**MINUTES**

**OF THE BOARD OF COMMISSIONERS OF WEBER COUNTY**

Tuesday, March 21, 2017 - 10:00 a.m.

Commission Chambers, 2380 Washington Blvd., Ogden, Utah

*In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Commission meeting and the substance “in brief” of their comments. Such statements may include opinion or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.*

**Weber County Commissioners:** James Ebert, Kerry W. Gibson (via telephone) and Jim Harvey.

**Other staff Present:** Ricky D. Hatch, CountyClerk/Auditor; David C. Wilson, Deputy County Attorney; and Fátima Fernelius, of the Clerk/Auditor’s Office, who took minutes.

**A.** **Welcome** –Chair Ebert

**B. Invocation** – Dave Mallinak

**C. Pledge of Allegiance** – Mathieu Larsen

**D. Thought of the Day** –Commissioner Harvey

**E.**1**-Presentation of the 5-year fund balances forecast**

Scott Parke, County Comptroller, noted that this process helps give the county an outlook beyond the regular annual budget cycle and a longer term perspective of the county’s budgeting needs. The level of services provided at the current tax rate was reviewed to ensure sustainability. Based on the 2016 ending figures there is a low likelihood of needing a tax increase in the General, Library, Paramedic or Health Funds within the next five years. Currently, there are upward cost pressures in the Municipal Services Fund relating to law enforcement wages. The fees have not been revisited over the last several years and as a result the cost of providing some of the services exceed the amount of money the county collects. This needs to be addressed. Commissioner Harvey said that it is being fiscally responsible to take action early and that users of services need to pay their fair share. Chair Ebert expressed appreciation for the tremendous amount of work put into this financial forecast stating that it gives a better understanding of the county’s direction and helps with better management.

**F.** **Consent Items**:

1. Warrants #1028-1029 and #415065-415287 in the amount of $1,336,413.72
2. Purchase orders in the amount of $329,113.77
3. Minutes for the meeting held on March 14, 2017
4. Request by Weber County Tax Review Committee to grant a second extension for payment of delinquent taxes on parcel #11-089-0014

Commissioner Harvey moved to approve the consent items; Commissioner Gibson seconded.

Commissioner Gibson – aye; Commissioner Harvey – aye; Chair Ebert – aye

**G. Action Items:**

* + - 1. **First reading of an ordinance proposing amendments to the Development Service Fees**

Charlie Ewert, of County Planning, showed a comparison of the county’s existing development review fees, of the proposed fee increases, and the averages of six nearby counties. A comprehensive fee analysis was conducted, which justifies the proposed fees for County Planning, Engineering, Building Inspection and Surveying offices. He outlined the comprehensive process followed, based upon policy, for the various development application services. Staff took a look at what the county is currently charging versus what it could actually be charging and tried to balance that with average fees charged by surrounding communities. There had been two schools of thought: 1) the county could charge the full cost because the taxpayer should not be supplementing development review fees and 2) the services offered provide a benefit for the taxpayers and to the developer and thus there may be a shared cost. Commissioner Harvey expressed thanks for the tremendous amount of work on this 66 page document and efforts to make this fair and equitable. Chair Ebert asked when was the last time that there was a comprehensive review of the fee schedule and it had been 10-20 years.

Commissioner Gibson moved to approve the first reading of an ordinance proposing amendments to the Development Service Fees; Commissioner Harvey seconded.

Commissioner Gibson – aye; Commissioner Harvey – aye; Chair Ebert – aye

2. **Cooperative Agreement by and among Weber County, Utah Division of Forestry Fire and State Lands and the Weber Fire District to pay for a County Fire Warden**

Scott Parke, County Comptroller, stated that previously the State was only allowed to contract with the county and not the Fire District, and it was a cumbersome process that at times resulted in delays. The State can now contract directly with the District and the county is removed as the intermediary.

Commissioner Gibson moved to approve the Cooperative Agreement by/among Weber County, Utah Division of Forestry Fire and State Lands and the Weber Fire District to pay for a County Fire Warden; Commissioner Harvey seconded.

Commissioner Gibson – aye; Commissioner Harvey – aye; Chair Ebert – aye

3. **Final reading of an ordinance establishing financial administration practices – Ordinance 2017-7**

Scott Parke, County Comptroller, noted that this ordinance delegates the authority from the Commission to the Clerk/Auditor and Treasurer’s offices to release funds on routine expenditures after they have gone through the internal controls process. This is a much more efficient procedure.

Commissioner Harvey moved to adopt Ordinance 2017-7 establishing financial administration practices; Commissioner Gibson seconded.

Commissioner Gibson – aye; Commissioner Harvey – aye; Chair Ebert – aye

1. **Contract with Stirrin' Dirt for May Mania Demolition Derby to be held at the Golden Spike Event Center (GSEC) on May 13, 2017**

Duncan Olsen, with GSEC, presented this contract.

Commissioner Harvey moved to approve contract with Stirrin' Dirt for the May Mania Demolition Derby at the Golden Spike Event Center on May 13, 2017; Commissioner Gibson seconded.

Commissioner Gibson – aye; Commissioner Harvey – aye; Chair Ebert – aye

5. **Final reading of ordinance amending the ordinance enacting the imposition & collection of Tourism, Recreation, Cultural, Convention & Airport Facilities taxes – Ordinance 2017-8**

David Wilson, Deputy County Attorney, noted that the first reading occurred last week and that he had not received any direction or input to make changes. This amendment allows expansion of the county’s ordinance to include airport facilities, as permitted by State law.

Commissioner Harvey moved to adopt Ordinance 2017-8 amending the ordinance enacting the imposition and collection of Tourism, Recreation, Cultural, Convention and Airport Facilities Taxes; Commissioner Gibson seconded.

Commissioner Gibson – aye; Commissioner Harvey – aye; Chair Ebert – aye

**H. Public comments**:

Commissioner Harveyexpressed appreciation for the support of the county team stating that he is encouraged by the professionalism, hard work, positive attitudes, efficiencies and all that everyone does to help minimize the burden to individuals who live in our county. He stated that there are many great things happening in our county.

1. **Adjourn**

Commissioner Harvey moved to adjourn at 10:30 a.m.; Commissioner Gibson seconded.

Commissioner Gibson – aye; Commissioner Harvey – aye; Chair Ebert – aye

 Attest:

 James Ebert, Chair Ricky D. Hatch, CPA

Weber County Commission Weber County Clerk/Auditor