

CLINTON CITY COUNCIL MINUTES CITY HALL 2267 North 1500 W Clinton UT 84015

MAYOR

L. Mitch Adams

CITY COUNCIL MEMBERS

Anna Stanton Karen Peterson Mike Petersen Barbara Patterson TJ Mitchell

Date of Meeting	Special City Council Meeting November 29, 2016	Call to Order	4:02 p.m.				
Staff Present	City Manager Dennis Cluff, Public Works Director Mike Child, JUB Engineer Bryce Wilcox and Lisa Titensor recorded the minutes.						
Roll Call & Attendance	Present were: Councilmember Karen Peterson, Councilmember Mike Petersen, Councilmember Barbara Patterson, Councilmember, Councilmember Stanton and TJ Mitchell						
	Mayor Adams was excused.						

A. DISCUSS CITY WATER SYSTEM NEEDS AND IMPROVEMENT PLAN

Petitioner	Dennis Cluff
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Public Works Director Mike Child and JUB Engineer Bryce Wilcox provided the following power point presentation to the City Council:

Clinton City Water System Improvements

Ductile Iron Pipe Replacement UDOT 1800 North Project New Well and Tank

Discussion

Premise for developing the guidelines:

- The ductile iron water mains installed in collector streets in 1982 are deteriorating. They are 34 years old and were anticipated to have at least a 50 year life.
- 2) UDOT will begin construction on the 1800 N interchange, 500 West Bridge, and 1800 N widening in approximately 3-5 years and it is anticipated that the construction would cause prolonged interruptions in service.
- 3) A new well and tank as identified in the water master plan is needed for a redundant water source inside city boundaries that is not connected to the same Weber Basin feed line. The city has already acquired property for these facilities.
- 4) The replacement of the failing ductile iron mains, 1800 n waterline improvements, and the construction of a new well will all need to take place in essentially the same timeframe.

Guidelines

- 1) Have a second reliable source in place by the time 1800 N Reconstruction begins to provide indoor use water for all residence as a minimum. Having both backup sources in place is preferable.
 - a. Well on 730 W
 - b. 2300 N supply line
- 2) Replace ductile iron pipelines in collector streets in the next 20 years.
- 3) No new full reconstructions on collector streets without replacing old ductile iron water mains.
 - a. Temporary treatments (overlays, chip seals) may be necessary to extend roadway life until waterline replacement is possible.
- 4) Water funds will be used to pay for the installation of all new mainlines up to the road sub-grade.
 - a. Streets money will be used to pay for street rebuilds and trench restoration from the sub-grade up.
- 5) Street improvement priorities will be determined factoring in the condition of the pavement, the condition of the waterline, and available funding.
- 6) Minimize financial impact to residents.

Existing Water Rate Comparison for 10,000 gallons

- Layton \$16.27
- Riverdale \$17.35
- Sunset \$19.50
- Syracuse \$20.60
 Clearfield \$20.99
- Roy \$21.79
- Bountiful \$22.20
- North Salt Lake \$23.00
- Kaysville \$25.30
- Hooper Water \$27.50
- West Point \$29.35
- Woods Cross \$29.80
- Farmington \$30.75
- Fruit Heights \$32.00 Centerville \$33.40
- South Weber \$41.74
- West Bountiful \$51.39
- Average \$26.31



Water System Improvement Summary

- Ductile Iron Pipe Replacement
 - \$7,100,000 over 20 years
- UDOT 1800 North Project
 - \$1,500,000 in 3-5 years
- New Well and Tank
 - \$3,400,000 in 3-5 years

