STAFF REPORT TO PLANNING COMMISSION

May 10, 2017

Pleasant View City Pump House - Site Plan and Conditional Use Permit

Findings of Fact:

1. Property is zoned A-1 (Agricultural) at 825 W 2550 N.

2. Developer desires to construct a waterline and pump house for the Weber Basin connection.

Conformance to General Plan:

Proposed use conforms to the General Plan.

Standards for Review:

1. Chapter 11.13 governs conditional uses in the City of Harrisville. Requirements for site plan approval are outlined in Chapter 10.22.060, section 6.

What the City has:

1. Proposed site plan.

2. Conditional Use Permit Application

Ouestions to ask:

1. Site development concerns.

Requirements for approval:

- 1. Construction to comply with all required architecture, landscaping, and screening regulations.
- 2. Development conform to municipal code requirements.

3. Compliance with requirements of the City Engineer.

a. Ensure asphalt grades are set to drain to the on-site drainage swale.

b. Final and complete building plans will be submitted to the City Building Official prior to obtaining a building permit.

Staff Recommendations:

Grant site plan approval and conditional use subject to the above requirements.

Required Action:

Motion to Approve (Example: I move to recommend Approval of the site plan/conditional use, list reasons for approval based on the requirements of the ordinance subject to staff and other agency comments, and other conditions as outlined by the planning commission.)

Motion to Deny (Example: I move to recommend Denial of the site plan/conditional use, list reasons for denial based on the requirements of the Ordinance.)

Motion to Table (Example: I move to Table the site plan/conditional use, list reasons for tabling, Date tabled to and requirements for reappearance.)



CONSULTING ENGINEERS

MEMORANDUM

To:

Harrisville City Planning Commission

From:

Matthew Robertson, P.E. - City Engineer

CC:

Bill Morris, City Administrator

Sean Lambert, Public Works Director Laurence Boswell, Land Use Coordinator Bill Cobabe, Pleasant View Administrator

Dana Shuler, Jones and Associates - Project Engineer

RE:

PLEASANT VIEW CITY PUMP STATION - FINAL SITE PLAN REVIEW

Tothow I Tolonton

Date:

May 4, 2017

A Conditional Use Permit has been submitted by Pleasant View City to construct a culinary water pump station at approximately 825 W. 2550 North in Harrisville on property formerly owned by David Skeen. This pump station will be located adjacent to the Weber Basin Well and will pump water from Weber Basin and to the Pleasant View City system. All property acquisition, easements, and agreements with Weber Basin Water have been taken care of. Access to the site will be off of 2550 North which is owned by Pleasant View and all drains will connect to their storm drain system.

Our office has completed a review of the final site plan and improvement drawings for the development. We recommend granting final site plan approval at this time.

Notes and Final Processing Items:

- 1. During construction, ensure that asphalt grades are set to drain to the on-site drainage swale to eliminate ponding of water and discharging of water onto adjacent properties.
- 2. Final and complete building plans for the pump building will need to be submitted to the City Building Official prior to obtaining a building permit.

If you have any questions please feel free to contact me.



ASSOCIATES CONSULTING ENGINEERS

April 20, 2017

Mr. Laurence Boswell Land Use Coordinator Harrisville City 363 West Independence Blvd Harrisville, Utah 84404

RE:

Conditional Use Application for Pump Station for the Weber Basin Connection for Pleasant View City

Dear Mr. Boswell:

Following attendance at the June 9, 2016 Project Management meeting, Pleasant View City (PVC) has been working diligently to obtain property, easements, and agreements needed for the proposed Pump Station for the Weber Basin Connection. Described below is the status of each of the items required for the Conditional Use Permit application:

- 1. <u>Conditional Use Permit application</u> Attached is a completed and executed (by Bill Cobabe) CUP application. The Land Serial Number will be added as soon as available (see next item).
- 2. <u>Warrant Deed</u> Mr. and Mrs. Skeen executed the warranty deed for the 3,000 sf property on April 10, 2017. The deed is being processed by a title company and will be recorded with Weber County.
- Record of Survey A signed and sealed Record of Survey was delivered to Harrisville City on April 18th. The Survey is awaiting signature by the Mayor and then will be recorded with Weber County.
- 4. <u>Easements</u> On April 10, 2017, Mr. and Mrs. Skeen executed three (3) easements related to the pump station property. These easements are being processed by a title company and will be recorded with Weber County. The easements are shown on the Record of Survey and are as follows:
 - a. PVC Utility and Access easement
 - b. WB Utility and Access easement
 - c. Joint PVC and WB Utility and Access easement
- 5. <u>Pleasant View City / Weber Basin Memorandum of Understanding</u> This MOU has been drawn up, reviewed, and signed by Weber Basin. Approval and subsequent execution of the MOU is scheduled for the April 25th Pleasant View City Council meeting. Attached is the partially signed agreement. A fully executed version will be provided as soon as it is available.
- 6. <u>Pump Station Architectural and Site Plan</u> Attached are the drawings for the pump station and related site plan. A copy of these plans has been delivered to the City Engineer for review and comment.



