs, etc to provide ways of engaging people in the Census. Forms are included in the packet for jurisdictions to commit participation in the complete count program through a partnership agreement and provide notification of a liaison to work with Mr. Pacheco. Jurisdiction actions may include provision of information on their Website, forms in lobbies, appointing someone to serve on the committee, providing a fair, etc. He asked members to review information provided in the packet, appoint someone to head up this effort, and complete and return partnership form.

On April 1, 2010 everyone living in the state of Utah is to be counted in the Census. Those living outside of the United States serving the country in the military or State Department and civilians living with them will be counted. All other individuals living outside of the country will not be counted. In essence, missionaries living outside of the United States will not be counted and this is a big concern for the state of Utah. Utah has challenged this twice but has not prevailed. An intensive study has been conducted which determined that this cannot feasibly be done. Board members asked about counting those who are in the United States illegally. Mr. Pacheco responded that anyone living in the United States at the time of the Census will be counted, no questions asked. Commissioner Chad Johnson expressed concern with this mentality because a lot of federal dollars are tied to the Census and high populations of non-citizens in larger cities would present an unfair advantage in the distribution of federal dollars. This also enables the very problems which need to be addressed and solved. Mr. Pacheco explained that all questions included on the Census form go through Congressional committees for approval. Census Bureau workers are tasked to count everyone living in the United States including people of all ages, races, ethnic groups, both citizens and non-citizens. The Census Bureau protects information that identifies respondents or their households for 72 years. Workers who witness illegal activities or criminal acts while conducting the Census are prohibited from reporting such activities to law enforcement.

Ken Sizemore questioned the American Community Survey replacing the long form which included data that is very important for demographic analysis. It appears that these surveys are occurring in metropolitan areas but at this point are very lacking in rural areas. This will create a large gap in information for smaller rural areas who are not included in the American Community Survey at this point. Mr. Pacheco responded that the American Community Survey has been taking place since 1995 in every city and every town. However, this survey is taking smaller samples, data is coming out and will be available within the next two years for all communities through Fact Finder USA. It is anticipated that this data will be better as it begins to flow. Mr. Sizemore commented that the confidence interval in data that is being disseminated is tremendously bad and you cannot rely on the data. This creates a huge problem for those who perform economic and demographic analysis. This will likely force local governments to perform their own surveying and data analysis.

Mr. Pacheco tasked individual jurisdictions to develop committees which include diverse individuals and to return the partnership agreements and contact information sheets next week. Efforts could also be combined for two or more counties if this would better serve specific areas. Several cities could also consolidate to form one committee as appropriate. He specifically asked that counties coordinate with jurisdictions as well as act in the role of a spokesman to provide information to those in unincorporated areas of the county. Commissioner Lois Bulloch commented that some individuals living in outlying county areas refuse to let anyone on their property, local or otherwise. These households will pose some difficulty and may be a threat to the Census workers safety. The role of cities, town and counties will be to act as the local marketing committee for the Census by providing information to its citizens through various forms such as notices in water bills, city newsletters, letters to the editor of the local newspaper, etc. Another avenue could include reverse 911 to broadcast a message that the Census will be taken.

#### **V. SECURE RURAL SCHOOLS RAC NOMINATION DISCUSSION**

Chairman Drake indicated that many of the commissioners have already been involved in the process of providing Secure Rural Schools Resource Advisory Committee (RAC) nominations. This does affect the school districts and counties themselves. The Utah Legislature has allowed counties to form a Special Service District (SSD) to house these dollars so that they are not subtracted from PILT payments. Ken Sizemore reported that his intent for having this on the agenda is knowing that commissioners are working right now to establish nominees which will be forwarded to the Forest Service. This will be a good venue for any discussion that needs to occur for those showing interest in serving in one of these committees. A meeting is scheduled for next week in Richfield where this coordination will occur. RAC nominations are due May 1, 2009 and only hard copy applications will be accepted. It was pointed out that some individuals may submit their name for consideration under several of the activities in each category and it is important that county commissioners submit their nomination application for Category C. This is a 15-member committee which will include five nominees in each category plus three alternates, one in each category. Commissioner Chad Johnson reviewed categories for the RAC as follows: **1) Category A--** Organized labor or non-timber forest product harvester groups; developed outdoor recreation, off highway vehicle users, or commercial recreation activities; energy and mineral development interests; commercial timber industry; and hold federal grazing or other land use permits; **2) Category B--** Nationally or regionally recognized environmental organizations; dispersed recreational activities; archaeological and historical interests; and national or regionally recognized wild horse and burro interest groups; and **3) Category C--** Hold state elected office or their designee; hold county or local elected office; American Indian tribes; school officials or teachers; and public at large.

