

BOARD OF COUNTY COMMISSIONERS, UTAH COUNTY, UTAH
MINUTES OF PUBLIC MEETING
COMMISSION CHAMBERS, ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
November 22, 2016 - 9:00 A.M.

PRESENT: COMMISSIONER LARRY A. ELLERTSON, CHAIR
COMMISSIONER WILLIAM C. LEE, VICE-CHAIR
COMMISSIONER GREG GRAVES

ALSO PRESENT:

David Shawcroft, Civil Div. Chief Deputy Attorney
Carl Hollan, Deputy Attorney
Paul Jones, Deputy Attorney
Michelle Araujo, Commission Office
Lisa K. Nielson, Commission Office
Brian Voeks, Commission Office
Robert Baxter, Utah County Purchasing Manager
Bryan E. Thompson, Utah County Clerk/Auditor
Burt Harvey, Clerk/Auditor – Tax Admin. Supervisor
Vicky Westergard, Clerk/Auditor’s Office
Kris Poulson, Utah County Assessor
Burt Garfield, Assessor’s Office
Jim Stevens, Assessor’s Office
Clarissa Reeve, Assessor’s Office
Peter A. Jeppsen, Assessor’s Office
Bryce Armstrong, Community Development

Ralph Clegg, County Health Department Director
Patty Cross, County Health Department
Eric Edwards, County Health Department
Bryce C. Larsen, County Health Department
Pat Bird, Drug & Alcohol Prevention & Treatment
Neil Peterson, County Information Systems Director
Cammie Taylor, Utah County Personnel Director
Mark Brady, County Personnel Assistant Director
Richard Nielson, Utah County Public Works Director
Andrea Allen, Utah County Recorder’s Office
James O. Tracy, Utah County Sheriff
Dalene Higgins, Utah County Sheriff’s Office
Gary Ratcliffe, Utah County Surveyor
Kim T. Jackson, Utah County Treasurer
Mike Stansfield, Fairways Media
Renée Caron, Clerk/Auditor Administrative Assistant

Commissioner Ellertson called the meeting to order at 9:15 A.M. and welcomed those present. The following matters were discussed:

PRAYER/READING/THOUGHT: Larry A. Ellertson, Utah County Commissioner
PLEDGE OF ALLEGIANCE: Greg Graves, Utah County Commissioner

CONSENT AGENDA
(Track A, 02:52)

1. **RATIFY THE SIGNATURE OF THE COMMISSION CHAIR ON A SUPPLEMENTAL LAW ENFORCEMENT CONTRACT WITH RUNTASTIC EVENTS TO HAVE TWO DEPUTIES FOR TRAFFIC CONTROL AT SOUTH FORK CANYON ON SATURDAY, OCTOBER 29, 2016**
Commissioner Ellertson mentioned that the mileage rate needs to be updated to match IRS standards.
2. **APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN EXEMPTION CERTIFICATE FOR CARDWELL DISTRIBUTING TO RENEW ANNUAL CERTIFICATION OF TAX-EXEMPT STATUS FOR PURCHASE OF GASOLINE AND/OR UN-DYED DIESEL FUEL**
3. **APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN EXEMPTION CERTIFICATES FOR PILOT THOMAS LOGISTICS TO RENEW ANNUAL CERTIFICATION OF TAX-EXEMPT STATUS FOR PURCHASE OF GASOLINE AND DIESEL FUEL**
4. **APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A MAINTENANCE AGREEMENT ADDENDUM WITH MORPHOTRUST USA FOR FINGERPRINT MACHINE LOCATED IN THE HEALTH AND JUSTICE BUILDING**

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Utah County Deputy Attorney Carl Hollan confirmed from the audience that the Attorney's Office has reviewed the terms and conditions of the maintenance agreement.

5. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A LETTER AUTHORIZING THE PARTIAL RELEASE OF THE IMPROVEMENT BOND FOR THE BOX ELDER SOUTH PLAT A SUBDIVISION IN THE AMOUNT OF \$1,190,623.61

6. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH MOUNTAIN ALARM FOR MONITORING AND REPORTING VARIOUS ALARMS AT COUNTY FACILITIES

Commissioner Ellertson commented on Consent Agenda Item Nos. 6 and 7, and Regular Agenda Item Nos. 8 and 9, all with Mountain Alarm as the contractor for different facilities in the county. He noted a desire for more time to discuss the items with the Utah Valley Dispatch Special Service District Board, but acknowledged the timeline and need to finalize the contracts by a certain date. Commissioner Ellertson and Utah County Civil Division Chief Deputy Attorney David Shawcroft discussed whether it would be best to approve the items with certain conditions, continue discussion, or ratify the signatures after the fact. Ultimately, the Board chose to approve the agreements subject to additional conversation with the Utah Valley Dispatch Special Service District.

APPROVED WITH CONDITIONS

**Please refer to the final page of these minutes for additional notations.*

7. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH MOUNTAIN ALARM FOR MONITORING AND REPORTING THE BURGLAR ALARM AT ELECTIONS STORAGE

[See note attached to Consent Agenda Item No. 6]

APPROVED WITH CONDITIONS

**Please refer to the final page of these minutes for additional notations.*

8. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH AMERICOM FOR INSTALLATION OF A COUNTY-PROVIDED TELECOMMUNICATIONS BOX TO REPLACE ONE THAT WAS DAMAGED DURING THE CONSTRUCTION OF THE DISPATCH BUILDING

9. APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY ASSESSOR'S OFFICE IN CANCELLATION AND CORRECTION LETTER NO. 60349, DATED NOVEMBER 17, 2016

10. APPROVE REDUCING THE PENALTY IN THE AMOUNTS LISTED FOR THE ATTACHED PERSONAL PROPERTY ACCOUNTS, HAVING BEEN IDENTIFIED AS MEETING THE QUALIFICATIONS UNDER ORDINANCE NO. 2010-4 AND RESOLUTION NO. 2011-64 OF THE UTAH COUNTY CODE

11. APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY TREASURER'S OFFICE IN CANCELLATION LETTER NO. 20373, DATED NOVEMBER 9, 2016

12. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A CONFIDENTIALITY AGREEMENT WITH NATHAN IVIE

13. APPROVE PROPERTY TAX ACTIONS CONTAINED IN RECOMMENDATION LETTER NO. 2016-22 (Continued from the November 8, 2016 Commission meeting)

The Board requested Consent Agenda Item No. 13 be moved to the Regular Agenda for discussion.

PULLED TO REGULAR

14. APPROVE PROPERTY TAX ACTIONS CONTAINED IN RECOMMENDATION LETTER NO. 2016-6 (ABATEMENTS)

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The commissioners requested Consent Agenda Item No. 14 be continued to the next meeting of the Board.
CONTINUED TO NOVEMBER 29, 2016

15. ADOPT A RESOLUTION APPROVING VOLUNTEERS WHO WISH TO DONATE THEIR SERVICES TO UTAH COUNTY

16. RATIFICATION OF PAYROLL FOR PAY PERIOD 23

17. RATIFICATION OF WARRANT REGISTER SUMMARY FOR NOVEMBER 15, 2016
(Track A, 12:25)

18. RATIFICATION OF WARRANT REGISTER SUMMARY FOR NOVEMBER 22, 2016
(Track A, 12:25)

The commissioners discussed the specifics of what is truly being approved when warrant register summaries are ratified: does that include all registers, even those where questions have been posed? Commissioner Ellertson stated his understanding that checks would not clear until questions are answered, and Commissioner Lee countered that action taken during Commission meeting supersedes any previous comments within the system – approval means approval of the entire register. Utah County Civil Division Chief Deputy Attorney David Shawcroft confirmed with Utah County Clerk/Auditor Bryan E. Thompson that the commission vote addresses the entire register; any checks to be held would need to be specified during the meeting. Both Consent Agenda Item Nos. 17 and 18 on today's calendar were ratified in their entirety.

Consent Agenda Item Nos. 1 through 12, and 15 through 18, were approved as written. Commissioner Ellertson recommended the following Regular Agenda items be moved to Consent:

1. APPROVE THE MINUTES OF THE SEPTEMBER 27, 2016 COMMISSION MEETING *(Continued from the November 1 and 8, 2016 Commission meetings)*

Commissioner Ellertson pointed out that the Work Session of the September 27, 2016 Commission meeting included a discussion for a link to 'The County Seat' online video channel to be placed on the county website. Utah County Information Systems Director Neil Peterson confirmed from the audience that task could be completed.

