
Governance Committee

February 5, 2018

Chair: Paul Patrick

Present: Joseph Miner, Heather Borski, Randall Probst, Paul Patrick, Marc Babitz, Ralph Clegg, Lloyd Berentzen, Jerry Edwards, Angela Cristaudo

Visitors: Cameron Mitchell, Kim Beck, Janae Duncan, Teresa Brechlin, Chris Nelson, Farrin Wiese, Laurie Baksh, Linnea Fletcher, Steve Phillips

Phone: Karlee Adams, Shane Duvall

Voting Members: Joseph Miner, Heather Borski, Randall Probst, Paul Patrick, Ralph Clegg, Lloyd Berentzen

Co-Chairs: Paul Patrick, Lloyd Berentzen

Minutes

1. Approve minutes December 18, 2017 Governance meeting.

Motion to approve: 1st: Randall Probst 2nd: Heather Borski

Vote Yes: Joseph Miner, Heather Borski, Randall Probst, Paul Patrick, Ralph Clegg, Lloyd Berentzen

Sudden Unexpected Infant Death (SUID) and Sudden Death in the Young (SYD) Case Registry – Teresa Brechlin

- This grant was applied for two years ago and was not funded.
- The purpose of this grant is to expand surveillance, including autopsies on both Sudden Unexpected Infant Death (up to one years old) and Sudden Death in the Young.
- These two components require a more intensive look at cases; will need to develop a new review committee for specific requirements including a Pediatric Cardiologist. They will be working closely with Dr. Christensen from the Medical Examiner's office.
- The total amount of the award per year for both components is \$75,000; applying for a three year period.

Grant Remains Exempt: No Vote Needed

Pregnancy Risk Assessment Monitoring System – Laurie Baksh

- This is a continuation application; year 3 of 5. They are required to submit a report and a new budget each year.
- The funding has not changed.
- There are three components to this grant:
 - Enhanced family history of breast and ovarian cancer module.
 - Still birth surveillance pilot project.
- There have been no changes in the processes; they have been collecting PRAMS data since 1999.
- The total amount of funding is \$201,648.
 - Regular surveillance - \$137,900 – for personnel and mailing costs.
 - Cancer supplement - \$28,748 – part of it goes to the program and part of it goes to personnel in the Cancer Genomics Program.
 - Still Birth pilot - \$35,000 – for personnel, postage, and printing costs.

- For their surveillance, they receive a sample from vital records each month of all the women who have had a baby since the last sample. They run a statistical program to obtain a sample of women selected to receive a survey; each sample has about 250 moms per month.
- Those who are picked will receive a letter in the mail with an explanation, a booklet, and other mailings. If they do not respond, they will receive a follow up phone call.
- The purpose of the still birth pilot project is to see if they can send a similar survey to women who have had a fetal death and compare that data to the data they collect from those women who are already doing the PRAMS survey to create a comparison group.

Grant Remains Exempt: No Vote Needed

Other Agenda Items:

- **Home Visiting – Joseph Minor**
 - Senator Escamilla is trying to obtain over a million dollars in funding for Home Visiting. The only thing she has asked is Local Health Departments remove the restrictions previously enforced, which would allow Nurse Family Partnership to be used. She is not requiring that they use them, she is just wanting the restriction lifted so they can be considered.
 - This will be discussed and voted on during the next Governance meeting.
- **Backyard Swimming Instruction Pools Relation to the “State Pool Rule” – Ralph Clegg**
 - There is a concern that these pools should just be exempt since they are exempt from most of the rule anyways.
 - Chris Nelson presented three options:
 - Everything handled at the local level.
 - A blanket exemption.
 - A mixed exemption.
 - In order to do a blanket exemption for a period of a year, this would require a rule change. The rules are currently pending, but they are not published.
 - For now, they are going to put in for a mixed exemption so it is published before February 15, 2018. After it is published, everyone will need to respond, address any public comment and/or industry comment as well. Per Department of Administrative Services, this needs to be published ASAP.
 - Will revisit after the session.
- **E-Cigarette Rule Discussion – Janae Duncan, Karlee Adams, Shane Duvall, Farrin Wiese, Linnea Fletcher**
 - Gary Edwards had a concern that the Local Health Departments were interpreting the rules differently.
 - There is an exemption as part of the rule as far as what the labeling requirements are. In order for the label to fall under the exemption when a Local Health Department goes into the smoke shop, gas station, etc., the warning label needs to be 30%, white on black or black on white, certain capitalization, it has to have some type of health warning, some type of licensing, and not altered in any way by the specific retailer.
 - Karlee Adams: Clarification from David McKnight, they do need a Utah tax commission license in order to be exempt.
 - Health Officers would like everything to be consistent across the board.
 - Health Officers voted to have one fee (not a range) and for everyone to implement this by July 1, 2018.
 - Bring this back to Governance after April.

- **Governance Website – Possibly move to SharePoint – Steve Phillips**
 - Currently developing an internal grant management system.
 - Would like to redesign the Governance site and move it over to SharePoint.
 - Currently the system does not interface well and is not very user friendly.
 - Current features would not be lost, everything would be enhanced.
 - There will be a standardized presentation form for the Governance meetings.
 - Steve will have a draft site developed first, then he will bring it back to Governance. Steve will build the mock-up, but an outside vendor will develop it. The implementation goal is July 1, 2018.

Next Meeting – February 20, 2018 – 11:30am – Room 401

Due to the holiday, move the Governance meeting to February 20th at 11:30am.

Motion 1st: Heather Borski

Vote Yes: Joseph Miner, Heather Borski, Randall Probst, Paul Patrick, Ralph Clegg, Lloyd Berentzen

Motion to adjourn:

Motion 1st: Lloyd Berentzen

Vote Yes: Joseph Miner, Heather Borski, Randall Probst, Paul Patrick, Ralph Clegg, Lloyd Berentzen