Ductile Iron Pipe Replacement

Year	Street	Start	End	Size	Existing Material	Length	Cc	ost/Foot		Total Cost	Comments
1 to 5 Years											
	2300 North	2500 West	2277 West	10"	DI	1,210	\$	126.44	\$	152,992.40	
	1300 North	2000 West	1825 West	12"	DI	810	\$	130.84	\$	105,980.40	
	1300 North	3600 West	3118 West	12"	DI	1,987	\$	130.84	\$	259,979.08	
	1300 North	1500 West	1229 West	10"	DI	1,326	\$	126.44	\$	167,659.44	
	1300 North	1229 West	1000 West	10"	DI	1,329	\$	126.44	\$	168,038.76	
	1300 North	1000 West	550 West	10"	DI	2,489	\$	126.44	\$	314,709.16	
	2000 West	800 North	1300 North	10"	DI	2,600	\$	126.44	\$	328,744.00	W/UDOT Project
	2000 West	2300 North	Roy Border	8"	DI	2,050	\$	119.64	\$	245,262.00	W/UDOT Project
							To	tal	\$	1,743,365.24	
6 to 10 Yea	rs										
	1300 North	2762 West	2000 West	12	DI	3,995	\$	130.84	\$	522,705.80	
	1500 West	800 North	1300 North	10"	DI	2,643	\$	126.44	\$	334,180.92	
	1500 West	1300 North	1800 North	10"	DI	2,686	\$	126.44	\$	339,617.84	
	1500 West	1800 North	2300 North	10"	DI	2,582	\$	126.44	\$	326,468.08	
	1800 North	3420 West	3000 West	10"	DI	2,660	\$	126.44	\$	336,330.40	
							To	tal	Ś	1,859,303.04	

Ductile Iron Pipe Replacement

Year	Street	Start	End	Size	Existing Material	Length	Co	st/Foot		Total Cost	Comments
11 to 15 Y	ears										
	2300 North	3000 West	2500 West	10"	DI	2,645	\$	126.44	\$	334,433.80	Unless Problem
	2300 North	2277 West	2000 West	10"	DI	1,480	\$	126.44	\$	187,131.20	Unless Problem
	2300 North	1806 West	1500 West	10"	DI	1,655	\$	126.44	\$	209,258.20	Unless Problem
	2300 North	1500 West	1000 West	12"	DI	2,688	\$	130.84	\$	351,697.92	Unless Problem
	1500 West	570 North	800 North	8"	DI	1,184	\$	119.64	\$	141,653.76	
							Tot	al	\$	1,224,174.88	
16 to 20 Y	ears										
	1000 West	800 North	1137 North	8"	AC	1,675	\$	119.64	\$	200,397.00	New Road
	1500 West	2300 North	2600 North	8"	DI	1,530	\$	119.64	\$	183,049.20	New Road
	3000 West	1300 North	1800 North	10"	DI	2,676	\$	126.44	\$	338,353.44	New Road
	2300 North	3250 West	3000 West	10"	DI	1,344	\$	126.44	\$	169,935.36	New Road
	1800 North	3000 West	2000 West	8"	DI	5,307	\$	119.64	\$	634,929.48	UDOT Timeline
	1000 West	1300 North	1800 North	14"	AC	2,692	\$	148.84	\$	400,677.28	AC Pipe
	1000 West	1800 North	2300 North	14"	AC	2,603	\$	148.84	\$	387,430.52	AC Pipe
							Tot	al	Ś	2,314,772.28	

Ductile Iron Pipe Replacement

Year	Street	Start	End	Size	Existing Material	Length	Cost/Foot		Cost/Foot		Cost/Foot		Total Cost		Comments
Impact Fee															
	2300 North	1000 West	730 West	6"	AC	1,423	\$	126.44	\$	179,924.12	12" For New Well				
	2300 North	730 West	570 West	6"	AC	1,076	\$	119.64	\$	128,732.64	8" Upsize				
							Tot	tal	\$	308,656.76					
Completed	2016														
Complete	1300 North	3118 West	3000 West	12"	DI	665	\$	130.84	\$	87,008.60					
Complete	1300 North	3000 West	2762 West	12"	DI	1,322	\$	130.84	\$	172,970.48					
Complete	1300 North	1825 West	1500 West	12"	DI	1,850	\$	130.84	\$	242,054.00					

UDOT 1800 North Project

- UDOT anticipates funding from the next legislative session.
- Overpass / Interchange construction assumed 5 years out
- \bullet Utility relocation assumed beginning in 3 years
- UDOT will replace waterlines they impact and then connect back onto the Clinton's system
- Need funding available in 3 years or less
- UDOT Project Map

