

North View Fire District  
315 E. 2550 N.  
North Ogden, UT 84414  
Phone: 782-8159  
Fax: 782-3532

North View Fire District Board Meeting Minutes  
December 19, 2017

The North View Fire District Trustees convened in a Fire Board Meeting session on December 19, 2017 at 5:00 p.m., at the North View Fire Station. Notice of time, place and agenda of the meeting was electronically mailed to each trustee, to the Utah Public Meeting Notice Site, Standard Examiner and posted at the North View Fire Station on December 15, 2017. Notice of the 2017 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and, when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

**Present:**

Chairperson Timothy M. Wheelwright  
Vice Chairperson Richard S. Hendrix  
Trustee Jeff Comeau  
Trustee Paul Ellsworth  
Trustee Mae Ferguson  
Trustee Jay Johnson  
Trustee Jeffery H. Pearce  
Fire Chief David Wade  
Deputy Fire Chief Leonard Call, Treasurer  
Sallie Garcia, District Clerk

**Excused:**

None

**Staff Present:**

Deputy Fire Chief Jeremiah Jones  
Fire Inspector Ryan Barker

**Other:**

Ruth Pearce  
Cameron West  
Kent Christensen, Christensen, Palmer and Ambrose CPA

1. **Opening Prayer, Reading or Expression of Thought and Pledge of Allegiance.**

Chairperson Wheelwright welcomed those in attendance and called the meeting to order at 5:00 p.m. Trustee Johnson led the audience in the Pledge of Allegiance and gave the invocation. Trustee Johnson also shared a story recording with the Trustees.

2. **Consideration to approve the minutes of November 21, 2017.**

The trustees reviewed the minutes of November 21, 2017. Vice Chairperson Hendrix made the motion to approve the minutes of November 21, 2017. Trustee Pearce seconds the motion. The motion passed with unanimous approval.

3. **Consideration to approve the monthly financial transactions for November 2017.**

The financial transactions for the month of November 2017 were reviewed and discussed. Trustee Pearce made the motion to approve the financial transactions for November 2017. Trustee Ferguson seconds the motion. The motion passed with unanimous approval.

4. **Public Comments**

Ruth Pearce spoke regarding attending the NVFD board meetings every month for several years now. She stated that the meetings that she has attended have been a great experience and that the trustees are wonderful people. She stated that she finds that they conduct great and informative fire board meetings and continues to look forward to future attended meetings. Chairperson Wheelwright thanked her and for attending the NVFD board meetings.

There were no other further comments from the public.

5. **Discussion and/or action on next fiscal year's fire board meeting dates and time.**

The trustees decided to keep the fire board meeting dates and time the same for the next 2018 fiscal year. Trustee Ferguson made the motion to have the

next fiscal year's 2018 fire board meeting dates on the third Tuesday of every month at 5:00 p.m. Vice Chairperson Hendrix seconds the motion. The motion passed with unanimous approval.

6. **Discussion and/or action on the fiscal year 2016-2017 audit.**

Kent Christensen, auditor of Christensen, Palmer and Ambrose reviewed and discussed the audit and financial statements that they performed for the North View Fire District with the trustees. He stated that he felt that the district is conducting a good operation and has a good staff in place. The district performed well within budget. The audit will be sent out electronically to all. He reviewed all the financial statements with the trustees and stated that their opinion is an unqualified opinion and is the best that a CPA firm can issue. The trustees discussed the recommendation that the auditor has recommended. The recommendation was regarding First Professional Services (FPSC) having a service organization controls (SOC) audit. North View Fire District as well as other departments has asked FPSC about having an audit performed on their company and they have yet to have it done. The board of trustees requested that Chief Wade look into it further and speak with Dart McGregor, FPSC. Chairperson Wheelwright will follow up with Chief Wade. Chairperson Wheelwright stated he would like to have a deadline by March's 2018 fire board meeting and have it as an agenda item. Vice Chairperson Hendrix made the motion to approve the fiscal year 2016-2017 audit, to have the administration look into the SOC audit further regarding FPSC. An update by March's 2018 fire board meeting as an agenda item was requested of Chief Wade by the board. Trustee Johnson seconds the motion. The motion passed with unanimous approval.

7. **Monthly Report- Chief Wade.**

Chief Wade reported that Engine 22 is in service and training is completed. The old engine 22 is at Station 21 now. Chief Wade stated that they had participated in a funeral procession of Fred Haglund who had recently passed. The annual district Christmas party was well attended and everyone had a great time. The district employees helped out a family in need for Sub for Santa this year and the family was greatly appreciative. Chief Wade stated that the orientation for the new trustees went very well. Deputy Fire Chief Call was congratulated on becoming Mayor for Pleasant View City. Chief Wade stated that they are planning on converting all lights at Station

21 to LED. It will cost \$5330.00 of which Rocky Mountain Power will pay \$4000.00 and the district will pay \$1330.00. It would pay for itself in one year. He stated that it is budget time again and that he will be emailing out the budget process to all and a budget committee will be put together.

8. **Chairperson's Report- Chairperson Wheelwright**

Chairperson Wheelwright thanked Jeff Comeau for his service on the board and for stepping in at the district's time of need after Dean Hunt vacated his term. The board was grateful that they had filled it with a person that was very qualified and much experienced in the fire service. He also thanked Paul Ellsworth for his many years of service to the district. He also brought fire service experience to the board from many years of firefighter service at the district. They were both presented with a plaque and Chairperson Wheelwright and the trustees thanked them and stated that they would be greatly missed.

9. **Other and/or identify matters for future consideration and/or action.**

Trustee Comeau and Trustee Ellsworth expressed a thankful and grateful sentiment that they had had an opportunity to serve the district as a trustee. They thanked the administration and staff and stated that they would greatly miss serving on the fire district's board. There were no further comments.

10. **Adjournment**

Vice Chairperson Hendrix made the motion to adjourn the meeting at 6:25 p.m. Trustee Ferguson seconds the motion. The motion passed with unanimous approval. The next regular board meeting will be on January 16, 2018 at 5:00 p.m.