Commissioner Lois Bulloch suggested that any county commissioners or elected officials who could fit into category B make application for that category first. Commissioner Denny Drake pointed out that an environmental organization could also be a wildlife federation. In developing lists and people needed on the RAC, it is important to select people who are willing to work together in structuring a process that will work and not those who will battle the process. Commissioner Chad Johnson mentioned that the Fishlake National Forest Supervisor has indicated that they are under pressure to balance the membership of these committees and there would likely only be two county commission representatives selected in Category C. Commissioner Drake noted this is not the case in discussions with Rob

MacWhorter, Forest Supervisor for the Dixie National Forest. He explained that school districts will get 50 percent of the funds received and this RAC is established to govern the 50 percent of funding dealing with the Fishlake and Dixie National Forests. Options selected by the county previously could have impacted the amount that would go to the school district. Counties could have also declined the funds, in which case school districts would have lost their portion of the funds. This was especially a consideration for counties who were receiving larger amounts of funding. If the county was not allowed to create a SSD, funds would have been subtracted from their PILT payments. Voting of RAC members by category can actually spike efforts making it very important to nominate individuals who are willing to work together as a group for the best interest of the forest in each of the three categories. Commissioner Maloy Dodds indicated that he would like to see individuals living in the area serving on the RAC. Mr. Sizemore encouraged individual counties to engage in discussions and submit applications as appropriate by the May 1, 2009 deadline. He also encouraged school board representatives to actively seek nominations for Category C for teachers and school officials. Under Category B, wild horse, wildlife hunting, etc. members of the Color Country RC&D could be nominated. Further discussion should occur at the county level prior to meeting with Forest Service staff in Richfield.

#### **VI. SOUTHERN UTAH UNIVERSITY (SUU) REGIONAL SERVICES UPEATE**

Mr. Wes Curtis reported that during the past legislative session higher education received a 17.5 percent funding cut, but this was backfilled with use of federal stimulus funding resulting in a 9 percent reduction. However, this only postpones the 17.5 percent fund reduction which will be a reality in the next fiscal year budget. In anticipation of deeper funding cuts, President Benson enacted a 10 percent budget reduction last fall.

He announced that SUU has received funding for a new science center on campus. Along with the funding provided by the Utah State Legislature, funding is also coming from a federal appropriation. Wes extended appreciation to the Utah congressional delegation and staff for their efforts in this regard. He explained that two separate appropriations will be received, one for a mobile lab which will travel around the region and one for new equipment for the science center. In addition, SUU has submitted an appropriation request for \$1 million dollars for next fiscal year to purchase additional equipment for the science center and to help start the Beaver Renewable Energy Training Center.

The Business Resource Center building is completed and tenants have begun to move in this week. An open house will be scheduled sometime in May to showcase the newly renovated facility.

Mr. Curtis reported that the Rockville Community Survey has been completed and the final meeting will be held tonight to present results of the comprehensive survey. Other communities interested in receiving assistance with a survey can contact the Regional Services Office.

Commissioner Chad Johnson recognized Wes Curtis for his efforts and diligent work with the Utah State Legislature to champion projects for SUU as well as programs which benefit rural Utah. A lot of time and energy is expended during the legislative session and it is appreciated by local elected officials.

**VII. UTAH STATE UNIVERSITY (USU) UPDATE**

None provided as Mr. Jody Gale was not in attendance.

