Weber Area Dispatch 911 and Emergency Services District

Administrative Control Board Meeting

And

Weber Area Dispatch 911 and Emergency Services Local Building Authority Meeting

**DATE**: **Monday, January 22, 2018**

**TIME:** **11:30 am**

**LOCATION:** Weber Area Dispatch 911

 2186 Lincoln Avenue

 Ogden, UT 84401

AGENDA

1. Welcome – *Mike Caldwell, Chairman*
2. Public Comment
3. Consent Agenda:
	1. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District and Weber Area Dispatch 911 and Emergency Services Local Building Authority Meetings – December 13, 2017
4. Action Items
	1. Operations Policies:
		1. O-P-010 - Board Up Company Call Out
		2. O-F-001 – Responsibilities of Positions
		3. O-I-001 – Call Taking
		4. O-K-002 – Airport Alerts
		5. O-J-005 – Tow Dispatching
		6. O-I-017 – Complaints on Law Enforcement & Fire Fighter Personnel
	2. Personnel Policies:
		1. J-005 – Operations Specialist
		2. J-006 – Training Specialist
		3. J-007 – Administrative Specialist
		4. J-008 – CAD Specialist
	3. Master Lease Renewal
5. 2018 Meeting Schedule
6. Chairman’s Report –*Mike Caldwell, Chairman*
7. Director’s Report – *Tina Mathieu, Executive Director*
8. Budget Report - *Tina Mathieu, Executive Director*
9. Election of Administrative Control Board Officers
10. Next Meeting, February 26, 2018