UDOT 1800 North Project

					Existing			_
Year	Street	Start	End	Size	Material	Length	Cost/Foot	Total Cost
	UDOT 1800 No	orth Anticipate	d Costs					
	1800 North	Main St	Tank	22"	HDPE	1,600	\$ 120.00	\$ 192,000.00
	1800 North	300 West	810 West	22"	HDPE	2,650	\$ 120.00	\$ 318,000.00
							Total	\$ 510,000.00
	Clinton City 1	800 North Anti	cipated Costs					
	1800 North	300 West	Main St	22"	HDPE	1,370	\$ 120.00	\$ 164,400.00
	1800 North	1000 West	810 West	22"	HDPE	1,050	\$ 120.00	\$ 126,000.00
	1800 North	1500 West	1000 West	18"	HDPE	2,641	\$ 110.00	\$ 290,510.00
	1800 North	2000 West	1500 West	16"	HDPE	2,666	\$ 100.00	\$ 266,600.00
	2300 North	730 West	HAFB	18"	HDPE	5,120	\$ 110.00	\$ 563,200.00
	2300 North	115	WB Line					\$ 100,000.00
	2300 N Chlori	nator						\$ 290,000.00
							Total	\$ 1,800,710.00

New Well and Tank

Impact Fee Projects	
New Well	\$ 1,600,000
New Tank	\$ 1,500,000
2300 N: 1000 W to 730 W	\$ 179,924
2300 N: 730 W to 570 W	\$ 128,733
Total	\$ 3,408,657

Water System Improvement Totals

Total Cost Summary	
Waterline Replacement	\$ 7,141,615
Tank and Well	\$ 3,408,657
1800 North	\$ 1,510,710
Total	\$ 12,060,982

Funding Options

- Bond (Bank or State)
- Rate Increase
- City Hall Bond
- City Interfund Loan
- Combination

Bond for Everything

Well and Tank	5	3,408,657
Waterline		
Replacement 0-15		
Years	\$	4,826,843
Waterline	П	
Replacement 15-20		
Years	\$	-
1800 North	\$	1,500,000
Total	Ś	9,735,500
Total	٦	5,733,300
Bond Years		15
Bond Rate		3.00%
Annual Bond Cost	\$	815,510
Impact Fees 40		
Homes/Year	\$	63,440
Bond Payment from		
Rates	s	752.070
nates	þ	/52,0/0
Monthly Increase	\$	9.95
Total Interest Paid	\$	2,497,143.14

- Approximately a \$10 per month increase
- Banks have high origination fees
- State does not have the full amount without using Federal Funds for loan
- Need to keep rates up after 15 year to pay for waterline with estimate life over 15 years
- Will replace lines in roads before street money is available to reconstruct roadways

Rate Increase for Everything

Well and Waterline	\$ 1,908	,657
Waterline		
Replacement		
Years 0-5	\$ 1,743	,365
1800 North	\$ 1,500	0,000
Total	\$ 5,152	,022
Yearly Amount over		
5 Years	\$ 1,030,40	4.40
Monthly Increase	\$ 1	13.42
Year 6-10		
Tank Less Collected		
Impact Fees	\$ 1,180	0,000
Waterline Replacement		
Years 6-10	\$ 1.859	.303
1800 North	\$	
Total	\$ 3,039	,303
Yearly Amount over		
5 Years	\$ 607,88	0.61

iiiipact ree		
Reimbursement	\$	(320,00
Waterline		
Replacement		
Years 11-15	\$	1,224,17
1800 North	\$	
Total	\$	904,17
Yearly Amount over 5 Years	١.	
5 Years	\$	180,834.9
Monthly Increase	\$	2.
Year 16-20		
Impact Fee		
Reimbursement	Ś	(320,0
Waterline	Ť	(020)0
Replacement		
Years 16-20	\$	2,314,7
1800 North	\$	
Total	\$	1,994,7
Yearly Amount over	١.	
5 Years	\$	398,954.

 Assumes impact fee reimbursement at 40 homes per year \$320,000 per 5 year period

Combination of Funding Mechanisms

- Rate increase to cover ductile iron pipe replacement
- Bond / Interfund Loan for new well
- City Hall bond to cover 1800 North waterline