**VIII. CONGRESSIONAL STAFF UPDATES**

Ms. Marreen Casper, Senator Hatch's Office, reported that Congress is out of session for spring recess. The Senator will be in southern Utah attending Utah Association of Counties meetings in Richfield, the Cedar City Chamber of Commerce and meeting with students at SUU. He will also be attending Utah League of Cities and Towns meetings in St. George, conducting a fireside at the Tabernacle on Friday evening, and attending the Washington County Republican Convention. Senator Hatch is very concerned with spending included in the Stimulus bill as well as the FY 2009 and FY 2010 budgets and voted against all of them. He is concerned about cap and trade which is coming up and is very opposed to imposing taxes because he feels that this proposal will really hurt Utah. Health care reform is a hot topic of discussion and Senator Kennedy is anxious to have something in place in this regard. In addition, a number of land use issues concerning Utah are slated for the next session of Congress. In conclusion, she reviewed several programs that will be receiving increased funding under the National Service Act for AmeriCorps, Volunteer Centers, RSVP, etc.

Mr. Bryan Thiriot, Senator Bennett's Office, reported that the Washington County Growth and Conservation Act has been signed into law by President Obama. He acknowledged contributions of Mike Empey, Congressman Matheson's southern Utah office, throughout this effort. Senator Bennett is also opposed to the FY 2010 budget because of the huge funding of \$3.6 trillion dollars. The Senator will be in St. George next week for the Utah League of Cities and Towns, as well as radio and print media events. A copy of the appropriations request form is posted on the Senator's website.

**IX. LOCAL AFFAIRS**

**A. CORRESPONDENCE**

Mr. Sizemore referenced correspondence on page 17 of the packet from the Utah State Division of Parks and Recreation announcing their trail grant applications which are due May 1, 2009. Contact information is provided for anyone interested in making application for these funds.

Congressman Matheson's Washington D.C. and southern Utah staff have scheduled a meeting with elected officials and the Dixie Metropolitan Planning Organization (DMPO) on April 9, 2009 at the Five County AOG office to provide information regarding the new transportation bill and project earmark funding requests process. The meeting will be held in the morning and Board members are invited to attend.

**B. OUT-OF-STATE TRAVEL**

None

**C. PERMANENT COMMUNITY IMPACT BOARD APPLICATIONS**

Mr. Sizemore indicated that no applications were received for Board consideration. Commissioner Maloy Dodds mentioned that funding requests to the Permanent Community Impact Fund Board for the last trimester exceeded the amount of funding available. This appears to be a trend which will necessitate hard decisions in future meetings.

**D. PLANNING ASSISTANCE**

Mr. Sizemore presented a planning request from LaVerkin City. The city is asking for assistance with Board of Adjustment Training on May 12, 2009. Sufficient staff time and resources are available to provide this assistance.

**MOTION WAS MADE BY COMMISSIONER MALOY DODDS, SECONDED BY COMMISSIONER CHAD JOHNSON, TO APPROVE THE LAVERKIN CITY PLANNING REQUEST FOR BOARD OF ADJUSTMENT TRAINING. MOTION CARRIED.**

**E. OTHER BUSINESS**

None.

**X. AREAWIDE CLEARINGHOUSE REVIEWS**

Commissioner Drake, Chair, presented two A-95 reviews for Board consideration and noted that both reviews have a supportive staff recommendation.

**MOTION WAS MADE BY COMMISSIONER CHAD JOHNSON, SECONDED BY MR. ALAN ADAMS, TO APPROVE AREAWIDE CLEARINGHOUSE REVIEWS AS PER STAFF RECOMMENDATION. MOTION CARRIED.**

The next meeting is scheduled for Wednesday, May 13, 2009 at the Panguitch City Library, beginning at 1:00 p.m.

Meeting adjourned at 2:25 p.m.

## AGENDA ITEM # IV.

### III. PROGRESS REPORT ON GOALS AND OBJECTIVES

#### SUMMARY OF PROGRESS MADE ON SPECIFIC GOALS AND OBJECTIVES OUTLINED FOR THE PAST YEAR:

##### Section # 1

A) Our first goal was to increase senior program participation. Even with increased costs and decreased local resources, Five County AOG AAA exceeded the goal of serving over 6,000 direct participating seniors. 6,038 individuals were served by County Council on Aging contracted programming. Our In-Home & Community Based unit served 53 Alternatives program clients, 85 Medicaid Aging Waiver program clients, 55 New Choice Waiver clients, and 65 clients through the Caregiver Support Program. Our SHIP program served well over 400 additional clients, totaling 6,696 seniors. With Outreach and Information & Assistance we have reached over 12,000.

