

North View Fire District
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North View Fire District Board Meeting Minutes
January 16, 2018

The North View Fire District Trustees convened in a Fire Board Meeting session on January 16, 2018 at 5:00 p.m., at the North View Fire Station. Notice of time, place and agenda of the meeting was electronically mailed to each trustee, to the Utah Public Meeting Notice Site, Standard Examiner and posted at the North View Fire Station on January 12, 2018. Notice of the 2018 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and, when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy M. Wheelwright
Vice Chairperson Richard S. Hendrix
Trustee Mae Ferguson
Trustee Jay Johnson
Trustee Jeffery H. Pearce
Trustee Phillip Swanson
Trustee Cameron West
Fire Chief David Wade
Deputy Fire Chief Leonard Call, Treasurer
Sallie Garcia, District Clerk

Excused:

None

Staff Present:

Fire Inspector Ryan Barker

Other:

Ruth Pearce

1. **Opening Prayer, Reading or Expression of Thought and Pledge of Allegiance.**

Chairperson Wheelwright welcomed those in attendance and called the meeting to order at 5:09 p.m. Chairperson Wheelwright led the audience in the Pledge of Allegiance and gave the invocation.

2. **Administration of the Oath of Office for the newly elected board of trustees- Trustee Hendrix, Trustee Ferguson, Trustee Swanson and Trustee West.**

District Clerk Sallie Garcia administered the oath of office to all of the newly elected Trustees. Trustee Mae Ferguson from Pleasant View City, Trustee Richard Hendrix from Harrisville City, Trustee Phillip Swanson from North Ogden City and Trustee Cameron West at large from Pleasant View City. All were congratulated and welcomed by the board of trustees.

3. **Consideration to approve the minutes of December 19, 2017.**

The trustees reviewed the minutes of December 19, 2017. Vice Chairperson Hendrix made the motion to approve the minutes of December 19, 2017. Trustee Ferguson seconds the motion. The motion passed with unanimous approval.

4. **Consideration to approve the monthly financial transactions for December 2017.**

The financial transactions for the month of November 2017 were reviewed and discussed. Trustee Johnson made the motion to approve the financial transactions for December 2017. Trustee Pearce seconds the motion. The motion passed with unanimous approval. The trustees requested that Chief Wade ask Jeff Davis, accountant for the clarification on the misc. pay fund and department supplies fund balance. Chief Wade stated he would check with Jeff Davis for clarification.

5. **Public Comments**

There were no public comments.

6. **Discussion and/or action on the Interlocal Cooperation Agreement for Paramedic Aboard Charges.**

The trustees reviewed and discussed the agreement. Rachel Anderson, legal counsel has reviewed and approved it. The agreement is reviewed and renewed every 5 years with all providers involved and can be terminated at any time. This formula has been amended and consists of the Ambulance Transport Provider's gross annual collection rate percentage multiplied by the State approved PMA rate of \$456.00. This amount will be adjusted annually on July 1st as the State approved PMA rate changes, and as the reported collection rate of each Ambulance Transport Provider changes. Vice Chairperson Hendrix made the motion to approve the Interlocal Cooperation Agreement for Paramedic Aboard Charges. Trustee West seconds the motion. The motion passed with unanimous approval.

Trustee West who is the Fire Chief for South Ogden City Fire suggested that now would be a good time to request and encourage the Weber County Commissioners look into performing a study for the evaluation and transparency on the overall PMA Program. The trustees agreed and suggested that the mayors of all three cities be involved and approached with this suggestion and that the mayors request that the Weber County Commissioners perform a study. The trustees thought that this would be an excellent opportunity and time to request this program be evaluated since it is an election year for the Weber County Commissioners. This program needs to be evaluated and transparent in order to improve the PMA service within Weber County. The trustees requested that Fire Chief Wade follow up with this request and requested that he report development on this program to the trustees in the April fire board meeting.

7. **Monthly Report- Chief Wade.**

Chief Wade stated that Rocky Mountain will be installing LED lighting throughout the station soon. Chief Wade stated that they will not be doing all of them at Station 21 at this time, but he would like to budget the rest be done at a later time. Chief Wade suggested that it might be a good time to do an Impact Fee Study due to the increasing development that will be happening soon within the three cities. The trustees stated that it would be a great idea to pursue it now and requested Chief Wade contact Zions Bank in order to get its recommendation. Chief Wade stated that he has emailed the budget process to all the trustees. This budget process has worked out very

well in the past where the budget committee of the board meets with the administration in the early planning stages. It is then later presented to the other trustees. Trustee Ferguson stated that this budget process has worked very well in the past and all the trustees agreed and would like to continue it Chief Wade stated that the full time firefighters and EMT's at Station 21 and 22 have started the 48/96 hour work schedule. It is a 10/24 hour shifts, 2 days on, 4 days off and a 12 day pay period. It is working very well and the firefighters enjoy working this work schedule. There are a lot of fire departments in the county that have gone to this work schedule. The Crew Sense software that the district has will keep track of their work schedules and will make it easier to track.

8. **Chairperson's Report- Chairperson Wheelwright**

Chairperson Wheelwright requested that Chief Wade gather goals for this year and present them in March's fire board meeting. He also would like to see mid and long term goals 5 to 10 year out that include financial/budget needs.

Trustee Swanson was excused at 5:59 p.m.

9. **Other and/or identify matters for future consideration and/or action.**

Chief Wade stated that Winter Fire School is in St. George this week and some of the staff is planning on attending. There were no further comments.

At 6:01 p.m. the trustees recessed the regular fire board meeting and reconvened into the LBA fire board meeting.

Trustee Ferguson seconds the motion. The motion passed unanimously.

At 6:02 p.m. the trustees reconvened the regular fire board meeting.

10. **Adjournment**

Trustee Ferguson made the motion to adjourn the meeting at 6:02 p.m. Trustee Johnson seconds the motion. The motion passed with unanimous approval. The next regular board meeting will be on February 20, 2018 at 5:00 p.m.