										١	Waterline		
	Rate	Annual					Cummulitive		Total Over	Re	placement		
Year	Increase	Increase	# Connections	Υe	ar Amount		Amount		5-Years	F	er 5-year	Difference	
1	\$ 3.00		6300	\$	226,800	\$	226,800						
2	\$ 4.00	\$ 1.00	6340	\$	304,320	\$	531,120						
3	\$ 4.50	\$ 0.50	6380	\$	344,520	\$	875,640						
4	\$ 4.50	\$ -	6420	\$	346,680	\$	1,222,320	Yea	1-5	Year	1-5		
5	\$ 4.50	\$ -	6460	\$	348,840	\$	1,571,160	\$	1,571,160	\$	1,743,365	\$	(172,205)
6	\$ 4.50	\$ -	6500	\$	351,000	\$	1,922,160						
7	\$ 4.50	\$ -	6540	\$	353,160	\$	2,275,320						
8	\$ 4.50	\$ -	6580	\$	355,320	\$	2,630,640						
9	\$ 4.50	\$ -	6620	\$	357,480	\$	2,988,120	Yea	6-10	Year	6-10		
10	\$ 4.50	\$ -	6660	\$	359,640	\$	3,347,760	\$	1,776,600	\$	1,859,303	\$	(82,703)
11	\$ 4.50	\$ -	6700	\$	361,800	\$	3,709,560						
12	\$ 4.50	\$ -	6740	\$	363,960	\$	4,073,520						
13	\$ 4.50	\$ -	6780	\$	366,120	\$	4,439,640						
14	\$ 4.50	\$ -	6820	\$	368,280	\$	4,807,920	Yea	11-15	Year	11-15		
15	\$ 4.50	\$ -	6860	\$	370,440	\$	5,178,360	\$	1,830,600	\$	1,224,175	\$	606,425
16	\$ 4.50	\$ -	6900	\$	372,600	\$	5,550,960						
17	\$ 4.50	\$ -	6940	\$	374,760	\$	5,925,720						
18	\$ 4.50	\$ -	6980	\$	376,920	\$	6,302,640						
19	\$ 4.50	\$ -	7020	\$	379,080	\$	6,681,720	Yea	16-20	Year	16-20		
20	\$ 4.50	\$ -	7060	\$	381,240	\$	7,062,960	\$	1,884,600	\$	2,314,772	\$	(430,172)
						Γ							
			Total	\$	7,062,960			\$	7,062,960	\$	7,141,615	\$	(78,655)

Rate Increase for Ductile Iron Pipe Replacement

- Rates need to remain to fund projects in years 16-20 category
- Starting at \$3 per month it takes a little less than 6 years to fund the waterline replacements in years 1-5
- Less than \$3 per month will be difficult to fund waterline replacements needed to keep up with road reconstruction
- Rate increases can be adjusted for growth and changes in construction costs

Existing City Hall Bond

- Current payment is \$594,000
- Final payment is in current budget year
- \$150,000 was committed to street projects to replace HODAG funds that are being used for street projects
- Estimated \$454,000 available beginning FY 2017-2018

1800 North Project

- Use \$450,000 of City Hall bond for the next 4 years
- \$1,800,000 ready after 4 years
- 2300 North water line could be constructed in 1-2 years
- \bullet Funding on hand as needed for UDOT project
- If a portion of \$1,800,000 remains after construction the City Council can used the funding for other one-time purchases
- Other options
 - Bond for 1800 North project
 - \bullet Raise rates an additional \$4.75 per month to generate \$1,800,000 in 5 years
 - Payback?

Bond/Loan For Well and Tank

Bond O	ptio	n	Interfund Loan							
Well	\$	1,600,000	Well	\$	1,600,000					
Tank	\$	1,500,000	Tank	\$						
Waterline	\$	308,657	Waterline	\$	308,657					
Total	\$	3,408,657	Total	\$	1,908,657					
Bond Years	Т	22	Bond Years		10					
Bond Rate		3.00%	Bond Rate		0.00%					
Annual Bond Cost	\$	213,884	Annual Bond Cost	\$	190,866					
Impact Fees 40			Impact Fees 40							
Homes/Year	\$	63,440	Homes/Year	\$	63,440					
Bond Payment from			Bond Payment							
Fees	\$	150,444	from Fees	\$	127,426					
Monthly Increase	\$	1.99	Monthly Increase	\$	1.69					
Total Interest Paid	\$ 1	,296,798.53	Total Interest Paid	\$	-					

- Impact fees that have been previously collected are not included
- If development doesn't cover bond cost, funds can come from construction reserve account or from the rate increase.
- For the tank, the City Hall bond funding can be used to fund the tank and be reimbursed by impact fees.