We anticipated expanding senior center services to the city of Washington with the opening of their new city recreation center. However, due to the uncertainty of state funding levels and decreased local resources, Washington County officials did not expand services and instead, all counties had to contemplate options for closing existing centers. Fortunately, all 13 regular Senior Centers and the Springdale site (opened just last year) were able to maintain services.

As planned, services were expanded to Circleville, by contracting with the school district to provide limited congregate and home delivered meals. Transportation and some home delivered meal services were expanded to Kanarraville in Iron County and New Harmony in Washington County.

Additionally, the new Parowan Senior Citizen Center was opened, providing well earned improvements to the previous County Courthouse basement location which had limited participation of some seniors and accessibility to services.

The new Panguitch Senior Citizen Center is near completion. The building is still needing replacements for some of the unacceptable flooring originally installed, as well as completion of the parking lot. The grand opening is anticipated this fiscal year, near the end of May. The new Panguitch facility is also a replacement for senior's meeting in the basement of the Garfield County Courthouse and is eagerly anticipated.

B) Five County AOG AAA achieved increased outreach efforts to the Native American population. Overall, senior outreach efforts have increased by 17% and some of that increase was directed specifically at the Native American population. Three AAA staff persons made a special presentation at the Schiowitz reservation and direct contacts with Paiute Tribal representatives resulted in Native American participation in our regional Aging Conference. Additionally, our Iron County Coordinator continues to share menu and program information with the local tribal office monthly.

## **AGENDA ITEM # IV. (Continued)**

C) The Five County AAA has continued to train, sustain and increase compliance with Nutrition Rules & Best Practice directives. All nutrition sites have been monitored by the AAA Director and the AAA Dietician. All sites are compliant with Serv Safe Certifications and special directives from Charlotte Vincent have been shared with our District Aging and Nutrition Council Members. Iron County hosted a special Sanitation Training day with regional staff participation.

### **Section # 2**

Five County AAA and County Councils on Aging have increased efforts to share Home and Community Based Care Management and program referrals. Staff have worked with Intermountain Health Care discharge planners; have participated in at least 7 community health fairs; have provided promotion materials and program literature to 13 senior centers; have made at least quarterly community general and/or specific program presentations; informed on monthly topics at Care Giver Support Council; and presented 3 Care Giver classes on a monthly basis.

### **Section # 3**

Five County AAA has coordinated with counties to implement more disaster preparedness activities. Staff and Volunteers have continued to assist centers in learning to use shelf stable meals and share information on how to prepare for disaster challenges locally. Staff worked with the Regional Citizen Corps Council promoting regional awareness of Aging programs and ways to improve their disaster preparedness work with local providers. Additionally, promotion has been done to encourage participation with the Special Needs Registry.

### **Section # 4**

We have been challenged to make significant improvements in our goal to increase access to Mental Health services for area seniors. Staff have still been able to obtain support from one designated Mental Health professional to do some site visits for facility based clients. However, due to budget cuts, no MOU has been developed and it is rare to have adequate mental health support to accomplish home based visits and assessments.

Five County AAA do continue to increase positive relationships and programming with our local Alzheimer's Association staff. Local AAA staff participate actively on the Alzheimer's Board and help support the Annual Alzheimer's Walk and fund raising activities. The first Missionary couple assisting the Alzheimer program in our region has been called and trained.

### **Section # 5**

The interactive power point presentation, "Surviving the Age Wave" was developed and presented as part of our regional Senior's Conference. It is still being used to generate further involvement addressing area needs emerging as the senior population continues to increase in southwest Utah.

**See Attachment A for additional supporting data.**

## **AGENDA ITEM # IV. (Continued)**

### **SPECIFIC GOALS AND OBJECTIVES PLANNED FOR THE THIRD YEAR**

#### **Section # 1**

A) By September 30, 2009 each of the five County Councils on Aging will re-evaluate service delivery making determinations how to best utilize AAA resources, service delivery sites, and needs regarding ways to best serve all seniors in their counties.

