



# HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

## CITY COUNCIL MEETING 363 West Independence Blvd January 10, 2017

MAYOR:

Bruce N. Richins

COUNCIL MEMBERS:

Jeffery Pearce  
Gary Robinson  
Jennifer Jensen  
Ruth Pearce  
Austin Tracy

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

### 7:00 P.M. CITY COUNCIL MEETING

*Presiding: Mayor Bruce Richins*

*Mayor Pro Tem: Jeff Pearce*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Jeff Pearce]
3. **CONSENT ITEMS**
  - a. Approve the minutes of December 13, 2016 as presented.
  - b. Check Register
4. **CONVENE AS THE COMMUNITY REINVESTMENT AGENCY**
  - a. Discussion/possible action to approve CDA on Washington Blvd. [Bill Morris]
5. **BUSINESS ITEMS**
  - a. Presentation of the FY2015-16 audit report. [Christensen, Palmer, & Ambrose]
  - b. Discussion/possible action to grant 1<sup>st</sup> Partial Final Acceptance for Wildflower Subdivision Phase 6. [Bill Morris]
  - c. Discussion/possible action on advice and consent to Mayor's Appointment for: [Mayor Richins]
    - (i) Mayor Pro Tem
    - (ii) Mosquito Abatement Board
  - d. Annual Training – Open and Public Meeting Act. [Bill Morris]
  - e. Annual Training – Non-discrimination and Sexual Harassment Training. [Bill Morris]
6. **PUBLIC COMMENTS - (3 minute maximum)**
7. **MAYOR/COUNCIL FOLLOW-UP:**
8. **CLOSED EXECUTIVE SESSION:** Utah State Code §52-4-204 & §52-4-205(1)(a): The Council may consider a motion to enter into Closed Executive Session for the purpose of discussion of character, professional competence, or physical or mental health of individual(s) and §52-4-205(1)(c) strategy regarding pending or reasonably imminent litigation.
9. **ADJOURN**

DATE POSTED: Jan 6, 2017

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was faxed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website [www.cityofharrisville.com](http://www.cityofharrisville.com) and the State Public Meeting Notice website at <http://pmn.utah.gov>.

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MEETING**  
Tuesday, December 13, 2016 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404

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**Present:** Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Gary Robinson, Council Member Jennifer Jensen, Council Member Ruth Pearce, Council Member Austin Tracy.

**Staff:** Bill Morris, City Administrator, Bryan Fife, Recreation Director, Sean Lambert, Public Works Director, Jennie Knight, City Recorder.

**Visitors:** Bridgette Fife.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Richins called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Mayor Richins led the pledge of allegiance and conducted the opening ceremony.

**3. Consent Items.**

- a. Approve the minutes of November 22, 2016 as presented.
- b. Financial Report

Council Member R. Pearce said she feels Council is looking more for the check register rather than the financial report. Member Robinson said that is what they were asking for specifically. Mayor Richins said this is the budget list of the expenditures in the current budget. Council Member Robinson asked if they could include the current balance for the end of year budget balance sheet. Mayor Richins said that is a question for Lynn Fortie. Council Member Robinson said this shows the actual expenditures without the projected amounts. Mayor Richins said he will ask Lynn Fortie for the other details.

**MOTION: Council Member Jensen motioned to approve the consent items. Council Member R. Pearce seconded the motion. All Council Members voted aye. Motion passed.**

**4. Business Items.**

**a. Presentation of the FY2015-16 audit report.**

Mayor Richins explained this item is not quite ready for presentation. He suggested tabling this item until the next regularly scheduled meeting.

**MOTION: Council Member R. Pearce motioned to table the presentation of the FY2015-16 audit report. Council Member Jensen seconded the motion. All Council Members voted aye. Motion passed.**

**b. Discussion/possible action to adopt 2017 Meeting Schedule.**

Jennie Knight explained the meeting schedule for the 2017 regularly scheduled Council meetings. This action is a formality to adopt the regular meeting schedule. Council Member Jensen asked why we don't meet earlier. Council Member Tracy said she is not available earlier. Mayor Richins pointed out some cities meet earlier and still have longer meetings.

**MOTION: Council Member J. Pearce motioned to adopt the 2017 Meeting Schedule. Council Member Robinson seconded the motion. All Council Members voted aye. Motion passed.**

**c. Discussion/possible action to approve iWorQ contract for building permit services.**

Sean Lambert explained iWorQ is an electronic program to assist with issuing and tracking building permits. Building permits can be tracked online as well as the inspection log. The annual fee schedule will be added to the building permit fees leaving little to no cost to the city. The only cost not passed on through the permit process is the setup costs. This will greatly increase the communication with contractors and subcontractors. The increased cost for a building permit will depend upon the type of permit. Commercial permits will increase approximately \$108 per permit and the minimum inspection cost will increase about \$10 per permit.

Mayor Richins asked Sean Lambert to give a short history of his experience with iWorQ. Sean Lambert explained the online program allows contractors to schedule their own inspections. He is able to login and email any contractor or person who wants to be contacted about the inspections during the building process. Everything regarding the building process is able to be reviewed.

Mayor Richins explained the setup fee for the first year. Sean Lambert said the annual cost covers a yearly training with updates on anything new. iWorQ has great customer service and are usually able to walk people through any problems.

Council Member R. Pearce asked about credit card processing fees. Sean Lambert said the credit card process will stay the same. Plans will be submitted through the city and paid through the city.

Council Member Robinson asked if this item was included in the budget. Sean Lambert said he was hired after the budget session had ended and not involved during the budget work sessions. Mayor Richins pointed out this will not cost the city anything other than the initial setup costs. Council Member Jensen said there are times when things come up that must be addressed outside of the budget period. Typically any changes are addressed during the budget amendment period at the end of the fiscal year. Council Member Robinson said they must open up the budget to make this change. Council Member Jensen said they will follow the appropriate process. Sean Lambert informed Council iWorQ is offering an incentive of a free ipad for signing up before December 20<sup>th</sup>. This will save the city several hundreds of dollars. Council

Member J. Pearce asked if there is a line item in the budget that will cover the setup costs. Sean Lambert said he can review the numbers with Lynn Fortie. Mayor Richins pointed out the iWorQ program will update us into a streamline building permit process.

**MOTION: Council Member J. Pearce motioned to approved iWorQ contract for building permit services. Council Member R. Pearce seconded the motion. A Roll Call vote was taken.**

<b>Council Member Tracy</b>	<b>Yes</b>
<b>Council Member R. Pearce</b>	<b>Yes</b>
<b>Council Member Jensen</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>No</b>
<b>Council Member J. Pearce</b>	<b>Yes</b>

**Motion passed 4-1**

**d. Discussion/possible action to approve 2016 Storm Drain Projects.**

Sean Lambert passed out paper copies of the 2016 Storm Drain Project. He explained storm water comes from Larsen Lane and Walmart on the North side of the DI. There are a lot of trees blown down and lying in the creek in the project area. This project is on the capital improvement master plan. As part of the initial plan, they cleaned the drain in 2001-02. When they cleared the debris they just piled it on the banks. Animals graze in this area as well. Because there are impact fees that need to be used, he feels this project fits the requirements.

Additional storm water from Larsen Lane and Walmart has increased the flow through the area. The city engineer drafted the project and he waited until the winter when lower construction costs might be available. The project area begins on the east end north of the LDS garden and heads west. He has not yet approached the home owner of the property until after Council approval.

The project includes hauling off excess debris and fallen trees and installing concrete piping. Council Member Tracy asked if any trees would be removed. Council Member Jensen pointed out the project lists tree removal. Sean Lambert explained any trees that would impede the piping would be removed. Council Member Jensen asked if this is city owned property. Sean Lambert said the city has an easement to address storm water issues. Mayor Richins asked about the area behind the storage units on the south side. Sean Lambert said this is currently piped. The project will continue the piping to the west.

Sean Lambert briefly explained the requirements when using collecting and dispersing impact fee money. If not used in the proper time frame, the money must be returned to the residents where it was collected. He also informed Council he would like to meet with affected property owners because he does not want to take away a water source that might be used for animal raising.

Council Member Robinson asked about the bid language. Bill Morris explained how the bid process works. Sean Lambert pointed out this is a good time to seek bids because prices are typically lower. Council Member Robinson expressed his concern with

pouring concrete during the cold. Sean Lambert said the contractors will have equipment to protect the concrete.