CONSULTING ENGINEERS

Should you need any additional information, please don't hesitate to contact me at 801-476-9767 or dana@jonescivil.com.

Sincerely,

Dana Q. Shuler, P.E.

Darra Q. Shulu

Attachments: Conditional Use Permit Application

PVC/WB MOU

Pump Station plans (select pages)

cc (no attachments): Pleasant View City

HARRISVILLE CITY CONDITIONAL USE PERMIT APPLICATION

Petition Number:		Date:
Fee Amount:		Receipt Number
	Land Serial Nu	mber:
Owner of Record:	Pleasant View City	Petitioner: Pleasant View City
Owner's Address:		Petitioner's Phone Number 801-782-8529
	Pleasant View, UT 84414	Petitioner's Mailing Address: 520 W. Elberta Dr.
Phone:	801-782-8529	Pleasant View, UT 84414
Street address of property		Petitioner's e-mail_bcobabe@pleasantviewcity.com - City contact
for which condition	nal use is requested	dana@jonescivil.com - technical contact
~825 W 2550 N, Har	risville, Utah	Present zoning of property: C-2
		Present Use of the property: agricultural
C.		
PROPOSED COM 1. utility substation (NDITIONAL USE OR US Pleasant View City Culinary W	ES FO THE PROPERTY: 'ater Pump Station)
		
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affidavit from the	owner giving authorizati	ty owner or record or the petitioner must furnish an on to appear before any city administrative or ner in matters pertaining to this petition.
Petitioner:	Mua	Date: 27 MAP 2017

11-18-030. Review procedure:

- 1. Application for a conditional Use Permit shall be made at the city offices for consideration by the planning commission.
- 2. Detailed location, site, and building plan shall accompany the complete application forms provided by the city. For structures in existence, only a location and site plan need be provided.
- 3. The application together with all pertinent information shall be considered by the planning commission at its next regularly scheduled meeting.
- 4. Third party notice. The planning commission may provide third party notice in the form and manner specified by law or by the commission.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made and entered into by and between the Weber Basin Water Conservancy District, a water conservancy district organized pursuant to the laws of the State of Utah ("Weber Basin"), and Pleasant View City, a municipal corporation of the State of Utah ("Pleasant View"), (sometimes collectively referred to herein as the "Parties").

RECITALS

- A. Weber Basin has wholesale water supply contracts with most of the drinking water retail systems in Davis and Weber Counties, including a 275 acre-foot contract with Pleasant View.
- B. Pleasant View's Water Purchase contract with Weber Basin was executed in December of 2015, and now it becomes necessary to determine the details of how Pleasant View will gain access to Weber Basin's water supply ("Connection").
- C. Weber Basin currently owns and operates a well (sometimes referred to as North Weber Well) ("Well") located at approximately 825 W 2550 N, Harrisville, Utah (Weber County Parcel # 17-066-0088). Weber Basin currently holds a 25-ft wide access easement from 2550 North to said parcel.
- D. Pleasant View intends to acquire property and construct a pump station ("Pump Station") north of and directly adjacent to the Well parcel.
- E. Pleasant View intends to connect to the discharge line of the Well located in aforementioned access easement.
- F. The Parties agree that it is in the best interest of the public that are served by the Parties to cooperate together in this process.

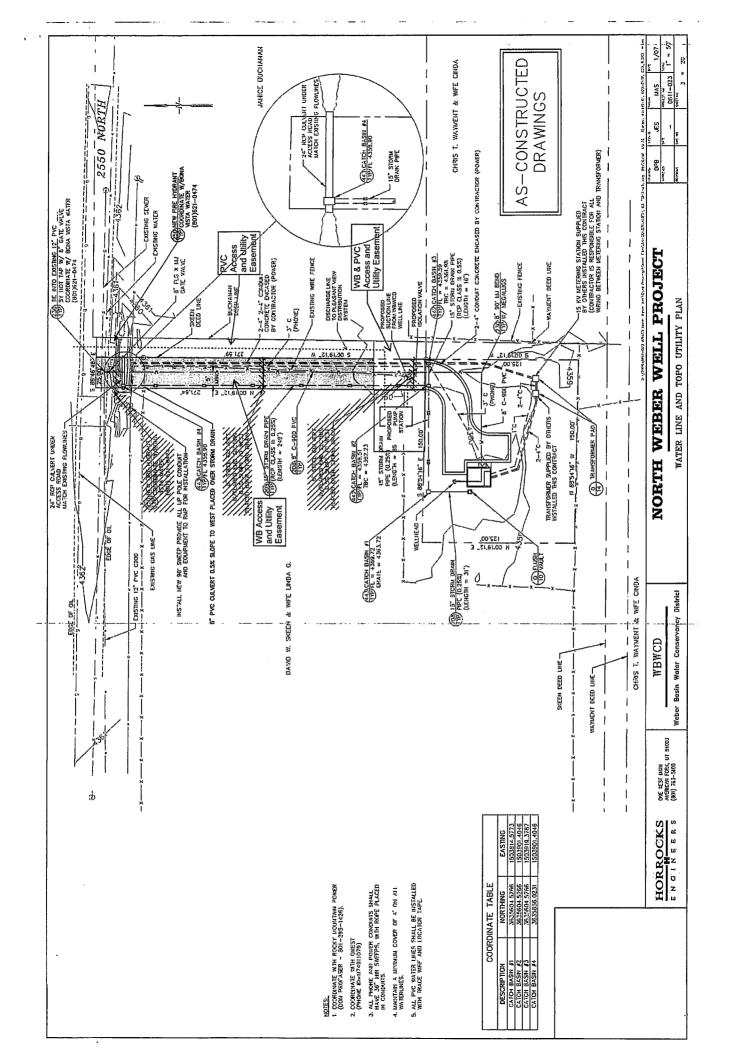
NOW, THEREFORE, based on the material promises contained herein the Parties agree as follows:

- 1. <u>Easements</u>. Easements shall be as follows (see Exhibit A for sketch of proposed easements):
 - A. <u>Existing Weber Basin Access Easement</u>. Weber Basin shall abandon existing access easement upon execution of replacement easements (described below).
 - B. Weber Basin Access and Utility Easement. Weber Basin will obtain an access and utility easement. Said easement will be 25-ft in width, follow the existing Weber Basin Access Easement alignment, but terminate 50-ft north of Well parcel (to be north property line of Pump Station) ("WB Access and Utility Easement").
 - C. <u>Pleasant View Access and Utility Easement</u>. Pleasant View will obtain an access and utility easement to be located east of and adjacent to WB Access and Utility Easement ("PVC Access and Utility Easement").
 - D. <u>Joint Access and Utility Easement</u>. Parties will obtain a joint access and utility easement. Said easement will be located between the terminus of WB Access and Utility Easement and PVC Access and Utility Easement, south 50-ft to north property line of Well parcel, and from the west line of the Existing Weber Basin Access Easement east to the east property line of the Skeen property (Weber County Parcel # 17-066-0096).
 - E. <u>Preparation of Easements</u>. Pleasant View will prepare and provide all easement legal descriptions described in paragraphs B through E above. Each Party is responsible for preparation, execution, and recordation of their easement documents.

- 2. <u>Driveway</u>. Parties shall share in the use, operation, and maintenance of driveway and appurtenances (such as gravel surface and culvert parallel to 2550 North).
- 3. Storm Drain. The Parties shall share in the use, operation, and maintenance of an existing storm drain line located within Existing Weber Basin Access Easement.
- 4. Meters and Piping. After purchase and installation of meters by Pleasant View, Weber Basin shall own, operate, and maintain all meters that monitor flow to and from the Pump Station. Pleasant View shall own, operate, and maintain all other piping and appurtenances from the point of connection that are necessary to deliver flow to and from the Pump Station.
- 5. <u>Necessary Acts and Cooperation</u>. The Parties agree to proceed in good faith to implement the terms and provisions of this MOU.
- 6. <u>Authorization</u>. Each Party signing this Agreement represents that the person signing has authority to sign for that Party.
- 7. Execution of MOU. This MOU may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same MOU.
- 8. <u>Effective Date of MOU</u>. This MOU shall be effective upon execution by the Parties.

IN WITNESS WHEREOF, each party to this MOU has caused it to be executed on the date indicated below.

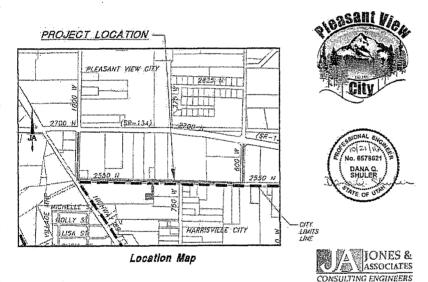
WEBER BASIN WATER CONSERVANCY DISTRICT	PLEASANT VIEW CITY
By: Jay Hul	By:
Its: General Many or CEO	Its:
Date: 3/3/17	Date:



Pleasant View City Corporation WATERLINE & PUMP HOUSE FOR THE

PARTIAL SET FOR HARRISVILLE CUP **APPLICATION**

WEBER BASIN CONNECTION



OCTOBER 2016

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MI PUMP HOUSE PIPING LAYOUT
M2 PUMP HOUSE PIPE SECTION DETAILS
AL GENERAL INFORMATION
AL PUMP HOUSE FLOOR PLAN
AS PUMP HOUSE FOOTING & FOUNDATION PLAN
AS PUMP HOUSE ROOF PLAN
AS PUMP HOUSE ROOF PLAN
AS PUMP HOUSE BUILDING SECTIONS
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A9 PUMP HOUSE BUILDING DETAILS
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FI.1 ELECTRICAL SCHEDULES