B) By October 1, 2009 implement improved partnership with regional Community Action Agency to 1) assess needs of low income seniors seeking emergency food boxes, 2) increase information, linkages, and referral to Aging programs and community resources, and 3) improve tracking of resultant outcomes.

C) By June 30, 2010 Iron County will have two new Hot Shot trucks funded by CDBG to deliver meals for the home bound seniors.

4-D) By September 30, 2009 over 2000 seniors in Washington County area will have been informed regarding the expansion of the HEAT program covering the first ever summer season and cooling costs. At least 200 eligible senior households will participate.

5-D/ 9-D) By June 30, 2010 at least 15 new Volunteers will have been recruited, helping with Health and Wellness programs at senior centers and/or serving as additional SHIP Counselors. A concept paper has been submitted requesting VISTA Volunteers to assist with recruitment and coordination of these services.

6-D) By June 30, 2010 a regional conference and 5 mini conferences (one in each of the five counties) will have been held through partnership with the Five County AAA and the local Alzheimer's Association. At least 300 seniors will have been trained regarding early warning signs and treatment of Alzheimer's disease.

7-D) By July 1, 2009 Five County AAA will have re-evaluated and initiated transition of Ombudsman support, including roles and use of volunteers. Ombudsman support will be functional in accordance with funding and volunteer resources made available within the five county area. Programming outcomes will be limited due to lack of funding and too large of geographic area to adequately serve.

8-D) By December 30, 2009 at least one new Law Enforcement/Provider training will have been held for at least 20 persons sponsored by the newly formed Elder Abuse Prevention Team. Five County AAA staff will participate on the Elder Abuse Prevention Team bi-monthly and be actively engaged in training activities to better serve vulnerable elderly persons in our region. Actions will include the development of a local information brochure/booklet identifying local information/linkages and referral processes to law enforcement and other community groups such as faith based organizations. During the initial first year, the Elder Abuse Prevention Team will concentrate on Washington and Iron counties.

## **AGENDA ITEM # IV. (Continued)**

### **Section # 2**

5-B) By May 30, 2010 the In-Home and Community Based Aging Services Conference will have been held in Cedar City involving over 150 participants and a comprehensive provider resource fair for seniors in the region.

7-B) From July 2009 through June of 2010, the AAA will continue extending the Caregiver Training and UCARE module use with classes in both Washington and Iron Counties. Additional training will be provided to Beaver, Garfield, and Kane counties as identified Caregiver need dictates.

### **Section #3**

1-D By June 30, 2010, at least 50 additional seniors with special needs placing the at risk during emergencies will have signed up on the Special Needs Registry.

### **Section #4**

4-A By June 30, 2010, two AAA Case Managers will have increased professional skills by participating in at least two Mental Health trainings and sharing information with unit staff.

### **Section #5**

A By June 30, 2010, Five County AAA will have completed the second phase of developing an AGING ACTION PLAN specifically addressing actions our Area Agency on Aging is taking in preparation for increased number of older consumers anticipated during the next decade.

B. By June 30, 2010 the Five County AAA will have a MOU in place formalizing our partnership with 211 to increase Aging Resource information accuracy and availability for the southwest region of Utah.

C. Additionally, by June 30, 2010, the AAA Director position will transition to the current staff person coordinating the agency's In-Home and Community Based Services.

## **CHANGES OR AMENDMENTS TO THE FOUR-YEAR PLAN WITH BRIEF EXPLANATION**

Due to Budget cuts, Five County AAA has had to place plans on hold to formalize additional partnership supports with discharge planners as a method of increasing In-Home and Community Based program participation as was being planned by the DAAS.

Due to funding challenges, nurse staff support is no longer employed as regular AAA staff. Contracted nurses are now being utilized by the agency.

The SAVE Team concept addressed in Section #1 8-D has now changed to the creation of the new Elder Abuse Prevention Team.

## AGENDA ITEM # VI.

### U.S. Department of Energy - Energy Efficiency and Renewable Energy Weatherization Assistance Program

### 3 Decades of Service to Low-Income Families

The Weatherization Assistance Program provides weatherization services free of charge to approximately 100,000 low-income households every year. Every county and Native American tribe in the country is included in this program. In operation since 1976, the Weatherization Assistance Program is the longest-lived and largest energy efficiency program in our nation's history and is one of the few government activities that saves more money than it costs.

