

1 Minutes of the Joint City Council/Whitaker Museum Board meeting held Tuesday, October 25,  
2 2016 at 6:30 p.m. in the City Hall Council Chambers, 250 North Main Street, Centerville, Utah.

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4 **CITY COUNCIL MEMBERS PRESENT**

5 Paul Cutler, Mayor  
6 Tamilyn Fillmore  
7 William Ince  
8 Stephanie Ivie  
9 Robyn Mecham

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11 **CITY COUNCIL MEMBERS ABSENT**

12 George McEwan

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14 **WHITAKER MUSEUM BOARD MEMBERS PRESENT**

15 Mel Miles  
16 Spencer Packer, Chair  
17 Nancy Smith

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19 **WHITAKER MUSEUM BOARD MEMBERS ABSENT**

20 Diane Chamberlain  
21 Laura Toney  
22 Paul Thomas Smith

23  
24 **STAFF PRESENT**

25 Steve Thacker, City Manager  
26 Lisa Sommer, Museum Director  
27 Connie Larson, Recording Secretary

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29 **DISCUSS MUSEUM BOARD PROPOSED CAPITAL IMPROVEMENT PLAN**  
30 **AND POTENTIAL USE OF RAP TAX FUND**

31  
32 Chair Spencer Packer explained the purpose of the Joint City Council/Whitaker Museum  
33 Board meeting is to review the Board's proposed capital improvement plan, and where the RAP  
34 tax could be used for Museum projects. The proposed plan was reviewed.

35  
36 **Phase 1: Safety and & handicap access.** A concept plan of the proposed parking lot for  
37 the Museum was viewed, which would include visitor parking. The parking lot is currently gravel  
38 and dirt, which is a safety concern, as most patrons who visit the Museum are elderly. There is no  
39 outdoor lighting, which is a safety concern at night. The proposed parking lot would take one-third  
40 of the community gardens, which are filled each year. Mayor Cutler said there is enough parking  
41 at City Hall, and improving the gravel parking area at the Museum with a decorative walkway over  
42 to City Hall could be a solution. Nancy Smith said the patrons will park their cars on the lawn if  
43 there is not enough parking at the Museum.

1 Chair Packer will be meeting tomorrow with an architect, who is also a preservationist, on  
2 how to solve the parking issue. He suggested using stone and asphalt emulsion, along with brick  
3 curbing. Chair Packer said there are display items, such as the wagon, that could use a pole barn  
4 to protect it. It cost \$11,000 to do much of the brick pathway.

5  
6 Mayor Cutler requested detailed cost estimates on the outdoor lighting at the Museum.  
7 Nancy Smith said if City Hall parking is relied on for the Museum, the pathway from City Hall to  
8 the Museum would have to be plowed during the winter.

9  
10 **Other Proposed Improvement Phases**

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12 Chair Packer reviewed with the City Council the other improvements shown on the  
13 attached Capital Improvement Plan. A few of the physical facility items are funded in the current  
14 Museum budget with the help of a CLG grant.

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16 A master landscape plan will be reviewed with Bruce Cox, Parks and Recreation Director.  
17 We should first determine where the hardscape will be, and then plan the herbs, trees, and flowers.

18  
19 Pluming is exposed in the ceiling of the Carriage House from restoration work done several  
20 years ago. Weber State will digitize the Museum records for \$5,000 if the City can provide half  
21 the money.

22  
23 Councilman William Ince asked about the Randall property on the north side of City Hall.  
24 Steve Thacker, City Manager, explained the property owners are aware of the City's desire to  
25 purchase the property. The Master Plan shows the expansion of Founders Park to include the  
26 Randall property in the future. His main concern about preserving the gas station as a historical  
27 building is the cost to restore and maintain over the years.

28  
29 Nancy Smith said the Whitaker Museum is a point of interest to the community. The  
30 schools and children visit the Museum, not just the older population. Chair Packer said the  
31 programs attract people to the Museum, and the improvements will help to have more programs.  
32 Councilwoman Tamilyn Fillmore explained with the RAP tax, other than finishing the Community  
33 Park and maintaining what the City already has, it is difficult to give more. The parks will take  
34 most of the RAP tax revenue. Mayor Cutler said the Museum will be given consideration for the  
35 RAP tax. Councilwoman Stephanie Ivie said the lighting at the Museum is an important  
36 consideration because of the safety concerns.

37  
38 Whitaker Museum Board members discussed how to better maintain the landscaping at the  
39 Museum. The Board would like to see the Parks and Recreation Department be more involved in  
40 caring for the Museum grounds. Steve Thacker, City Manager, reported it is difficult for the Parks  
41 and Recreation Committee to maintain all of the parks with their limited resources, especially in  
42 the early spring before most of their seasonal employees begin working. The Board discussed the  
43 possibility of having organizations adopt and sponsor the Whitaker Museum to complete projects  
44 that need to be done, but typically, this would be for a onetime event. A notice could be placed in  
45 the City newsletter asking for church groups to volunteer doing maintenance work in the gardens.

46 The proposed Master Plan of City Hall/Founders Park was viewed.

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**ADJOURN**

At 8:25 p.m., the meeting was adjourned.

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Marsha L. Morrow, City Recorder

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Date Approved

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Spencer Packer, Chair

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Date Approved

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Connie Larson, Recording Secretary