

North View Fire District
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North View Fire District Board Meeting Minutes February 20, 2018

The North View Fire District Trustees convened in a Fire Board Meeting session on February 20, 2018 at 5:00 p.m., at the North View Fire Station. Notice of time, place and agenda of the meeting was electronically mailed to each trustee, to the Utah Public Meeting Notice Site, Standard Examiner and posted at the North View Fire Station on February 15, 2018. Notice of the 2018 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and, when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy M. Wheelwright
Vice Chairperson Richard S. Hendrix
Trustee Mae Ferguson
Trustee Jay Johnson
Trustee Jeffery H. Pearce
Trustee Phillip Swanson
Trustee Cameron West
Fire Chief David Wade
Deputy Fire Chief Leonard Call, Treasurer

Excused:

Sallie Garcia, District Clerk

Staff Present:

Fire Inspector Ryan Barker

Other:

Dean Hunt, North Ogden City
Ruth Pearce, Harrisville City

1. **Opening Prayer, Reading or Expression of Thought and Pledge of Allegiance.**

Vice Chairperson Hendrix welcomed those in attendance and called the meeting to order at 5:00 p.m. Trustee Ferguson led the audience in the Pledge of Allegiance and gave the invocation.

2. **Consideration to approve the minutes of January 16, 2018.**

The trustees reviewed the minutes of January 16, 2018. Trustee Swanson made the motion to approve the minutes of January 16, 2018. Trustee West seconds the motion. The motion passed with unanimous approval.

3. **Consideration to approve the monthly financial transactions for January 2018.**

The financial transactions for the month of January 2018 were reviewed Jeff Davis, financial accountant was in attendance and he answered and clarified the questions the trustees had at the last meeting regarding the misc. pay and the department supply fund balances. He explained that the misc. pay was for PTO that had been paid for in this budget year. That will eventually be put into the compensated absences pay fund, when the budget is adjusted. He put it into the misc. pay fund for easier tracking. The election costs were wrongly coded to the department supplies budget fund. It has now been coded under the election fund. Jeff Davis answered Trustee Johnson's question regarding the Old Republic Surety Bond, which is for certain district staff. Trustee Johnson made the motion to approve the financial transactions for January 2018. Trustee Pearce seconds the motion. The motion passed with unanimous approval.

4. **Public Comments**

At 5:13 p.m. Chairperson Wheelwright attends the meeting.

Dean Hunt, of North Ogden City and a former board of trustee member stated that he appreciated all the hard work the board of trustees do. He asked about the NVFD's website and asked if a link to the agendas/minutes could be added to it instead of clicking on the Utah Public Notice Website link that the website has on the front page. He felt that the Utah Public Notice Website was not user friendly. Chief Wade stated that they have

been trying to work with the district's website provider who has not been very helpful and has made it very difficult for the district to maintain its own website. Chief Wade stated that they would make this a priority in order to resolve the issue.

There were no further public comments.

5. **Discussion and/or action on the 2018 Impact Fee Study Analysis- Zions Public Finance.**

Chief Wade stated that the last impact fee study analysis had been completed in 2011. Due to the future developments within the cities like the new planned ER Hospital in Pleasant View City and the start of the new 1700 development project in North Ogden City, he has approached Zions Public Finance on the possibility of having an impact fee study done at this time. He stated that they had just received the proposal from Zions Public Finance a couple of days ago and just wanted talk about it some more with the trustees at this meeting. The study will cost approximately \$9,000.00 and he is not sure it will be cost effective to have the study done at this time. They do not want to start collecting fees now if they can't use them within the timeframe needed. They are probably looking at building a new fire station between 15-20 years in the future. They also have questions regarding impact fee monies being collected now and new impact fee monies being collected if and when the new impact fee study analysis is completed. They have questions as to how that would all work out, and what the timeframe would be as to when those fees would have to be spent. Chief Wade stated he would put this agenda item back on for March's agenda. He would contact Zions Public Finance and ask them further questions and get back to the trustees.