Council Member J. Pearce asked about the flow from upstream. Sean Lambert reviewed the flow of storm water from Washington Blvd where Ogden City connects into the city storm water flow west towards the project area. Council Member Robinson asked if Ogden City is paying for the connection to Harrisville. Sean Lambert explained that each city is responsible for the storm water throughout their city. We do not pay our bordering cities where we connect to their storm water. This is not necessarily fair but we take care of the water within our city.

**MOTION: Council Member Tracy motioned to approve 2016 Storm Drain Projects. Council Member R. Pearce seconded the motion. A Roll Call vote was taken.**

<b>Council Member Tracy</b>	<b>Yes</b>
<b>Council Member R. Pearce</b>	<b>Yes</b>
<b>Council Member Jensen</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member J. Pearce</b>	<b>Yes</b>

**Motion passed 5-0**

5. **CLOSED EXECUTIVE SESSION:** Utah State Code §52-4-204 & §52-4-205(1)(a): The Council may consider a motion to enter into Closed Executive Session for the purpose of discussion of character, professional competence, or physical or mental health of individual(s) and §52-4-205(1)(c) strategy regarding pending or reasonably imminent litigation.

**MOTION: Council Member R. Pearce motioned to close the public meeting and enter into a Closed Executive Session. Council Member Jensen seconded the motion.**

**A Roll Call vote was taken. All aye.**

Mayor and Council convened into a Closed Executive Session.

**MOTION: Council Member Jensen motioned to close the Closed Executive Session and reconvene the public meeting. Council Member Tracy seconded the motion.**

**A Roll Call vote was taken. All aye.**

**6. Business Items cont.**

- e. Discussion/possible action to approve staff coordinated effort for City Community Events.

Bill Morris said as was discussed during the executive session Council may continue if they wish to approve the staff coordinated effort for city community events. Council

Member Robinson expressed his desire to hold a public hearing to make changes to the city budget.

**MOTION: Council Member R. Pearce motioned to approve the proposal for staff coordinated effort for City Community Events subject to the Mayors discussion on compensation package that was discussed during the closed executive session. Council Member Jensen seconded the motion.**

**A Roll Call vote was taken.**

<b>Council Member Tracy</b>	<b>Yes</b>
<b>Council Member R. Pearce</b>	<b>Yes</b>
<b>Council Member Jensen</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>No</b>
<b>Council Member J. Pearce</b>	<b>Yes</b>

**Motion passed 4-1.**

**7. Public Comments - (3 minute maximum)**

No public comments were offered.

**8. Mayor/Council Follow-Up:**

Mayor Richins informed Council of the Local Legislature's Day at the State Capital in January. Mayor and Council gave discussion about who will attend and when the due date is for registration.

Bill Morris said the audit report will be ready for the January meeting.

Bill Morris said the council will meet for the Community Reinvestment Agency in coordination for a potential development over on Washington Blvd. There is one issue of how to tie a road into Larsen Lane. The city engineer suggested lining up the intersection. We will be talking about issues and any potential conflicts. We are trying to follow a plan for a mixed use area. This just came from project management meeting last week. The regular Council meeting will be held once the Community Reinvestment Agency adjourns. We will also try to hold the annual training for open meeting, sexual harassment, and non-discrimination.

Council Member Jensen reported on the transportation committee. Mayor and Council gave a brief discussion on transportation recommendations on 1100 North, Larsen Lane, 400 North, and North Harrisville Road. Bill Morris explained he is already scheduled to meet with Council Member J. Pearce and Sean Lambert to discuss transportation needs.

Mayor Richins pointed out the possibility for state funding for Larsen Lane.

Council Member Robinson asked about the rules and regulations on email discussions between Council. Jennie Knight said email discussions are allowed as long as she is included to meet any future GRAMA requirements.

**9. Adjourn.**

Mayor Richins declared the meeting adjourned at 8:09pm

**ATTEST:**

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**BRUCE RICHINS**  
Mayor

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**JENNIE KNIGHT**  
City Recorder  
Approved this 10<sup>th</sup> day of January, 2017

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount	
<b>44133</b>										
12/16	12/20/2016	44133	1332	NORTH VIEW FIRE AGEN	09.30.16	1	10-22400	.00	5,193.75-	V
12/16	12/20/2016	44133	1332	NORTH VIEW FIRE AGEN	11.10.16	1	10-44-330	.00	60.00-	V
12/16	12/20/2016	44133	1332	NORTH VIEW FIRE AGEN	11.10.16	2	10-51-330	.00	150.00-	V
12/16	12/20/2016	44133	1332	NORTH VIEW FIRE AGEN	11.10.16	3	10-61-330	.00	60.00-	V
12/16	12/20/2016	44133	1332	NORTH VIEW FIRE AGEN	11.10.16	4	10-71-330	.00	15.00-	V
Total 44133:								.00	5,478.75-	
<b>44193</b>										
12/16	12/08/2016	44193	1349	OFFICEMAX	12.05.16	1	10-44-600	.00	19.98	M
Total 44193:								.00	19.98	
<b>44194</b>										
12/16	12/08/2016	44194	12	A-1 UNIFORMS	38036	1	10-51-615	.00	180.63	
Total 44194:								.00	180.63	
<b>44195</b>										
12/16	12/08/2016	44195	136	BAKER'S DIESEL INJ. SV	B37398	1	10-61-590	.00	194.13	
Total 44195:								.00	194.13	
<b>44196</b>										
12/16	12/08/2016	44196	183	BEUS, JODI	11.19.16	1	10-51-305	.00	70.00	
Total 44196:								.00	70.00	
<b>44197</b>										
12/16	12/08/2016	44197	303	CARD SERVICE CENTER	00694335	1	10-44-330	.00	39.00	
12/16	12/08/2016	44197	303	CARD SERVICE CENTER	18835556	1	10-51-600	.00	39.90	
12/16	12/08/2016	44197	303	CARD SERVICE CENTER	87220083	1	10-44-600	.00	207.98	
12/16	12/08/2016	44197	303	CARD SERVICE CENTER	87220083	2	10-44-600	.00	29.98	
12/16	12/08/2016	44197	303	CARD SERVICE CENTER	87220083	3	10-44-600	.00	22.90	
12/16	12/08/2016	44197	303	CARD SERVICE CENTER	95737749	1	53-62-600	.00	217.49	
Total 44197:								.00	557.25	
<b>44198</b>										
12/16	12/08/2016	44198	322	REVERE HEALTH	161109048	1	10-71-330	.00	56.00	
12/16	12/08/2016	44198	322	REVERE HEALTH	161109048	2	10-71-330	.00	56.00	
Total 44198:								.00	112.00	
<b>44199</b>										
12/16	12/08/2016	44199	325	CENTURY LINK	11.28.16	1	10-45-530	.00	37.41	
12/16	12/08/2016	44199	325	CENTURY LINK	11.28.16.01	1	10-45-530	.00	194.43	
12/16	12/08/2016	44199	325	CENTURY LINK	1393211910	1	10-45-530	.00	19.14	
Total 44199:								.00	250.98	



