



CITY COUNCIL MINUTES
Wednesday, November 9, 2016
Approved January 11, 2017

The following are the minutes of the City Council Meeting of the Herriman City Council. The meeting was held on **Wednesday, November 9, 2016 at 5:00 p.m.** in the Herriman City Community Center Council Chambers, 13011 South Pioneer Street (6000 West), Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the Community Center, on the City's website, and delivered to members of the Council, media, and interested citizens.

Presiding: Mayor Carmen Freeman

Council Members Present: Jared Henderson, Nicole Martin, Craig B. Tischner and Coralee Wessman-Moser

Staff Present: City Manager Brett geo. Wood, Assistant City Manager Gordon Haight, Director of Administration and Communications Tami Moody, City Recorder Jackie Nostrom, City Attorney John Brems, Finance Director Alan Rae, Water Director Justun Edwards, UFA Battalion Chief Riley Pilgrim, Operations Director Monte Johnson, Parks and Recreation Director Wendy Thomas, City Engineer Blake Thomas, Events Manager Danie Bills, Chief Building Official Cathryn Nelson, Human Resources Manager Travis Dunn, Communications Tech Destiny Skinner, Communications Tech Steve Cyr, and Administrative Assistant Shelly Peterson.

5:00 PM - WORK MEETING: *(Front Conference Room)*

1. Council Business

Mayor Carmen Freeman called the meeting to order and welcomed those in attendance.

1.1. Review of this evening's agenda

2. Administrative Reports

2.1. [5:07:07 PM](#) **Animal Control Report** – Michelle Jones, Animal Control Officer
Director of Salt Lake Animal Control Services Talia Butler offered a brief synopsis of the services that the Salt Lake County Department of Animal Services provides for member entities and turned the time over to the Animal Control Officer Michelle Jones. Officer Jones noted that she would microchip and vaccinate pets for no cost to the residents.

[5:14:25 PM](#) *Councilmember Nicole Martin arrived*

Officer Jones continued with the programs that are offered by Salt Lake County relating to youth education, community programs, and pet training. She relayed the challenges that the community faces and how the programs benefit the community. Councilmember Coralee Wessman-Moser thanked Officer Jones for the collaborated effort between Salt Lake County and South Valley Services for services provided.

2.2. [5:37:00 PM](#) Discussion of the Master Development Agreement for the Anthem Master Planned Community – Gordon Haight, Assistant City Manager

[5:37:36 PM](#) *Councilmember Jared Henderson convened the meeting through electronic means.*

Assistant City Manager Gordon Haight presented a video outlining the Master Plan for the Anthem Master Planned Community. Developer Doug Young indicated that he had two proposals that he would like the City Council to consider. The first proposal in the Anthem Development would be to increase the density to 343 units, install an “All Ability Park” as well as a 12 acre dog park, and integrate the development with parks and walkways. The second proposal incorporated 343 detached homes and would change the commercial zoning to generate approximately 1.8 million in tax revenue. He noted that he would like to request that 300 acres be zoned one unit per acre and tie-in Legacy Farm and Utah State, both of which would be located north of Heritage Place.

Mayor Freeman recommended that a neighborhood meeting should be conducted to solicit feedback from residents that would be impacted. Developer Young agreed, and noted that he would initiate the meeting. Assistant City Manager Haight referenced the draft design guidelines that were outlined in the development agreement and pointed out the key elements of the document including: 343 Single Family Detached Units, Parks, Trails, a Concept Plan, and that at least 150 units would target senior living. He explained that the last element would require financing for the installation of infrastructure for the 50-acre commercial site that would be reimbursed through TIF funding. City Attorney John Brems informed the Council that the Development Agreement, Design Guidelines and the Financial Element proposal would be considered at the November 30, 2016 Special City Council Meeting.