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FI.3 ELECTRICAL STE PLAN

FI.4 ELECTRICAL STE PLAN

FI.5.0 PUMP HOUSE POWER PLAN

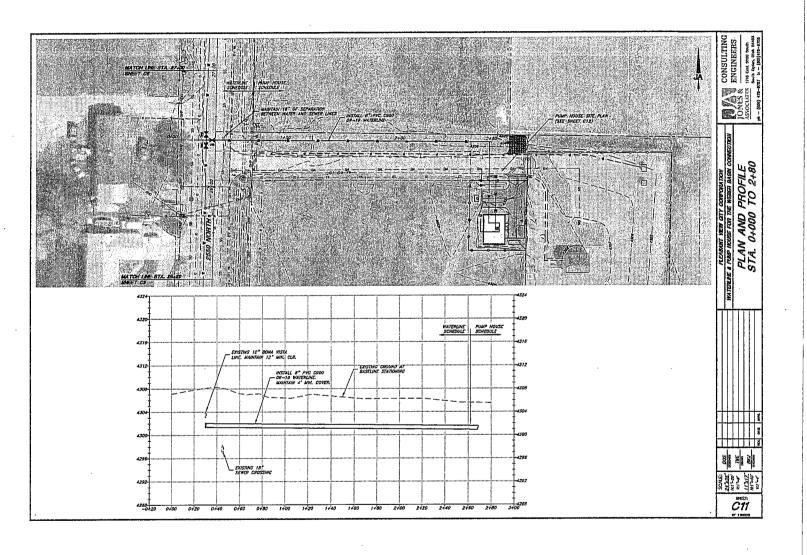
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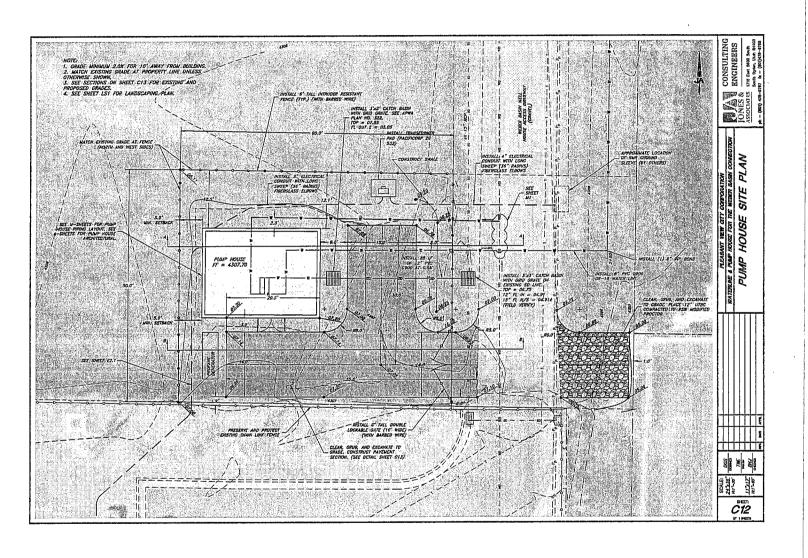
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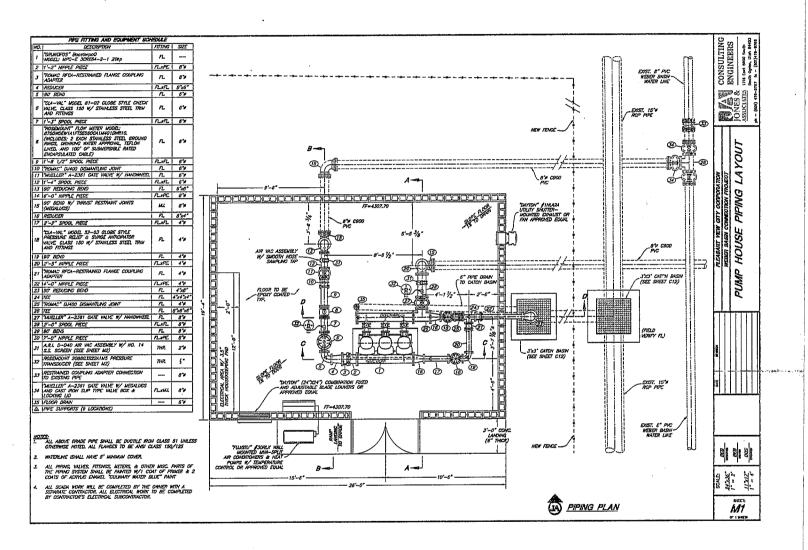
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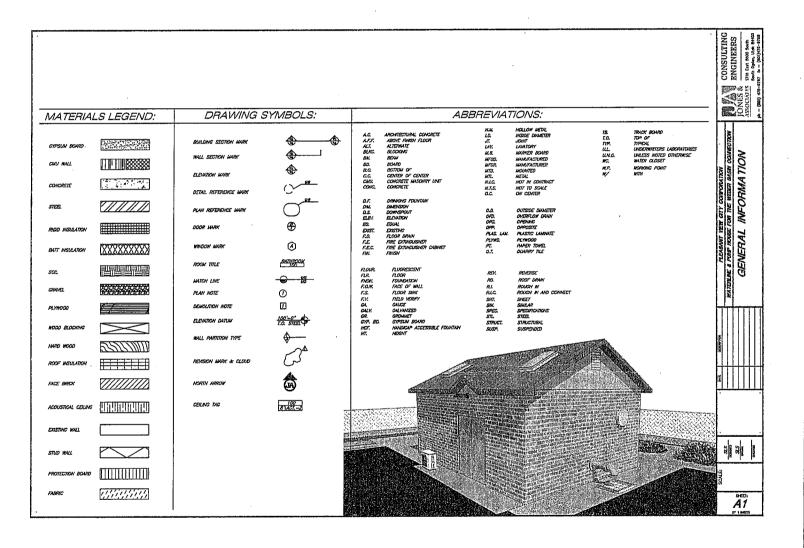
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CS-08 PVC PUBLIC WORKS STANDARDS - CULWARY WATER
CS-09 PVC PUBLIC WORKS STANDARDS - CULWARY WATER
CS-12 PVC PUBLIC WORKS STANDARDS - CULWARY WATER
CS-15 PVC PUBLIC WORKS STANDARDS - STORM DRAIN
CS-20 PVC PUBLIC WORKS STANDARDS - STORM DRAIN
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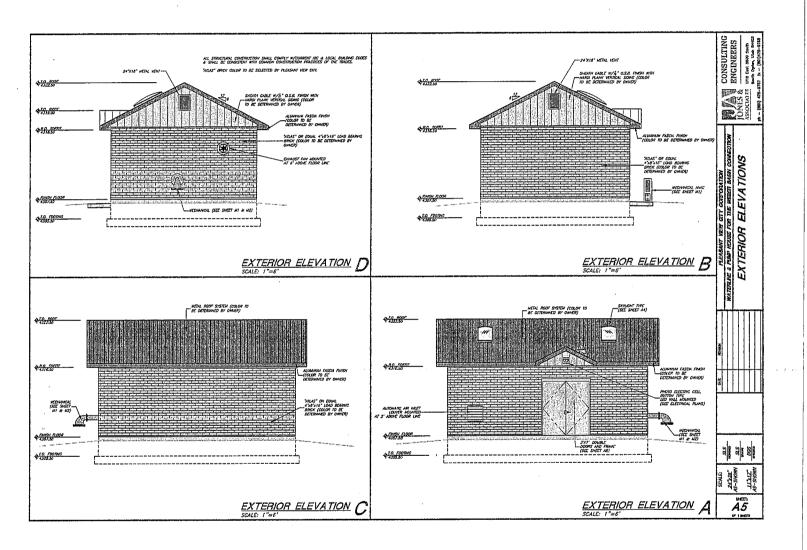
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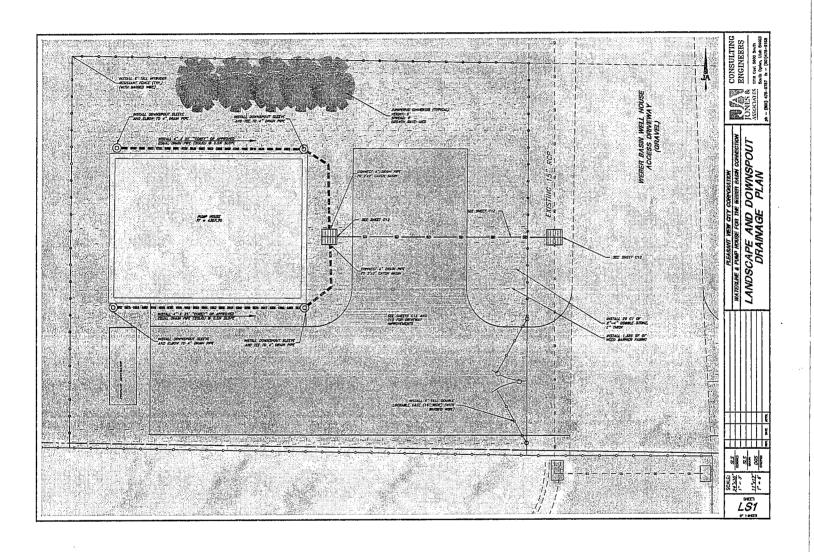