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
<b>44200</b>									
12/16	12/08/2016	44200	350	CHILD SUPPORT SERVIC	12.02.16	1	10-22295	.00	176.31
12/16	12/08/2016	44200	350	CHILD SUPPORT SERVIC	12.02.16	2	10-22295	.00	281.08
Total 44200:								.00	457.39
<b>44201</b>									
12/16	12/08/2016	44201	394	COMCAST	11.27.16	1	10-45-304	.00	130.96
12/16	12/08/2016	44201	394	COMCAST	11.28.16	1	10-45-304	.00	85.26
Total 44201:								.00	216.22
<b>44202</b>									
12/16	12/08/2016	44202	481	DAVIS, ALICIA	12.08.16	1	10-42-620	.00	225.00
Total 44202:								.00	225.00
<b>44203</b>									
12/16	12/08/2016	44203	551	EASTON, MARLA	09.02.16	1	10-51-305	.00	70.00
Total 44203:								.00	70.00
<b>44204</b>									
12/16	12/08/2016	44204	909	JACKSON, MAXWELL	12.07.16	1	10-51-600	.00	16.05
Total 44204:								.00	16.05
<b>44205</b>									
12/16	12/08/2016	44205	969	JUNK, MICHAEL S.	12.01.16	1	10-45-630	.00	512.50
12/16	12/08/2016	44205	969	JUNK, MICHAEL S.	12.01.16	2	10-45-630	.00	75.00
12/16	12/08/2016	44205	969	JUNK, MICHAEL S.	12.01.16	3	10-42-630	.00	512.50
Total 44205:								.00	1,100.00
<b>44206</b>									
12/16	12/08/2016	44206	1227	MOORE, DENNIS	11.28.16	1	10-51-615	.00	44.95
Total 44206:								.00	44.95
<b>44207</b>									
12/16	12/08/2016	44207	1239	MORRIS, WILLIAM M, PC	12.01.16	1	10-56-250	.00	838.75
Total 44207:								.00	838.75
<b>44208</b>									
12/16	12/08/2016	44208	1372	OLDS, PAUL H.	11.21.16	1	10-42-630	.00	90.00
12/16	12/08/2016	44208	1372	OLDS, PAUL H.	11.21.16	2	10-42-630	.00	90.00
12/16	12/08/2016	44208	1372	OLDS, PAUL H.	11.21.16	3	10-42-630	.00	90.00
12/16	12/08/2016	44208	1372	OLDS, PAUL H.	11.21.16	4	10-42-630	.00	90.00
12/16	12/08/2016	44208	1372	OLDS, PAUL H.	11.21.16	5	10-42-630	.00	90.00
Total 44208:								.00	450.00
<b>44209</b>									
12/16	12/08/2016	44209	1469	POSTMASTER	12.01.16	1	10-44-620	.00	470.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 44209:								.00	470.00
<b>44210</b>									
12/16	12/08/2016	44210	1514	QUESTAR GAS	12.02.16	1	10-45-410	.00	251.90
12/16	12/08/2016	44210	1514	QUESTAR GAS	12.02.16	2	10-45-410	.00	230.91
12/16	12/08/2016	44210	1514	QUESTAR GAS	12.02.16	3	10-45-810	.00	189.96
Total 44210:								.00	672.77
<b>44211</b>									
12/16	12/08/2016	44211	1573	RICHINS, BRUCE	12.05.16	1	10-41-380	.00	134.88
Total 44211:								.00	134.88
<b>44212</b>									
12/16	12/08/2016	44212	1576	RIDGELINE DESIGN ARC	11.15.16	1	10-45-800	.00	1,800.00
Total 44212:								.00	1,800.00
<b>44213</b>									
12/16	12/08/2016	44213	1628	RUSH TRUCK CENTERS	3004447033	1	10-61-430	.00	202.57
Total 44213:								.00	202.57
<b>44214</b>									
12/16	12/08/2016	44214	1691	SHAFER, MARIA ANGELI	12.07.16	1	10-42-622	.00	39.80
Total 44214:								.00	39.80
<b>44215</b>									
12/16	12/08/2016	44215	1752	SOWBY, DAVID	12.08.16	1	10-71-625	.00	340.00
Total 44215:								.00	340.00
<b>44216</b>									
12/16	12/08/2016	44216	1835	TEASDALE, ANGIE	12.08.16	1	10-71-625	.00	160.00
Total 44216:								.00	160.00
<b>44217</b>									
12/16	12/08/2016	44217	1921	UTAH CHAPTER ICC	12.08.16	1	10-56-330	.00	300.00
Total 44217:								.00	300.00
<b>44218</b>									
12/16	12/08/2016	44218	1923	UTAH COMMUNICANTIO	62442	1	10-51-665	.00	511.50
Total 44218:								.00	511.50
<b>44219</b>									
12/16	12/08/2016	44219	1953	UTAH STATE TAX COMMI	11.30.16	1	10-22230	.00	3,054.38
Total 44219:								.00	3,054.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
<b>44220</b>									
12/16	12/08/2016	44220	1954	UTAH STATE TREASURE	11.30.16	1	10-35-510	.00	6,853.13
Total 44220:								.00	6,853.13
<b>44221</b>									
12/16	12/08/2016	44221	2023	WASTE MANAGEMENT O	1856390-2682-1	1	60-52-440	.00	28,036.92
12/16	12/08/2016	44221	2023	WASTE MANAGEMENT O	1856542-2682-7	1	53-62-600	.00	1,496.17
Total 44221:								.00	29,533.09
<b>44222</b>									
12/16	12/08/2016	44222	2095	WHITEHEAD WHOLESAL	S1276355.001	1	10-61-431	.00	36.32
12/16	12/08/2016	44222	2095	WHITEHEAD WHOLESAL	S1276549.001	1	10-61-431	.00	23.57
Total 44222:								.00	59.89
<b>44223</b>									
12/16	12/08/2016	44223	2112	WILSON, MARK	12.08.16	1	10-42-620	.00	225.00
Total 44223:								.00	225.00
<b>44224</b>									
12/16	12/08/2016	44224	2168	UT DEPT OF WORKFORC	12.01.16	1	10-71-200	.00	2.96
Total 44224:								.00	2.96
<b>44225</b>									
12/16	12/08/2016	44225	2192	T-MOBILE	11.21.16	1	10-45-530	.00	688.65
12/16	12/08/2016	44225	2192	T-MOBILE	11.21.16.01	1	10-51-665	.00	309.00
Total 44225:								.00	997.65
<b>44226</b>									
12/16	12/08/2016	44226	2209	R.A.D. SYSTEMS	17RCT4675	1	10-51-640	.00	75.00
Total 44226:								.00	75.00
<b>44227</b>									
12/16	12/08/2016	44227	2269	MOUNTAINLAND SUPPL	S101994833.001	1	53-62-600	.00	771.46
12/16	12/08/2016	44227	2269	MOUNTAINLAND SUPPL	S1020080292.001	1	53-62-600	.00	66.07
Total 44227:								.00	837.53
<b>44237</b>									
12/16	12/20/2016	44237	32	AFLAC	274342	1	10-22281	.00	650.54
Total 44237:								.00	650.54
<b>44238</b>									
12/16	12/20/2016	44238	110	SUN LIFE FINANCIAL	12.20.16	1	10-22290	.00	596.14
Total 44238:								.00	596.14
<b>44239</b>									
12/16	12/20/2016	44239	208	BLUE STAKES OF UTAH	UT201603911	1	10-61-410	.00	54.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 44239:								.00	54.00
<b>44240</b>									
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	11.30.16	1	10-71-410	.00	74.26
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	11.30.16	2	10-71-410	.00	16.21
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	11.30.16	3	10-71-410	.00	16.21
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	11.30.16	4	10-71-410	.00	47.02
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	11.30.16	5	10-45-410	.00	37.25
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	11.30.16	6	10-45-810	.00	30.58
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	11.30.16	7	10-45-410	.00	25.11
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	11.30.16	8	10-45-410	.00	18.55
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	5256	1	50-62-750	.00	83.20
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	5278	1	50-62-310	.00	1,006.85
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	5278	2	53-62-310	.00	1,006.85
12/16	12/20/2016	44240	218	BONA VISTA WATER IMP	5278	3	60-52-310	.00	1,006.85
Total 44240:								.00	3,368.94
<b>44241</b>									
12/16	12/20/2016	44241	300	CANON SOLUTIONS AME	4020861685	1	10-44-602	.00	35.47
Total 44241:								.00	35.47
<b>44242</b>									
12/16	12/20/2016	44242	312	CASELLE, INC	77034	1	10-45-301	.00	469.00
Total 44242:								.00	469.00
<b>44243</b>									
12/16	12/20/2016	44243	325	CENTURY LINK	12.01.16	1	10-45-530	.00	303.97
Total 44243:								.00	303.97
<b>44244</b>									
12/16	12/20/2016	44244	350	CHILD SUPPORT SERVIC	12.16.16	1	10-22295	.00	281.08
12/16	12/20/2016	44244	350	CHILD SUPPORT SERVIC	12.16.16	2	10-22295	.00	176.31
Total 44244:								.00	457.39
<b>44245</b>									
12/16	12/20/2016	44245	359	CHRISTENSEN, PALMER,	11706	1	10-45-310	.00	3,603.64
Total 44245:								.00	3,603.64
<b>44246</b>									
12/16	12/20/2016	44246	363	SHRED IT USA, LLC	8121321827	1	10-45-701	.00	65.68
Total 44246:								.00	65.68
<b>44247</b>									
12/16	12/20/2016	44247	394	COMCAST	12.04.16	1	10-45-304	.00	85.96
Total 44247:								.00	85.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
<b>44248</b>									
12/16	12/20/2016	44248	535	DOXEY, COLETTE	12.19.16	1	10-71-628	.00	50.00
Total 44248:								.00	50.00
<b>44249</b>									
12/16	12/20/2016	44249	546	DYNAQUEST TECHNOLO	20059057	1	10-45-301	.00	127.95
12/16	12/20/2016	44249	546	DYNAQUEST TECHNOLO	20059076	1	10-45-301	.00	970.00
Total 44249:								.00	1,097.95
<b>44250</b>									
12/16	12/20/2016	44250	575	EVCO	OG151770	1	10-61-459	.00	85.09
Total 44250:								.00	85.09
<b>44251</b>									
12/16	12/20/2016	44251	635	FREEDOM MAILING SER	30252	1	10-45-303	.00	188.29
Total 44251:								.00	188.29
<b>44252</b>									
12/16	12/20/2016	44252	849	HUNT, TREVOR	12.20.16	1	10-34-710	.00	45.00
Total 44252:								.00	45.00
<b>44253</b>									
12/16	12/20/2016	44253	929	JENSEN, KEVIN	11.09.16	1	10-56-240	.00	50.00
Total 44253:								.00	50.00
<b>44254</b>									
12/16	12/20/2016	44254	940	JIMMYS FLOWER SHOP	00787881	1	10-45-700	.00	49.99
Total 44254:								.00	49.99
<b>44255</b>									
12/16	12/20/2016	44255	957	JONES & ASSOCIATES E	17579	1	53-62-600	.00	94.00
12/16	12/20/2016	44255	957	JONES & ASSOCIATES E	17580	1	53-62-600	.00	89.00
12/16	12/20/2016	44255	957	JONES & ASSOCIATES E	17580	2	53-62-600	.00	267.00
12/16	12/20/2016	44255	957	JONES & ASSOCIATES E	17580	3	53-62-600	.00	44.50
12/16	12/20/2016	44255	957	JONES & ASSOCIATES E	17580	4	53-62-600	.00	44.50
12/16	12/20/2016	44255	957	JONES & ASSOCIATES E	17581.00	1	10-44-300	.00	907.50
12/16	12/20/2016	44255	957	JONES & ASSOCIATES E	17581.00	2	10-44-300	.00	489.50
12/16	12/20/2016	44255	957	JONES & ASSOCIATES E	17581.00	3	10-44-300	.00	178.00
Total 44255:								.00	2,114.00
<b>44256</b>									
12/16	12/20/2016	44256	1061	LEE, GERALD	12.20.16	1	10-34-710	.00	45.00
Total 44256:								.00	45.00
<b>44257</b>									
12/16	12/20/2016	44257	1110	LOWE'S	901564	1	10-61-431	.00	32.29
12/16	12/20/2016	44257	1110	LOWE'S	901934	1	10-61-425	.00	21.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
12/16	12/20/2016	44257	1110	LOWE'S	902208	1	10-61-431	.00	3.74
12/16	12/20/2016	44257	1110	LOWE'S	902382	1	10-61-431	.00	65.55
12/16	12/20/2016	44257	1110	LOWE'S	902539	1	10-61-431	.00	60.32
12/16	12/20/2016	44257	1110	LOWE'S	902816	1	10-61-425	.00	71.92
12/16	12/20/2016	44257	1110	LOWE'S	902887	1	10-45-820	.00	18.47
Total 44257:								.00	274.07
<b>44258</b>									
12/16	12/20/2016	44258	1214	MODEL LINEN SUPPLY	0666174-00	1	10-45-430	.00	52.67
Total 44258:								.00	52.67
<b>44259</b>									
12/16	12/20/2016	44259	1332	NORTH VIEW FIRE DISTR	09.30.16.01	1	10-22400	.00	5,193.75
12/16	12/20/2016	44259	1332	NORTH VIEW FIRE DISTR	11.10.16.01	1	10-44-330	.00	60.00
12/16	12/20/2016	44259	1332	NORTH VIEW FIRE DISTR	11.10.16.01	2	10-51-330	.00	150.00
12/16	12/20/2016	44259	1332	NORTH VIEW FIRE DISTR	11.10.16.01	3	10-61-330	.00	60.00
12/16	12/20/2016	44259	1332	NORTH VIEW FIRE DISTR	11.10.16.01	4	10-71-330	.00	15.00
Total 44259:								.00	5,478.75
<b>44260</b>									
12/16	12/20/2016	44260	1504	PUBLIC EMPLOYEES HE	12.31.16	1	10-22280	.00	26,820.05
12/16	12/20/2016	44260	1504	PUBLIC EMPLOYEES HE	12.31.16	2	10-51-200	.00	21.28
12/16	12/20/2016	44260	1504	PUBLIC EMPLOYEES HE	12.31.16	3	10-22280	.00	580.10
Total 44260:								.00	27,421.43
<b>44261</b>									
12/16	12/20/2016	44261	1600	ROCKY MOUNTAIN POW	12.15.16	1	10-45-410	.00	1,989.06
12/16	12/20/2016	44261	1600	ROCKY MOUNTAIN POW	12.15.16	2	10-45-810	.00	158.74
12/16	12/20/2016	44261	1600	ROCKY MOUNTAIN POW	12.15.16	3	10-71-410	.00	349.02
12/16	12/20/2016	44261	1600	ROCKY MOUNTAIN POW	12.15.16	4	10-71-410	.00	12.42
12/16	12/20/2016	44261	1600	ROCKY MOUNTAIN POW	12.15.16	5	10-45-410	.00	11.21
12/16	12/20/2016	44261	1600	ROCKY MOUNTAIN POW	12.15.16	6	10-71-410	.00	32.38
12/16	12/20/2016	44261	1600	ROCKY MOUNTAIN POW	12.15.16	7	10-45-410	.00	644.06
12/16	12/20/2016	44261	1600	ROCKY MOUNTAIN POW	12.15.16	8	10-71-410	.00	47.18
Total 44261:								.00	3,244.07
<b>44262</b>									
12/16	12/20/2016	44262	1711	SHUMAN, ROGER	11.09.16	1	10-56-240	.00	50.00
Total 44262:								.00	50.00
<b>44263</b>									
12/16	12/20/2016	44263	1734	SMITH, BILL	11.09.16	1	10-56-240	.00	50.00
Total 44263:								.00	50.00
<b>44264</b>									
12/16	12/20/2016	44264	1752	SOWBY, DAVID	12.17.16	1	10-71-625	.00	185.00
Total 44264:								.00	185.00