Recommendations

- Approach that has the least impact to residents
- Use water rate increases to cover ductile iron pipe replacement
 - \bullet Start at \$3 per month to lessen impact to resident and raise \$1.00 the next year to \$4, then \$0.50 to \$4.50
- Use City Hall Bond Funding for the next 4 years for the 1800 North and 2300 North waterline. Reimbursing funds to General Fund would require a raise in rates of \$1.10 per month. If no payback, no rate increase is required.
- Interfund loan or State Bond for New Well. Raise rates \$1.00 to cover payback (\$1.00 is over 20 years). Funding for tank not identified yet.

Recommendations

- Water master plan update 2300 N and 1800 N sizes are assumed and need to be verified in the model
- Add an inflation factor to water rates so that they increase a small percentage each year to keep up with maintenance costs.

Net Yealy Amount For

Recommend Rate Increase

			Annual						City Hall Bond			Waterline		Total Over	Re	placement	
Year	Raf	te Increase	Increase	# Connections	Y	ear Amount	w	ell Payback		Payback	Re	placement		5-Years		er 5-year	Difference
1	\$	4.00		6300	\$	302,400					\$	302,400					
2	\$	5.00	\$ 1.00	6340	\$	380,400	Г		Г		\$	380,400					
3	\$	6.00	\$ 1.00	6380	\$	459,360					\$	459,360					
4	\$	6.60	\$ 0.60	6420	\$	508,464	\$	127,500			\$	380,964	Yea	r 1-5	Year	1-5	
5	\$	6.60	\$	6460	\$	511,632	\$	127,500			\$	384,132	\$	1,907,256	\$	1,743,365	\$ 163,891
6	\$	6.60	\$ -	6500	\$	514,800	\$	127,500	\$	60,000	\$	327,300					
7	\$	6.60	\$	6540	\$	517,968	\$	127,500	\$	60,000	\$	330,468					
8	\$	6.60	\$ -	6580	\$	521,136	\$	127,500	\$	60,000	\$	333,636					
9	\$	6.60	\$ -	6620	\$	524,304	\$	127,500	\$	60,000	\$	336,804	Yea	r 6-10	Year	6-10	
10	\$	6.60	\$	6660	\$	527,472	\$	127,500	\$	60,000	\$	339,972	\$	1,668,180	\$	1,859,303	\$ (191,123
11	\$	6.60	\$ -	6700	\$	530,640	\$	127,500	\$	60,000	\$	343,140					
12	\$	6.60	\$ -	6740	\$	533,808	\$	127,500	\$	60,000	\$	346,308					
13	\$	6.60	\$	6780	\$	536,976	\$	127,500	\$	120,000	\$	289,476					
14	\$	6.60	\$ -	6820	\$	540,144	Г		\$	180,000	\$	360,144	Yea	r 11-15	Year	11-15	
15	\$	6.60	\$ -	6860	\$	543,312			\$	180,000	\$	363,312	\$	1,702,380	\$	1,224,175	\$ 478,205
16	\$	6.60	\$	6900	\$	546,480			\$	180,000	\$	366,480					
17	\$	6.60	\$ -	6940	\$	549,648	Г		\$	180,000	\$	369,648					
18	\$	6.60	\$ -	6980	\$	552,816	Г		\$	180,000	\$	372,816					
19	\$	6.60	\$ -	7020	\$	555,984			\$	180,000	\$	375,984	Yea	r 16-20	Year	16-20	
20	\$	6.60	\$ -	7060	\$	559,152			\$	180,000	\$	379,152	\$	1,864,080	\$	2,314,772	\$ (450,692
	+			Total	\$	10,216,896	\$	1,275,000	\$	1,800,000	\$	7,141,896	\$	7,141,896	\$	7,141,615	\$ 281
	_				Imp	oact Fee	s	634,400									
						al Payments	Ś	1.909,400	i								