2.3. [6:01:32 PM](#) Mountain View Economic Development Commission Discussion – Carmen Freeman, Mayor

Mayor Freeman reminded the Council of the Mountain View Economic Development meeting that he attended last month, and noted that the discussions emphasized the development of the Southwest area of Salt Lake County. He explained that the plan would join the Western Growth Coalition to have a united front in an effort to appropriately plan the growth of the area and added that the City should have some “skin in the game.” Councilmember Moser asked for clarification. Mayor Freeman responded that the group would be able to have influence with State Legislatures with issues like the Utah State Prison relocation. Councilmember Nicole Martin noted that that the idea would be great if the state changed how sales tax is distributed. Mayor Freeman suggested that the contribution to the project could have a cohesive working group that would take advantage of the ZAP Tax incentives. Councilmember Moser disagreed, and expressed her concern of “backroom” deals. Councilmember Craig B. Tischner agreed. Councilmember Martin questioned the goals of the coalition. Mayor Freeman responded that the coalition would advocate and attract appropriate retail development and have a say in the dynamics of development. Councilmember Tischner asked if cities would be willing to give up commercial development. Councilmember Martin

agreed, and added that the coalition would be a great concept if the State of Utah changed how tax monies were distributed. Mayor Freeman advocated for a united voice along the Wasatch Front and suggested that the coalition would allow input from local jurisdictions. Councilmember Moser questioned the purpose of the requested funding and explained that she was not comfortable with a contribution without understanding the intended use of the funds. Mayor Freeman indicated that he would follow up with the Western Growth Coalition.

2.4. [6:28:51 PM](#) Discussion relating to Political Signage – Gordon Haight, Assistant City Manager

Assistant City Manager Haight asked the council for direction regarding what they would like to see in the sign ordinance. City Attorney Brems indicated that the new ordinance would not identify “political signage”. The ordinance would accommodate any signage from a specific starting date to a specific ending date. Councilmember Tischner expressed his support with placing signs along the park strips. Councilmember Moser indicated that property owners reasonably believe that they own the park strip in front of their home. Attorney Brems informed the Council that if they allow signs to be placed in the park strip, this would extend permission to place signage on any City property. Councilmember Martin stated that if the City eliminated placement of political signage, some candidates would not have the opportunity to publicize themselves. Political signs help to educate voters. Councilmember Tischner noted that Utah Department of Transportation (UDOT) adopted a policy that they will not remove political signage unless the placement poses a safety hazard. Councilmember Moser asked if the City would research the UDOT policy language for removing signage.

2.5. [6:44:34 PM](#) Present the draft Economic Plan – Gordon Haight, Assistant City Manager

Assistant City Manager Haight distributed a copy of the draft Economic Plan for the Council to review, and noted that the plan would be presented to the Council at a later date for consideration.

2.6. Informational City Manager Updates

City Manager Brett Wood offered an update on the City Hall construction.

3. [6:53:53 PM](#) Adjournment

Councilmember Moser moved to adjourn the City Council work meeting. Councilmember Tischner seconded the motion, and all voted aye.

7:00 PM - GENERAL MEETING:

1. [7:06:54 PM](#) Call to Order

Mayor Freeman called the meeting to order, and welcomed those in attendance.

1.1. [7:07:56 PM](#) Invocation and Pledge

The Invocation was offered by Scout Jeff Gerdine and the Pledge of Allegiance was led by Scout Troop #1760.

1.2. [7:12:08 PM](#) Approval of Minutes

September 28, 2016 & October 26, 2016

Councilmember Moser moved to approve the minutes of September 28, 2016 and October 26, 2016 as written. Councilmember Martin seconded the motion, and all voted aye.

1.3. [7:09:40 PM](#) Council Recognitions

Councilmember Moser congratulated the Herriman High School band of their five first place victories under the new conductor. Councilmember Martin recognized Providence Hall Junior High School for their media attention from the transformation of their school to the Hogwarts School of Witchcraft and Wizardry from the J.K. Rowling's Harry Potter series.

1.4. [7:09:55 PM](#) Mayor's Comments

Mayor Freeman offered condolences to the Andrew Drisdorf family. He expressed his appreciation to the Unified Police Department for their community involved Halloween Party, and congratulated Herriman High Varsity and Junior Varsity Rugby teams on their State title. Mayor Freeman informed the audience that the Jordan School District Bond passed.

Mayor Freeman noted that he would like to inform residents that with City Hall being constructed, Herriman City has approved two additional crosswalks to be installed along Herriman Main Street on each side of the new City Hall to add an additional level of safety and protection in the area.

2. [7:12:30 PM](#) Public Comment

There were no comments offered.

3. Mayor and Council Comments**3.1. [7:14:11 PM](#) City Council Board and Committee Reports**

Councilmember Tischner indicated that the Wasatch Front Waste and Recycling District has requested a fee increase that will be discussed later in the meeting.