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<b>44265</b>									
12/16	12/20/2016	44265	1835	TEASDALE, ANGIE	12.15.16	1	10-71-625	.00	65.00
Total 44265:								.00	65.00
<b>44266</b>									
12/16	12/20/2016	44266	1937	UTAH LOCAL GOVT INS	1538795	1	10-45-520	.00	997.50
Total 44266:								.00	997.50
<b>44267</b>									
12/16	12/20/2016	44267	1965	VALLEY EXTREME CLEA	1399	1	10-45-430	.00	905.00
Total 44267:								.00	905.00
<b>44268</b>									
12/16	12/20/2016	44268	2004	WALMART COMMUNITY	004909	1	10-51-600	.00	39.97
12/16	12/20/2016	44268	2004	WALMART COMMUNITY	005980	1	10-51-590	.00	128.94
Total 44268:								.00	168.91
<b>44269</b>									
12/16	12/20/2016	44269	2068	WEISS, STEPHEN	11.09.16	1	10-56-240	.00	50.00
Total 44269:								.00	50.00
<b>44270</b>									
12/16	12/20/2016	44270	2084	WESTLAND FORD	FOCS459923	1	10-51-430	.00	754.07
12/16	12/20/2016	44270	2084	WESTLAND FORD	FOCS461571	1	10-51-430	.00	11.95
Total 44270:								.00	766.02
<b>44271</b>									
12/16	12/20/2016	44271	2095	WHITEHEAD WHOLESAL	S1271742.002	1	10-61-431	.00	155.81
Total 44271:								.00	155.81
<b>44272</b>									
12/16	12/20/2016	44272	2127	WRIGHT SIGNS INC	142256	1	10-71-260	.00	86.00
Total 44272:								.00	86.00
<b>44273</b>									
12/16	12/20/2016	44273	2135	YOUNG, PATRICIA	11.09.16	1	10-56-240	.00	50.00
Total 44273:								.00	50.00
<b>44274</b>									
12/16	12/20/2016	44274	2159	URS - UTAH RETIREMEN	12.20.16	1	10-22260	.00	3,110.31
Total 44274:								.00	3,110.31
<b>44275</b>									
12/16	12/20/2016	44275	2180	UT DIV OF CONSUMER P	12.20.16	1	10-51-305	.00	27.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 44275:								.00	27.00
<b>44276</b>									
12/16	12/20/2016	44276	2183	UPPERCASE PRINTING I	11362	1	10-45-303	.00	127.65
12/16	12/20/2016	44276	2183	UPPERCASE PRINTING I	11362	2	53-62-600	.00	127.65
Total 44276:								.00	255.30
<b>44277</b>									
12/16	12/20/2016	44277	2203	CHRISTENSEN, BLAIR	11.09.16	1	10-56-240	.00	50.00
Total 44277:								.00	50.00
<b>44278</b>									
12/16	12/20/2016	44278	2205	NELSON, BRENDA	11.09.16	1	10-56-240	.00	50.00
Total 44278:								.00	50.00
<b>44279</b>									
12/16	12/20/2016	44279	2217	ROOKS, COREY	12.20.16	1	10-34-710	.00	45.00
Total 44279:								.00	45.00
<b>44280</b>									
12/16	12/20/2016	44280	2275	RAWLINSON, JAMES	12.20.16	1	10-35-510	.00	250.00
Total 44280:								.00	250.00
<b>44281</b>									
12/16	12/30/2016	44281	1349	OFFICEMAX	12.27.16	1	10-44-600	.00	38.27 M
12/16	12/30/2016	44281	1349	OFFICEMAX	12.27.16	2	10-44-600	.00	281.98 M
12/16	12/30/2016	44281	1349	OFFICEMAX	12.27.16	3	10-44-600	.00	193.11 M
Total 44281:								.00	513.36
<b>44294</b>									
12/16	12/30/2016	44294	12	A-1 UNIFORMS	38102	1	10-51-615	.00	33.88
12/16	12/30/2016	44294	12	A-1 UNIFORMS	38105	1	10-51-615	.00	175.40
Total 44294:								.00	209.28
<b>44295</b>									
12/16	12/30/2016	44295	208	BLUE STAKES OF UTAH	UT201603911.01	1	10-61-410	.00	54.00
Total 44295:								.00	54.00
<b>44296</b>									
12/16	12/30/2016	44296	287	C-A-L RANCH STORES	9242	1	10-61-425	.00	150.00
Total 44296:								.00	150.00
<b>44297</b>									
12/16	12/30/2016	44297	303	CARD SERVICE CENTER	21744381	1	10-56-640	.00	75.00
12/16	12/30/2016	44297	303	CARD SERVICE CENTER	33070002	1	50-62-750	.00	25.00
12/16	12/30/2016	44297	303	CARD SERVICE CENTER	34734315	1	10-44-600	.00	68.75



