

NORTH OGDEN CITY COUNCIL MEETING MINUTES

November 21, 2017

The North Ogden City Council convened in an open meeting on November 21, 2017 at 6:00 p.m. at the North Ogden City Office at 505 East 2600 North. Notice of time, place, and agenda of the meeting was posted on the bulletin board at the municipal office and posted to the Utah State Website on November 16, 2017. Notice of the annual meeting schedule was published in the Standard-Examiner on January 1, 2017.

PRESENT: Brent Taylor Mayor
 Lynn Satterthwaite Council Member
 Cheryl Stoker Council Member
 Phillip Swanson Council Member excused
 Carl Turner Council Member
 James Urry Council Member excused

STAFF PRESENT: Jon Call City Administrator/Attorney
 Annette Spendlove City Recorder/HR Director
 Evan Nelson Finance Director

VISITORS: Sara Fawson
 Brett Hamblin

Mayor Taylor called the meeting to order and offered the invocation and led the audience in the Pledge of Allegiance.

CONSENT AGENDA

1. DISCUSSION AND/OR ACTION TO CONSIDER OCTOBER 10, 2017 CITY COUNCIL MINUTES

Council Member Satterthwaite motioned to table action on the October 10, 2017 City Council Meeting minutes. Council Member Stoker seconded the motion.

Voting on the motion:

Council Member Satterthwaite aye
Council Member Stoker aye
Council Member Turner aye

The motion passed.

ACTIVE AGENDA

1. PUBLIC COMMENTS

There were no public comments.

2. CANVASS OF 2017 ELECTION RETURNS

City Recorder Spendlove presented to the City Council, serving as the Board of Canvass, the final results of the November 7, 2017 Municipal General Election. She reported the City has 9,000 registered voters; 3,610 ballots were cast by mail and 190 ballots were cast in person on Election Day, for a total of 3,800 or 42.2 percent. She noted that 38 ballots that were returned were not counted for various reasons, including late postmark, the ballot being unsigned, or signatures on the ballot not matching the signature on a voter's election record. She then stated that two City Council positions and the position of Mayor were up for election this year. For the position of City Council, candidate Ryan Barker received 1,352 votes, candidate Julie Anderson received 1,356 votes, Sara Fawson received 1,952, and Blake Cevering received 2,045 votes. The duly elected Council Members are Sara Fawson and Blake Cevering. Brent Taylor ran for reelection to the position of Mayor in an uncontested race; he received 3,249 votes.

Mayor Taylor asked Ms. Spendlove to clarify the reason for the difference between the 3,800 ballots cast and the total votes that he received of 3,249. Ms. Spendlove noted that a voter is not required to vote for all positions on the ballot, so some people may not have cast a vote for the position of Mayor or some may have written in the name of an individual who was not a valid write-in candidate. Mayor Taylor inquired as to when someone would have had to file as a write-in candidate in order for any votes for that person to be counted. Ms. Spendlove stated the deadline for write-in candidate declarations is in September according to the State Election Code.

Ms. Spendlove then asked that the Board of Canvass vote to certify the results of the 2017 Municipal General Election.

3. DISCUSSION AND/OR ACTION TO CERTIFY THE 2017 MUNICIPAL ELECTION RESULTS

Council Member Turner motioned to certify the 2017 Municipal Election results. Council Member Satterthwaite seconded the motion.

Voting on the motion:

Council Member Satterthwaite **aye**
Council Member Stoker **aye**
Council Member Turner **aye**

The motion passed unanimously.

Ms. Spendlove reported the newly elected Council Members will be sworn into office on Tuesday, January 2, 2018.

**4. DISCUSSION AND/OR ACTION TO CONSIDER AN ORDINANCE
IMPLEMENTING DEPRECIATION CONSIDERATIONS ANNUALLY**

Mayor Taylor stated this matter was discussed during the November 14, 2017 Council meeting and the Council indicated their support for City Code language recommended by Council Member Satterthwaite and Finance Director Nelson relative to a policy guiding depreciation and asset tracking processes in the City.

City Administrator/City Attorney Call reported one change that has been made to the proposed ordinance since the Council's review of it last week is the addition of language that would require a unanimous vote of the City Council in order to take money out of the depreciation fund of the City. He stated, however, that the Council could vote to amend the ordinance to remove that language at some point in the future if doing so is deemed necessary and appropriate.

Council Member Stoker asked if the depreciation policy currently covers the Police Department and if funding is being allocated for the future replacement or improvement of that asset. Council Member Satterthwaite answered no, but indicated it would be important to consider depreciation of that asset as well as other buildings in the City.