2. APPROVE THE MINUTES OF THE OCTOBER 4, 2016 COMMISSION MEETING

3. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A CONSOLIDATED MAINTENANCE AGREEMENT WITH LES OLSON COMPANY FOR ALL UTAH COUNTY OWNED SHARP COPIERS

Commissioner Ellertson congratulated Utah County Purchasing Manager Robert Baxter on consolidating the maintenance agreements, a goal the Board has been trying to reach for several years.

5. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE UTAH HIGHWAY SAFETY OFFICE FOR THE HISPANIC OCCUPANT PROTECTION PROGRAM

6. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN MOTOR VEHICLE CONTRACT OF SALE WITH ROCKY MOUNTAIN GLASS, TINT AND CARS (VEHICLE NO. 1)

7. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN MOTOR VEHICLE CONTRACT OF SALE WITH ROCKY MOUNTAIN GLASS, TINT AND CARS (VEHICLE NO. 2)

8. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH MOUNTAIN ALARM FOR REFRIGERATION MONITORING AT THE AMERICAN FORK CLINIC

[See note attached to Consent Agenda Item No. 6]

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APPROVED WITH CONDITIONS

**Please refer to the final page of these minutes for additional notations.*

9. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH MOUNTAIN ALARM FOR REFRIGERATION MONITORING AT THE PROVO IMMUNIZATION CLINIC

[See note attached to Consent Agenda Item No. 6]

APPROVED WITH CONDITIONS

**Please refer to the final page of these minutes for additional notations.*

10. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH THE UTAH HOMELESS MANAGEMENT INFORMATION SYSTEM

Commissioner Lee mentioned Pat Bird of the Utah County Department of Drug and Alcohol Prevention and Treatment has been notified of an update to the agreement. Commissioner Ellertson pointed out the Utah Homeless Management Information System is used broadly throughout the community by several entities to address transient issues in the county.

11. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN CHANGE ORDER NO. 1 TO AGREEMENT NO. 2016-591 WITH NORDA BEC INC FOR THE ADMINISTRATION BUILDING ROOF PROJECT TO REPLACE THE EXISTING LIGHTNING PROTECTION SYSTEM

12. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN ADDENDUM NO. 5 TO THE SUMMIT CREEK WATER MANAGEMENT PROJECT MEMORANDUM OF UNDERSTANDING (AGREEMENT NO. 2012-171) RELATED TO COSTS ASSOCIATED WITH THE FLOOD CONTROL PORTION OF THE PROJECT

13. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN ADDENDUM NO. 6 TO THE SUMMIT CREEK WATER MANAGEMENT PROJECT MEMORANDUM OF UNDERSTANDING (AGREEMENT NO. 2012-171) ACKNOWLEDGING THE ACTION OF TWO PARTIES TO THE ORIGINAL MOU

14. APPROVE AND AUTHORIZE THE COMMISSION CHAIR SO SIGN AN AGREEMENT WITH CODALE ELECTRIC SUPPLY, INC FOR PURCHASE OF A MICRO FIBER CABLE BLOWER

15. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH TIMBER RIDGE MFG, INC.

16. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH VERIZON WIRELESS FOR WIRELESS DATA SERVICE

17. APPROVE AND AUTHORIZE AN AGREEMENT BETWEEN UTAH COUNTY AND RURAL COMMUNITY CONSULTANTS, LLC, A WHOLLY-OWNED SUBSIDIARY OF JONES & DEMILLE ENGINEERING, TO ASSIST IN PREPARATION OF A RESOURCE MANAGEMENT PLAN AS REQUIRED IN SECTION 17-27A-401(3) OF THE UTAH CODE *(Continued from the November 8, 2016 Commission meeting)*

The commissioners requested Regular Agenda Item No. 17 be tabled for discussion later in the agenda.

TABLED

**Please refer to the final page of these minutes for additional notations.*

19. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A LETTER TO PROVO CITY REGARDING PARKING FOR THE UTAH COUNTY CONVENTION CENTER

The commissioners requested Regular Agenda Item No. 19 be tabled for discussion later in the agenda.