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12/16	12/30/2016	44297	303	CARD SERVICE CENTER	34734497	1	10-44-600	.00	105.14
12/16	12/30/2016	44297	303	CARD SERVICE CENTER	34734561	1	10-44-600	.00	33.53
12/16	12/30/2016	44297	303	CARD SERVICE CENTER	88300689	1	10-44-380	.00	25.00
12/16	12/30/2016	44297	303	CARD SERVICE CENTER	99000043	1	10-41-380	.00	133.15
Total 44297:								.00	465.57
<b>44298</b>									
12/16	12/30/2016	44298	322	REVERE HEALTH	161209051	1	10-51-305	.00	40.00
Total 44298:								.00	40.00
<b>44299</b>									
12/16	12/30/2016	44299	325	CENTURY LINK	12.13.16	1	10-45-530	.00	146.56
12/16	12/30/2016	44299	325	CENTURY LINK	1395981422	1	10-45-530	.00	10.73
Total 44299:								.00	157.29
<b>44300</b>									
12/16	12/30/2016	44300	350	CHILD SUPPORT SERVIC	12.30.16	1	10-22295	.00	176.31
12/16	12/30/2016	44300	350	CHILD SUPPORT SERVIC	12.30.16	2	10-22295	.00	281.08
Total 44300:								.00	457.39
<b>44301</b>									
12/16	12/30/2016	44301	394	COMCAST	12.27.16	1	10-45-304	.00	130.96
Total 44301:								.00	130.96
<b>44302</b>									
12/16	12/30/2016	44302	398	COMPASS MINERALS AM	71561359	1	10-61-459	.00	827.67
Total 44302:								.00	827.67
<b>44303</b>									
12/16	12/30/2016	44303	716	GREEN, NIKKI	12.30.16	1	10-41-380	.00	35.48
Total 44303:								.00	35.48
<b>44304</b>									
12/16	12/30/2016	44304	876	INTERMOUNTAIN FARME	1007782706	1	10-61-425	.00	237.98
12/16	12/30/2016	44304	876	INTERMOUNTAIN FARME	1007786192	1	10-61-425	.00	123.24
Total 44304:								.00	361.22
<b>44305</b>									
12/16	12/30/2016	44305	884	INTERMOUNTAIN WORK	OG2830850	1	10-51-305	.00	26.00
Total 44305:								.00	26.00
<b>44306</b>									
12/16	12/30/2016	44306	907	JACK'S TIRE & OIL, INC.	478574-13	1	10-51-430	.00	672.20
12/16	12/30/2016	44306	907	JACK'S TIRE & OIL, INC.	479503-13	1	10-51-430	.00	739.12
Total 44306:								.00	1,411.32

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<b>44307</b>									
12/16	12/30/2016	44307	969	JUNK, MICHAEL S.	01.01.17	1	10-45-630	.00	512.50
12/16	12/30/2016	44307	969	JUNK, MICHAEL S.	01.01.17	2	10-45-630	.00	75.00
12/16	12/30/2016	44307	969	JUNK, MICHAEL S.	01.01.17	3	10-42-630	.00	512.50
Total 44307:								.00	1,100.00
<b>44308</b>									
12/16	12/30/2016	44308	985	KELLERSTRASS ENTERP	815885	1	10-51-590	.00	1,593.83
12/16	12/30/2016	44308	985	KELLERSTRASS ENTERP	815885	2	10-61-590	.00	531.28
12/16	12/30/2016	44308	985	KELLERSTRASS ENTERP	818520	1	10-51-590	.00	1,455.59
12/16	12/30/2016	44308	985	KELLERSTRASS ENTERP	818520	2	10-61-590	.00	485.19
12/16	12/30/2016	44308	985	KELLERSTRASS ENTERP	822876	1	10-51-590	.00	1,675.02
12/16	12/30/2016	44308	985	KELLERSTRASS ENTERP	822876	2	10-61-590	.00	558.34
Total 44308:								.00	6,299.25
<b>44309</b>									
12/16	12/30/2016	44309	1239	MORRIS, WILLIAM M, PC	01.01.17	1	10-56-250	.00	82.50
Total 44309:								.00	82.50
<b>44310</b>									
12/16	12/30/2016	44310	1359	OGDEN LAWN & GARDE	348668	1	10-71-250	.00	74.18
12/16	12/30/2016	44310	1359	OGDEN LAWN & GARDE	348729	1	10-71-250	.00	25.50
Total 44310:								.00	48.68
<b>44311</b>									
12/16	12/30/2016	44311	1372	OLDS, PAUL H.	12.22.16	1	10-42-630	.00	90.00
12/16	12/30/2016	44311	1372	OLDS, PAUL H.	12.22.16	2	10-42-630	.00	90.00
12/16	12/30/2016	44311	1372	OLDS, PAUL H.	12.22.16	3	10-42-630	.00	90.00
12/16	12/30/2016	44311	1372	OLDS, PAUL H.	12.22.16	4	10-42-630	.00	90.00
Total 44311:								.00	360.00
<b>44312</b>									
12/16	12/30/2016	44312	1481	PRECISION POWER	35234	1	10-61-431	.00	977.03
12/16	12/30/2016	44312	1481	PRECISION POWER	35237	1	10-61-431	.00	634.84
Total 44312:								.00	1,611.87
<b>44313</b>									
12/16	12/30/2016	44313	1691	SHAFER, MARIA ANGELI	12.21.16	1	10-42-622	.00	39.80
Total 44313:								.00	39.80
<b>44314</b>									
12/16	12/30/2016	44314	1829	TAIT, MICHELLE	10.13.16	1	10-45-700	.00	49.78
Total 44314:								.00	49.78
<b>44315</b>									
12/16	12/30/2016	44315	1852	THE BUGNAPPERS	244522	1	10-61-431	.00	40.00

