



# HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

## CITY COUNCIL SPECIAL MEETING AGENDA

**363 West Independence Blvd  
November 21, 2017**

MAYOR:

Bruce N. Richins

COUNCIL MEMBERS:

Jeffery Pearce  
Gary Robinson  
Jennifer Jensen  
Ruth Pearce  
Austin Tracy

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### **7:00 P.M. CITY COUNCIL MEETING**

***Presiding: Mayor Bruce Richins***

***Mayor Pro Tem: Ruth Pearce***

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Council Member Gary Robinson]
- 3. CONSENT ITEMS**
  - a. Approve the minutes of October 24, 2017 as presented.
- 4. CONVENE AS THE BOARD OF CANVASSERS**
  - a. Discussion/possible action to approve Harrisville City Resolution 2017-09; a Resolution approving the Canvass of the 2017 Municipal General Election. [Jennie Knight]
- 5. BUSINESS ITEMS**
  - a. Discussion/possible action to approve Harrisville Resolution 2017-08; Extension of Interlocal Agreement for Animal Control Services between Weber County and Harrisville City. [Mayor Richins]
- 6. PUBLIC COMMENTS - (3 minute maximum)**
- 7. MAYOR/COUNCIL FOLLOW-UP:**
- 8. ADJOURN**

DATE POSTED: November 16, 2017

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was emailed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website [www.cityofharrisville.com](http://www.cityofharrisville.com) and the State Public Meeting Notice website at <http://pmn.utah.gov>.

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MEETING**  
Tuesday, October 24, 2017 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd

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**Present:** Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Gary Robinson, Council Member Ruth Pearce, Council Member Austin Tracy.  
[Council Member Jennifer Jensen is excused]

**Staff:** Sean Lambert, Public Works Director, Bill Morris, City Administrator, Rick Hill, Bailiff, Jennie Knight, City Recorder.

**Visitors:** Aspen Teuscher, Michelle Tait, Margene Walters, Boyd Walters, Bob Howard, Brian Walters, Kristy Stone.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Richins called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Council Member Jeff Pearce led the pledge of allegiance and conducted the opening ceremony.

**3. Consent Items.**

**a. Approve the minutes of September 12, 2017 as presented.**

Council Member Tracy pointed out a typographical error on page two. “Us” was changed to “use”. Council Member Robinson asked what the final pipe size will be. Bill Morris pointed out the pipe size listed in the motion.

**MOTION: Council Member Tracy motioned to approve the minutes of September 12, 2017 as corrected. Council Member R. Pearce seconded the motion. All Council Members voted aye. Motion passed.**

**b. Approve the 2017 General Election Judges**

Council Member R. Pearce asked if it was necessary to approve all of the judges. Jennie Knight explained since these are vote centers, Weber County Elections office recommended approving all the judges because residents can vote at any center.

**MOTION: Council Member R. Pearce motioned to approve the 2017 General Election Judges as presented. Council Member J. Pearce seconded the motion. All Council Members voted aye. Motion passed.**

**4. Business Items.**

**a. Heritage Days Entertainment Discussion**

Jennie Knight explained she and Bryan Fife have already met regarding ideas for entertainment for Heritage Days 2018. They have looked at many areas to improve the event in addition to reviewing the budget history over the past 10 years. In the years since Council has taken over the event, the budget has remained around \$10,000. This discussion is to try to get ahead on next year's event.

Based on information from the last Heritage Days discussion, Council agreed the MC "Trevor" did a phenomenal job and the crowd was pleased. The largest crowd that attended last year's event was for the fireworks show. The park was filled with people for this. Jennie Knight used feedback received from Trevor and decided to move backwards from where the crowd is the largest to try to build more participation earlier in the day. She has reached out to some local bands about entertainment and she and Bryan feel music is something that everyone can enjoy. If more of an investment is made in the entertainment, she feels we would attract a larger crowd. She contacted Ryan Shupe and the Rubberband who is fairly local and another band based out of Utah County. The cost for either of these bands is over \$4,000. Similar bands are about the same cost. If the city wants to get a quality band we need to book now before their schedules are filled.

Council Member Robinson asked about the size of the crowd this year for the entertainment. Jennie Knight feels it was less than the fireworks and could be improved significantly.