TABLED

**Please refer to the final page of these minutes for additional notations.*

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20. APPROVE AND CERTIFY THE ENVIRONMENTAL REVIEW RECORD FOR THE PAYSON CITY 500 WEST SIDEWALK COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT
21. APPROVE AND CERTIFY THE ENVIRONMENTAL REVIEW RECORD FOR THE JUSTIN AND MELINDA ANDERSON HOUSING REHAB COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT
22. AUTHORIZE THE COMMISSION CHAIR TO SIGN NOTICE OF TERMINATION OF AGREEMENT BETWEEN THE UTAH ASSOCIATION OF COUNTIES AND UTAH COUNTY RELATED TO CENTRALLY ASSESSED PROPERTY TAX APPEALS
23. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH THE UTAH VALLEY CONVENTION CENTER FOR THE 2017 STATE OF THE COUNTY ADDRESS TO BE HELD JANUARY 26, 2017
24. ADOPT A RESOLUTION APPOINTING GARY COFFEY AS A UTAH COUNTY BAIL COMMISSIONER

The Board chose to address the setting and striking of closed meeting as part of the Consent Agenda.
(Track A, 23:56)

26. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE (*Suggested for today's date, at this location, following the completion of the Regular Agenda items*) (*Announce the vote of each commissioner*)

Commissioner Graves made the motion to strike Regular Agenda Item No. 26 to set a date, time, and location for a closed meeting for a strategy session to discuss the sale of real property, water rights, or water shares. The motion was seconded by Commissioner Lee and carried with the following vote:

AYE: Larry A. Ellertson
William C. Lee
Greg Graves
NAY: None

STRICKEN

25. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES (*Suggested for today's date, at this location, following the completion of the Regular Agenda items*) (*Announce the vote of each commissioner*)

Commissioner Graves made the motion to set a date, time, and location for a strategy session to discuss the purchase, exchange, or lease of real property, water rights, or water shares to follow the Regular Agenda items today in Room 1400 of the County Administration Building. The motion was seconded by Commissioner Lee and carried with the following vote:

AYE: Larry A. Ellertson
William C. Lee
Greg Graves
NAY: None

SET

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27. **APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS** (*Suggested for today's date, at this location, following the completion of the Regular Agenda items*) (*Announce the vote of each commissioner*)

Commissioner Graves made the motion to set a date, time, and location for a closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals to follow the Regular Agenda items today in Room 1400 of the County Administration Building. The motion was seconded by Commissioner Lee and carried with the following vote:

AYE: Larry A. Ellertson
William C. Lee
Greg Graves
NAY: None

SET

28. **APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION** (*Suggested for today's date, at this location, following the completion of the Regular Agenda items*) (*Announce the vote of each commissioner*)

Commissioner Graves made the motion to set a date, time, and location for a closed meeting for a strategy session to discuss pending or reasonably imminent litigation to follow the Regular Agenda items today in Room 1400 of the County Administration Building. The motion was seconded by Commissioner Lee and carried with the following vote:

AYE: Larry A. Ellertson
William C. Lee
Greg Graves
NAY: None

SET

ACTIONS TAKEN

Consent Agenda Item Nos. 1 through 12, and 15 through 18, were ratified, approved, authorized, and adopted; No. 13 was tabled for further discussion; and No. 14 was continued to the November 29, 2016 meeting of the Board. Regular Agenda Item Nos. 1, 2, 3, 5 through 16, 18, 20 through 25, and 27 and 28 were approved, authorized, adopted, and certified; Nos. 17 and 19 were tabled for further discussion; and No. 26 was stricken from the agenda.

AGREEMENT NOS.: 2016-798 through 2016-822; and 2016-824 through 2016-828

RESOLUTION NOS.: 2016-125 and 2016-127 [2016-126 approved below, see page 8]

REGULAR AGENDA

(PULLED FROM CONSENT)

13. **APPROVE PROPERTY TAX ACTIONS CONTAINED IN RECOMMENDATION LETTER NO. 2016-22** (*Continued from the November 8, 2016 Commission meeting*) (*Track A, 25:50*)

Commissioner Ellertson noted the recommendations to deny certain requests in whole, and suggested instead partially approving some of the requests and waiving at least the penalty or interest fees. Commissioner Lee pointed

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out the amounts range from \$600 to \$17,000, and questioned having consistency in the process; he is concerned that some citizens have been fined the same amounts and paid without contesting, while others are given the opportunity to enter payment agreements or have the fees waived. He advised against subjectively holding some harmless while forcing others to pay. Commissioner Ellertson replied that while those who receive notices and submit payment would not be included in this process, anyone who objects would theoretically be reviewed as part of this application. Commissioner Graves added that the only way to have complete consistency is for the Board to always follow the exact recommendations from the Utah County Attorney's Office, since they are only adhering to law without subjectivity.