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Total 44315:								.00	40.00
<b>44316</b>									
12/16	12/30/2016	44316	2095	WHITEHEAD WHOLESAL	S1279672.001	1	10-71-260	.00	23.12
Total 44316:								.00	23.12
<b>44317</b>									
12/16	12/30/2016	44317	2192	T-MOBILE	12.21.16	1	10-51-665	.00	297.50
12/16	12/30/2016	44317	2192	T-MOBILE	12.21.16.01	1	10-45-530	.00	629.45
Total 44317:								.00	926.95
<b>44318</b>									
12/16	12/30/2016	44318	2195	WATCHGUARD VIDEO	4ELXINV0003167	1	10-51-735	.00	4,898.00
Total 44318:								.00	4,898.00
<b>44319</b>									
12/16	12/30/2016	44319	2256	SHUPE, DAWNA	12.21.16	1	10-42-621	.00	18.50
Total 44319:								.00	18.50
<b>44320</b>									
12/16	12/30/2016	44320	2257	PHILLIPS, MELANIE	12.21.16	1	10-42-621	.00	18.50
Total 44320:								.00	18.50
<b>44321</b>									
12/16	12/30/2016	44321	2258	SHUPE, DAN	12.21.16	1	10-42-621	.00	18.50
Total 44321:								.00	18.50
<b>44322</b>									
12/16	12/30/2016	44322	2259	GEHRTEIN, JOSEPH	12.21.16	1	10-42-621	.00	18.50
Total 44322:								.00	18.50
<b>44323</b>									
12/16	12/30/2016	44323	2276	KARLEN, KRISTOPHER	12.21.16	1	10-42-621	.00	18.50
Total 44323:								.00	18.50
Grand Totals:								.00	123,210.61

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
1020200	5,504.25	128,714.86-	123,210.61-
10-22230	3,054.38	.00	3,054.38
10-22260	3,110.31	.00	3,110.31
10-22280	27,400.15	.00	27,400.15

GL Account	Debit	Credit	Proof
10-22281	650.54	.00	650.54
10-22290	596.14	.00	596.14
10-22295	1,372.17	.00	1,372.17
10-22400	5,193.75	5,193.75-	.00
10-34-710	135.00	.00	135.00
10-35-510	7,103.13	.00	7,103.13
10-41-380	303.51	.00	303.51
10-42-620	450.00	.00	450.00
10-42-621	92.50	.00	92.50
10-42-622	79.60	.00	79.60
10-42-630	1,835.00	.00	1,835.00
10-44-300	1,575.00	.00	1,575.00
10-44-330	99.00	60.00-	39.00
10-44-380	25.00	.00	25.00
10-44-600	1,001.62	.00	1,001.62
10-44-602	35.47	.00	35.47
10-44-620	470.00	.00	470.00
10-45-301	1,566.95	.00	1,566.95
10-45-303	315.94	.00	315.94
10-45-304	433.14	.00	433.14
10-45-310	3,603.64	.00	3,603.64
10-45-410	3,208.05	.00	3,208.05
10-45-430	957.67	.00	957.67
10-45-520	997.50	.00	997.50
10-45-530	2,030.34	.00	2,030.34
10-45-630	1,175.00	.00	1,175.00
10-45-700	99.77	.00	99.77
10-45-701	65.68	.00	65.68
10-45-800	1,800.00	.00	1,800.00
10-45-810	379.28	.00	379.28
10-45-820	18.47	.00	18.47
10-51-200	21.28	.00	21.28
10-51-305	233.00	.00	233.00
10-51-330	150.00	150.00-	.00
10-51-430	2,177.34	.00	2,177.34
10-51-590	4,853.38	.00	4,853.38
10-51-600	95.92	.00	95.92
10-51-615	434.86	.00	434.86
10-51-640	75.00	.00	75.00
10-51-665	1,118.00	.00	1,118.00
10-51-735	4,898.00	.00	4,898.00
10-56-240	350.00	.00	350.00
10-56-250	921.25	.00	921.25
10-56-330	300.00	.00	300.00
10-56-640	75.00	.00	75.00
10-61-330	60.00	60.00-	.00
10-61-410	108.00	.00	108.00
10-61-425	604.92	.00	604.92
10-61-430	202.57	.00	202.57
10-61-431	2,029.47	.00	2,029.47
10-61-459	912.76	.00	912.76
10-61-590	1,768.94	.00	1,768.94
10-71-200	2.96	.00	2.96
10-71-250	74.18	25.50-	48.68
10-71-260	109.12	.00	109.12
10-71-330	127.00	15.00-	112.00
10-71-410	594.70	.00	594.70

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GL Account	Debit	Credit	Proof
10-71-625	750.00	.00	750.00
10-71-628	50.00	.00	50.00
50-62-310	1,006.85	.00	1,006.85
50-62-750	108.20	.00	108.20
53-62-310	1,006.85	.00	1,006.85
53-62-600	3,217.84	.00	3,217.84
60-52-310	1,006.85	.00	1,006.85
60-52-440	28,036.92	.00	28,036.92
Grand Totals:	<u>134,219.11</u>	<u>134,219.11-</u>	<u>.00</u>

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Report Criteria:  
Report type: GL detail

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Harrisville City Project Management Meeting  
Harrisville City Office  
December 8, 2016, 9:00 a..m.

Attendance: Matt Robertson (Engineer)  
Jeff Pearce (Council)  
Shanna Edwards (Secretary)  
Bill Smith (Commissioner)  
Bruce Richins (Mayor)  
Blake Carlin (Bona Vista)  
Bill Morris (Administrator)  
Ryan Barker (NVFD)

Visitors: Blain Barrow  
Jim Flint  
Marv Farrell  
Eleanor Jenson  
Mike Murtha  
Aaron Thornock  
Brad Willden  
Jim Leishman

**2. Preliminary site plan review for Phase 1 of a private animal shelter to locate at 1755 North 750 West(#110200023 & 0038) in the A-1 Zone. Eleanor Jenson**

Noise Test: Mike Murtha presented the results of a noise level test that he conducted on November 23, 2016, with Sean Lambert who participated as a city observer at the mayor's request. He went over the test results (see an enclosed noise test of Building A).

Frontage requirement: The property frontage is 200 feet for both parcels since they are being sold together which meets the 100-foot frontage requirement for each lot.

Access to the back: There is gravel access back to Building A.

Other buildings: Some of the other buildings may be taken down, but there are a few that are nice and have gas and water to them. At some point they plan to rehabilitate those. At this time, those will continue the permitted greenhouse use, and that should be indicated on the plan. The owner will have to keep the weeds down.

Proposed exercise area: Developers inquired about using the building indicated on the plan for an exercise area as long as it meets setback requirements. Bill Morris said they can get it adjusted as long as meets code. Only two or three dogs will be participating in the exercise area at one time. Staff members do not take dogs to exercise; volunteers do.

Parking: They will use three parking stalls for employees and two for visitors. They were told to indicate disability parking according to ADA. Matt Robertson will verify parking meets code requirements.

Storm drain: They are not changing the site by adding any additional non porous surfaces. There are cement walkways down the middle of all other existing green house structures, and cement pathways from side to side so many feet apart.

Home: Someone affiliated with the business will occupy the house. They may utilize some the crates left on the property to make kennels.

Setback: The structure meets the 30-foot setback requirement.

Fire and hydrant: There needs to be at least a 20-foot access to the shelter. Ryan Barker will check the plan to make sure access is adequate to accommodate a fire truck. The plan shows a new hydrant that they will install on the main Bona Vista water line on the east side of 750 West across from the entrance to this property. Bona Vista favors the location and the fact that it is a public hydrant. No sprinkling of the buildings is necessary.

Sewer: They will run a six-inch lateral sewer line with a 1% slope.

Water: The project will be served with culinary water by the existing 2-inch service line.

Sound test: They used a RisePro dB meter model HT-80A for the sound test. Jim Flint said when it was totally quiet the meter measured 38 decibels standing background noise. He went over the material in the "Test Measurement Table" portion of the report, and pointed out that a truck going by on 750 West, which measured 77 decibels had a more pronounced effect than music blasting from the building which measured 40 decibels from the backplane of the nearest home. They conducted another test at the Weber County Animal shelter building which is six times closer to the nearest residence than this proposed animal shelter is to the nearest residence. They went over those test results. The test was done inside the building and not outside because outside the building they could not hear any noise at all from barking dogs. Their objective is to not impact the existing residences. They concluded from the tests that there is a strong probability that the nearest residence is more likely to hear the sound of passing road traffic than the sound of barking dogs contained within Building A. To be good stewards, Mike Murtha recommended that they put some sort of sound deadening material on the easterly wall to help absorb and reflect sound to make the sound even more indistinguishable.