Council Member Tracy asked when the entertainment will be held. Jennie Knight explained the band will play just before the fireworks in the evening. Council Member Tracy asked if the order would be dance, band, and finish with the fireworks. Jennie Knight confirmed this would change the evening schedule. She also reviewed the event expenses. Council Member Tracy questioned whether a band would bring in more than another entertainer. Jennie Knight explained by having the band promote their appearance, Heritage Days would also be promoted. She asked for feedback so she can get a commitment for next year without waiting until a few weeks before the event. She pointed out the talent show did not turn out as well as expected. Also the MC has all the equipment needed for the band. Council Member Tracy asked what amount would be needed. Jennie Knight suggested a budget of around \$14,000.

Mayor Richins asked if Ryan Shupe is available for next year's event. Jennie Knight said yes, if we book now. Bryan Fife said he would suggest increasing the Heritage Days budget by \$4,000-5,000 more. He reminded Council of the success of the breakfast and pointed out the budget would need to be increased for that as well. It was noted that Trevor would need an increase as well.

Council Member Robinson asked to include a survey in the November newsletter asking for public interest. Staff said this can be surveyed again, but recent surveys from the last event indicate entertainment is a priority. Jennie Knight feels more should be done to reach out to the younger population, who were not represented as much. Mayor Richins suggested the line dancing begin earlier. Mayor and Council discussed demographics and entertainment. Council Member J. Pearce feels we need more food vendors. Council Member Robinson asked what type of music Ryan Shupe plays. Jennie Knight responded modern country. She also reached out to a band named Foreign Figures. Mayor Richins suggested pursuing Ryan Shupe and feels people would enjoy that genre. Council Member J. Pearce feels we need more advertising.

Mayor and Council gave discussion about advertising. Mayor Richins asked if saved funds from this year can be used as a down payment for Ryan Shupe for next year. Mayor and Council gave discussion on budgeting for the event.

Council Member Robinson asked if the city can setup a non-profit organization for Heritage Days. Bill Morris explained it is possible to setup a 501(c)(3) organization for tax deductible donations.

Jennie Knight asked for a consensus on doing a down payment for entertainment for next year. Council Member J. Pearce said he feels we can use this year's budget as a down payment for next year. Mayor Richins feels Ryan Shupe would draw a large crowd as he has a large following, and if we booked now, we could start advertising the entertainment early.

Mayor and Council agreed to move forward and make a deposit on entertainment.

Council Member R. Pearce suggested adding a pancake eating contest. Jennie Knight informed Council there are a lot of photos from the past event, we hope to increase the number of photos and build a better history of the event.

#### **5. Public Comments - (3 minute maximum)**

Bob Howard, 602 N Harrisville Rd, asked who is responsible for taking care of weeds in business sections of the city. The property at 539 N. Harrisville Road is in violation. He says no one cuts the weeds down. According to the fire department, Council is responsible for this. Mayor Richins asked if this is an official complaint. Bob Howard said yes. There has not been anyone there all summer. Two houses on Wall Avenue have burn barrels and are burning during the night. All it would take is one spark. He is concerned a fire would jump the highway and burn down his house.

#### **6. Mayor/Council Follow-Up:**

##### **a. Code Enforcement Follow-Up**

Mayor Richins reviewed the code enforcement update he received from the code enforcement officer. There are currently nine open cases. Most are weed concerns that are being checked periodically. The Nagy property on 750 West has some improvements now. Council Member J. Pearce said they evicted the people who then turned around and came back. They had to involve the Sheriff's Office to control them. Mayor Richins also reported a few ongoing cases that are looking for improvement such as Pomeroy and Dusenbury Auto. One issue with Dusenbury Auto is the cars have been abandoned and he is running into an ownership problem.

Council Member Robinson asked what the time schedule is for paving 750 West. Sean Lambert said this will be paved this week. He met with the paving contractor today. Mayor Richins pointed out they have until the end of the month to finish the project. Council Member Robinson asked about the dirt being piled on the city property. Sean Lambert said there is more dirt to be dumped on the property. The contractor is going to be renting a tractor and leveling this out. Council Member Robinson asked what the purpose of this is. Sean Lambert explained we received this dirt at no cost to the city. Mayor Richins pointed out this is thousands of dollars in savings for the future investment of the city.