Recommend Rate Increase

				Annual						١,	ity Hall Bond	4	Net Yealy mount For Waterline		Total Over		Waterline eplacement	
Year	Rate	Increase	- 10	ncrease	# Connections	Ye	ear Amount	w	ell Pavback	ľ	Pavback	R	eplacement	ı	5-Years	per 5-year		Difference
1	\$	4.00			6300	\$	302,400			Г		\$	302,400	Т		_		
2	\$	5.00	\$	1.00	6340	\$	380,400			Г		\$	380,400	Т				
3	\$	6.00	\$	1.00	6380	\$	459,360			Г		\$	459,360	Г				
4	\$	6.60	\$	0.60	6420	\$	508,464	\$	127,500	Г		\$	380,964	Ye	ar 1-5	Year	r 1-5	
5	\$	6.60	\$	-	6460	\$	511,632	\$	127,500	Г		\$	384,132	\$	1,907,256	\$	1,743,365	\$ 163,891
6	\$	6.60	\$		6500	\$	514,800	\$	127,500	\$	60,000	\$	327,300	Г				
7	\$	6.60	\$	-	6540	\$	517,968	\$	127,500	\$	60,000	\$	330,468	Г				
8	\$	6.60	\$	-	6580	\$	521,136	\$	127,500	\$	60,000	\$	333,636	Г				
9	\$	6.60	\$	-	6620	\$	524,304	\$	127,500	\$	60,000	\$	336,804	Ye	ar 6-10	Year	r 6-10	
10	\$	6.60	\$	-	6660	\$	527,472	\$	127,500	\$	60,000	\$	339,972	\$	1,668,180	\$	1,859,303	\$ (191,12
11	\$	6.60	\$	-	6700	\$	530,640	\$	127,500	\$	60,000	\$	343,140	Г				
12	\$	6.60	\$	-	6740	\$	533,808	\$	127,500	\$	60,000	\$	346,308	Г				
13	\$	6.60	\$	-	6780	\$	536,976	\$	127,500	\$	120,000	\$	289,476	Г				
14	\$	6.60	\$	-	6820	\$	540,144			\$	180,000	\$	360,144	Ye	ar 11-15	Year	r 11-15	
15	\$	6.60	\$	-	6860	\$	543,312			\$	180,000	\$	363,312	\$	1,702,380	\$	1,224,175	\$ 478,20
16	\$	6.60	\$	-	6900	\$	546,480			\$	180,000	\$	366,480	Г				
17	\$	6.60	\$	-	6940	\$	549,648			\$	180,000	\$	369,648	Г				
18	\$	6.60	\$	-	6980	\$	552,816			\$	180,000	\$	372,816	Г				
19	\$	6.60	\$	-	7020	\$	555,984			\$	180,000	\$	375,984	Ye	ar 16-20	Year	r 16-20	
20	\$	6.60	\$	-	7060	\$	559,152			\$	180,000	\$	379,152	\$	1,864,080	\$	2,314,772	\$ (450,69)
					Total	\$	10,216,896	\$	1,275,000	\$	1,800,000	\$	7,141,896	\$	7,141,896	\$	7,141,615	\$ 28:
						lmp	act Fee	\$	634,400	Γ								
						Tota	al Payments	\$	1,909,400	Г								

Recommend Rate Increase

		Rate Increase for Waterline replacement, Well and General Fund			Rate Increase for Waterline
Year	Water Rate	Reimbursement	Year	Water Rate	replacement and Well
2016	\$ 16.50		2016	\$ 16.50	
2017	\$ 20.50	\$ 4.00	2017	\$ 19.50	\$ 3.00
2018	\$ 21.50	\$ 1.00	2018	\$ 20.50	\$ 1.00
2019	\$ 22.50	\$ 1.00	2019	\$ 21.50	\$ 1.00
2020	\$ 23.10	\$ 0.60	2020	\$ 22.00	\$ 0.50
2021	\$ 23.10	\$ -	2021	\$ 22.00	\$ -
2022	\$ 23.10	\$ -	2022	\$ 22.00	\$ -

	The Council discussed the information and directed staff to bring information to the December 13, 2016 City Council Meeting.							
(1) (d) to discuss the pot call is as follows: Counc	ember Patterson moved to enter into closed session in accordance with Utah Code 52-4-205 tential purchase of property. Councilmember Mitchell seconded the motion. Voting by roll cilmember K. Peterson, aye; Councilmember Stanton, aye; Councilmember Patterson, aye; ell, aye and Councilmember M. Petersen, aye.							
There was no motion af	ter the closed session.							
ADJOURNMENT	Councilmember Stanton moved to adjourn. Councilmember Patterson seconde the motion. Councilmembers Stanton, Patterson, K. Peterson, M. Petersen, and Mitchell voted in favor of the motion. The meeting adjourned at 6.12 p.m.							