Disease: Bill Morris suggested they take precautions so that diseases are not transmitted from their business to other animals by someone picking up something in the walking area on shoes or by other means, and transport it home to their animals.

Office: The office will be in the main building and not at the house.

Distance to existing building: Jim Flint pointed out that Building A in Phase 1 may not meet the distance requirement from the existing adjacent building by one foot. Bill Morris said internally it would meet the 12-foot requirement.

Property line: There is not a problem with the property line. Jim Leishman said he conveyed the property to Frank Johnson in 1998. Blain Barrow stated the survey markers are still on the property. The property description on the plan includes all of the property.

Proceed to Planning Commission: They must have the plans to Matt Robertson for review fifteen days prior to planning commission meeting. They may send them sooner so any items that come

from his review can be addressed and the changes made before the planning commission meeting. The conditional use permit approval will be considered at the same meeting.

**1. Review a concept plan a community development of property located at 265 East Larsen Lane and extending through to Washington Boulevard.**

Concept plans: Aaron Thornock presented two concept plans. The preferred plan is the one not imposed over the aerial view. However, he said they would have to eliminate the looped street shown on that plan and move those single family lots further to the north which also eliminates the lots with double frontage.

Acquisition of properties: Aaron Thornock is experiencing an acquisition problem on one property due to an agreement between the renter and the owner of the property. Bill Morris said if the project is developed as CDA and that property is in the path of putting a public road through that may be the tool the city can use to help acquire that property for public safety. Aaron Thornock also mentioned there are three property owners he has not been able to make contact with. There is some indication that people are aware of the project and are holding out for more money.

Street: The street access onto Larsen Lane is off set from the access to Thoroughbred Crossing across the street. Matt Robertson said it would be better if they were aligned. Bill Morris said if it has to be offset, the city may need to install a median on Larsen Lane so access from the street would be right in or right out only.

Water: Blake Carlin of Bona Vista said they need to have the road to tie Larsen Lane to Washington Boulevard for proper water flow.

Phases: Developers said they will do the project in two phases: residential first and then the commercial.

Community Reinvestment Agency (CRA): Bill Morris explained that since this will be a community redevelopment (CDA), the developers need to take their concept plan to the city council and request permission to do a CDA. The city council then holds a public hearing and approves the concept plan which gives developers the green light to draft their final plan and begin to negotiate for tax relief for a specific period of time with the taxing entities. Under a CDA, when the tax money is received, it is distributed to build roads, etc., in the project.

Property acquisition: Developers said they offered more than fair market value to those properties that are holding out. Bill Morris stated that they are only required to provide fair market value. Aaron asked what happens if property owners hold out and refuse, and how long the process takes in that case. Bill Morris said property owners constitutional rights will be respected, and he explained the process. He said the first step is that they appeal to the private property ombudsman which could take three months. If the ombudsman's findings favor the city, property owners may accept the findings and walk away, and it would be done. If they hold out and file suit, the city



would get access to the property immediately, but would then have to fight it out in District Court for years. The object is to not have to do that because court costs would take CDA money away from the project. Property owners will be getting notice of the public hearing, and that is their opportunity to be heard.

Town homes: Aaron Thornock recognized that the city does not have an ordinance to allow town homes. The north part of their plan includes town homes. Bill Morris explained what they are proposing includes mixed use. He said that depending on the acreage, a percentage would be approved as commercial such as 40 percent which would leave 60 percent as residential, and the developer helps determine the density of the residential percentage, and city council approves that as part of the community development.

Bill Morris invited developers to present their plan for the initial CDA discussion at city council meeting the second Tuesday in January (January 10, 2017). If developers want to have their engineer contact Matt Robertson, he offered to help them with alignment of the access road on Larsen Lane.

**ADDED:**

**3. Discuss the possibility of building a residential home on Chugg Lane Parcel Number 110210027. Clint Farrell**

Clint Farrell was not able to attend and was represented by his father, Marvin Farrell. Marvin Farrell said that their mortgage lender would not allow a land swap as suggested at the last project management meeting. The lender could not see why the city was having them give up property to correct a problem someone else created.

Bill Morris stated that the city must enforce zoning, and right now the city cannot give a permit to build on that acre lot that was created illegally leaving another lot noncompliant. The statute does not allow the city to give a variance if the problem was created by property owners. Bill Morris suggested the property owner contact the private property ombudsman to figure it out. If the ombudsman rules in favor of the property owner to build, it gives the city the excuse for doing it without the city going against its regulations.

Bill Morris suggested that rather than deeding the property, they dedicate an easement to the city along the Four Mile Creek. Marvin Farrell suggested a land swap, this acre property for property the city owns on 750 West value for value. He said he had the lot on Chugg Lane appraised for \$180,000. Bill Morris gave Marvin Farrell the contact information for the private property ombudsman.

**Adjourned:** 10:25 a.m.

Shanna C. Edwards

December 21, 2016

Harrisville City  
Mayor and City Council  
363 Independence Blvd.  
Harrisville, Utah 84404

**RE: WILDFLOWER SUBDIVISION PHASE 6 - Final Acceptance (1<sup>st</sup> partial)**

Dear Mayor and City Council:

We have completed an inspection of a part of the improvements in the above mentioned subdivision that were given conditional acceptance a year ago. We found them to be completed satisfactorily and to meet minimum requirements of Harrisville City standards in accordance with engineering and/or subdivision plans submitted and previously approved. We can therefore recommend Final acceptance for all of this Subdivision **except** for the following items:

1. 1,484 lf of the 4' sidewalk
2. The ADA ramps
3. The street monuments
4. The Street lights
5. 50% of the SWPPP BMP's

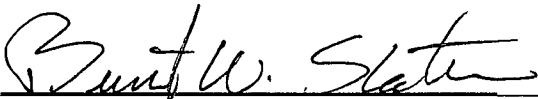
10% contingency money held on the "Final Acceptance" items can be released at this time. The 10% contingency held for the items mentioned above, which are only in conditional acceptance at this time, needs to be held until next summer when we can inspect then release these items if they are still in good shape. The value of the improvements recommended for final acceptance amounts to \$323,551.18. 10% of this amount is \$32,355.12. The value for the items mentioned above amounts to \$29,976.00.

I can recommend release of \$32,331.12 contingency money that coincides with the final acceptance items, plus the value of the above mentioned items, which is \$29,976.00. These two amounts add up to \$62,331.12.

There is \$2,997.60 contingency money left in the escrow account to take care of any problems that may arise from the items mentioned above. If you have any questions, or if I can be of any help, please let me know.

Sincerely,

JONES AND ASSOCIATES  
Consulting Engineers  
Harrisville City Engineers



Brent W. Slater  
Brent W. Slater, P.L.S., City Inspector



CONSULTING ENGINEERS

## MEMORANDUM

To: Jennie Knight  
Harrisville City Recorder

From: Brent W. Slater, PLS *Brent W. Slater*  
Jones & Associates Consulting Engineers  
Harrisville City Engineers

RE: WILDFLOWER SUBDIVISION Ph. 6 - Conditional Acceptance (2<sup>nd</sup> partial) and escrow release #5 explanation

Date: December 21, 2016

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Jenny,

Marlin is asking for another release on the above mentioned subdivision phase 6 and to start Conditional Acceptance for the rest of the items. I've talked with Sean about what can be released on this one and I have shown it on the attached escrow release #5 Summary and Detail sheets.

I recommend release of escrow in the amount of **\$62331.12** as shown on the attached Escrow Release Summary and Detail sheet.

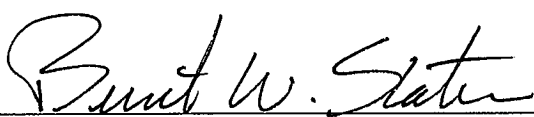
Also, we can recommend Conditional Acceptance on the remaining escrow items shown below:

1. 1,484 lf of the 4' sidewalk
2. The ADA ramps
3. The street monuments
4. The Street lights
5. 50% of the SWPPP BMP's

We also recommend release of the 10% contingency amount held for the items that were conditionally accepted on the 1<sup>st</sup> partial released July 13,2015. We recommend that these items to now be "Final Accepted". We will only hold money in escrow that represent 10% of these five items that are now starting the guarantee period.