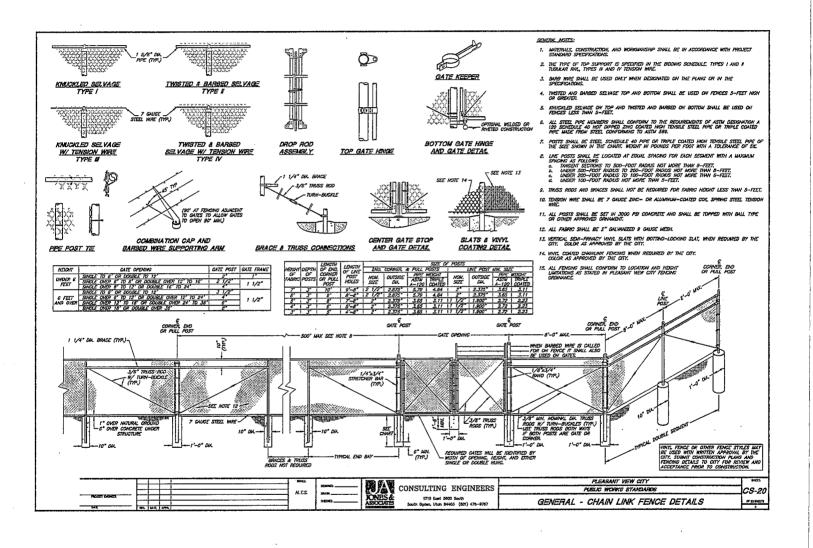












STAFF REPORT TO PLANNING COMMISSION

May 10, 2017

C. Cara Bassett Subdivision - Approval of Preliminary and Final Site Plan

Findings of Fact:

- 1. Property is zoned A-1 (Agricultural) at 325 W 2550 N.
- 2. Developer desires to construct a subdivision that includes three separate lots and a caulde-sac.