Finance Director Nelson then discussed opportunities for using general fund revenues versus utility fund revenues to fund depreciation; he noted that general fund revenues are not as secure as they may fluctuate dramatically given the condition of the economy, but utility fund revenues remain fairly constant and it may be easier to increase utility rates to increase revenues than it would be to increase property taxes to increase general fund revenues. He then stated that Section D of the proposed ordinance uses the phrase "repair, replace, and maintain City assets", but Section F uses the term "replacement of assets"; he suggested that those two sections be adjusted to be consistent with one another. Mr. Call stated there are two different depreciation concepts: maintenance is different than replacement and repair and he would actually recommend the word 'maintain' be removed from Section D because he feels repair and replacement provide sufficient information to the reader. Council Member Satterthwaite stated that change is appropriate.

Council Member Satterthwaite motioned to approve Ordinance 2017-24 adopting depreciation fund policies and procedures to accurately track capital assets in the City and to help with the scheduling of the replacement of assets as they wear out, with the following change: in Section D remove the word ‘maintain’. Council Member Stoker seconded the motion.

Voting on the motion:

Council Member Satterthwaite	aye
Council Member Stoker	aye
Council Member Turner	aye

The motion passed unanimously.

Mayor Taylor stated that City Administration will begin the process of training all Department Heads regarding this new policy in order for everyone to be cognizant of it during the upcoming budget preparation process.

5. PUBLIC COMMENTS

Brett Hamblin, 963 Deer Meadows Drive, referenced ongoing discussions regarding a potential urban deer control program in the City. He stated that during the last Council meeting the Council decided to commission a study to try to get an accurate count of the number of deer in the City. He stated he feels two studies will likely be needed at different times of the year to determine how the number of deer in the herd is either increasing or decreasing. He then stated that he has a question about the City’s dog park; over the weekend and again yesterday, the park was locked and for the majority of the winter last year the park was locked. He was told by the person that locks the gate that he has been instructed to keep the park closed when there is a condition present at the park that could be dangerous for visitors. Mayor Taylor stated that it is likely the park was closed recently because of the level of standing water in the basin due to the recent rain storm, but he is not sure why the park is still closed. He indicated he will follow-up with the Parks and Recreation Department to get more information. Mr. Hamblin stated that he would also like Mayor Taylor to inquire as to the reason the park was closed for the majority of last winter; there was not standing water at the basin because it was filled with snow. He stated that conditions at the dog park are not much different than many other parks in the City. Mr. Call noted that according to State Law, once a basin contains more than three feet of standing water, it must be fenced. The City has committed to lock the basin when there is standing water present in order to provide adequate safety for visitors. Mr. Hamblin stated that he would be supportive of paying an increased licensure fee to the City to provide for the construction of a dog park that is not in a basin so that it can be open year-round. Mayor Taylor stated the City has plans to build a permanent dog park in the future, but there is no defined timeline for that project.

Council Member Turner suggested that Mayor Taylor post the rules for the dog park on his Facebook page again soon.

6. **COUNCIL/MAYOR/STAFF COMMENTS**

Council Member Turner congratulated Council Members-elect Covering and Fawson. He also congratulated Mayor Taylor on his reelection and on the recent birth of a new baby. He then reported on the Turkey Trot event handled by the Youth Council; they purchase Thanksgiving meals for families in need and it is a great event.

Council Member Satterthwaite referenced Mr. Hamblin's comments regarding the urban deer issue and agreed that two surveys are needed and would also be important for the purpose of tracking any improvements relative to the deer control issue. He echoed Council Member Turner's congratulations of newly elected Council Members and Mayor Taylor.

Council Member Stoker asked if work is underway on the amphitheater project. Mr. Hamblin stated that he has noticed contractors on site that appear to be working on electrical infrastructure at the site. Council Member Stoker asked if the Planning Commission has reviewed the plans for the Ace Hardware project and their request for a propane tank on their pad. Mr. Call answered yes, but noted it is his understanding that the type of distribution system they would like to locate on their site is not allowed in the City unless it is part of an actual gas station. Ace representatives are working with Planning staff to present potential code amendments to the Planning Commission for a recommendation to the City Council. The body only meets once in December and they are planning to take action on the issue at that time. She then echoed Council Member Turner's congratulations of newly elected Council Members and Mayor Taylor.

Mayor Taylor noted there is a vacancy on the Planning Commission and he recommended that the Council encourage residents who would be good in that role to apply to fill the vacancy.

7. **ADJOURNMENT**

Council Member Stoker motioned to adjourn the meeting. Council Member Satterthwaite seconded the motion.


Voting on the motion:

Council Member Satterthwaite aye


Council Member Stoker aye
Council Member Turner aye

The motion passed.

The meeting adjourned at 6:43 p.m.



Brent R. Taylor, Mayor



S. Annette Spendlove, MMC
City Recorder

19 Dec 2017

Date Approved