Should you have any questions, please let us know.

# ESCROW RELEASE SUMMARY

City: Harrisville City Subdivision: Wildflower Phase 6 Developer: Marlin Jensen Estimate #: 5	Address:  Date: December 21, 2016															
Gross Earnings Including Materials  Total Earnings  Less Previous Payment  Net Release this Estimate	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">PREVIOUS</th> <th style="width: 33%;">THIS RELEASE</th> <th style="width: 33%;">TO DATE</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$323,551.18</td> <td style="text-align: right;">\$62,331.12</td> <td style="text-align: right;">\$385,882.30</td> </tr> <tr> <td style="text-align: right;">\$323,551.18</td> <td style="text-align: right;">\$62,331.12</td> <td style="text-align: right;">\$385,882.30</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$323,551.18</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$62,331.12</td> </tr> </tbody> </table>	PREVIOUS	THIS RELEASE	TO DATE	\$323,551.18	\$62,331.12	\$385,882.30	\$323,551.18	\$62,331.12	\$385,882.30			\$323,551.18			\$62,331.12
	PREVIOUS	THIS RELEASE	TO DATE													
	\$323,551.18	\$62,331.12	\$385,882.30													
	\$323,551.18	\$62,331.12	\$385,882.30													
			\$323,551.18													
		\$62,331.12														
<b>TIME ELAPSED -</b>	<b>PERCENT RELEASED</b>	<b>99%</b>														
Total Escrow Amount -	<b>\$388,879.90</b>															
Construction Initiation Date -	August 20, 2014															
Improvement Completion Deadline -	August 20, 2015															
<b>CITY ENGINEER APPROVAL</b>	<b>CITY RECORDER APPROVAL</b>															
	_____															
City Inspector - Jones & Associates Harrisville City Engineers	City Recorder	date														
date	date															

# ESCROW RELEASE DETAIL SHEET

City: Harrisville City	Estimate #: 5
Subdivision: Wildflower Phase 6	Date: December 21, 2016
Developer: Marlin Jensen	Page: Sheet 2 of 2

ITEM NO.	LINE ITEM DESCRIPTION	QUANTITY	UNIT PRICE	CURRENT UNITS OR % COMPLETE	TO DATE UNITS OR % COMPLETE	CURRENT BILLING	TOTAL BILLED TO DATE
<b><u>SITE GRADING &amp; DEMOLITION</u></b>							
1	Grade Site & rough grade road	1 ls	\$14,180.00	ls	1 ls		\$14,180.00
2	Saw cut existing edge of asphalt	82 lf	\$3.00	lf	82 lf		\$246.00
<b><u>STREET IMPROVEMENTS</u></b>							
1	30" Curb & Gutter	1806 lf	\$14.50	lf	1806 lf		\$26,187.00
2	4' Sidewalk	1806 lf	\$14.00	1484 lf	1806 lf	\$20,776.00	\$25,284.00
3	ADA Ramp	2 ea	\$500.00	2 ea	2 ea	\$1,000.00	\$1,000.00
4	Furnish & install 12" deep Roadbase	34,633 sf	\$1.15	sf	34633 sf		\$39,827.95
5	Furnish & install 3" deep Asphalt & fine grade	34,633 sf	\$1.30	sf	34633 sf		\$45,022.90
6	Furnish & install Monuments	2 ea	\$450.00	2 ea	2 ea	\$900.00	\$900.00
7	Furnish & install street light	2 ea	\$2,400.00	2 ea	2 ea	\$4,800.00	\$4,800.00
8	Seal Coat	34,633 sf	\$0.26	sf	34633 sf		\$9,004.58
9	Geotextile Fabric	34,633 sf	\$0.25	sf	34633 sf		\$8,658.25
10	Density testing & proof roll for asphalt	1 ls	\$1,200.00	ls	1 ls		\$1,200.00
11	Compaction Test for all trenches	1 ls	\$2,150.00	ls	1 ls		\$2,150.00
<b><u>SEWER</u></b>							
1	8" Sewer Main	184 lf	\$28.00	lf	184 lf		\$5,152.00
2	Connect to existing	1 ea	\$750.00	ea	1 ea		\$750.00
3	4' Manhole	1 ea	\$2,900.00	ea	1 ea		\$2,900.00
4	Furnish & install imported backfill for sewer trench	500 tons	\$11.25	tons	500 tons		\$5,625.00
5	Adjust existing manholes to grade	2 ea	\$650.00	ea	2 ea		\$1,300.00
6	Concrete collars	5 ea	\$450.00	ea	5 ea		\$2,250.00
7	Clean & video entire main line	1 ls	\$1,000.00	ls	1 ls		\$1,000.00
<b><u>CULINARY</u></b>							
1	3/4" Services	15 ea	\$800.00	ea	15 ea		\$12,000.00
2	8" Water Line including bends	955 lf	\$24.00	lf	955 lf		\$22,920.00
3	Connect to existing	2 ea	\$800.00	ea	2 ea		\$1,600.00
4	Fire Hydrant	1 ea	\$3,650.00	ea	1 ea		\$3,650.00
5	8" Culinary Valve	3 ea	\$1,650.00	ea	3 ea		\$4,950.00
6	Install Tee connection	1 ea	\$400.00	ea	1 ea		\$400.00
7	Furnish & install Eclipse Mainguard 2" blowoff complete with box	1 ea	\$3,000.00	ea	1 ea		\$3,000.00
8	Furnish & install imported backfill for water trench	1,350 ton	\$11.25	ton	1350 ton		\$15,187.50
9	Pressure test & chlorinate	1 ls	\$850.00	ls	1 ls		\$850.00
10	Concrete collars	3 ea	\$350.00	ea	3 ea		\$1,050.00
<b><u>SECONDARY</u></b>							
1	Double secondary water service	6 ea	\$750.00	ea	6 ea		\$4,500.00
2	Single secondary water service	3 ea	\$400.00	ea	3 ea		\$1,200.00
3	8" Secondary water line	165 lf	\$24.00	lf	165 lf		\$3,960.00
4	Install Tee connection	2 ea	\$800.00	ea	2 ea		\$1,600.00
5	Furnish & install imported backfill for water trench	170 tons	\$11.25	tons	170 tons		\$1,912.50
6	Pressure test	1 ea	\$250.00	ea	1 ea		\$250.00
7	Install 2" service for retention pond	1 ea	\$1,100.00	ea	1 ea		\$1,100.00
<b><u>STORM DRAIN</u></b>							
1	15" RCP	144 lf	\$23.00	lf	144 lf		\$3,312.00
2	Inlet Box w/grate	3 ea	\$1,500.00	ea	3 ea		\$4,500.00
3	Construct Inlet box top w/grate	1 ea	\$950.00	ea	1 ea		\$950.00
4	Construct double inlet box top w/grate	1 ea	\$1,600.00	ea	1 ea		\$1,600.00
5	Camera & clean	1 ls	\$500.00	ls	1 ls		\$500.00
<b><u>SWPPP</u></b>							
1	Furnish & install BMP's, Maintenance & permitting	1 ls	\$5,000.00	0.5 ls	1 ls	\$2,500.00	\$5,000.00

ITEM NO.	LINE ITEM DESCRIPTION	QUANTITY	UNIT PRICE	CURRENT UNITS OR % COMPLETE	TO DATE UNITS OR % COMPLETE	CURRENT BILLING	TOTAL BILLED TO DATE
<b><u>DETENTION POND</u></b>							
1	Grade detention pond	1 ls	\$3,710.00	ls	1 ls		\$3,710.00
2	Furnish & install under drain system complete	250 lf	\$27.00	lf	250 lf		\$6,750.00
3	Furnish & install 5' wide concrete walkway to school property	170 lf	\$18.00	lf	170 lf		\$3,060.00
4	Furnish & install 2 layers of weed barrier & 6" of cobble in Detention pond	1 ls	\$36,140.00	ls	1 ls		\$36,140.00
5	6' High chain link fence	825 lf	\$11.500	lf	825 lf		\$9,487.50
6	Cut 5' opening in school fence	1 ea	\$500.000	ea	1 ea		\$500.00
7	Removable Bollard	1 ea	\$450.000	ea	1 ea		\$450.00
	10% Contingency	1 LS	\$35,352.720	0.915209 LS	0.915209 LS	\$32,355.12	\$32,355.12
<b>TOTAL</b>						<b>\$62,331.12</b>	<b>\$385,882.30</b>

**Jones & Associates Consulting Engineers**