4. Reports, Presentations, and Appointments**4.1. [7:14:38 PM](#) Introduction and Oath of Office for the 2016-2017 Youth Council – Coralee Wessman-Moser, City Council/Youth Council Liaison**

Councilmember Moser informed the audience that in July 2016, Herriman City Youth Council recruited new members. The Youth Council volunteers for activities and service projects within the community. She introduced each member of the 2016-2017 Youth Council: Aaron Burningham, Abby Kynaston, Abigail Chapman, Danielle Fisher, Emily Tanner, Gabi Sudweeks, Jaden Bennett, Kala Hyte, Liam Hyte, Maddy Morgan, McKenna Ingleby, Nicholas Chevalier, Niko Chapman, Quaid Green, Rachel Hale, Ruth Barnum, Sellianda Rome, Tanner Vasica, Tate Williams, Teighan Davis, and Tyler Davis. City Recorder Jackie Nostrom administered the Oath of Office for the 2016-2017 Youth Council.

Councilmember Moser extended her gratitude to the Youth Council for their service.

4.2. [7:26:21 PM](#) Garden Chair Appreciation Presentation – Wendy Thomas, Director of Parks, Recreation and Events

Director of Parks, Recreation and Events Wendy Thomas expressed her appreciation to Garden Chair Trish Slussar for her four seasons of dedication to building up the community garden and ensuring that patrons followed through with their commitments. Ms. Slussar extended her gratitude to the Council and staff for their support of the Community Garden. She indicated that this growing season was the third year of offering donation of produce to the Riverton Senior Center. Over 100 pounds of produce had been

donated in 2016. The Council expressed their appreciation for her service to the community. Applause was offered.

4.3. [7:31:35 PM](#) Introduction of new Unified Police Department Officers – Dwayne Anjewierden, Chief of Police

Chief Anjewierden introduced two new officers that have been recruited to the Herriman Precinct: Patrol Officer Allison Horn and Officer Robert Osmond.

Unified Fire Authority Battalion Chief Riley Pilgrim introduced Station 103 B Platoon Chief Rob Ayers, and noted that he will be a great addition to the Herriman team. Mayor Freeman thanked them for their service, and relayed that the Unified Fire Authority and Unified Police Department are an integral part of Herriman City.

4.4. [7:36:42 PM](#) Recognition of Events and Recreation Manager Danie Bills – Wendy Thomas, Director of Parks, Recreation and Events

Director of Parks, Recreation and Events Wendy Thomas expressed her appreciation to Events and Recreation Manager Danie Bills as she submitted her formal resignation after being employed with Herriman City for over 13 years. Director Thomas displayed a presentation to honor Manager Bills. City Manager Brett Wood expressed his appreciation to Manager Bills, and recited a letter signed by Mayor Carmen Freeman. Applause was offered. The Mayor and Council thanked Manager Bills for her service to Herriman City and wished her well with her future endeavours.

4.5. [8:17:35 PM](#) Presentation of the Herriman City Fiscal Year 2015-2016 Financial Audit – Alan Rae, Finance Director

Finance Director Alan Rae offered a brief overview of the comprehensive financial annual report and turned the time over to Auditor Rob Wood for his report. Auditor Wood informed the Council that his audit concluded a clean opinion in the unmodified report. He reviewed a technical finding that was the only finding in the budget that recognized the funding but not the refunding bonds.

Councilmember Tischner moved to reorder the agenda to have item 6.1 be discussed next. Councilmember Moser seconded the motion, and all voted aye.

5. Consent Agenda

5.1. [8:44:17 PM](#) Approval of a resolution approving updates to the Policy and Procedure Manual – Travis Dunn, Human Resources Manager

Councilmember Moser moved to approve the consent agenda with the following modification: to strike the word “on” in the first sentence and to insert the phrase “City Attorney” after Human Resources to read “Human Resources, City Attorney, and/or City Manager as needed”. Councilmember Martin seconded the motion.

The vote was recorded as follows:

<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Coralee Wessman-Moser</i>	<i>Aye</i>
<i>Councilmember Craig B. Tischner</i>	<i>Aye</i>
<i>Councilmember Nicole Martin</i>	<i>Aye</i>
<i>Mayor Carmen Freeman</i>	<i>Aye</i>

The motion passed unanimously.