Conformance to General Plan:

Proposed use conforms to the General Plan.

Standards for Review:

1. Requirements for site plan approval are outlined in Chapter 10.22.060, section 6.

What the City has:

- 1. Proposed site plan.
- 2. Service letters for the property.
- 3. Application fees paid.

Questions to ask:

1. Site development concerns.

Requirements for approval:

- 1. Construction to comply with all required architecture, landscaping, and screening regulations.
- 2. Development conform to municipal code requirements.
- 3. Compliance with requirements of the City Engineer.
- 4. Compliance with requirements of the Pleasant View City Engineer.

Staff Recommendations:

Grant site plan approval subject to the above requirements.

Required Action:

Motion to Approve (Example: I move to recommend Approval of the site plan/conditional use, list reasons for approval based on the requirements of the ordinance subject to staff and other agency comments, and other conditions as outlined by the planning commission.)

Motion to Deny (Example: I move to recommend Denial of the site plan/conditional use, list reasons for denial based on the requirements of the Ordinance.)

Motion to Table (Example: I move to Table the site plan/conditional use, list reasons for tabling, Date tabled to and requirements for reappearance.)



CONSULTING ENGINEERS

MEMORANDUM

TO:

Andrew Bassett

FROM:

Brandon K. Jones, P.E.

Pleasant View City Engineer

Jones and Associates Consulting Engineers

CC:

Bill Cobabe – Pleasant View City Administrator

Jay Palmer - Pleasant View City Public Works Director Laurence Boswell – Harrisville Land Use Coordinator

RE:

C. CARA BASSETT SUBDIVISION

Review Memo

Date:

May 4, 2017

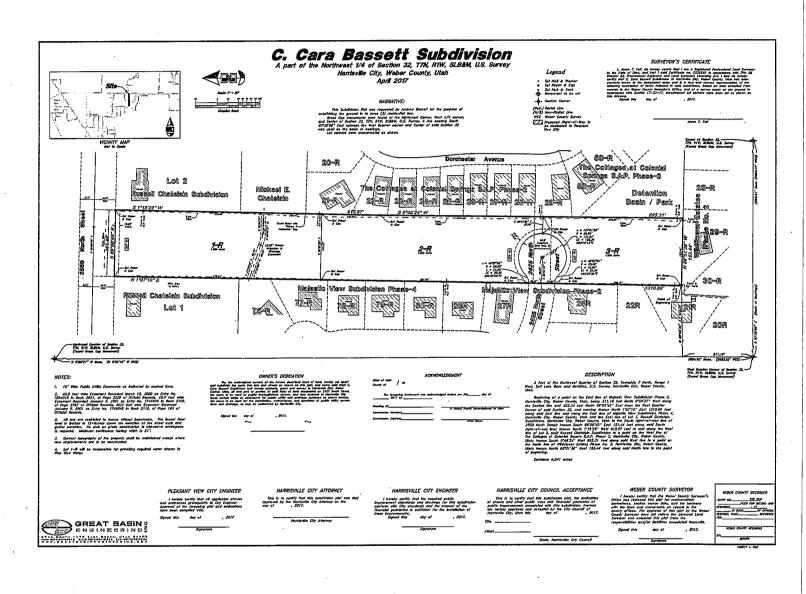
Our office has completed a review of the Plat and Improvement Plans for the C. Cara Bassett Subdivision, received on April 28, 2017 and we recommend approval of the improvements. The following are our comments and recommendations:

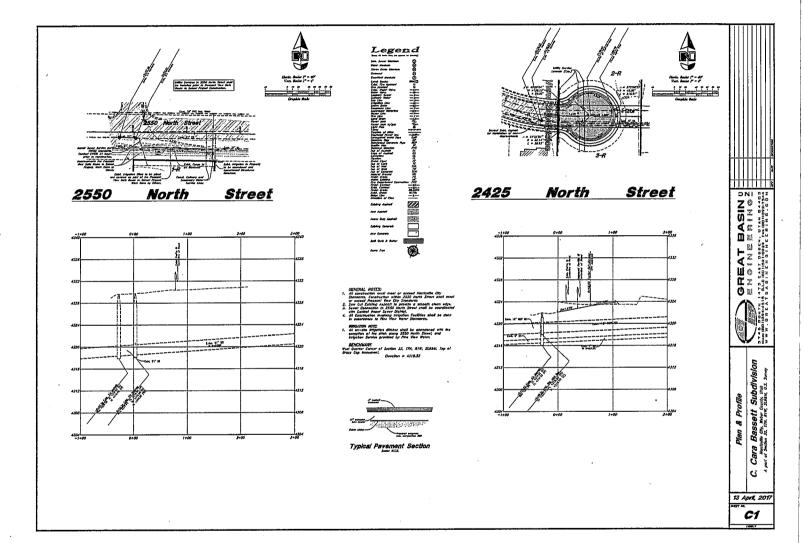
IMPROVEMENT PLANS

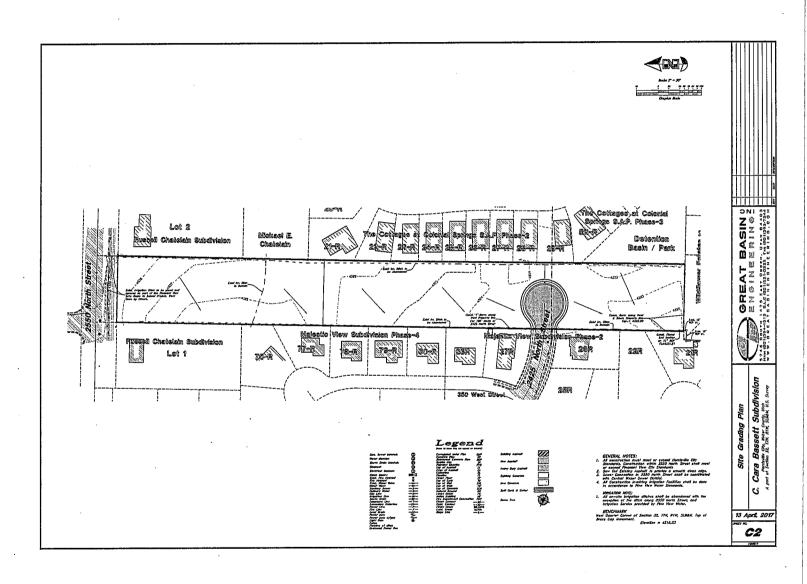
- 1. The asphalt widening, curb and gutter, and sidewalk improvements on 2550 North are being completed as part of the Safe Routes to School Project that the City is completing. The irrigation ditch along 2550 North will also be piped as part of this project. The rightof-way has already been dedicated as a part of the project. No additional dedication to Pleasant View City is required as part of this subdivision.
- 2. The Developer will be responsible to install the utility services to the lot on 2550 North and will need to complete this work prior to the Safe Routes to School Project so that utility cuts are not made in the newly constructed road. Sanitary sewer, culinary water, and secondary water service connections are shown on the plans. An excavation permit will be required and Pleasant View City Standards will need to be followed for all backfill, asphalt patching, etc.
- 3. The 10' wide Public Utility Easement (P.U.E.) along 2550 North is associated with that street and although physically located in Harrisville City, the authorization for use of that PUE should be with Pleasant View City.

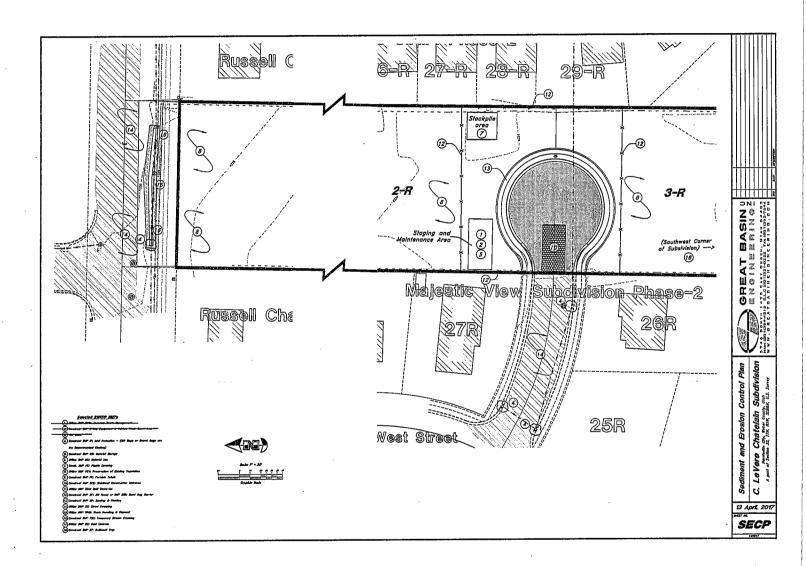
Should you have any questions, please let us know.