Weatherization provides energy efficiency services that are tailored to each house and are designed for maximum cost savings. Families receiving weatherization services see their annual energy bills reduced by an average of about \$350, depending on fuel prices. Because the energy retrofits that make up weatherization services are long lived, the savings add up over time to substantial benefits for weatherization clients and their communities, and the nation as a whole.

- [Reducing the Energy Burden on Needy Families](#)
- [Improving the Economies of Low-Income Communities](#)
- [Non-Energy Benefits of Weatherization](#)
- [Program History](#)



Weatherization permanently reduces the energy bills of low-income clients like this family in Mount Vernon, Arizona thereby freeing up these dollars for other, more important investments in their families' future.

*Credit: Skagit Valley Herald*

[Weatherization Assistance Program Home](#) | [Weatherization & Intergovernmental Program Home](#) | [EERE Home](#) | [U.S. Department of Energy Webmaster](#) | [Web Site Policies](#) | [Security & Privacy](#) | [USA.gov](#)

Content Last Updated: March 11, 2009

## **AGENDA ITEM # VII.**

### **Utah State Interoperability Executive Committee**

The State Interoperability Executive Committee (SIEC) was created in March 2007 by an Executive Order from Governor Jon M Huntsman to coordinate communications interoperability with first responders.

As was discussed in the April 14, 2009 State Interoperability Executive Committee (SIEC) meeting, the Committee was codified by statute HB 0411 changed during the 2009 Legislative session. Due to the legislation there was a slight change in Committee make up and all members must now be appointed by the Governor.

The link below provides a copy of the statute which gives a general description of the committee, membership requirements and the duties and powers of the committee. If you are representing counties of the first or second class or the association of governments from rural Utah, your representative must be in: Law enforcement or fire service or a leadership position with radio communications experience.

**<http://le.utah.gov/~2009/bills/hbillenr/hb0411.pdf>**

Washington County has representation as a county of the second class, so the representative should come from one of the other four counties that your organization represents. All representatives' names will then be forward to the Governor's office at one time.

## AGENDA ITEM # XII-A.



[testimonials](#) [frequent questions](#) [schedule and registration](#) [host a workshop](#) [contact](#) [alumni](#)

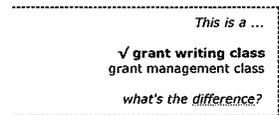
### June 25-26, 2009 Grant Writing Class

Hosted by Washington County Sheriff's Office  
 Washington County Sheriff's Office Training Center  
 620 South 5300 West  
 Hurricane, Utah 84737

**Welcome!** If you're ready to learn how to write and find grants you've come to the right place. Please do take a few moments to review the following important details about this event. All city, county and state agencies as well as nonprofit organizations, colleges and universities are welcome to attend. You *do not* need to work in the same profession as the host agency.

**Itinerary and Location:** This workshop is June 25-26, 2009, 9-4 both days with lunch on your own from noon to 1:20. View [learning objectives](#), a map of the [workshop location](#) or a [sample email confirmation](#) like the one you'll receive immediately after you register.

**Tuition:** Tuition is \$425 per person and includes everything - workbook, the 300+MB resource CD, two days of terrific instruction and lifetime, free access to our exclusive [Alumni Forums](#).



**Payment Policy:** Payment by credit card at the time of enrollment is preferred, however, you may pay later by check. Our registration system will auto-generate a personalized invoice/receipt for you immediately after you enroll. If you choose to pay by check, it is your responsibility to print the online invoice and guide it through your purchasing channels. We do not mail invoices. Payment by check or card is required by the workshop date unless other arrangements are made.

**Purchase Orders:** If you work for a government agency and want to pay by purchase order, when you register online choose the "pay by check" option. The web site will auto-generate a printable invoice. Print the invoice, give it and your purchase order to your purchasing department and they'll send the check. That's it!

**Cancel Policy:** Withdrawals are allowed up to one week prior to the workshop. Tuition refunds - less a \$30 admin charge - are made by check and mailed within 5 working days of receiving your cancellation. If you cancel within one week of the workshop or if you're registered for a workshop and fail to show up, you are obliged to submit your tuition in full and are then prepaid for and welcome to attend any future workshop we offer within one year of the workshop you cancelled.