Utah County Civil Division Chief Deputy Attorney David Shawcroft, with comment from Utah County Deputy Attorney Paul Jones, confirmed their office attempts to be consistent. Commissioner Ellertson expressed his concern in financially punishing residents because of county error. Commissioners Ellertson and Lee addressed some of the filed petitions wherein value seems questionable, or back-taxes are owed for several years, and Commissioner Graves talked about the importance of creating motivation for individuals to pay their taxes on time – it is better to receive some of the funds than none at all. The Board discussed the merits and downfalls of the process before deciding to continue the item to a future meeting.

Commissioner Graves made the motion to continue Consent Agenda Item No. 13 regarding Property Tax actions in Recommendation Letter No. 2016-22 for three weeks to the December 13, 2016 session of the Board. The motion was seconded by Commissioner Lee and carried with the following vote:

**AYE: Larry A. Ellertson
William C. Lee
Greg Graves**
NAY: None

CONTINUED TO DECEMBER 13, 2016

REGULAR AGENDA

4. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH PREMIER FUNERAL SERVICES, INC. TO PROVIDE INDIGENT BURIALS

(Track A, 57:49)

Commissioner Ellertson asked whether a local provider could be contracted for these services, and Utah County Health Department Director Ralph Clegg noted bids were received by several local providers as well as Premier Funeral Services, Inc. Utah County Deputy Attorney Carl Hollan clarified Sundberg-Olpin Mortuary was the previous contractor but some Health Department staff considers their services to have declined since a recent merger with another company. Utah County Purchasing Manager Robert Baxter added Premier Funeral Services, Inc. does have a local Utah County office.

Commissioner Lee made the motion to approve the agreement with Premier Funeral Services, Inc. as outlined in Regular Agenda Item No. 4. The motion was seconded by Commissioner Graves and carried with the following vote:

**AYE: Larry A. Ellertson
William C. Lee
Greg Graves**
NAY: None

AGREEMENT NO. 2016-829

18. ADOPT A RESOLUTION AUTHORIZING THE COMMISSION CHAIR TO SIGN AN INTERLOCAL AGREEMENT WITH SOLDIER SUMMIT SPECIAL SERVICE DISTRICT TO FACILITATE THE REPAYMENT OF A WELL PUMP *(Continued from the November 8, 2016 Commission meeting)*

(Track A, 1:00:33)

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Commissioner Lee expressed concern that the county is acting as a bank for the Soldier Summit Special Service District, and that the Utah County Commission Chair and the Special Service District Chair are one in the same person. Commissioner Ellertson clarified there is interest attached to the payment, and confirmed that the county has been financially assisting the Special Service District with some unusual expenses as Soldier Summit goes through a truth-in-taxation process to raise rates and revenues and be able to pay back the county.

(Track A, 1:02:16)

Utah County Civil Division Chief Deputy Attorney David Shawcroft explained it is still appropriate for Commissioner Ellertson to sign an agreement as both parties within a contract, since he is the representative for the two separate entities. Mr. Shawcroft added it is a matter of policy for the county to decide how much assistance to provide, and in the past the county has paid for services with the expectation of repayment from the district. Commissioner Lee questioned whether the monies were allocated through the proper process, and Utah County Deputy Attorney Carl Hollan replied yes; all actions taken during Soldier Summit Special Service District meetings are overseen by himself as their legal representative. He mentioned Utah County Clerk/Auditor Bryan E. Thompson or someone from Mr. Thompson's office generally also attends the meetings to assure compliance. Mr. Hollan explained this contract is in response to a well which broke down in July 2015 – the county paid for the repairs, and this agreement will serve as evidence for the invoice to the Special Service District. Mr. Thompson added comments about the steps taken for complete transparency, and the Board discussed with the attorneys the timeline of events since the well breakdown to this proposed contract.