Brandon H. Jones









HARRISVILLE CITY PRELIMINARY SUBDIVISION PLAN APPLICATION

Date 03/29/2017	4 · · · · · · · · · · · · · · · · · · ·		. •
Name of Subdivision C. Let	lere Chatelain	Zone	
Approximate Address 2558	N. 325 W.	HAMISVILLE, UT	
Property Owner's Name James	Basseff Address_	59/ N. 2750 W.	
Developer's Name James Bus Address 591 N. 2750 W.	West foint	8710-mail basset by	a hoa-can
Developer's Engineer 674 / B Engineer's Phone #801-394-45			e) great bas
General Contractor		<u> </u>	
Contractor's Phone #	Fax #	E-mail	
Project size-acres 1.5 Numb	per of lots ${\it 3}$	Existing zone	
Secondary Water Available?	<u>5</u>		
Culinary Water Available?	<u>5</u>		
Sewer Connection Available?	7		
Prescripted easements?	<u>S</u> .		
Is Property in a Flood Hazard Area?	<u>)</u>		
Designated wetlands on property?	<u> </u>		
Future proposed trails?	<u> </u>		
Lowest Elevation (Refer to municipal code title 12, p	_ paragraph 12.02.020)		
	APPROVAL DAT	ES	
Pre application meeting 3/9//	7 Prelimina	ary plat review	
Planning Commission	City Cou	ncil	· · · · · · · · · · · · · · · · · · ·
	<u>FEES</u>		
Conceptual / Preliminary: \$2000	+ \$50 per lot or unit	Receipt # 04 % 4	105



April 25, 2017

Harrisville City Planning
Re: C. Levere Chatelain Subdivision

To Whom It May Concern:

I have reviewed the plans for C. Levere Chatelain Subdivision, our Board has approved this development for inclusion into the secondary water district. The water share requirements for this project have been met and we will serve this development upon completion.

Please contact me with any questions or concerns.

Connections & Assessments

801-622-4342



February 13, 2017

Andrew Bassett 1465 Hudson St Ogden, UT 84404

RE: Request 6313414

Dear Mr. Bassett:

Rocky Mountain Power will supply power to property located at or near 325 W 2550 N, Harrisville, UT, with the following provisions:

- Applicant will apply for power by calling 1-888-221-7070
- Applicant or Developer will supply a signed, approved recorded property plat map with lot numbers, addresses, and section corners identified if applicable.
- Residential and Commercial Developer will supply an electronic copy of the subdivision by e-mail, (Auto-cad version 2011), to the estimator assigned to the project.
- Residential Subdivision Developer will pay all costs which are non-refundable above the \$750.00 per lot allowance according to line extension tariff, regulation 12.
- All single lot applicants will be subject to the line extension rules and regulation 12.
- Applicant is responsible to sign a contract after job is approved by Rocky Mountain Power management, and pay any associated costs before work can be scheduled or materials ordered.
- Rocky Mountain Power engineering review may be required and may be subject to additional charges according to our filed line extension tariff, regulation 12.

If you have any questions regarding these provisions, please feel free to call me at 801-629-4434.

Respectfully,

Craig Garn Estimator

Rocky Mountain Power

Andrew Bassett 325 W 2550 N Harrisville, UT 84414

Dear Developer:

Re: Natural Gas Service Availability Letter

Natural gas can be made available to serve the C. Levere Chatelain Subdivision when the following requirements are met:

- 1. Developer provides plat maps, drawings, construction schedules, average size of homes, units, and/or buildings that will be served by natural gas, and any and all other relevant information regarding commercial and residential uses, including but no limited to, proposed natural gas appliances (number and type of appliances per unit, homes, building).
- 2. Review and analysis by Questar Gas' Engineering and/or Pre-Construction Department to determine load requirements. System reinforcement requirements and estimated costs to bring natural gas to the development.

Upon completion of Questar Gas' review of the development's natural gas requirements, agreements will be prepared, as necessary, for high pressure, intermediate high pressure and/or service line extensions required to serve the development. These service extensions must be paid in advance.

To accommodate your construction schedule and provide cost estimates to you, please contact me at your earliest convenience.

Sincerely,

Jory McCormick

Pre-Construction Representative

North View Fire District

315 East 2550 North North Ogden, UT 84414

Phone: 782-8159 Fax: 782-3532

February 13, 2017

To Whom IT May Concern;

As the Authority having Jurisdiction I have been contacted by Mr. Andrew Bassett regarding developing a parcel of land located near 350 West 2550 North, Harrisville UT. North View Fire District covers the cities of Harrisville, Pleasant View and North Ogden. This proposed subdivision falls within the boundaries of North View Fire District.

North View Fire District will provide the proposed development with both Fire and EMS services.

Sincerely,

Ryan Barker Fire Marshal

North View Fire District



Bona Vista Water Improvement District

2020 West 1300 North, Farr West, Utah 84404 Phone (801) 621-0474 Fax (801) 621-0475

February 28, 2017

Harrisville City Planning Commission 363 West Independence Boulevard Harrisville, UT 84404

RE: WILL SERVE LETTER - C. LeVere Chatelain Subdivision

The development is located at approximately 2550 North 325 West consisting of 3 lots.

The Bona Vista Water District does have culinary water available for the above project located at the above address.

A connection for domestic purpose only can be available. The fee at this time for a 3/4" connection and a 5/8" x 3/4" meter is \$1992.00.

You will need to bring proof of secondary water for outside use. The fee needs to be paid and application be made for service before culinary water will be made available.

The owner or contractor will need to furnish all materials and labor to run the service line. The District will furnish and set the water meter. All materials and workmanship must be in accordance with the Water District's specifications which are made available in our office.

Sincerely,

Blake Carlin

Assistant Manager