6. Discussion and Action Items

6.1. [8:35:44 PM](#) Discussion and consideration of a resolution expressing support of a fee increase for new homes for Wasatch Front Waste and Recycling District – Pam Roberts, Executive Director

Wasatch Front Waste and Recycling District (WFWRD) Executive Director Pam Roberts thanked the Council for the opportunity to present this resolution. She noted that Councilmember Craig B. Tischner is the Herriman representative of the WFWRD Administrative Control Board. The Board previously approved an adjustment of the fees paid by contract customers for waste and recycling services.

Director Roberts presented the proposed amended fee schedule to charge contract services five dollars per container per month, one dollar per side load can per month, and enact a \$50 fee for new customers to help offset the cost of waste and recycling cans furnished. She expressed her appreciation to the Council for their consideration.

Councilmember Tischner moved to approve Resolution. R40-2016 expressing support of a fee increase for new homes for the Wasatch Front Waste and Recycling District. Councilmember Martin seconded the motion.

The vote was recorded as follows:

- Councilmember Jared Henderson* *Aye*
- Councilmember Coralee Wessman-Moser* *Aye*
- Councilmember Craig B. Tischner* *Aye*
- Councilmember Nicole Martin* *Aye*
- Mayor Carmen Freeman* *Aye*

The motion passed unanimously.

Councilmember Tischner thanked Director Roberts for her diligent work.

6.2. [8:48:35 PM](#) Discussion and consideration of a text change to the Sign Ordinance for Large Commercial Signs (File No. 14Z16) – Bryn McCarty, City Planner

City Planner Bryn McCarty noted that the City Council and Planning Commission have discussed making changes to the sign ordinance to allow larger signs for certain commercial projects. The Anthem Design Guidelines were recently adopted by the City Council and show several larger signs being placed along Mountain View Corridor. The ordinance now needs to be amended to allow these type of signs. The draft ordinance would allow for signs on commercial projects larger than 40 acres to be approved with Design Guidelines and an approved Development Agreement. The text change is for on-premise signs and would not permit off-premise signs.

Councilmember Tischner moved to approve Ordinance No. 2016-39 approving a text change to the Sign Ordinance for Large Commercial Signs. Councilmember Moser seconded the motion.

The vote was recorded as follows:

- Councilmember Jared Henderson* *Aye*
- Councilmember Coralee Wessman-Moser* *Aye*
- Councilmember Craig B. Tischner* *Aye*
- Councilmember Nicole Martin* *Aye*

Mayor Carmen Freeman

Aye

The motion passed unanimously.

7. [8:59:09 PM](#) Calendar

7.1. Meetings

- November 17 – Planning Commission Meeting 7:00 p.m.
- November 30 – Special City Council Meeting 5:00 p.m.

7.2. Events

- November 11 – Veterans’ Day
- November 24-25 – Thanksgiving Holiday; City Offices Closed

10. [9:00:05 PM](#) Reconnence to Work Meeting (If Needed)

Events and Recreation Manager Danie Bills offered event highlights for 2016.

8. [9:14:59 PM](#) Closed Session (If Needed)

8.1. *The Herriman City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

Councilmember Moser moved to temporarily recess the City Council meeting to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange or lease of real property as provided by Utah Code Annotated §52-4-205. Councilmember Tischner seconded the motion.

The vote was recorded as follows:

<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Coralee Wessman-Moser</i>	<i>Aye</i>
<i>Councilmember Craig B. Tischner</i>	<i>Aye</i>
<i>Councilmember Nicole Martin</i>	<i>Aye</i>
<i>Mayor Carmen Freeman</i>	<i>Aye</i>

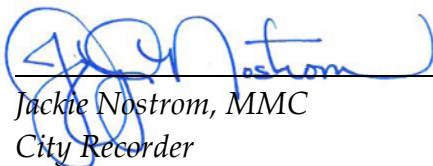
The motion passed unanimously.

The Council reconvened to the City Council work meeting at 10:18 p.m.

9. Adjournment

Councilmember Moser moved to adjourn the City Council Work Meeting at 10:18 p.m. Councilmember Martin seconded the motion, and all voted aye.

I, Jackie Nostrom, City Recorder for Herriman City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on November 9, 2016. This document constitutes the official minutes for the Herriman City Council Meeting.



Jackie Nostrom, MMC
City Recorder