Council Member R. Pearce asked if it is possible to have a subcategory listing the amount received for each of the Heritage Days and Recreation budget line items. Bill Morris said this is available on the revenue side; he may need to point out where to find this information.

Council Member Robinson asked what the bond payment amount is for the Weber County Animal Control Shelter. Mayor Richins said he does not know off hand. Bill Morris said Pam Crosbie has this information. Council Member Tracy said this is available during budget work session discussions.

Council Member J. Pearce said there is an issue on the east end of 1150 North with Dave Green property. There are junk cars behind this property now. A resident calls him often regarding this issue. Council Member R. Pearce said the property owner bought this to have business access through the subdivision but now he cannot access through the residential area. Bill Morris said he will meet with Laurence on both code enforcement complaints.

Council Member Tracy said youth city council is low in numbers and are trying to recruit more numbers. Jennie Knight said they can include an advertisement in the newsletter.

- 7. CLOSED EXECUTIVE SESSION:** Utah State Code §52-4-204 & §52-4-205(1)(a): The Council may consider a motion to enter into Closed Executive Session for the purpose of discussion of character, professional competence, or physical or mental health of individual(s).

**MOTION: Council Member R. Pearce motioned to adjourn the regular meeting and enter a Closed Executive Session. Council Member Tracy seconded the motion. A Roll Call Vote was taken.**

Council Member Tracy	Yes
Council Member R. Pearce	Yes
Council Member Jensen	Excused
Council Member Robinson	Yes
Council Member J. Pearce	Yes

**Motion passed 4-0.**

Mayor and Council convened into a Closed Executive Session.

**MOTION: Council Member J. Pearce motioned to adjourn the Closed Executive Session. Council Member R. Pearce seconded the motion. A Roll Call Vote was taken.**

Council Member Tracy	Yes
Council Member R. Pearce	Yes
Council Member Jensen	Excused

Council Member Robinson	Yes
Council Member J. Pearce	Yes

**Motion passed 4-0.**

**8. Adjourn.**

Mayor Richins declared the meeting adjourned at 8:32 p.m.

**ATTEST:**

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**BRUCE RICHINS**  
Mayor

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**JENNIE KNIGHT**

City Recorder

Approved this 21<sup>st</sup> day of November, 2017

**HARRISVILLE CITY  
RESOLUTION #2017-08**

**EXTENDED INTERLOCAL AGREEMENT FOR ANIMAL CONTROL SERVICES**

**A RESOLUTION OF HARRISVILLE CITY, UTAH, APPROVING AN  
EXTENSION TO THE INTERLOCAL AGREEMENT BETWEEN  
HARRISVILLE CITY AND WEBER COUNTY FOR ANIMAL CONTROL  
SERVICES.**

**WHEREAS**, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated, 1953 as amended, permits governmental units to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources; and

**WHEREAS**, Title 11, Chapter 13, Section 202.5 of the Utah Code annotated, 1953 as amended, requires that governing bodies of governmental units adopt resolutions approving interlocal agreements before such agreements may become effective; and

**WHEREAS**, Weber County and Harrisville City have negotiated an Agreement for the purpose of providing Animal Control Services for the City of Harrisville that expired June 30, 2017, and the City desires to extend that Agreement;

**NOW, THEREFORE**, the City Council of Harrisville City hereby resolves to enter into the attached extended Interlocal Agreement with Weber County for the purposes authorized in the extended Interlocal Agreement, and the extended Interlocal Agreement is hereby approved. The Mayor of Harrisville City is authorized and directed to execute the Interlocal Agreement for and on behalf of the City.

PASSED AND ADOPTED by the City Council on this **21<sup>st</sup>** day of **November, 2017**.

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**BRUCE RICHINS**,  
Mayor

**ATTEST:**

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**JENNIE KNIGHT**,  
City Recorder

Roll call vote is as follows:

Council Member J. Pearce	Yes	No
Council Member Robinson	Yes	No
Council Member Jensen	Yes	No
Council Member R. Pearce	Yes	No
Council Member Tracy	Yes	No