**Questions?** [Email](#) or call Cathy Rittenhouse, Grant Writing USA Registrar, at 800.814.8191 or 217.935.5886.

**Ready to enroll?** Great - it's easy!

**Register Here!**

**Traveling and need lodging?** These hotels are near the training location.

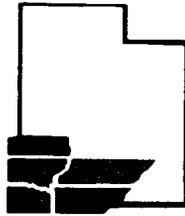
**Holiday Inn Express**  
 2450 Town Center Drive  
 Washington, Utah  
 435.986.1313  
 Government rates available.

**Best Western Abbey Inn**  
 1129 South Bluff Street  
 George, Utah  
 435.652.1234  
 Government rates available.

**AGENDA ITEM # XII-B.**  
**Five County Association of Governments**

1070 West 1600 South, Building B  
St. George, Utah 84770

Fax (435) 673-3540



**SOUTHWEST UTAH**

Post Office Box 1550  
St. George, Utah 84771

Office (435) 673-3548

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**M E M O R A N D U M**

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**TO:** GARY ZABRISKIE, CED PLANNING MANAGER  
**FROM:** DARREN JANES, COMMUNITY PLANNER  
**SUBJECT:** ATTENDANCE AT THE NATIONAL DEVELOPMENT COUNCIL  
ECONOMIC DEVELOPMENT FINANCE PROFESSIONAL (EDFP) TRAINING  
**DATE:** 23 APRIL 2009

I WOULD LIKE TO ATTEND THE ECONOMIC DEVELOPMENT FINANCE PROFESSIONAL (EDFP) TRAINING PROVIDED BY THE NATIONAL DEVELOPMENT COUNCIL. THE TRAINING WILL BE CONDUCTED IN ST. LOUIS, MO ON JUNE 22-26, 2009. THIS TRAINING WILL PROVIDE ME WITH AN INCREASED KNOWLEDGE BASE PERTAINING TO BUSINESS CREDIT ANALYSIS, AND WILL BE THE 3<sup>RD</sup> COURSE OF A 4 PART SERIES.

PLEASE PRESENT THIS REQUEST FOR "OUT-OF-STATE-TRAVEL" TO THE STEERING COMMITTEE FOR THEIR CONSIDERATION AT THEIR NEXT MEETING.

THE TRAINING TUITION IS \$1,150 FOR A FIVE DAY ECONOMIC DEVELOPMENT FINANCE COURSE.

IF THIS REQUEST IS APPROVED, HAVE JO SEEGMILLER PREPARE A CHECK IN THE AMOUNT OF \$1,150 (SEE NOTE BELOW) MADE PAYABLE TO NATIONAL DEVELOPMENT COUNCIL. THE CHECK AND THE ATTACHED REGISTRATION FORM SHOULD BE MAILED TO:

NATIONAL DEVELOPMENT COUNCIL  
TRAINING DIVISION  
927 DUDLEY ROAD  
EDGEWOOD, KY 41017

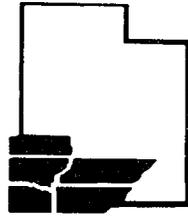
PLEASE NOTE THAT THE REGISTRATION DEADLINE IS MAY 22, 2009. TUITION IS DISCOUNTED BY 10 PERCENT IF PAYMENT IS RECEIVED BEFORE THE REGISTRATION DEADLINE (PAY \$1,035 IF BEFORE 5/22/2009).

THANK YOU FOR YOUR CONSIDERATION OF THIS REQUEST. IF YOU HAVE FURTHER QUESTIONS OR CONCERNS REGARDING THIS MATTER PLEASE LET ME KNOW.

**Five County Association of Governments**

1070 West 1600 South, Building B  
St. George, Utah 84770

Fax (435) 673-3540



**SOUTHWEST UTAH**

Post Office Box 1550  
St. George, Utah 84771

Office (435) 673-3548

**\*\* M E M O R A N D U M \*\***

**TO: KENNETH L. SIZEMORE, EXECUTIVE DIRECTOR**

**FROM: LINDA SAPPINGTON**

**DATE: APRIL 13, 2009**

**SUBJECT: REQUEST FOR OUT-OF-STATE TRAVEL**

This is a request to you and to the AOG Steering Committee to travel out-of-state.