Commissioner Graves made the motion to adopt the resolution authorizing the interlocal agreement with Soldier Summit Special Service District as specified in Regular Agenda Item No. 18. The motion was seconded by Commissioner Lee and carried with the following vote:

**AYE: Larry A. Ellertson
William C. Lee
Greg Graves**
NAY: None

RESOLUTION NO. 2016-126
AGREEMENT NO. 2016-823

WORK SESSION

NO WORK SESSION ITEMS WERE SUBMITTED

PUBLIC COMMENTS

There were no public comments and the meeting recessed at 10:28 A.M. to go into closed meetings. The public meeting reconvened at 12:22 P.M. and the Board returned to previously tabled Regular Agenda Item Nos. 17 and 19 for discussion. Commissioner Ellertson excused Commissioner Graves' absence and noted that Robert's Rules of Order would be waived for the purpose of making motions.

(Track B, 00:15)

Commissioner Lee made the motion to recall Regular Agenda Item Nos. 17 and 19 from the table, for discussion. The motion was seconded by Commissioner Ellertson and carried with the following vote:

**AYE: Larry A. Ellertson
William C. Lee**
NAY: None

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- 17. APPROVE AND AUTHORIZE AN AGREEMENT BETWEEN UTAH COUNTY AND RURAL COMMUNITY CONSULTANTS, LLC, A WHOLLY-OWNED SUBSIDIARY OF JONES & DEMILLE ENGINEERING, TO ASSIST IN PREPARATION OF A RESOURCE MANAGEMENT PLAN AS REQUIRED IN SECTION 17-27A-401(3) OF THE UTAH CODE (Continued from the November 8, 2016 Commission meeting)**

(Track B, 00:32)

Utah County Deputy Attorney Robert J. Moore reviewed the changes that were made to the original draft agreement regarding interest charges, product ownership, work warranty, and standard language.

Commissioner Lee made the motion to approve the agreement with Rural Community Consultants, LLC, as identified in Regular Agenda Item No. 17. The motion was seconded by Commissioner Ellertson and carried with the following vote:

**AYE: Larry A. Ellertson
William C. Lee
NAY: None**

AGREEMENT NO. 2016-828

**Please refer to the final page of these minutes for additional notations.*

- 19. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A LETTER TO PROVO CITY REGARDING PARKING FOR THE UTAH COUNTY CONVENTION CENTER**

(Track B, 03:17)

Commissioner Lee made the motion to continue Regular Agenda Item No. 19 regarding a letter to Provo City for parking at the Utah County Convention Center for one week to the November 29, 2016 session of the Board. The motion was seconded by Commissioner Ellertson and carried with the following vote:

**AYE: Larry A. Ellertson
William C. Lee
NAY: None**

CONTINUED TO NOVEMBER 29, 2016

**Please refer to the final page of these minutes for additional notations.*

This concluded the open meeting.

Commissioner Lee made the motion to adjourn the November 22, 2016 meeting of the Utah County Board of Commissioners. The motion was seconded by Commissioner Ellertson and carried with the following vote:

**AYE: Larry A. Ellertson
Greg Graves
NAY: None**

There being no further business nor public comment, the meeting adjourned at 12:26 P.M. The minutes of the November 22, 2016 Commission meeting were approved as transcribed on January 3, 2017.

WILLIAM C. LEE, Commission Vice-Chair

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ATTEST:

BRYAN E. THOMPSON
Utah County Clerk/Auditor

***Consent Agenda Item No. 6:**

The Board chose to approve this agreement, subject to additional conversation with the Utah Valley Dispatch Special Service District.

***Consent Agenda Item No. 7:**

The Board chose to approve this agreement, subject to additional conversation with the Utah Valley Dispatch Special Service District.

***Regular Agenda Item No. 8:**

The Board chose to approve this agreement, subject to additional conversation with the Utah Valley Dispatch Special Service District.

***Regular Agenda Item No. 9:**

The Board chose to approve this agreement, subject to additional conversation with the Utah Valley Dispatch Special Service District.

***Regular Agenda Item No. 17:**

The Board returned to discussion of Regular Agenda Item No. 17 immediately following their closed meetings, and it was approved by unanimous vote (Commissioner Graves was absent).

***Regular Agenda Item No. 19:**

The Board returned to discussion of Regular Agenda Item No. 19 immediately following their closed meetings, and decided to continue it to their next session.