6. **Discussion and/or action on the possible cost sharing overruns with Pleasant View City regarding 4300 N.**

Chief Wade stated that NVFD had entered into an Interlocal Agreement with Pleasant View City prior to building Station 22. In the agreement it stated that North View Fire District would pay for the engineering costs of the road project, which NVFD did and Pleasant View City would approach WAACOG for a grant for the road project. The bid was received from the engineering firm that Pleasant View City hired for the road project and at the end of the project there was an approximate \$100,000.00 overrun of the bid

amount. This is an additional amount that Pleasant View City states was owed due to the increase of the elevation on the road project for Station 22 in order to complete the road appropriately. He stated the agreement states that Pleasant View City and North View Fire District would share equally the cost of any funds project overruns above the amount of the funds granted for the project. Deputy Fire Chief Call stated that it was a significant amount of work that the road required for it to be completed correctly. Chief Wade stated that Pleasant View City will be completing and submitting an invoice to North View Fire District on the breakdown of all costs involved and only what pertains to Station 22. When that is received Chief Wade will bring it to the board's attention. Vice Chairperson Hendrix stated that the engineer that had been hired by Pleasant View City should have taken the elevation into account before the City put the proposal together and presented it to the County for a grant. Chairperson Wheelwright felt that it had been a perpetual frustration on this project and why Pleasant View City has not been able to provide accurate numbers he does not know and doesn't think there has been any change in the circumstances of the road project. He stated that this is the reason an engineer is hired to figure those things out like elevation issues. The board will wait for the district's written obligation cost invoice from Pleasant View City on the road project. Chief Wade stated that when he receives it, he will forward that information onto the board members and address it at the next board meeting.

7. **Monthly Report- Chief Wade.**

Chief Wade mentioned that there are still trustees that need to take the open meeting act training. Trustee West is the only one who has taken it recently and has been certified. Chief Wade stated that he would send that information out again on how to take it. Trustee Swanson stated he had just taken it through North Ogden City and he would get a certificate of completion and send to Chief Wade. Trustee Ferguson will get together with Chief Wade to complete that training in order to become certified. Chief Wade updated the trustees on new family additions to the firefighter staff at North View Fire. He stated that the administration is working on the recommended budget for presentation to the board and will meet in the middle of March with the budget committee. The recommended budget will be presented in April's meeting and the budget committee will consist of Chairperson Wheelwright, Vice Chairperson Hendrix, and Trustee West.

Chief Wade stated Trustee West would be contacted as to when they will meet. Trustee West agreed that would be fine with him.

8. **Chairperson's Report- Chairperson Wheelwright**

Chairperson Wheelwright requested that the North View Fire District's website be updated and ready to post information before the next budget's public hearing cycle this year. He is frustrated with the fact that the website has not been updated and completed. This needs to be made a priority in order to have it done and completed before the next budget cycle. Chief Wade agreed and stated that he would make it a priority. Chairperson Wheelwright stated that he would be going to the Fire Caucus at the State Legislature along with Chief Wade on Friday. They will report back to the board on any hot topics at the next meeting.

9. **Other and/or identify matters for future consideration and/or action.**

Trustee Swanson spoke regarding a small cell tower, which increases bandwidth in the area. The company that is putting in these towers in North Ogden is thinking of putting one in at North Shore Aquatics next to Fire Station 21 and will need a power easement on the west side of the station. Trustee Swanson will gather more information as to what this easement will entail and further details about it and he will forward more information out to the board of trustees and administration by the next board meeting.

Trustee Johnson asked regarding the aerial and its sale. Chief Wade stated Deputy Fire Chief Jones did receive an inquiry about it from a Chief out of Idaho, but there are no firm offers on it yet.

10. **Adjournment**

Chairperson Wheelwright made the motion to adjourn the meeting at 5:43 p.m. Trustee Swanson seconds the motion. The motion passed with unanimous approval. The next regular board meeting will be on March 20, 2018 at 5:00 p.m.