During the time period of June 22-24, the National Senior Services Corps is hosting their annual conference - this year in San Francisco, California. It has been two years since I have attended a senior corps conference and with all the changes in Washington, D.C., I believe it is in the best interest of our program that I attend. We have sufficient funding in all three senior corps programs for me to attend.

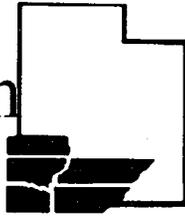
I would also like to attend the training provided by the Center for Medicare / Medicaid Services (CMS) in Denver, Colorado during the time period of July 22-24. Funding for this travel would come from our SHIP grant funds.

I await your favorable response to my request for out-of-state travel.

# Five County Association of Governments

1070 West 1600 South, Building B  
St. George, Utah 84770

## Memorandum



**SOUTHWEST UTAH**

Post Office Box 1550  
St. George, Utah 84771

Fax (435) 673-3540

Office (435) 673-3548

**To:** Kenneth L. Sizemore  
**From:** Sherri Dial, Human Service Planner  
**Date:** 5/4/2009  
**Re:** Out of State Travel Approval

Ken,

Please present my request for Out of State Travel to the Steering Committee of the Five County Association of Governments.

Upon the request of Beth Cottam the Director of Community Action programming in our region, I am requesting approval to attend our 2009 CAPLAW National Training Conference. It is being held in Seattle, Washington on June 23-25, 2009. Attendance will provide a great opportunity to learn about the CAP program rules and regulations, including any new funding issues implemented by the new presidential administration.

The expenses would include travel, per diem, registration and lodging. The total cost would be \$2309.20. I have attached the conference information and agenda.

Thank you for your support and consideration in this matter.

AGENDA # XIII.

STEERING COMMITTEE

REVIEWS

AREAWIDE CLEARINGHOUSE REVIEWS  
FOR PLANNING DISTRICT V

NOTIFICATIONS - Supportive

May 13, 2009

1. Title: PAROWAN FRONT LAND EXCHANGE

Applicant: Utah Division of Wildlife Resources

Description: UDWR is proposing to exchange up to 720 acres of UDWR-owned "substantial value" mule deer winter range for approximately 657 acres of Utah School and Institutional Trust Lands Administration (TLA)-owned land, approximately 400 acres of which are considered crucial-value winter habitat for mule deer. Property would be exchanged on a value-for-value basis using standard appraisal practices. Detailed information about this proposed land exchange can be found in the Draft Environmental Assessment located on the following website: <http://www.fws.gov/mountain-prairie/federalassistance/>

Funding:	<u>Amount</u>	<u>Agency</u>	<u>SAI #</u>
	N/A	N/A	Received 4-20-09

Comments: The Utah Division of Wildlife Resources proposes to exchange up to 720 acres of "substantial value" mule deer winter range for 400 acres of "critical value" winter range in Iron County. The exchange will increase available crucial value range for deer herds. The Iron County Commission is part to an MOU supporting this exchange. (Ken Sizemore)

REVIEWS

AREAWIDE CLEARINGHOUSE REVIEWS  
FOR PLANNING DISTRICT V

NOTIFICATIONS - Conditional

May 13, 2009

2. Title: UTAH GREATER SAGE-GROUSE MANAGEMENT PLAN

Applicant: Trust Lands Administration

Description: The existing sage-grouse management plan was approved in 2002. The landscape both politically and physically has changed considerably relative to sage-grouse management. The plan is a DWR product but was drafted using input and assistance from a chartered committee of interest groups and stakeholders and will update the existing plan. Future sage-grouse management activity in Utah will be guided by this document.

Funding:	<u>Amount</u>	<u>Agency</u>	<u>SAI #</u>
	N/A	N/A	Received 4-29-09

Comments: The Utah Division of Wildlife Resources has prepared a Greater Sage-Grouse Management Plan after extensive involvement of elected officials and stakeholders. The 2009 plan identifies statewide management issues as well as objectives and strategies. The plan has not been reviewed with county commissions. This review should occur prior to finalizing the plan. (Ken Sizemore)